

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, Wednesday, December 10, 2014, 6:00 p.m.
3600 Workman Mill Road, Whittier, California
AGENDA**

I. CALL TO ORDER

- A. Call to Order (6:00 p.m.)**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Approval of Minutes: November 12, 2014**
- E. Open Communication for Public Comment**

Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

- F. Presentation**
 - **Rio Hondo College Choral Group**
- G. Commendation**
 - **Nick Salerno, Retiring Superintendent El Monte Union High School District**
 - **Management Retirement – Judy Pearson, Director of Admissions and Record**
- H. Annual Organization and Election of Officers**

BREAK

II. CONSENT AGENDA

- A. FINANCE & BUSINESS**
 - 1. Finance and Business Reports**
 - 2. Authorization for Out-of-State Travel and Conferences**
 - 3. Professional Services – McCallum Group, Inc.**
 - 4. Approve Revenue Agreement – Certificate Courses Provided by the Learning Oasis**
 - 5. Certification of Signatures**
 - 6. Facilities License Agreement – City of San Gabriel Mission Playhouse**
 - 7. Acceptance of Donation from the Associated Students of Rio Hondo College**
 - 8. Revenue Agreement – Simulation Training Lab – El Monte Union High School District**
 - 9. Grant – Career Technical Education / Teacher Preparatory Pipeline (CTE-TPP)**
 - 10. Renewal of SB-1070 Career Technical Education Pathways Program Grant through California Community College Chancellor's Office for Years 2 and 3**
 - 11. Science Building Modernization – Additional DSA Fees for Review of Construction Change Directives**
 - 12. Inspection and Mechanical Service for Central Plant Cooling Towers – BP Air Conditioning & Heating Incorporated**
 - 13. Facility Use Agreement – Radisson Hotel – Uptown Whittier**

14. Memorandum of Understanding (MOU) with Hacienda La Puente Unified School District and Hacienda Adult School – Providing Dual Enrollment Courses at Willow Center
15. Consultants

B. PERSONNEL

1. Academic
2. Management/Confidential
3. Classified
4. Unrepresented

C. ACADEMIC AFFAIRS

1. Curriculum Items
2. Faculty Equivalencies

III. ACTION ITEMS

A. PRESIDENT'S OFFICE

1. Revision of Board Policies 2716 and 3200 (Final Adoption)
2. Approval of Board of Trustees Meeting Dates 2015

B. FINANCE AND BUSINESS

1. Annual Financial Audit Report
2. Appointment or Reappointment to Rio Hondo College Citizens Oversight Committee

IV. INFORMATION ITEMS

1. Building Program
 - Bond Expenditure Report
2. Board 2015-16 Calendar of Events

V. STAFF AND BOARD COMMENTS

- Board Development Reporting
- Action Items for Future Board Meetings

VI. CLOSED SESSION

Title 5, California Code of Regulations, Section 59328-59338

Pursuant to Section 54956.8:

- CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - 11400 Greenstone Avenue, Santa Fe Springs

Pursuant to Section 54956.9(b):

CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (2 Cases)

Pursuant to Section 54956.9(c):

- CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (2 Cases)

Pursuant to Section 54957:

- PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
- PUBLIC EMPLOYEE EMPLOYMENT
 - Full time Astronomy Instructor
 - Full time Civil and Architectural Drafting and Design Instructor
 - Full time Graphic Design Instructor

Pursuant to Section 54957.6:

- **CONFERENCE WITH LABOR NEGOTIATOR**
Agency Negotiator: Teresa Dreyfuss
Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

- **Next Regular Meeting – Wednesday, January 14, 2015, 6:00 p.m., Rio Hondo College Board Room**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office of Rio Hondo College, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA**

ANNUAL ORGANIZATION AND ELECTION OF OFFICERS

In accordance with the Education Code, the Board at the adjournment of its last meeting designated December 10, 2014 6:00 p.m. for the date and time for the annual organizational meeting.

Additionally, the Secretary of the Board of Trustees has notified, in writing, all members of the date and time selected for the annual organizational meeting.

Likewise, the County Superintendent of Schools has been duly notified.

The order for the annual organization meeting shall be as follows:

1. The Secretary to the Board of Trustees shall call the annual organization meeting to order and call for nominations for the President of the Board of Trustees and proceed with the election.
2. The newly elected President shall take office and call for nominations for the Vice President of the Board of Trustees and proceed with the election.
3. The President of the Board of Trustees shall call for nominations for Clerk of the Board of Trustees and proceed with the election.
4. In accordance with Board Policy 2210, the President of the Board shall call for the election of Teresa Dreyfuss, Jr. to serve as Secretary to the Board of Trustees.
5. The President of the Board of Trustees shall call for nominations for representative to elect a member to the Los Angeles County Committee on School District Organization.
6. The President of the Board of Trustees shall call for nominations for representative to serve on the Los Angeles County School Trustees Association.

Disposition:

It was moved by _____, seconded by _____
and carried, that Report No. Annual Organization with the following revisions:
See Board minutes dated December 10, 2014 be

_____ Accepted and Approved - Action No. _____		<u>Yes</u>	<u>No</u>
_____ Not Approved			
_____ Delayed for further Study	Vote:	_____	_____
		<u>Yes</u>	<u>No</u>
Student Advisory Vote	Vote:	_____	_____

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

1. Finance and Business Reports

a. Purchase Order Report

Attached is the Purchase Order Report containing purchases for the preceding month. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vendor Services prior to the meeting for Board review. Purchases have been processed in accordance with Administrative Procedure No. 6334.

b. Payroll Warrant Report

Attached is the Payroll Warrant Report for the month of November 2014.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

Board Report Detail

-v4.0

Req Type(s): REQCON REQBPO REQPO; Req Date between 11/01/14 & 11/30/
g between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1415-1099	SODEXO AMERICA LLC	CATERING SERVICES MINECRAFT WORKSHOPS	CAREER & T	01	\$522.54
1415-1100	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	GRANT DEVE	01	\$882.79
1415-1101	TEACHERGAMING, LLC	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$461.00
1415-1102	COMMERCIAL AQUATIC SERVICES	POOL REPAIR PARTS	FACILITIES	01	\$327.59
1415-1107	MACHINERY COMPONENT SALES	SERVICE CALL TROUBLESHOOT SPEEDAIRE UNIT	FACILITIES	01	\$1,600.00
1415-1108	MYERS TIRE SUPPLY	TIRE REPAIR	CAREER & T	01	\$977.95
1415-1109	KEY MECHANICAL SERVICE COMPANY	MECHANICAL REPAIRS SCIENCE NORTH AIR HANDLER	FACILITIES	01	\$1,273.00
1415-1110	EMCOR SERVICE MESA ENERGY SYS	REPLACE CLEAVER BROOKS PRESSURE RELIEF VALVE	FACILITIES	01	\$1,780.00
1415-1111	EMCOR SERVICE MESA ENERGY SYS	REPAIR HOT WATER PIPE LEAKS - TECH BUILDING	FACILITIES	01	\$2,533.00
1415-1112	LAURA VERDUGO	TRAVEL REIMBURSEMENT CCCEOPS CONF IN SACRAMENTO	EXT. OPPOR	01	\$278.35
1415-1113	WESTERN GRAPHICS PLUS	CTE CLASSROOM POSTERS	CAREER & T	01	\$873.20
1415-1114	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ADMISSIONS	01	\$302.92
1415-1116	DRIFTWOOD DAIRY, INC.	STANDING ORDER PURCHASE OF PROGRAM FOOD	CHILD DEVE	33	\$2,500.00
1415-1119	EMCOR SERVICE MESA ENERGY SYS	AIR FLOW PROBLEMS BOARD ROOM	FACILITIES	01	\$853.71
1415-1120	DEMCO, INC.	INSTRUCTIONAL SUPPLIES	LIBRARY/LE	01	\$639.22
1415-1123	BRIGHT HEALTH PHYSICIANS OF PI	PRE-EMPLOYMENT PHYSICALS	HUMAN RESO	01	\$270.00
1415-1125	KNORR SYSTEMS INC.	CHEM FEED PUMP	FACILITIES	01	\$926.50
1415-1130	MARISELA SAENZ	TRAVEL REIMBURSEMENT YESS CONVENING SACRAMENTO, CA	FOSTER PAR	01	\$321.34
1415-1131	YOLANDA EMERSON	TRAVEL REIMBURSEMENT ACHRO/EEO CONFERENCE SACRAMEN	HUMAN RESO	01	\$1,440.17
1415-1132	HOME DEPOT	STANDING ORDER FOR PURCHASE FIRE ACADEMY SUPPLIES	PUBLIC SAF	01	\$10,000.00
1415-1144	U.S. POSTAL SERVICE	POSTAGE FOR BUSINESS REPLY	CONTRACT M	01	\$500.00
1415-1145	STATE WATER RESOURCES CONTROL	ANNUAL STORM WATER PERMIT FEES	FACILITIES	01	\$559.00
1415-1149	OFFICE SOLUTIONS BUSINESS	MONEY COUNTER FOR CASHIERS OFFICE	ACCOUNTING	01	\$522.11
1415-1150	EL CAMINO MEXICAN GRILL	CATERING SERVICES CARE WORKSHOP	EXT. OPPOR	01	\$510.94
1415-1151	LIBERTY PAPER	COLOR PAPER INVENTORY	GENERAL AL	01	\$839.30
1415-1152	LIBERTY PAPER	PAPER INVENTORY	CONTRACT M	01	\$430.01
1415-1156	SCRIP-SAFE	ANNUAL MAINTENANCE AGREEMENT DIPLOMAS ON DEMAND	ADMISSIONS	01	\$444.00
1415-1157	SEA-CLEAR POOLS, INC.	REPLACE AUTOMATIC FILL VALVE @ POOL	FACILITIES	01	\$718.00
1415-1158	ARTSTOR	ANNUAL ACEES FEES	LIBRARY/LE	01	\$1,815.00
1415-1159	LIBERTY PAPER	PAPER INVENTORY	GENERAL AL	01	\$13,315.44
1415-1160	GEORGE KIMBER	TRAVEL REIMBURSEMENT POST TRAINING SAN DIEGO, CA	PUBLIC SAF	01	\$275.00
1415-1161	RAQUEL FLORES	TRAVEL REIMBURSEMENT AGS ADVSRY MTG PLEASANT HL, CA	ACADEMIC A	01	\$323.86
1415-1162	SHEILA LYNCH	TRAVEL REIMBURSEMENT GATHERING OF FACILITATORS	STAFF DEVE	01	\$375.00
1415-1163	STEVE TOMORY	TRAVEL REIMBURSEMENT ATRA POWERTRAIN EXPO LASVEGAS	CAREER & T	01	\$1,349.62
1415-1164	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	STUDENT AC	01	\$267.60
1415-1165	U.S. POSTAL SERVICE	POSTAGE FOR BULK MAILINGS	CONTRACT M	01	\$10,000.00
1415-1166	SODEXO AMERICA LLC	CATERING SERVICES FALL 2014 HONORS LUNCHEON	ACADEMIC A	01	\$435.96
1415-1168	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PUBLIC SAF	01	\$894.07
1415-1169	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ASSESSMENT	01	\$321.34
1415-1171	LIBERTY PAPER	PAPER INVENTORY	CONTRACT M	01	\$327.00
1415-1181	TURBO DATA-SEE PAGE 3	HANDHELD TICKET CITATIONS	PARKING	01	\$1,008.25
1415-1183	DAVID GONZALEZ	REIMBURSEMENT PURCHASE OF NURSING SUPPLIES	HEALTH SCI	01	\$359.83
1415-1185	PACIFIC GLASS	REPLACE WINDSHIELD ON VAN #7	FACILITIES	01	\$290.01
1415-1189	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	EXT. OPPOR	01	\$547.51
1415-1190	JESSICA DORADO	REIMBURSEMENT FOR PURCHASE OF NURSING SUPPLIES	HEALTH SCI	01	\$250.44
1415-1191	U.S. POSTAL SERVICE	POSTAGE FOR BULK MAILING REGISTRATION POSTCARDS	LIBRARY/LE	01	\$14,578.71
1415-1193	WEST WHITTIER PAINT	STANDING ORDER FOR PURCHASE OF PAINT MATERIALS	FACILITIES	01	\$600.00
1415-1194	KAPLAN	TESTING FOR COHORTS (9)	HEALTH SCI	01	\$2,795.00

Board Report Detail

v4.0

Req Type(s): REQCON REQBO REQPO; Req Date between 11/01/14 & 11/30/
g between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1415-1195	PLUMBING & INDUSTRIAL SUPPLY	SHOWER FOR AJ ANNEX MEN'S SHOWER	FACILITIES	01	\$3,073.80
1415-1198	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGE(4)	LIBRARY/LE	01	\$697.60
1415-1199	TURFSTAR	REPAIR PARTS FOR TORO T2	FACILITIES	01	\$344.39
1415-1200	DELPHIN COMPUTER SUPPLIES	PRINT HEADS(4) & TONER CARTRIDGE(4)	LIBRARY/LE	01	\$343.35
1415-1201	VECTOR SECURITY	STANDING PURCHASE ORDER MONITORING SVS IT & GALLER	FACILITIES	01	\$630.00
1415-1202	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	HEALTH SCI	01	\$1,210.85
1415-1203	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	HEALTH SCI	01	\$275.00
1415-1204	CITY OF SAN GABRIEL	STANDING ORDER POLICE ACADEMY GRADUATION CEREMONY	PUBLIC SAF	01	\$5,747.50
1415-1205	FRANCHISE TAX BOARD	NON-RESIDENT WITHHOLDING TAX	ACCOUNTING	01	\$294.00
1415-1206	GISCI	APPLICATION FEE	CAREER & T	01	\$250.00
1415-1211	SHARI HERZFELD	TRAVEL REIMBURSEMENT HWI RETREAT IN SAN DIEGO, CA	CAREER & T	01	\$668.02
1415-1213	SAMANTHA BARTZ	STUDENT AMBASSADOR STIPEND OCTOBER 2014	STUDENT AF	01	\$500.00
1415-1214	MEDCOM/TRAINEX	INSTRUCTIONAL SUPPLIES - NURSING VIDEOS	HEALTH SCI	01	\$2,500.00
1415-1215	BW PRINTWORKS	CUSTOM IMPRINTED PADFOLIOS	PUBLIC SAF	01	\$871.46
1415-1216	CARMEN RODRIGUEZ	PART TIME FACULTY MEDICAL INSURANCE	HUMAN RESO	01	\$500.00
1415-1217	LISA ROSS	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1218	GRACE SHIBATA	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1219	FLINT TABATA	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1220	MARK TOWHIDLOW	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1221	KAREN UNGER	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1222	MELISSA N. GOVEA	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1223	EL RANCHO UNIFIED	REIMBURSEMENT FOR INSTRUCTIONAL SERVICES	GRANT DEVE	01	\$1,090.10
1415-1225	ALEXIA SOKOL	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1226	NAY HENG	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1227	CLAIRE KOEHLER	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1228	CAROL MCDOWELL	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1229	JENNETTE NORIEGA	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1230	ANN PHAM	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1231	JOVANY J. MUNOZ	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1232	BERNARD G. MUSSELMAN	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1233	JAMES AMEEN	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1234	KENNETH ANDERSON	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1235	GABRIEL BEELER	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1236	DUSTIN BLACK	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1237	AMTUL M. CHAUDRY	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1238	JOSEPH W. CRAMER	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1239	CHARLES FLACK	MEDICAL INSURANCE FOR PART TIME FACULTY	HUMAN RESO	01	\$500.00
1415-1241	DENNA SANCHEZ	TRAVEL REIMBURSEMENT CAP ED CONF IN SANTA CLARA, CA	STUDENT AF	01	\$718.50
1415-1242	MELISSA RIFINO JUAREZ	TRAVEL REIMBURSEMENT CONFERENCE IN LAS VEGAS, NV	BEHAVIORAL	01	\$1,038.26
1415-1243	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	TRANSFER C	01	\$268.82
1415-1246	PRIORITY MAILING SYSTEMS	POSTAGE SUPPLIES	CONTRACT M	01	\$679.75
1415-1251	SUPERIOR LIFE SUPPORT, INC.	BATTERIES & PADS FOR AED'S	FACILITIES	41	\$1,980.91
1415-1255	CONSULAB EDUCATECH INC.	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$20,878.81
1415-1257	GRAINGER	TRAFFIC CONE MOLDER	FACILITIES	01	\$301.00
1415-1258	GORM INC.	CUSTODIAL SUPPLIES	FACILITIES	01	\$3,383.00
1415-1261	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGE(4)	PRESIDENT'	01	\$388.04
1415-1262	AARDVARK CLAY	REPAIR PETER PUGGER	ARTS: PERF	01	\$690.48
1415-1263	CATERING BY HERACH AND ARA	CATERING SERVICES CIT ADVISORY COMMITTEE MEETING	BUSINESS D	01	\$261.10

Board Report Detail

v4.0

Req Type(s): REQCON REQBO REQPO; Req Date between 11/01/14 & 11/30/
g between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1415-1264	NATIONAL FIRE FIGHTER CORP.	INSTRUCTIONAL SUPPLIES	PUBLIC SAF	01	\$3,418.82
1415-1265	CPP, INC	CAREER ASSESSMENT TESTS	CAREER DEV	01	\$5,140.00
1415-1266	HENRY GEE	TRAVEL REIMBURSEMENT NASPA WEST CONF ANAHEIM, CA	STUDENT SE	01	\$654.72
1415-1267	LIZ HANEY	EDUCATIONAL REIMBURSEMENT FALL 2014	HUMAN RESO	01	\$1,000.00
1415-1268	VM WARE, INC.	VMWARE SOFTWARE MAINTENANCE	INFORMATIO	01	\$1,438.00
1415-1269	TEK TIME SYSTEMS	REPAIR TIME STAMP	FINANCIAL	01	\$360.32
1415-1270	COLLEGE BOARD	ACCUPLACER TEST UNITS	ASSESSMENT	01	\$15,500.00
1415-1271	RADISSON HOTEL WHITTIER	CATERING SERVICES FOSTER/KINSHIP INSTITUTE	FOSTER PAR	01	\$975.99
C1415-0216	IBE DIGITAL	OPEN PURCHASE ORDER FOR COPIER OVERAGE FEES	CAL WORKS	01	\$300.00
C1415-0217	ABTECH SYSTEMS, INC.	ANNUAL MAINTENANCE AGREEMENT FOR HP HARDWARE	INFORMATIO	01	\$56,744.00
C1415-0218	DOLINKA GROUP, LLC	CONSULTING SERVICES	ACCOUNTING	41	\$958.13
C1415-0219	LPA, INC.	LANDSCAPE DESIGN SVS PE COMPLEX SEPTEMBER 2014	BOND PROJE	42	\$5,595.71
C1415-0220	TONY MASSADI INSPECTIONS	INSPECTION SERVICES RETAINING WALL PROJECT	BOND PROJE	42	\$10,880.00
C1415-0221	VMA COMMUNICATIONS	MARKETING SERVICES SEPTEMBER 2014	MARKETING	01	\$4,000.00
C1415-0222	VASQUEZ & COMPANY LLP	AUDIT OF FINANCIAL STATEMENTS	PRESIDENT'	01	\$16,000.00
C1415-0223	WALTER ALLEN III	CONSULTANT SERVICES	PUBLIC SAF	01	\$8,880.37
C1415-0224	THE LEARNING OASIS	PHARMACY TECHNICIAN COURSES	CONTINUING	01	\$547.00
C1415-0226	CAROLYN SIMON	CONSULTANT SERVICES	CONTINUING	01	\$2,760.00
C1415-0227	RONALD WAYNE WILLIAMS	CONSULTANT SERVICES	CONTINUING	01	\$569.60
C1415-0228	DEL TERRA CONSTRUCTION GROUP	PM & CM FEES - SOFTBALL FIELD RETAINING WALL PROJ	BOND PROJE	42	\$2,093.40
C1415-0229	DEL TERRA CONSTRUCTION GROUP	PROGRAM & CONSTRUCTION MGMT FEE-SOCCER FIELD PROJ	BOND PROJE	42	\$426.00
C1415-0230	DEL TERRA CONSTRUCTION GROUP	PRGM & CONSTRN MGMT FEE-PE COMPLEX MECHANICAL UPGD	BOND PROJE	42	\$22,572.20
C1415-0231	DEL TERRA CONSTRUCTION GROUP	PROGRAM & CONSTRN MGMT FEE - BOOKSTORE/PRINT SHOP	BOND PROJE	42	\$10,261.50
C1415-0232	DEL TERRA CONSTRUCTION GROUP	PROGRAM & CONSTRUCTION MGMT FEE - RIO PLAZA PROJEC	BOND PROJE	42	\$28,732.32
C1415-0233	DEL TERRA CONSTRUCTION GROUP	PROGRAM & CONSTRUCTION MGMT FEE-PE BLDG RETNG WALL	BOND PROJE	42	\$14,851.50
C1415-0234	JOINT APPRENTICESHIP TRUST	JOINT APPRENTICESHIP TRUST LOCAL 5 OCTOBER 2014	APPRENTICE	01	\$10,850.88
C1415-0236	BLACKBOARD INC.	LICENSING AND HOSTING SERVICES AGREEMENT	VIRTUAL CO	01	\$149,221.00
C1415-0237	IBE DIGITAL	ANNUAL MAINTENANCE CONTRACT/FRESHMAN WELCOME CTR	DISABLED S	01	\$347.12
C1415-0238	EMCOR SERVICE MESA ENERGY SYS	REPLACE VARIABLE FREQUENCY DRIVE AT ADMIN BLDG.	BOND PROJE	42	\$4,217.00
C1415-0240	TITAN WATER TECHNOLOGY, INC	BI-ANNUAL COOLING TOWER CLEANING	BOND PROJE	42	\$4,600.00
C1415-0241	MCCALLUM GROUP, INC.	PROFESSIONAL SERVICES OCTOBER 2014	PRESIDENT'	01	\$2,200.00
C1415-0242	SOUTHWEST MGMT. CONSULTANTS	PROFESSIONAL SERVICES OCTOBER 2014	PRESIDENT'	01	\$1,250.00
C1415-0243	FAST-TRACK CONSTRUCTION	REPLACEMENT RETAINING WALL PROJECT - BID #2027	BOND PROJE	42	\$39,300.00
C1415-0244	ISOTECH PEST MANAGEMENT	INSTALL BIRD SPIKES AT AJ BLDG.	BOND PROJE	42	\$1,750.00
C1415-0245	JR UNIVERSAL CONSTRUCTION, INC	GEN CONST SVS BID #2030 FITNESS CTR MECH UPGRADE	BOND PROJE	42	\$68,065.72
C1415-0246	CARRIE CHRISTENSEN	CONSULTANT SERVICES	CONTINUING	01	\$308.00
C1415-0247	COLLEGENET, INC.	ANNUAL MAINTENANCE SOFTWARE SUPPORT	INFORMATIO	01	\$9,873.00
					=====
					\$650,144.45

Board Report Detail

v4.0

Site: 0568; Req Type(s): REQCON REQBPO REQPO; Req Date between 11/01
 0/14; Costing between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req	
				Fund	Req Fund
				Code	Order Amt
C1415-0219	LPA, INC.	LANDSCAPE DESIGN SVS PE COMPLEX SEPTEMBER 2014	BOND PROJE	42	\$5,595.71
C1415-0220	TONY MASSADI INSPECTIONS	INSPECTION SERVICES RETAINING WALL PROJECT	BOND PROJE	42	\$10,880.00
C1415-0228	DEL TERRA CONSTRUCTION GROUP	PM & CM FEES - SOFTBALL FIELD RETAINING WALL PROJ	BOND PROJE	42	\$2,093.40
C1415-0229	DEL TERRA CONSTRUCTION GROUP	PROGRAM & CONSTRUCTION MGMT FEE-SOCCER FIELD PROJ	BOND PROJE	42	\$426.00
C1415-0230	DEL TERRA CONSTRUCTION GROUP	PRGM & CONSTRN MGMT FEE-PE COMPLEX MECHANICAL UPGD	BOND PROJE	42	\$22,572.20
C1415-0231	DEL TERRA CONSTRUCTION GROUP	PROGRAM & CONSTRN MGMT FEE - BOOKSTORE/PRINT SHOP	BOND PROJE	42	\$10,261.50
C1415-0232	DEL TERRA CONSTRUCTION GROUP	PROGRAM & CONSTRUCTION MGMT FEE - RIO PLAZA PROJEC	BOND PROJE	42	\$28,732.32
C1415-0233	DEL TERRA CONSTRUCTION GROUP	PROGRAM & CONSTRUCTION MGMT FEE-PE BLDG RETNG WALL	BOND PROJE	42	\$14,851.50
C1415-0238	EMCOR SERVICE MESA ENERGY SYS	REPLACE VARIABLE FREQUENCY DRIVE AT ADMIN BLDG.	BOND PROJE	42	\$4,217.00
C1415-0240	TITAN WATER TECHNOLOGY, INC	BI-ANNUAL COOLING TOWER CLEANING	BOND PROJE	42	\$4,600.00
C1415-0243	FAST-TRACK CONSTRUCTION	REPLACEMENT RETAINING WALL PROJECT - BID #2027	BOND PROJE	42	\$39,300.00
C1415-0244	ISOTECH PEST MANAGEMENT	INSTALL BIRD SPIKES AT AJ BLDG.	BOND PROJE	42	\$1,750.00
C1415-0245	JR UNIVERSAL CONSTRUCTION, INC	GEN CONST SVS BID #2030 FITNESS CTR MECH UPGRADE	BOND PROJE	42	\$68,065.72
=====					
					\$213,345.35

PAYROLL WARRANT REPORT

NOVEMBER 2014

Administrative salary

C1E-C	\$	263,080.60	
			\$ 263,080.60

Full time Faculty & Educational Salary

C2E-C	\$	1,635,019.32	
			\$ 1,635,019.32

Faculty Hourly

307-C	\$	31,929.79	
307-N	\$	467.16	
309-C	\$	1,030.73	
311-C	\$	2,919.75	
			\$ 36,347.43

Classified Monthly

E4H-N	\$	591,903.93	
E4H-C	\$	3,370.32	
E4I-N	\$	532,555.00	
E4I-N	\$	2,875.00	
309-N	\$	9,496.85	
310-N	\$	(17,406.25)	
311-N	\$	10,818.48	
318-N	\$	483.48	
			\$ 1,134,094.81

Classified Hourly

H1H-N	\$	68,191.01	
H1H-C	\$	790.53	
H1I-N	\$	73,035.63	
H1I-C	\$	597.97	
329-N	\$	310.50	
			\$ 142,925.64

\$ 3,211,467.80

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

2. Authorization for Out-of-State Travel and Conferences

In accordance with Board Policy No. 7400 which has been reviewed, authorization is requested for attendance at out-of-state educational conferences by Board members who may be able to do so and staff, as indicated on the following page.

These trips are for the benefit of the Rio Hondo Community College District in accordance with Education Code Sections 87032 and 72423, which have been reviewed.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

OUT-OF-STATE TRAVEL AND CONFERENCES
 AGENDA ITEM II. A. 2.
 12/10/2014 Page 1 of 1

EMPLOYEE	CONFERENCE NAME & LOCATION	DATES	REASON FOR ATTENDING	DAYS AWAY FROM COLLEGE	APPROX. COST/FUNDING SOURCE	PRESENTER	PARTICIPANT
Rebecca Green	elearning 2015 Las Vegas, NV	Feb. 18-21, 2015	Conference attendee	3	\$1,400.00 General Fund		X
Mary-Linn Hughes	Society for Photographic Education National Conference New Orleans, LA	March 12-15, 2015	Conference attendee	0	\$1,275.00 \$200 Staff Development Balance: Self		X
Mary Ann Pacheco	2015 Association of Community College Trustees (ACCT) National Legislative Summit Washington, D.C.	Feb. 9-12, 2015	Conference attendee	n/a	\$2,776.00 General Fund		X
Jaime JJ Magallon	2015 Association of Community College Trustees (ACCT) National Legislative Summit Washington, D.C.	Feb. 9-12, 2015	Conference attendee	n/a	\$2,376.00 General Fund		X
Gary Mendez	2015 Association of Community College Trustees (ACCT) National Legislative Summit Washington, D.C.	Feb. 9-12, 2015	Conference attendee	n/a	\$2,676.00 General Fund		X
Mike Salazar	National Baseball Coaches Assoc. National Conference Orlando, FL	Jan. 2-5, 2015	Conference attendee	0	\$1,150.00 Self funded		X
Mariano Zaro	XV Congreso Internacional de Literatura Hispanica Antigua (Guatemala)	March 4-6, 2015	Conference attendee	1	\$1,482.00 \$750 Staff Development Balance: Self	X	
Madeline Shapiro Vicky Santana Gary Mendez Mary Ann Pacheco Norma E. Garcia Student Trustee: Jaime "JJ" Magallon							

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

3. Professional Services – McCallum Group, Inc.

On January 15, 2014, the Board of Trustees extended its legislative advocacy agreement with the McCallum Group, Inc., (Patrick McCallum) providing legislative advocacy in Sacramento through January 31, 2015 in the amount of \$2,200.00 per month.

Based on the discussion with McCallum Group, Inc., the Administration recommends a reduced service from the consultant with a one year contract from February 1, 2015 through January 31, 2016 in the amount of \$1,200.00 per month paid from Unrestricted General Funds.

RECOMMENDATION: That the Board of Trustees approve an Agreement with the McCallum Group, Inc., for legislative advocacy services from February 1, 2015 through January 31, 2016, not to exceed \$1,200.00 per month from Unrestricted General Funds and authorize the Administration to execute such contract on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

4. Approve Revenue Agreement – Certificate Courses Provided by the Learning Oasis

The Continuing Education Department requests approval to enter into a revenue agreement with the Learning Oasis to provide 16-week Certificate Courses for the 2014/2015 school year.

- Clinical Medical Assistant – estimated revenue \$4,230.00
- Billing and Coding Specialist - estimated revenue \$3,076.00
- EKG Technician - estimated revenue \$1,539.00
- Medical Office (Administrative) Assistant - estimated revenue \$2,656.00
- Pharmacy Technician – estimated revenue \$2,690.00
- Veterinary Assistant - estimated revenue \$1,646.00

Rio Hondo Community College District will provide classroom space and the Learning Oasis will be responsible for contracting instructors with the appropriate credentials.

The Continuing Education Department estimates the District potential revenue of \$15,837.00.

RECOMMENDATION: That the Board of Trustees approve a Revenue Agreement with the Learning Oasis to provide 16-week Certificate Courses as summarized above for the 2014-2015 school year and authorize the Administration to execute such contract on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

5. Certification of Signatures

The Governing Board of each Community College District is required to hold an annual reorganization meeting. Attached is the Certification of Signatures Document, which includes members of the Governing Board and Administrators authorized to sign notices of employment, contracts, and orders drawn on the funds of the Rio Hondo Community College District.

RECOMMENDATION: That the Board of Trustees approve and execute the Certification of Signatures Document in support of the Annual District Reorganization and authorize the Administration to process and file the Document on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

6. Facility License Agreement – City of San Gabriel Mission Playhouse

The Rio Hondo College – Department of Public Safety plans to rent the San Gabriel Mission Playhouse on Thursday January 22, 2015 for the graduation ceremonies of its Police Academy (Class #200).

The cost of the event is not to exceed \$5,747.50 paid from the General Fund.

RECOMMENDATION: That the Board of Trustees approve a facilities use agreement with the City of San Gabriel Mission Playhouse in an amount not to exceed \$5,747.50 from the general fund and authorize the Administration to sign the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

7. Acceptance of Donation from the Associated Students of Rio Hondo College

The Associated Students of Rio Hondo College (ASRHC) have collected used items for a holiday donation to the CARE program (Cooperative Agencies Resources for Education). ASRHC has estimated value of these items to be \$1,500.00.

22-stockings; 20-boxes of blue ornaments; 15-Christmas gift bags; 10-bags of red confetti; 10-Christmas centerpiece cutouts; 6-boxes of candy cane lights; 6-roles of garland; 6-Christmas tree lights; 5-boxes of Christmas lights; 4-Christmas figurines; 3-boxes Christmas decorations; 3-Snow man stands; 2-snow twinkling lights; 2-reindeer light stands; box of Christmas dolls; fiber optic tree; blow up snow man; snow flake jingle bells; wooden arch light; large Santa hat; regular Santa hat; Santa mailbox; red Christmas cloth and roll of red ribbon.

RECOMMENDATION: That the Board of Trustees accept donation from the Associated Students of Rio Hondo College in support of the CARE program.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

8. Revenue Agreement – Simulation Training Lab – El Monte Union High School District

The Health Science and Nursing Department doing business as the Regional Health Occupational Center is requesting approval of a revenue agreement with El Monte Union High School District – El Monte/Rosemead Adult School. The Center will use its simulation training lab and faculty to provide simulation lab training at the rate of 6-hours per day and \$250.00 per hour. The term of this agreement is from January 1, 2015 and continuing through December 31, 2018.

RECOMMENDATION: That the Board of Trustees approve revenue agreement with El Monte Union High School District - El Monte/Rosemead Adult School as summarized above and authorize the Administration to sign the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 2

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

9. Grant – Career Technical Education / Teacher Preparatory Pipeline (CTE-TPP)

At their meeting November 17th & 18th, 2014, the Board of Governors California Community Colleges approved the CTE-Teachers Pipeline Grant in the amount of \$120,000. The grant has a performance period beginning December 1, 2014 and continuing through December 31, 2015.

The purpose of the Career & Technical Education –Teacher Preparatory Pipeline (CTE-TPP) grant is to prepare students to teach in math and/or science based CTE Industry Sectors and Career Pathways.

Working in collaboration with the Whittier Union High School District, Tri-Cities ROP, Cal-State University, and Los Angeles Metro, the CTE-TEACH program will identify and recruit prospective candidates from high school, community college and skilled professionals, focusing on career changers and retirees in industry sectors that are considered in high demand. It will explore and implement retention strategies that will address the challenges in retaining students in the teaching profession as well as establish outreach activities and professional development programs.

RECOMMENDATION: That the Board of Trustees, pending official notification, approve the Career Technical Education - Teacher Preparatory Pipeline Grant as outlined above and authorize the Administration to sign the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

10. Renewal of SB-1070 Career Technical Education Pathways Program Grant through California Community College Chancellor's Office for Years 2 and 3

The California Community College Chancellor's Office has notified the District of renewing Senate Bill 1070 (SB-1070) Career and Technical Education (CTE) Pathways Program Grant for years two and three in the amount of \$1,414,769.00 for the term January 1, 2015 through December 31, 2016.

The primary objective of SB-1070 is for consortia within regions to develop and implement sustainable policies and infrastructure that result in the measurable and successful transition of CTE students from high school to postsecondary education and careers. Consortia will be required to identify and leverage regional resources, leadership, and investments utilizing multiple sources which may include CTE Transitions, Perkins IV, SB-70, SB-1070, and SB-1402 grant funding.

Consortia must be comprised of a minimum of nine (9) community colleges with one (1) high school district per community college.

The first year, the grant was limited to planning. The renewal for years two and three, the grant will provide for project management as well as implementation of the projects that were planned during year one.

RECOMMENDATION: That the Board of Trustees, pending official notification, approve renewal of SB-1070 Career Technical Education Pathways Program Grant through the California Community College Chancellor's Office in the amount of \$1,414,769.00 for the term January 1, 2015 through December 31, 2016 and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

11. Science Building Modernization – Additional DSA Fees for Review of Construction Change Directives

The Division of the State Architect (DSA) has provided an invoice to the College for additional review time on an hourly basis for review of a Construction Change Directive. The design team is being required to document as-built condition and provide documentation for any and all deviations noted by DSA. DSA is requesting additional plan check fees in the amount of \$ 16,478.81.

RECOMMENDATION: That the Board of Trustees approve the invoice for additional plan check fees from the Division of the State Architect for an amount not to exceed \$16,478.81 from Bond Funds and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

12. Inspection and Mechanical Service for Central Plant Cooling Towers – BP Air Conditioning & Heating Incorporated

The Central Plant requires an annual inspection and service of the mechanical components at the cooling towers. Three qualified vendors provided quotes for this service and BP Air Conditioning provided the lowest price to inspect the cooling towers, remove and replace fan belts, replace three (3) large banded belts, lubricate fan shaft bearings, clean fan motors, along with other necessary service to ensure the mechanical efficiency of the Central Plant cooling towers. During this service it is recommended that the vendor also replace two (2) existing ¾ inch ball valves with two (2) new 2 inch ball valves for improved efficiency when staff flushes the towers.

BP Air Conditioning & Heating Incorporated	\$5,300.00
EMCOR Services, Mesa Energy Systems	\$5,749.00
Key Mechanical Service Company	\$8,772.00

RECOMMENDATION: That the Board of Trustees approve the proposal of \$5,300.00 to provide inspection and mechanical service for Central Plant Cooling Towers – BP Air Conditioning & Heating Incorporated to be paid from Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE & BUSINESS

13. Facility Use Agreement

Radisson Hotel – Uptown Whittier

The Rio Hondo Community College District (RHCCD) – Foster/Kinship Care Education Program (FKCE) plans to offer an educational institute to Foster Parents and Caregivers at the Radisson Hotel on Friday, January 30, 2015. All funding for food and services will be from the FKCE grant.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

_____ None _____ be

Accepted and approved - Action No. 2

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

14. Memorandum of Understanding (MOU) with Hacienda La Puente Unified School District and Hacienda Adult School – Providing Dual Enrollment Courses at Willow Center

Rio Hondo Community College District will partner with Hacienda La Puente Unified School District and Hacienda Adult School to expand concurrent enrollment opportunities for students.

- Promote the enrollment of students in graduation equivalency courses offered by RHC.
- Accept credit earned at Rio Hondo College toward meeting graduation requirements as set by Hacienda La Puente Unified School District.

In addition, Rio Hondo College will grant college credit for these courses to students who meet the standards set by Rio Hondo College and as allowable under the Education Code.

The term will begin on January 5, 2015 and continue through May 30, 2015.

RECOMMENDATION: That the Board of Trustees approve the MOU with Hacienda La Puente Unified School District and Hacienda Adult School as summarized above and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 2

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, December 10, 2014, 6:00 p.m.**

II. CONSENT AGENDA

A. FINANCE & BUSINESS

15. Consultants

- a. Education Strategic Planning – To serve as the project director to implement the goals and objectives of the SB1070 CTE Pathways Program Grant for the LA Ring Colleges. This includes implementation of policies and procedures related to Articulation of courses, Dual Enrollment, Industry Certification and Career Pathways programs that meet industry needs in the region. Dates of service: January 1, 2015 to December 31, 2015. Payment not to exceed \$110,000.00 from Career Technical Education Pathways Program Grant (SB1070).
- b. Demotray Hankins – To present & provide speaker services to caregivers at Foster/Kinship Care Education (FKCE) workshops/events. Dates of Service: December 11, 2014 to June 30, 2015. Payment not to exceed \$300.00 from FKCE Grant.
- c. Miguel Gabriel Vazquez – To conduct a workshop on Natural Healing for the Student Mental Health Grant under Student Affairs for Psychological Services. Date of service: December 11, 2014. Payment not to exceed \$350.00 from Student Mental Health Grant.
- d. The Ken Blanchard Companies – To facilitate for the “Trust Builder” training workshop for the Leadership Academy. Date of service is January 16, 2015. Payment not to exceed \$1,600.00 from the Staff Development Fund.
- e. Prometheus Development Group – To maintain college content, regularly update college events and services and to develop student engagement opportunities on and through the Mobile App. In addition, Market App to new and potential students. Date of service: January 5, 2015 – May 29, 2015. Payment not to exceed \$500.00 from the CCC Student Mental Health Grant.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

B. PERSONNEL

The following recommendations are submitted within budget allocations:

1. Academic

a. Employment

Special Assignment, Fall 2014

The following instructor will receive a \$150 stipend, paid out of Title V grant, for participating in a professional development workshop "Using Clicker Technology in the Classroom" and then creating at least two new assignments/activities to incorporate into her Child Development 102 course to enhance student engagement and success:

PARIS, Jennifer, Behavioral & Social Sciences

The following instructor will receive a \$2,700.00 stipend, paid out of general funds, for the use of SLOlutions and continued maintenance:

KOUTROULIS, Matt, Math & Science

Hourly as Needed,

(December 15, 2014 thru January 2, 2015)

Behavioral & Social Science

MARTINEZ, Angelica

Business

RIOS, Maria

Cal WORKS

ALDRICH, Christine

Career Technical Education

ANDERSON, Jill
HERZFELD, Shari
MARTINEZ, Maria Lea

GOTTLIEB, Karen
MARTINEZ, Angelica
RIOS, Maria
ROMO, Claudia

Counseling & Student Success

ALVARADO, Guadalupe
CASTRO, Rigoberto
FLORES-OLSON, Troy
GUZMAN, Sergio
HUINQUEZ, Jorge

CAMACHO, Tammy
DE LA MORA, Martha
GRAHAM, Song
HOLCOMB, Diane
LARA, Jose

MAFFRIS, Nancy
PARRA, John
RIVERA, Mary
TORRES-GIL, Belen

NORIEGA, Jennette
PICHARDO-DIAZ, Dorali
SAUCEDA, Henry
THOMAS, Julius

Disabled Student Programs

ARROYO, Jose

EOPS

CLARK, Dennyse
O'BRIEN, Katie

GARCIA, Yvette
REYES, Dianna
RODRIGUEZ, Jose

Kinesiology, Dance & Athletics

JOHNSON, Steve

LOWE, Richard
MCDOWELL, Carol

Public Safety

JAEGGI, Scott
RICKMAN, Tracy

KIMBER, George
WALLACE, Gerald

Hourly as Needed, Intersession 2015

Career Technical Education

GOTTLIEB, Karen

Counseling & Student Success

CAMACHO, Tammy
HOLCOMB, Dianne
MAFFRIS, Nancy

CASTRO, Rigoberto
LARA, Jose
NORIEGA, Jennette

Disabled Student Programs

ARROYO, Jose

Kinesiology, Dance & Athletics

RICH, Kirsten

Public Safety

JAEGGI, Scott
RICKMAN, Tracy

KIMBER, George
WALLACE, Gerald

Part time, Intersession, 2015

Arts & Cultural

LIVINGSTON, Jannine

Behavioral and Social Science

BARMAN, Kevin
DURAN, Joaquin
MULLIKIN, Wanda
SIGALA, Carol

De DIOS, Angela
GARCIA, Santiago
PRESTON, Ted
SMITH, Kevin

Math & Science

KATNIK, Stephen
PITASSI, Matthew

LITRELL, Mark
FORREST, Michael

Career Technical Education

SUNYOGH, Joseph

Communications and Languages

ASKREN, Mark
FRANCIS, John
KOELLE, Stephen
LASSITER, Awndrea
OKAMOTO, Tyler
PUGA, Gilbert

FERNANDEZ, Juan
ISAAC, Lily
LAI, Wendy
MARKOSSIAN, Marina
OLIVAS, Sally
ROLDAN, Pablo
TOVMASIAN, Grant

Kinesiology, Dance & Athletics

AYALA, Armando

MUIR, Russell

Public Safety

NEWMAN, Jim

RAMIREZ, Richard

Hourly As Needed, 2014-2015

Public Safety

BRADEN, Keith
DAY, Alan
HECT, Daniel
SMITH, Lance

BRUNNER, Erica
HARDEN, Michael
MITCHELL, Ronald
SOSSIKIAN, Masis

Part time, Spring 2015

Arts & Cultural Programs

HEXTRUM, Robin

Behavioral & Social Sciences

BARAJAS, Javier

ENGLISH, Elissa
FREEMAN-THOMPSON, Jeanne

Math & Sciences

ADAMS, Emma

CHEN, Ling-I Shirley

2. Management and Confidential

a. Job Title Change

From Director of Purchasing and Contracts to Director of Contract Management and Vending Services to reflect the job responsibilities

3. Classified

a. Employment

Regular Classified

JONES, II, Michael, Custodian, Facilities Services, 100%, 12 months, effective November 6, 2014

MEZA, Enrique, Custodian, Facilities Services, 100%, 12 months, effective November 6, 2014

The following employees are being hired in the designated capacity with dedicated funding through June 30, 2015. If continued funding should not be available, 60-day notice shall be served:

DURAND, Jennifer, Clerk Typist II, 47.5%, 12 months, Cal WORKS, effective December 1, 2014

LEON, Nicole, Student Services Assistant, Outreach & Educational Partnerships, 47.5%, 11 months, effective November 11, 2014

NGUYEN, Yvette, Student Services Assistant, Transfer Center, 47.5%, 12 months, effective December 8, 2014

PAEZ, Yicel, Student Services Assistant, Outreach & Educational Partnerships, 47.5%, 11 months, effective November 11, 2014

RUANO, Nancy, Student Services Assistant, Outreach & Educational Partnerships, 47.5%, 11 months, effective November 21, 2014

SANDOVAL, Flor, Student Services Assistant, Outreach & Educational Partnerships, 100%, 12 months, effective December 1, 2014

Continued Employment, Regular Classified, 2014-2015

The following employee will continue in the designated capacity with dedicated funding through June 30, 2015. If continued funding should not be available, 60-day notice shall be served:

BURDETT, Kathy, Clerk Typist III, Career Technical Education

Substitute, 2014-15

BUSTILLOS, Reyes, Grounds Maintenance Worker, Facilities Services, effective November 24, 2014

CALDERON, Rose, Clerk Typist III, Arts & Cultural, effective November 3, 2014

b. Increase in Assignment

PARTIDA, Cynthia, Student Services Assistant, Counseling & Student Success, from 47.5%, 11 months to 100%, 12 months, effective November 11, 2014

TAMAYO, Aracely, Clerk Typist II, Transfer Center, from 11 months to 12 months, effective December 1, 2014

c. Resignation

DIAZ, Diana, Registration Clerk, Admissions & Records. Her last day of employment was December 3, 2014

d. Layoff, Regular Classified

The following individual was hired with designated categorical funds (Student Mental Health Grant) that expire on December 23, 2014. This individual will receive a reduction in schedule in 60 days as per Education Code 88017:

PEREA, Jessica, Clerk Typist III, part-time, Student Affairs from 47.5%, 12 months to 45%, 11 months in Math & Science

The following individual will receive a 60-day notice of layoff:

SLAVICH, Patricia, Clerk Typist III, part-time in Math & Science

4. Unrepresented, (AP 7130), 2014-15

a. Employment

Hourly

Kinesiology, Dance & Athletics

GIACOMAZZI, Amber, Assistant Training Specialist
WILSON, Rachel, Assistant Training Specialist

Public Safety

CASTELLON, Eduardo, RTO	CHAUFF, Edward, RTO
CORTEZ, Joseph, RTO	CROSS, Jeremy, RTO
GIL, Johnny, RTO	PACK, Anthony, RTO
	ROSALES, Jose, RTO

Student Success & Retention (Basic Skills)

ARZATE, Roberto, Tutor II	BARRERAS, Margali, Tutor II
CHAU, Jason, Tutor II	DIAZ, George, Tutor II
DIAZ, Maria Del Carmen, Tutor II	JIMENEZ, Ana, Tutor II
MONTANEZ, Hortensia, Tutor II	OLVERA, Daniel, Tutor II
PHUNG, Jeanette, Tutor II	SERAFIN, Monica, Tutor II
	ZARAGOZA, Rudy, Tutor II

Volunteers

GONZALEZ, Anamaria, Counseling

RECOMMENDATION: That the Board of Trustees approve the Consent agenda as outlined.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda with the following revisions:

<u>None</u>	<u>be</u>
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Accepted and approved - Action No. 2

<input type="checkbox"/> Not approved	<u>Yes</u>	<u>No</u>
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<input type="checkbox"/> Delayed for further study	Vote:	<u>5</u>	<u>0</u>
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Student Trustee Advisory Vote:	<u>1</u>	<u>0</u>
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RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014 6:00 p.m.
AGENDA

II. CONSENT AGENDA

C. ACADEMIC AFFAIRS

1. Curriculum Items

The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

a. New Course that is Part of an Existing Program

The following courses have been recommended for inclusion in our offerings and the catalog:

ADN 150L: Medical/Surgical Nursing I Lab

(Health Sciences & Nursing)

Degree Applicable; (4 Units)

Justification: This is a required clinical course in the ADN program.

ADN 151L: Clinical Nursing Concepts Lab

(Health Sciences & Nursing)

Degree Applicable; (2 Units)

Justification: This is a required clinical course in the ADN program.

ADN 155L: Nursing Process Childbearing Family/Women's Health Lab

(Health Sciences & Nursing)

Degree Applicable; (2 Units)

Justification: This is a required clinical course in the ADN program.

ADN 156L: Nursing Process Applied to the Care of Children Lab

(Health Sciences & Nursing)

Degree Applicable; (2 Units)

Justification: This is a required clinical course in the ADN program.

ADN 251L: Medical/Surgical Nursing II Lab

(Health Sciences & Nursing)

Degree Applicable; (2.5 Units)

Justification: This is a required clinical course in the ADN program.

ADN 252L: Psychiatric/Mental Health Nursing Lab

(Health Sciences & Nursing)

Degree Applicable; (1.5 Units)

Justification: This is a required clinical course in the ADN program.

ADN 253L: Medical/Surgical Nursing III Lab

(Health Sciences & Nursing)

Degree Applicable; (3 Units)

Justification: This is a required clinical course in the ADN program.**ADN 254L: Leadership and Management in Nursing Lab**

(Health Sciences & Nursing)

Degree Applicable; (2.5 Units)

Justification: This is a required clinical course in the ADN program.**CARP 070A: Basic Frame Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070B: Basic System Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070C: Basic Tube and Clamp Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070D: Basic Suspended Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070E: Intermediate Frame Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070G: Advanced Frame Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070J: Confined Space**

(CTE)

Degree Applicable; (2 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.

b. Unit Changes

The following courses have been recommended for unit changes to reflect an increase/decrease in course content:

ADN 150: Medical/Surgical Nursing I

Unit Change: FROM: 8 Units TO: 4 Units

ADN 151: Clinical Nursing Concepts

Unit Change: FROM: 4 Units TO: 2 Units

ADN 155: Nursing Process: Childbearing Family/Women's Health

Unit Change: FROM: 4 Units TO: 2 Units

ADN 156: Nursing Process Applied to the Care of Children

Unit Change: FROM: 4 Units TO: 2 Units

ADN 251: Medical/Surgical Nursing II

Unit Change: FROM: 4.5 Units TO: 2 Units

ADN 252 Psychiatric/Mental Health Nursing

Unit Change: FROM: 3.5 Units TO: 2 Units

ADN 253: Medical/Surgical Nursing III

Unit Change: FROM: 5 Units TO: 2 Units

ADN 254: Leadership and Management in Nursing

Unit Change: FROM: 4 Units TO: 1.5 Units

c. New Program

The following degree has been recommended for inclusion in our offerings and catalog:

AA-T Degree in Philosophy for Transfer

(18 Units)

RECOMMENDATION: That the Board of Trustees approve the curriculum items as listed.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda item II.C.1 with the following revisions:

None be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

C. ACADEMIC AFFAIRS

2. Faculty Equivalencies

Community college faculty members may be hired if they possess qualifications that are at least equivalent to minimum qualifications specified in regulations of the Board of Governors (Education Code §87359 and Title 5 §53430). For the last year, discipline faculty members, the Academic Senate and administration have reviewed and established new equivalency statements. These equivalencies will insure that faculty members possess qualifications that are at least equivalent to the Minimum Qualifications for Faculty and Administrators in California Community Colleges.

Faculty members hired under previous equivalencies will still be considered to possess qualifications that are at least equivalent to minimum qualifications in their discipline. The Academic Senate and administration recommend the new equivalencies be adopted.

RECOMMENDATION: That the Board of Trustees approve the updates to equivalencies as attached.

Disposition by the Board:
It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that the Consent Agenda item II.C.2 with the following revisions:
None be

Accepted and approved - Action No. 2

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
(Tentative - Pending 2nd Readings)**

Regular Meeting, December 10, 2014 6:00 p.m., Board Room

II. CONSENT AGENDA

C. ACADEMIC AFFAIRS

1. Curriculum Items

The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

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ADN 151L: Clinical Nursing Concepts Lab

(Health Sciences & Nursing)

Degree Applicable; (2 Units)

Justification: This is a required clinical course in the ADN program.

ADN 155L: Nursing Process Childbearing Family/Women's Health Lab

(Health Sciences & Nursing)

Degree Applicable; (2 Units)

Justification: This is a required clinical course in the ADN program.

ADN 156L: Nursing Process Applied to the Care of Children Lab

(Health Sciences & Nursing)

Degree Applicable; (2 Units)

Justification: This is a required clinical course in the ADN program.

ADN 251L: Medical/Surgical Nursing II Lab

(Health Sciences & Nursing)

Degree Applicable; (2.5 Units)

Justification: This is a required clinical course in the ADN program.

ADN 252L: Psychiatric/Mental Health Nursing Lab

(Health Sciences & Nursing)

Degree Applicable; (1.5 Units)

Justification: This is a required clinical course in the ADN program.**ADN 253L: Medical/Surgical Nursing III Lab**

(Health Sciences & Nursing)

Degree Applicable; (3 Units)

Justification: This is a required clinical course in the ADN program.**ADN 254L: Leadership and Management in Nursing Lab**

(Health Sciences & Nursing)

Degree Applicable; (2.5 Units)

Justification: This is a required clinical course in the ADN program.**CARP 070A: Basic Frame Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070B: Basic System Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070C: Basic Tube and Clamp Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070D: Basic Suspended Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070E: Intermediate Frame Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.**CARP 070G: Advanced Frame Scaffold**

(CTE)

Degree Applicable; (1.5 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.

**CARP 070J: Confined Space
(CTE)**

Degree Applicable; (2 Units)

Justification: Provide the required related and supplemental instruction for State Indentured Carpenter Union Apprentice.

b. Unit Changes

The following courses have been recommended for unit changes to reflect an increase/decrease in course content:

ADN 150: Medical/Surgical Nursing I

Unit Change: FROM: 8 Units TO: 4 Units

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Unit Change: FROM: 4 Units TO: 2 Units

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Unit Change: FROM: 4 Units TO: 2 Units

ADN 156: Nursing Process Applied to the Care of Children

Unit Change: FROM: 4 Units TO: 2 Units

ADN 251: Medical/Surgical Nursing II

Unit Change: FROM: 4.5 Units TO: 2 Units

ADN 252 Psychiatric/Mental Health Nursing

Unit Change: FROM: 3.5 Units TO: 2 Units

ADN 253: Medical/Surgical Nursing III

Unit Change: FROM: 5 Units TO: 2 Units

ADN 254: Leadership and Management in Nursing

Unit Change: FROM: 4 Units TO: 1.5 Units

c. New Program

The following degree has been recommended for inclusion in our offerings and catalog:

AA-T Degree in Philosophy for Transfer

(18 Units)

RECOMMENDATION: That the Board of Trustees approve the curriculum items as listed.

Disposition by the Board:

It was moved by _____, seconded by _____ and carried, that Report No. II.C.1. with the following revisions:

_____ be

Accepted and approved - Action No.

Not Approved

Delayed for further study

Yes No

Vote: _____

Student Trustee Advisory

Vote: _____

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, December 10, 2014 6:00 p.m., Board Room**

II. CONSENT AGENDA

C. ACADEMIC AFFAIRS

2. Faculty Equivalencies

Community college faculty members may be hired if they possess qualifications that are at least equivalent to minimum qualifications specified in regulations of the Board of Governors (Education Code §87359 and Title 5 §53430). For the last year, discipline faculty members, the Academic Senate and administration have reviewed and established new equivalency statements. These equivalencies will insure that faculty members possess qualifications that are at least equivalent to the Minimum Qualifications for Faculty and Administrators in California Community Colleges.

Faculty members hired under previous equivalencies will still be considered to possess qualifications that are at least equivalent to minimum qualifications in their discipline. The Academic Senate and administration recommend the new equivalencies be adopted.

RECOMMENDATION: That the Board of Trustees approve the updates to equivalencies as attached.

Disposition by the Board:

It was moved by _____, seconded by _____ and carried, that Report No. II.C.2. with the following revisions:

_____ be

___ Accepted and approved - Action No.

___ Not Approved

___ Delayed for further study

Yes No

Vote: _____

Student Trustee Advisory

Vote: _____

DISCIPLINE **DIVISION** **MINIMUM QUALIFICATIONS** **CURRENT EQUIVALENCY** **NEW EQUIVALENCY**

Accounting	BUSINESS	<p>Master's degree in accountancy or business administration with accounting concentration OR bachelor's degree in business with accounting emphasis or business administration with accounting emphasis or economics with an accounting emphasis AND master's degree in business, business administration, business education, economics, taxation, or finance OR the equivalent. (NOTE: A bachelor's degree in accountancy or business administration with accounting concentration, with a CPA license is an alternative qualification for this</p>	<p>1. Any Master's degree including at least 18 semester units of undergraduate/graduate units in a discipline related to accounting (at least 6 semester units must be at the graduate level); OR 2. A Bachelors degree in accounting AND six (6) years experience of professional experience directly related to accounting, finance, economics, and taxation; OR Related work experience as a Certified Management Accountant or a Certified Internal Auditor.</p>	<p>Changed Equivalencies To: A Master's degree in business administration, taxation, or finance AND a CPA license or CMA certification; OR a bachelor's degree in accounting or business administration with accounting concentration AND a CPA license or CMA certification AND 6 years of professional work experience as a Certified Public Accountant, Certified Management Accountant or a Certified Internal Auditor.</p>
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Administration of Justice (Police Science, Corrections, Law Enforcement)	PUBLIC SAFETY	<p>Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>	<p>No EQ on file</p>	<p>Added Equivalencies: For Administration of Justice or Corrections: An associate degree in the administration of justice, criminal justice, law enforcement, homeland security or related area AND/OR a combination of successfully completing coursework totaling at least twelve (12) units at the baccalaureate level in the area in which the equivalency is requested, plus evidence of at least three (3) years' experience in a related career area. For Police Science And /Or Corrections*: A combination of successfully completed coursework totaling at least six (6) units at the lower division level in the area in which the equivalency is requested; specially a certified law enforcement basic academy program, plus evidence of at least three (3) years' experience in a related career area, OR at least six (6) units at the lower division level in the area in which the equivalency is requested; specifically a certified law enforcement basic academy program, plus a specific POST certification in the area in which equivalency is requested. * Pertains to training and educational programs certified for presentation by the California Commission on Peace Officers Standards and Training (POST).</p>
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Anthropology

BEHAVIORAL &
SOCIAL SCIENCES

Master's degree in anthropology or archaeology OR bachelor's degree in either of the above AND master's degree in sociology, biological sciences, forensic sciences, genetics or paleontology OR the equivalent.

Any Master's degree, including a minimum of 24 graduate units in anthropology.

Deleted Equivalencies

Art

ARTS & CULTURAL
PROGRAMS

Master's degree in fine arts, art, or art history OR bachelor's degree in any of the above AND master's degree in humanities OR the equivalent. Note: "master's degree in fine arts" as used here refers to any master's degree in the subject matter of fine arts, which is defined to include visual studio arts such as drawing, painting, sculpture, printmaking, ceramics, textiles, and metal and jewelry art; and also art education and art therapy. It does not refer to the "Master of Fine Arts" (MFA) degree when that degree is based on specialization in performing arts or dance, film, video, photography, creative writing or other non-plastic arts.

A Bachelors degree in Fine Arts, Art or Art History and both of the following: 1) Successful Completion of 30 units, in combination of upper division undergraduate and graduate coursework, at least half of which must be at the graduate level, in Fine Arts, Art or Art history. AND 2) Evidence of eminence in the field as demonstrated by one of the following: a) an extensive statewide or national exhibition record of juried or innovative shows in recognized galleries of museums OR b) Extensive evidence of published writings in the field of Art History or Art Criticism in widely circulated professional publications, OR c) evidence of 5 years of professional work in the commercial arts field.

Changed Equivalencies To: 1. A Master's in fine arts (M.A.), studio arts AND evidence of eminence in the field as demonstrated by one of the following: (a) an extensive statewide or national exhibition record of juried or invitational shows in recognized galleries or museums or (b) evidence of five years of professional work in the commercial arts field. 2. A Bachelor's in fine arts, studio art, art history or any humanities AND the successful completion of 30 units, in combination of upper division undergraduate and graduate coursework, at least half of which must be at the graduate level, in fine arts or studio art AND evidence of eminence in the field as demonstrated by one of the following: (a) an extensive statewide or national exhibition record of juried or invitational shows in recognized galleries or museums or (b) evidence of five years of professional work in the commercial arts field.

<p>Art History</p>	<p>ARTS & CULTURAL PROGRAMS</p>	<p>Deleted Equivalencies</p>
<p>Master's degree in art history, history of art and architecture, or visual culture/visual studies OR bachelor's degree in art history and master's degree in history OR master's degree in art with a recorded emphasis or concentration in art history OR the equivalent.</p>	<p>A Bachelors degree in Fine Arts, Art or Art History <u>and</u> both of the following: 1) Successful Completion of 30 units, in combination of upper division undergraduate and graduate coursework, at least half of which must be at the graduate level, in Fine Arts, Art or Art history. AND 2) Evidence of eminence in the field as demonstrated by <u>one</u> of the following: a) an extensive statewide or national exhibition record of juried or innovational shows in recognized galleries of museums OR b) Extensive evidence of published writings in the field of Art History or Art Criticism in widely circulated professional publications, OR c) evidence of 5 years of professional work in the commercial arts field.</p>	<p>Changed Equivalencies To: 1) H.S. Diploma, plus college course work equivalent to an Associate's Degree in the discipline of the assignment, plus eight (8) years of occupational experience related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or licensure or its equivalent, if available. 2) H.S. Diploma, plus eight (8) years of occupational related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or assignment, plus appropriate certification to practice or licensure or its equivalent, if applicable. 3) Recognized accomplishments which demonstrate expertise and skills in the field of study beyond that normally achieved through formal education.</p>
<p>Auto Body Technology (antique and classic auto restoration)</p>	<p>Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>	<p>Significant professional experience in the industry of Automotive Collision Repair.</p>
<p>Auto Body Technology & TECHNICAL EDUCATION</p>		

<p>Automotive Technology</p>	<p>CAREER & TECHNICAL EDUCATION</p>	<p>Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>	<p>Four years Full-Time trained Experience equals one year of vocational education training. Therefore, applicants that have Eight (8) years of trained experience would meet the Minimum qualifications for an automotive instructor.</p>	<p>Changed Equivalencies To: 1) H.S. Diploma, plus college course work equivalent to an Associate's Degree in the discipline of the assignment, plus eight (8) years of occupational experience related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or licensure or its equivalent, if available. 2) H.S. Diploma, plus eight (8) years of occupational related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or assignment, plus appropriate certification to practice or licensure or its equivalent, if applicable. 3) Recognized accomplishments which demonstrate expertise and skills in the field of study beyond that normally achieved through formal education.</p>	<p>Added Equivalencies To: 1) H.S. Diploma, plus college course work equivalent to an Associate's Degree in the discipline of the assignment, plus eight (8) years of occupational experience related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or licensure or its equivalent, if available. 2) H.S. Diploma, plus eight (8) years of occupational related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or assignment, plus appropriate certification to practice or licensure or its equivalent, if applicable. 3) Recognized accomplishments which demonstrate expertise and skills in the field of study beyond that normally achieved through formal education.</p>
<p>Business (Inclusive of Business Law)</p>	<p>BUSINESS</p>	<p>Master's degree in business management, business administration, accountancy, finance, marketing or business education OR bachelor's degree in any of the above AND master's degree in economics, personnel management, public administration, or J.D. or LL.B. degree OR bachelor's degree in economics with a business emphasis AND master's degree in personnel management, public administration, or D.D. or LL.B. degree</p>	<p>No EQ on file</p>	<p>Added Equivalencies To: A Bachelor's degree in business or related area AND a combination of successfully completed coursework, totaling at least 12 units at the upper division level and twelve (12) units at the graduate level in the area in which the equivalency is requested, plus evidence of experience in business or a related area. For Business Law: J.D. or LL.B. OR a Master's degree in a business related area OR a Bachelor's degree in business or related area AND a combination of successfully completed coursework, totaling at least twelve (12) units at the upper division level and twelve (12) units at the graduate level in the area in which the equivalency is requested, plus evidence of experience in a business or related area.</p>	<p>Added Equivalencies To: A Bachelor's degree in business or related area AND a combination of successfully completed coursework, totaling at least 12 units at the upper division level and twelve (12) units at the graduate level in the area in which the equivalency is requested, plus evidence of experience in business or a related area. For Business Law: J.D. or LL.B. OR a Master's degree in a business related area OR a Bachelor's degree in business or related area AND a combination of successfully completed coursework, totaling at least twelve (12) units at the upper division level and twelve (12) units at the graduate level in the area in which the equivalency is requested, plus evidence of experience in a business or related area.</p>

<p>Child Development</p>	<p>BEHAVIORAL & SOCIAL SCIENCES</p>	<p>Master's degree in child development, early childhood education, human development, home economics/family and consumer studies with a specialization in child development/early childhood education, or educational psychology with a specialization in child development/early childhood education OR bachelor's degree in any of the above AND master's degree in social work, educational supervision, elementary education, special education, psychology, bilingual/bicultural education, life management/home economics, family life studies, or family and consumer studies OR the equivalent.</p>	<p>Master's degree in Education and/or Special Education plus 3 years experience working with Children from ages Birth through Adolescence.</p>	<p>Changed Equivalencies To: A Master's degree in Education and/or Special Education with 24 units in Child Development plus experience working with children in a group setting for three consecutive years with at least two(2) years with children birth to age 12.</p>
<p>Communication Studies (Speech Communication)</p>	<p>COMMUNICATIONS & LANGUAGES</p>	<p>Master's degree in speech, speech broadcasting, telecommunications, rhetoric, communication, communication studies, speech communication, or organizational communication OR bachelor's degree in any of the above AND master's degree in drama/theater arts, mass communication, or English OR the equivalent.</p>	<p>A Master's degree in an academic discipline AND A combination of successfully completed coursework, totaling at least 24 units in undergraduate and graduate, in Speech.</p>	<p>Changed Equivalencies To: A Master's degree in communication studies / speech; OR a Master's degree in an academic discipline AND a combination of successfully completing coursework, totaling 24 units in undergraduate and graduate in speech and/or communication studies.</p>
<p>Counseling</p>	<p>COUNSELING & STUDENT SUCCESS</p>	<p>Master's degree in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent. (NOTE: A bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.)</p>	<p>Master's degree in a Social Science or Education, that includes a minimum of 24 graduate level units in Counseling courses, which must include a graduate level Counseling practicum or internship.</p>	<p>Changed Equivalencies To: A master's degree in education with an emphasis in counseling that includes a minimum of 24 graduate level units in counseling courses AND a graduate level counseling practicum or internship in a community college setting.</p>

Drama/Theatre Arts	ARTS & CULTURAL PROGRAMS	Master's degree or Master of Fine Arts in drama/theatre arts/performance OR bachelor's degree or Bachelor of Fine Arts in drama/theatre/performance AND master's degree in comparative literature, English, communication studies, speech, literature, or humanities OR the equivalent.	A Bachelor's degree in Theatre/Drama/Performance (including film) and 1. Evidence of eminence in the field as demonstrated by one of the following: a) active participation in the field of theatre commensurate with 10 years of study in any of the fields of theatre (acting, film/TV, playwrighting, directing, crafts) and b) course work in the area of theatre, i.e. master classes.	Changed Equivalencies To: A Bachelor's degree in Theatre/Drama/Performance (including film) AND Evidence of eminence in the field as demonstrated by active participation in the field of theatre commensurate with eight (8) years of study in any of the fields of theatre (acting, film/TV, playwrighting, directing, theatre crafts)
Economics	BEHAVIORAL & SOCIAL SCIENCES	Master's degree in economics OR bachelor's degree in economics AND master's degree in business, business administration, business management, business education, finance, or political science including at least 5 graduate courses in economics	Master's degree in a related field AND evidence of successful completion of at least 24 units, upper division and graduate, in the area of Economics.	Deleted Equivalencies
Education	BEHAVIORAL & SOCIAL SCIENCES	Master's degree in education OR the equivalent.	Any Master's degree including at least 24 units of upper division/graduate coursework in education.	Changed Equivalencies To: Any Master's degree with 24 units in Child Development plus experience working with children in a group setting for three consecutive years with at least two (2) years with children birth to age twelve (12).
Electronics	CAREER & TECHNICAL EDUCATION	Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.	Four years Full-Time trained Experience equals one year of vocational education training. Therefore, applicants that have Eight (8) years of trained experience would meet the Minimum qualifications for an automotive instructor.	Changed Equivalencies To: 1) H.S. Diploma, plus college course work equivalent to an associate's degree in the discipline of the assignment, plus eight (8) years of occupational experience related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or licensure or its equivalent, if available. 2) H.S. Diploma, plus eight (8) years of occupational related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or assignment, plus appropriate certification to practice or licensure or its equivalent, if applicable. 3) Recognized accomplishments which demonstrate expertise and skills in the field of study beyond that normally achieved through formal education.

Emergency Medical Technologies **PUBLIC SAFETY** Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. No EQ on file **Added Equivalencies:** For Emergency medical Technologies*: An associate degree in fire technology or related area AND/OR a combination of successfully completing coursework totaling at least twelve (12) units at the baccalaureate level in the area in which the equivalency is requested, plus evidence of at least three (3) years' experience in a related career area, OR a combination of successfully completed coursework totaling at least six (6) units at the lower division level in the area in which the equivalency is requested; specially a certified fire, paramedic, or emergency medical technician academy program, plus evidence of at least three (3) years' experience in a related career area in which the equivalency is requested; specifically a certified fire, paramedic or emergency medical technician academy program, plus a specific professional certification in the area in which the equivalency is requested. AND must be a California Certified EMT or Paramedic, Registered Nurse, Physician Assistant or Medical Doctor and meet California Health and Safety Code Title 22 Requirements on the date of hire.* Pertains to training and educational programs certified for presentation by the Office of State Fire Marshal (OSFM), California County Department of Health, or other recognized certifying agency.

Ethnic Studies **BEHAVIORAL & SOCIAL SCIENCES** Master's degree in the ethnic studies field OR a master's degree in American studies/ethnicity, Latino studies, La Raza Studies, Central American studies, Latin American studies, cross cultural studies, race and ethnic relations, Asian-American studies, or African-American studies OR the equivalent OR see interdisciplinary studies. **CHICANO CHANGED EQUIVALENCIES TO:** A Bachelor's degree in any academic discipline AND 16 semester units of graduate course work in the ethnic field AND a Master's degree in at least one other constituent discipline including American Studies, Women's Studies, Black Studies, American Indian Studies, Communication Studies, Cultural Studies, Political Science, Sociology, English / Creative Writing, Literature, History, Education, Psychology, or Art **No EQ on file for Ethnic Studies** **STUDIES:** Master's degree in a related area. OR Bachelor's in Chicano Studies/Ethnic Studies and a Master's degree in a related area.

<p>Fire Technology (Inclusive of Wildland and Fire Technology)</p>	<p>PUBLIC SAFETY</p>	<p>Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.</p>	<p>No EQ on file</p>
<p>Added Equivalencies: For Fire Technology and / or Wildland Fire Technology: An associate degree in fire technology or related area AND/OR a combination of successfully completed coursework totaling at least twelve (12) at the baccalaureate level in the area in which the equivalency is requested, plus evidence of at least three (3) years' experience in a related career area. For Fire and /or Wildland Science*: a combination of successfully completed coursework totaling at least six (6) units at the lower division level in the area in which the equivalency is requested; plus evidence of at least three (3) years' experience in a related career area, OR at least six (6) units at the lower division level in the area in which the equivalency is requested; specifically a certified fire or wildland fire basic academy program, plus a specific professional certification in the area in which the equivalency is requested. * Pertains to training and educational programs certified for presentation by the Office of State Fire Marshal (OSFM), California Emergency Management Agency (CalEMA), Federal Emergency Management Agency (FEMA), or other organized certified agency.</p>			
<p>Health & Physical Care Services & Related Technologies</p>	<p>KINESIOLOGY, DANCE, & ATHLETICS</p>	<p>Master's degree in health science, health education, biology, nursing, physical education, kinesiology, exercise science, dietetics, or nutrition OR bachelor's degree in any of the above AND master's degree in public health, or any biological science OR the equivalent.</p>	<p>Any Master's degree including at least 24 units of upper division/graduate coursework in health sciences, health education, biology, nursing, physical education, dietetics, or nutrition or public health.</p>
<p>Changed Equivalencies To: Any Master's degree in Biological Science including at least 24 units of upper division/graduate coursework in health sciences, health education, biology, kinesiology, physical therapy, nursing, physical education, dietetics, or nutrition or public health, medicine, or chiropractic.</p>			

Heavy Equipment Mechanics /Diesel Mechanics	CAREER & TECHNICAL EDUCATION	Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.	No EQ on file	<p>Added Equivalencies : 1) H.S. Diploma, plus college course work equivalent to an Associate's Degree in the discipline of the assignment, plus eight (8) years of occupational experience related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or licensure or its equivalent, if available. 2) H.S. Diploma, plus eight (8) years of occupational related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or assignment, plus appropriate certification to practice or licensure or its equivalent, if applicable. 3) Recognized accomplishments which demonstrate expertise and skills in the field of study beyond that normally achieved through formal education.</p>
Kinesiology	KINESIOLOGY, DANCE, & ATHLETICS	<p>Master's degree in physical education, exercise science, education with an emphasis in physical education, kinesiology, physiology of exercise, or adaptive physical education, OR bachelor's degree in any of the above AND master's degree in any life science, dance, physiology, health education, recreation administration, or physical therapy OR the equivalent.</p>	<p>A Master's degree in any discipline AND a BA or BS in PE, Dance, Health, Recreation Administration, Kinesiology or Physical Therapy; OR A Master's in any discipline AND 18 units of graduate level courses in PE, AND 2 years of full time or equivalent teaching experience in PE OR A Master's Degree in Dance or Fine Arts with a major in Dance.</p>	<p>Changed Equivalencies To: A Master's degree in any discipline AND a BA or BS in PE, Dance, Health, Recreation Administration, Kinesiology or Physical Therapy; 2) A Master's in any discipline AND 18 units of graduate level courses in PE, Kinesiology, Dance and Health , AND two (2) years of full time or equivalent teaching experience in PE. 3) A Master's Degree in Dance or Fine Arts with a major in Dance.</p>
Law	BUSINESS	<p>J.D. or LL.B NOTE: Courses in aspects of law for application to a particular discipline may be classified, for minimum qualifications purposes in the discipline of the application.</p>	No EQ on file	<p>Added Equivalencies: 1) A Master's in business or a related area; OR 2) a Bachelor's degree in business or related area AND a combination of successfully completed coursework, totaling at least twelve (12) units at the upper division level and twelve (12) units at the graduate level in the area in which the equivalency is requested AND evidence of experience in a business or related area.</p>

Management	BUSINESS	<p>Master's degree in business administration, business management, business education, marketing, public administration, or finance OR bachelor's degree in any of the above AND master's degree in economics, accountancy, taxation, or law OR the equivalent.</p>	<p>Added Equivalency: A bachelor's degree in business AND a valid California Community College teaching credential.</p>
Mathematics	MATH & SCIENCE	<p>Master's degree in mathematics or applied mathematics OR bachelor's degree in either of the above AND master's degree in statistics, physics, or mathematics education OR the equivalent.</p>	<p>Changed Equivalencies To: A Bachelors degree in mathematics AND one of the following: 1) Master's degree, including at least 24 graduate units in the area of mathematics or applied mathematics, or statistics 2) Completion of 30 units in doctoral program in mathematics or applied mathematics, including successful completion of 24 graduate units in the area of mathematics or applied mathematics, or statistics / applied statistics, AND evidence of advancement to candidacy (such as passing qualifying examinations, noted on the appropriate transcript).</p>
Music	ARTS & CULTURAL PROGRAMS	<p>Master's degree in music OR bachelor's degree in music AND master's degree in humanities OR the equivalent.</p>	<p>Deleted Equivalencies</p> <p>A Bachelor's degree in Music AND all of the following: 1) Master's degree in any field. 2) Successful completion of at least 30 units in combination of upper division undergraduate coursework, at least half of which must be at the graduate level, in Music. 3) Evidence of eminence in the field as demonstrated by one of the following: a) an extensive regional or national record of performances in recognized performance venues, OR b) extensive evidence of published writings in the field of Music Theory, Theory or Performance Practice in widely circulated professional publications, OR c) evidence of 5 years of professional work in the music field.</p>

Physics/Astronomy	MATH & SCIENCE	<p>Master's degree in physics, astronomy, or astrophysics OR bachelor's degree in physics or astronomy AND master's degree in engineering, mathematics, meteorology, or geophysics OR the equivalent.</p>	<p>A Master's degree in Physics, Astronomy, or Astrophysics or both of the following: 1) A bachelor's degree in Physics AND 2) Completion of 28 graduate level units in a Doctoral program in Astronomy, Astrophysics and/or Physics.</p>	<p>Changed Equivalencies To: 1) A Bachelor's degree in physics, astronomy AND a Master's degree in any science, engineering, or mathematical field AND 28 graduate-acceptable units in physics, astronomy and/or astrophysics; 2) a Bachelor's degree in physics, astronomy, or astrophysics AND a Master's degree in any science, engineering, or mathematical field AND related work experience, teaching or other professional experience, prominence or eminence in the field; 3) A Bachelor's degree in physics, astronomy, or astrophysics AND the unit/course equivalent to a Master's degree in physics, astronomy, or astrophysics AND significant progress towards a doctorate degree in physics, astronomy, or astrophysics to degree completion before entering into contract with the Districts; 4) A Master's degree in any science, engineering, or mathematical field AND upper division or graduate units in physics, astronomy, or astrophysics AND related work experience, teaching or other professional experience, prominence or eminence in the field.</p>
Psychology	BEHAVIORAL & SOCIAL SCIENCES	<p>Master's degree in psychology OR bachelor's degree in psychology AND master's degree in counseling, sociology, statistics, neuroscience, or social work OR the equivalent.</p>	<p>No EQ on file</p>	<p>Added Equivalencies: 1) A Bachelor's degree in psychology AND a Master's degree in statistics, social ecology, neuroscience, cognitive neuroscience, behavioral neuroscience, neuroscience, science, or an equivalent field; 2) Doctoral program training equivalent to a master's degree in psychology, social ecology, neuroscience, cognitive neuroscience, behavioral neuroscience, or cognitive science.</p>
Speech	COMMUNICATIONS & LANGUAGES	<p>Master's degree in speech, speech broadcasting, telecommunications, rhetoric, communication, communication studies, speech communication, or organizational communication OR bachelor's degree in any of the above AND master's degree in drama/theater arts, mass communication, or English OR the equivalent.</p>	<p>A Master's degree in an academic discipline AND A combination of successfully completed coursework, totaling at least 24 units in undergraduate and graduate, in Speech</p>	<p>Changed Equivalencies To: Master's degree in communication studies / speech; OR a master's degree in an academic discipline AND a combination of successfully completing coursework, totaling 24 units in undergraduate and graduate in speech and/or communication studies.</p>

Welding

CAREER &
TECHNICAL
EDUCATION

Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.

No EQ on file

Added Equivalencies: 1) H.S. Diploma, plus college course work equivalent to an Associate's Degree in the discipline of the assignment, plus eight (8) years of occupational experience related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or licensure or its equivalent, if available. 2) H.S. Diploma, plus eight (8) years of occupational related to the discipline of the assignment at or above the journeyman level or equivalent - technical recognition in the discipline of the assignment, plus appropriate certification to practice or assignment, plus appropriate certification to practice or licensure or its equivalent, if applicable. 3) Recognized accomplishments which demonstrate expertise and skills in the field of study beyond that normally achieved through formal education.

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA**

III. ACTION ITEM

A. PRESIDENT'S OFFICE

1. Revision of Board Policies 2716 and 3200 (Final Adoption)

The following Board Policies have been revised and have gone through the review process which included President's Council Administrative Council, and Planning and Fiscal Council. They are recommended for final adoption.

BP 2716	Political Activity
BP 3200	Accreditation

RECOMMENDATION: That the Board of Trustees approve Board Policies 2716 and 3200 for final adoption.

Disposition by the Board:

It was moved by Ms. Madeline Shapiro, seconded by Ms. Norma E. Garcia, and carried, that report No. III.A.1, with the following revisions:

None be

Accepted and approved - Action No. 3

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

POLITICAL ACTIVITY

BP No. 2716

Board Adopted: 3/15/06; 1/9/13

Page 1 of 1

- I. Members of the Board of Trustees shall not use District funds, services, supplies, or any other District assets (PFC) resources ~~equipment~~ to urge the passage or defeat of any ballot measure or candidate, including but not limited to, any candidate for election to the governing Board.
- II. Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board's position on ballot measures. Public resources may be used only for informational efforts regarding *the possible effects of* District bond issues or other ballot measures.
- III. Source/Reference:
Education Code Sections 7054; 7054.1; 7056; Government Code 8314.

ACCREDITATION

**BP No.
3200**

Board Adopted: 2/18/09; 10/14/09

Page 1 of 1

- I. The Superintendent/President shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges (ACCJC) and of other District programs that seek special accreditation.
- II. The Superintendent/President shall keep the Board informed of approved accrediting organizations and the status of accreditations.
- III. The Superintendent/President shall ensure that the Board is involved in any accreditation process in which Board participation is required.
- IV. The Superintendent/President shall provide the Board with a summary of any accreditation report and any actions taken, or to be taken, in response to recommendations in an accreditation report.
- V. The Board will designate the Superintendent/President as intermediary between the District and the Board of Trustees in the development of accreditation materials.
- VI. All written draft accreditation materials authored by various campus constituents and the Board of Trustees shall be submitted to the Superintendent/President.

Final accreditation materials shall be available for review by the District and the Board of Trustees prior to submission to the relevant accreditation agencies.

- VII. Source/Reference:

Accreditation Eligibility Requirement 21, Standard IV.B.1.i
Title 5 Section 51016

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA**

III. ACTION ITEM

A. PRESIDENT'S OFFICE

2. Regular Board of Trustees Meeting Dates 2015

The regular meetings of the Board of Trustees are held the second Wednesday of the month at 6:00 p.m. in the Board Room located in the Administration Building room A101.

The following are the proposed dates for 2015:

- January 14, 2015
- February 18, 2015 (moved due to ACCT)
- March 11, 2015
- April 15, 2015
- May 13, 2015
- June 10, 2015
- July 8, 2015
- August 12, 2015
- September 9, 2015
- October 14, 2015
- November 11, 2015
- December 9, 2015

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Student Trustee Maqallon, and carried, that report No. III.A.2, with the following revisions:

None be

Accepted and approved - Action No. 4

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA

III. ACTION ITEMS

B. FINANCE AND BUSINESS

1. Annual Financial Audit Report

Education Code Section 84040 requires that an annual financial audit be made by a Certified Public Accountant or a Public Accountant who is licensed by the State Board of Accountancy. The Audit Report will be submitted to the State to comply with this requirement.

The Board agenda includes a copy of the Audit Report for the fiscal year ended June 30, 2014, as completed and presented by the College's auditors, Vasquez and Company. In addition to fulfilling the legal requirements, the purposes of the audit are to improve fiscal procedures. We believe that the audit has accomplished the aforementioned purposes.

RECOMMENDATION: That the Board of Trustees accept the Financial Audit for the fiscal year ending June 30, 2014.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that report No. III.B.1, with the following revisions:

None _____ be

Accepted and approved - Action No. 5

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, December 10, 2014, 6:00 p.m.
AGENDA**

III. ACTION ITEMS

B. FINANCE AND BUSINESS

2. Appointment or Reappointment to Rio Hondo College Citizens Oversight Committee

The Board of Trustees is required to appoint or reappoint a Citizens Oversight Committee member.

Oversight Committees are required to have a minimum of seven members, five of whom must be from one of the following categories:

1. A representative from a bona fide local taxpayer's association (can be from Homeowner's Association).
2. A member for a senior citizens organization.
3. A representative who is active in a local business organization.
4. A current student who is actively involved in student government.
5. A member of the Foundation or a College Advisory Board.

Attached is a list of current committee members. Based on ED Code Section 15282(b), no Citizens Oversight Committee member may be "an employee or official of the District." The committee member Van Priest appointed by Trustee Garcia will be replaced by Christian Diaz as the new appointee to the Citizens Oversight Committee.

RECOMMENDATION: That the Board of Trustees appoint Christian Diaz to the Citizens Oversight Committee as outlined above.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Ms. Vicky Santana, and carried, that report No. III.B.2, with the following revisions:

None be

Accepted and approved - Action No. 6

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

Citizens Oversight Committee

Name	Appointed by	Capacity	Term
Almeda Rodriguez	Madeline Shapiro	Non-Designated	2014-2016
Fernando Centeno, Jr.	Vicky Santana	RHC Advisory Board	2013-2015
Dr. Joseph Rivera	Vicky Santana	Business Organization	2012-2014 2014-2016
Debra Pacheco	Gary Mendez	Non-Designated	2014-2015
Dr. Francisco Hidalgo	Angela Acosta-Salazar	Senior Citizen	2013-2015
Vann Priest	Norma Garcia	Non-Designated	2014-2016
Alejandro Izarraraz	Gary Mendez	Non-Designated	2012-2014 2014-2016
Andrew Moraga	Madeline Shapiro	Non-Designated	2014-2016
Amber Salazar	Mary Ann Pacheco	Non-Designated	2012-2014 2014-2016
Verna De Los Reyes	Norma Garcia	Taxpayers/ Homeowner Association	2012-2014 2014-2016
Leslie Gutierrez	Jaime "JJ" Magallon Student Trustee	Student	2014-2015

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, December 10, 2014, 6:00 p.m.**

IV. INFORMATION ITEMS

1. Building Program

BOND MEASURE "A"
PROJECTS EXPENDITURE SUMMARY

As of 9/30/14

DESCRIPTION	On Going	QTD (Jul-Sept 2014)	TTD (FY04-05 to FY14-15)	Budget	TTD Expense vs Budget %
GENERAL Expenses					
Architect Services - Master Plan		0	327,895	327,000	100%
Architect Services - AJ Building Programming		0	1,376,453	1,382,795	100%
Architect Services - Santa Fe Springs Reg Train C		0	159,159	160,000	99%
Architect Services - PE Complex Planning		3,288	681,451	854,762	80%
Architect Services - LRC - Bond Portion		0	204,097	250,000	82%
Landscape Architect		0	877,822	967,400	91%
Architect Services - Child Care Center		0	81,521	120,000	68%
Architect Services - Master Plan Oversight		0	50,190	125,000	40%
Architect Services - Pedestrian Bridge		0	104,325	105,000	99%
Architect Services - Disabled Access/Stairs/Ramps		0	551,212	667,300	83%
Architect Services - Student Services/Student Union		0	1,873,280	1,894,833	99%
Architect Services - Maintenance Facility		0	65,000	65,000	100%
Architect Services - Applied Tech Remodeling		0	204,984	246,000	83%
Architect Services - El Monte		0	282,317	293,495	96%
Architect Services - Rio Plaza		0	4,000	133,000	3%
Architect Services - Business Education Remodel		0	11,550	78,500	15%
Facilities Planning Consultant		0	605,549	698,340	87%
Consultants	X	1,210	817,747	1,000,000	82%
Tree Consultant		0	32,713	40,000	82%
Geo Tech Services	X	3,191	1,025,892	1,125,000	91%
Seismic Consultant		0	177,386	82,500	100%
Surveyors	X	0	576,796	750,000	77%
Infrastructure Design /Central Plant /South Access Road		0	2,328,873	2,463,789	95%
Marketing Promotion Services (incl printing, fliers,postage)		0	1,081,050	1,121,365	96%
Labor Admin & Compliance Services		0	1,319,297	1,325,000	100%

BOND MEASURE "A"

PROJECTS EXPENDITURE SUMMARY

As of 9/30/14

DESCRIPTION	On		QTD (Jul-Sept 2014)	TTD (FY04-05 to FY14-15)	Budget	TTD Expense vs Budget %
	Going					
Information Tech Svc Consultant			0	406,625	465,000	87%
LRC - Bond Portion - Demolition & Construction			0	9,802,152	10,000,000	98%
South Whittier Facility-STARS Center			0	3,066,318	3,425,000	90%
Student Services/Student Union/Quad			926	19,679,001	20,000,000	98%
Swing Space	X		0	1,285,358	3,500,000	37%
Legal Services	X		0	811,980	2,000,000	41%
Professional Fees - Audit	X		0	97,218	250,000	39%
Advertising Services (Bid Projects)	X		15,196	222,234	250,000	89%
Primary Election Fees			0	206,913	210,000	99%
Public Transportation Pass			0	99,592	100,000	100%
RHPMT - Services	X		0	12,067,071	12,510,000	96%
Del Terra - PM Services			303	843,738	995,000	85%
Del Terra - DSA Certification			0	248,700	272,100	91%
RHPMT - Office Equipment & Supplies	X		0	394,547	534,174	74%
RHPMT - Imaging Software/Hardware			0	13,830	15,000	92%
URS Corp - CA Environ Qlty Services			0	338,686	425,147	80%
Applied Technology - Bond Portion			0	4,098,361	4,300,000	95%
El Monte Center			0	4,701,110	5,000,000	94%
Santa Fe Springs - Phase II			0	1,190,330	1,400,000	85%
Santa Fe Springs - Phase III			67,515	1,936,903	3,000,000	65%
Construction Mgmt - Central Plant & Infrastructure	X		0	1,269,766	1,330,000	95%
Inspection & Testing Services	X		3,808	3,713,549	3,810,000	97%
Building Connection Repair			0	483,589	546,270	89%
Maintenance Facility Addition			0	1,761,526	5,000,000	35%
RHC Parkway - Phase 1			0	328,429	5,000,000	7%
AJ - New Building			15,262	12,075,205	12,200,000	99%

BOND MEASURE "A"
PROJECTS EXPENDITURE SUMMARY

As of 9/30/14

DESCRIPTION	On Going	QTD (Jul-Sept 2014)	TTD (FY04-05 to FY14-15)	Budget	TTD Expense vs Budget %
Central Plant & MEP		26,000	11,874,373	16,500,000	72%
Site Infrastructure		0	14,372,502	14,500,000	99%
Pedestrian Bridge		0	996,337	1,500,000	66%
PE Complex - Bond Portion		51,550	9,051,628	10,000,000	91%
Fine Arts Center - Bond Portion		0	398,747	6,800,000	6%
Lower/Upper Tier Steps		0	1,013,605	1,786,756	57%
Landscape		0	2,897,026	6,000,000	48%
P6 Misc-Bond Cost of Issuance		0	32,989	80,000	41%
P6 Misc-Related Conference/Travel	X	0	15,174	50,000	30%
PROJECT Expenses					
P7 Upgrade Campus Lighting & Alarm Systems		0	546,634		
P8 Replace/Repair Bldg. Components	X	0	467,638		
P9 Campus Wide Efficiency Repairs	X	0	668,823		
P10 Campus Bldg. Improvements	X	43	573,115	6,000,000	38%
P12 Roadway/Grounds Improve	X	0	2,598,911	19,300,000	13%
P13 Campus Equipment & Furnishings	X	1,305	399,610	4,000,000	10%
P15 Facilities Master Plan, Impact Reports, Soil Testing	X	0	664,369	17,000,000	4%
P17 Relocation/Acquisition - Temporary Facilities	X	0	126,286	5,000,000	3%
Sub-Total		1,348	6,045,386	51,300,000	
P11 ITS-Network Implementation		0	2,692,270		
P11 ITS-Computer Purchase		0	2,644,065		
P11 MIS Software/Hardware & Implementation		0	9,344,325		
P11 Misc - ITS		0	124,217		

BOND MEASURE "A"

PROJECTS EXPENDITURE SUMMARY

As of 9/30/14

DESCRIPTION	On Going	QTD (Jul-Sept 2014)	TTD (FY04-05 to FY14-15)	Budget	TTD Expense vs Budget %
P11 Voice Over IP		0	579,807		
Sub-Total		0	15,384,685	16,000,000	96%
TOTAL:		189,596	158,045,773	237,330,526	67%
		189,596	158,045,773	237,330,526	
		0	0	0	

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, December 10, 2014, 6:00 p.m.

IV INFORMATION ITEM

2. Review 2015-16 Board Calendar of Events

The attached is a draft copy of the 2015-16 Board of Trustees Calendar of Events which identify the following:

- Regular Board Meetings
- Special Board Meetings - Board Retreats / Study Sessions
- Statewide / National Conferences (Board Development)

**RIO HONDO COLLEGE – BOARD OF TRUSTEES
2015-16 Calendar of Events**

JANUARY - 2015	January 1	College Closed	
	January 14	Regular Board Meeting	
	January 17, 21 (tent)	Board Study Session	<ul style="list-style-type: none"> • Accreditation Response to ACCJC Action • Board's role in Educational Quality and Effectiveness • Community Engagement Strategies, Mechanisms, and Activities
	January 22	Community Forum – Area 1, 3	EMEC
	January 23-25	CCLC Effective Trusteeship* CCLC Board Chair Workshop*	Sheraton Grand, Sacramento
	January 25-26	CCLC Legislative Conference*	Sheraton Grand, Sacramento
	January 30	FLEX DAY	
FEBRUARY	February 7, 2014 (Tentative)	Board Retreat*	<ul style="list-style-type: none"> • Educational Master Plan • Climate Survey • Review Board Self-Evaluation Instrument • Review of Board Development Program • Mid-year Evaluation of Board Goals • Review Board Ethics Policy • Review Board Protocols
	February 9-12	ACCT Legislative Conference*	Washington DC
	February 19	Community Forum – Area 2	Burke Middle School
	February 18	Regular Board Meeting	

* Board Development

**RIO HONDO COLLEGE – BOARD OF TRUSTEES
2015-16 Calendar of Events**

MARCH	March 11 March 19 March 30 – April 3	Regular Board Meeting Community Forum – Area 3, 2 <i>SPRING BREAK-COLLEGE CLOSED</i>	Whittier High School
APRIL	April 9 April 15	Community Forum – Area 4 Regular Board Meeting	TBD Superintendent/President Evaluation Process & Review of Instrument 3SP Update
	April 23	Community Forum – Area 5	East Whittier Middle School
MAY	May 1-3 May 13 May 28	CCLC Annual Trustees Conference* Regular Board Meeting Commencement (6:00 pm)	Monterey Hyatt Regency Board receives and completes self-evaluation instrument Student Equity Update South El Monte High School
JUNE	June 3 June 10 June 20	New Student Trustee Orientation* Regular Board Meeting Special Board Meeting/Board Retreat*	5-Year Construction Plan Tentative Budget <ul style="list-style-type: none"> • Discussion of Board Self Evaluation Results • Update Board Goals and Review Institutional Goals and Objectives • Discussion of CEO Evaluation - Closed Session • Scorecard/Institution Set Standards

* Board Development

**RIO HONDO COLLEGE – BOARD OF TRUSTEES
2015-16 Calendar of Events**

JULY	July 8	Regular Board Meeting	• Approve Board Goals
AUGUST	August 12	Regular Board Meeting	
	August 14	CCLC Student Trustee Workshop*	Costa Mesa
	August 21	FLEX Day	
SEPTEMBER	September 9	Regular Board Meeting	Adopted Budget
OCTOBER	October 14	Regular Board Meeting	3SP/Student Equity Update
	October 14-17	ACCT Leadership Congress*	San Diego
NOVEMBER	November 11	Regular Board Meeting	
	November 19-21	CCLC Annual Convention*	Hyatt Regency SFO
DECEMBER	December 9	Regular Board Meeting Annual Organization/Election of Officers	Financial Audit
		Winter Break – College Closed	

10/14

* Board Development