



RIO HONDO COLLEGE

Admission and Records Office

3600 Workman Mill Road, Whittier, CA 90601-1699

Tel: (562) 908-3415 FAX: (562) 692-8318

9th-12th Grade Petition For Concurrent/Dual Enrollment

Please read the following information carefully and complete on the reverse side the 9th-12th Grade Petition For Concurrent/Dual Enrollment.

Rio Hondo College is a two-year community college. We have an open agreement with local high school districts to enroll high school students in college classes.

The Community College educational environment is geared toward adult students. This is true in both lecture/discussion classes as well as skills/performance classes. Lecture/discussion courses are not always appropriate for younger students due to the nature of topics discussed and the language that may be used.

POLICY

Concurrent/Dual Enrollment students are permitted to enroll in a maximum of eleven (11) non-remedial units each term. Authorized personnel from the student's high school must determine if a student is prepared and will benefit from taking college level courses. All Concurrent/Dual Enrollment forms must be signed by the student, student's parent/guardian, and the authorized personnel from the high school.

Our goal is to serve high school students by offering:

- Classes that are not currently offered in their school system
- Classes that are advanced beyond the level of courses at the high school level
- Classes that will help the student complete graduation from the high school

ENROLLMENT REQUIREMENTS

In order for high school age students to enroll in a college course(s), the following is required:

- Student must complete and sign the petition on the reverse side
- This petition must contain the parent's **AND** Principal or designee's signature indicating approval for enrolling in classes at the college
- Home School students must provide verification of satisfactory completion of courses instructed at the home school and obtain authorization from the District/High School from which they have been released
- All students must complete the appropriate Rio Hondo College application, and submit this form.
- All pre-requisites must be met and cleared prior to registration
- You must still register for class(es) that have been approved for official enrollment. **(Submission of this petition does NOT constitute official enrollment of classes.)**

For information about the above or about enrollment/residency issues, please contact the Admissions and Records Office at (562) 463-7639. Please email completed forms to Dualenrollment@riohondo.edu for processing.



PETITION FOR CONCURRENT/DUAL ENROLLMENT 9th-12th GRADE STUDENTS TO RIO HONDO COLLEGE

TO BE COMPLETED BY STUDENT— Please Print

Student's Name: _____ Date of Birth: _____ RHC Student ID Number: _____
Last First M.I.

Name of School Currently Attending: _____ Current Grade Level: _____ Student Phone #: _____

Student Email Address _____

Semester and Year that you wish to attend Rio Hondo College: Fall 20__ Spring 20__ Summer 20__

HIGH SCHOOL PRINCIPAL or DESIGNEE ENROLLMENT INFORMATION and CERTIFICATION OF ELIGIBILITY

COURSES FOR WHICH STUDENT WISHES TO ENROLL: (maximum 11 non-remedial units)

| COURSE TITLE | UNITS | COURSE TITLE | UNITS |
|--------------|-------|--------------|-------|
| | | | |
| | | | |
| | | | |

As Principal or designee*: Pursuant to Education Code 48800.5 and 76001, I have reviewed the academic record of the above named student and certify that the student demonstrates adequate preparation in the course(s) listed. I certify that I am limiting the number of recommendations to no more than five percent (5%) of the total number of pupils who completed the grade immediately prior to the time of the recommendation for summer session.

I certify that I am aware of the above Ed Code and I also recommend that the above student take no more than _____ max units.

NOTE: Courses must be identified *PRIOR* to signing.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Phone Number: _(_____) _____ Ext.: _____

STUDENT AND PARENT SIGNATURES

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

You must still register for class(es) that have been approved for official enrollment. Submission of this petition does NOT constitute official enrollment of classes. Please read the 9-12 Concurrent/Dual Enrollment Policy on the reverse side. Thank you

**FOR OFFICE
USE ONLY**

**DATE
RECEIVED:**

**PROCESSED
BY:**

* A letter signed by the Principal with a list of approved designees ***MUST*** be on file at Rio Hondo College Admissions Office.