

Monday to Thursday..... 7 a.m. to 9 p.m.
Friday..... 7 a.m. to 3 p.m.
Saturdays, Sundays, and
College Holidays..... CLOSED
Finals Week..... Hours vary
Intercession and Summer..... Hours vary
Check the Library Website for
Up-to-Date Information.



Text: (562) 418-5253
Circulation Desk: (562) 908-3416
Reference Desk: (562) 908-3484
rio hondocollegelibrary@gmail.com
www.riohondo.edu/library

2nd Floor, Learning Resource Center
Río Hondo College, Main Campus

Services for Faculty

Library Instruction

Librarians work with faculty to teach information literacy through general and specialized orientations that last 10 to 90 minutes, over one or more class sessions, as requested by the professor. Most classes visit RHC Library, but librarians can go to Educational Centers or your classroom, too.

A general library orientation can introduce students to the Library's OneSearch (library catalog), demonstrates searches in popular databases, and provides an overview of the Library and its services. For introductory sessions, Librarians recommend the Library Scavenger Hunt Activity.

A specialized orientation can be developed and tailored for a defined subject area or assignment. Some examples include:

- Narrowing a topic
- Using OneSearch to find information about a topic
- Using database(s) to find information about a topic
- Citation style formats (e.g., MLA, APA, ASA)
- Evaluating online resources
- Popular versus scholarly sources

Orientations are scheduled on a first-come, first-served basis; therefore, librarians recommend scheduling your session as soon as possible with a minimum of one week's notice. Based on availability, your session will be scheduled and assigned to a librarian.

Make all orientation requests by completing the Faculty Request for Instruction form at: gorio.page/LibInstructionReq.

Library Research Guides for Faculty

Library research guides, or **LibGuides**, are created by librarians and can focus on specific subjects, assignments, topics, or an entire course. With advance notice, an RHC librarian can work with you to create and customize a LibGuide based on your needs. LibGuides can be embedded in an online class, linked on a syllabus, and/or shared through *Canvas*. They are available 24 hours a day, at libguides.riohondo.edu or via the Library website. Ask your **Division Librarian Liaison** (see reverse) for details.

Request for Resources and Library Reserves

Full-time librarians are responsible for acquiring new books, films, or journal subscriptions to support courses, faculty, and students.

If the textbook for a course is not already there, librarians strongly encourage faculty members to place a copy on **reserve**. To place a book on reserve, go to gorio.page/LibReserveReq. To learn more about library reserves, visit gorio.page/AboutLibReserves.

For all other materials requests, submit a request through our Library Material Request Form at gorio.page/LibPurchaseReq or contact your **Division Liaison Librarian**.

Borrowing Privileges and OneSearch

RHC faculty also have library borrowing privileges! RHC Library has thousands of books for research and pleasure reading, including graphic novels and popular reading books. RHC Library also provides access to hundreds of thousands of electronic books.

Print magazines and newspapers are available for library use only. Digital magazines as well as thousands of other periodicals are available through online databases.

- Find library materials through the online OneSearch: gorio.page/LibOneSearch.
- To browse or use any of the online databases for research, go through the Library's A to Z database page (gorio.page/LibDatabases) or through AccessRío.

Scanners

There are two desktop scanners available for use at computers in front of the Reference Desk. There are also two BookEye Scanners at the Copy Center which can be used for high speed scanning of textbooks for free. Save files with a flash drive, or email a scan to yourself.

Library Workshops

RHC Library offers six workshops both in-person and asynchronously on the most popular information literacy topics. Digital badges are awarded for completion. Workshops are an easy, hassle free way to offer extra credit to students that are also extremely useful!

Follow us on:



@riohondolibrary



Library Instruction
Request



Databases
of Articles



OneSearch
(Library Catalog)



Library
Website

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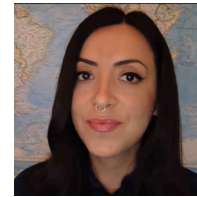
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