

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**  
Regular Meeting, Wednesday, October 8, 2014, 6:00 p.m.  
3600 Workman Mill Road, Whittier, California  
**AGENDA**

**I. CALL TO ORDER**

- A. Call to Order (6:00 p.m.)**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Approval of Minutes: September 10, 2014; September 24, 2014**
- E. Open Communication for Public Comment**

*Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.*

*Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.*

- F. Commendation**
  - **Distinguished Faculty Award – Fran Cummings - (Dr. Vann Priest)**
- G. Presentations**
  - **Introduction – New Faculty and Staff (Teresa Dreyfuss)**

**BREAK**

- **Student Success Initiative Update (Henry Gee, Dr. Mike Munoz, Dr. Kenn Pierson)**
- **Student Equity Plan Update (Dr. Dyrrell Foster)**

**II. CONSENT AGENDA**

- A. FINANCE & BUSINESS**
  - 1. Finance and Business Reports**
  - 2. Authorization for Out-of-State Travel and Conferences**
  - 3. Resolution - Delinquent Tax Receivables**
  - 4. Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund**
  - 5. Budget Augmentation**
  - 6. Grant No. CN140097 – California Early Childhood Mentor Program**
  - 7. Agreement 14-15-4113 Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and the Rio Hondo Community College District**
  - 8. Approve Clinical Affiliation Training Agreement – Park Regency Retirement Residence**
  - 9. Lease Agreement Through MailFinance Neopost USA Company – Ascom Hasler IM6000 High Volume Mailing System**
  - 10. Revenue Agreement (MOU) Modification and Extension**

between Miramar ATTE College Center at San Diego  
Miramar College and Rio Hondo College

11. Memorandum of Understanding (MOU) with Grossmont-Cuyamaca Community College District (CCCD) – Health and Science Pipeline Initiative Curriculum Workshop (HASPI)
12. Consultants

**B. PERSONNEL**

1. Academic
2. Management/Confidential
3. Classified
4. Unrepresented

**C. ACADEMIC AFFAIRS**

1. Curriculum Items

**III. ACTION ITEMS**

**A. PRESIDENT'S OFFICE**

1. Revision of Board Policies 2350 -Speakers at Board Meetings, and 2716 - Political Activity (First Reading)
2. Resolution to Advocate for Either Option of the Eastside Gold Line Extension

**IV. INFORMATION ITEMS**

1. Accreditation Update (*Dr. Kenn Pierson*)
2. Building Program
3. Revision of Administrative Procedures AP 3560, Alcoholic Beverages and AP 5530, Student Rights and Grievances
4. Discussion on Community Forums

**V. STAFF AND BOARD COMMENTS**

- Board Development Reporting
- Action Items for Future Board Meetings

**VI. CLOSED SESSION**

*Pursuant to Section 54956.8:*

- CONFERENCE WITH REAL PROPERTY NEGOTIATOR
  - 11400 Greenstone Avenue, Santa Fe Springs

*Pursuant to Section 54956.9(b):*

**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (2 Cases)**

*Pursuant to Section 54956.9(c):*

- CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (2 Cases)

*Pursuant to Section 54957:*

- PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
- PUBLIC EMPLOYEE ~~EMPLOYMENT~~ APPOINTMENT
  - Interim Project/Grant Manager - Student Success and Support Program

*Pursuant to Section 54957.6:*

- CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator: Teresa Dreyfuss  
Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

- Next Regular Meeting – Wednesday, November 12, 2014, 6:00 p.m., Rio Hondo College Board Room

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

*Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office of Rio Hondo College, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.*

RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

1. Finance and Business Reports

a. Purchase Order Report

Attached is the Purchase Order Report containing purchases for the preceding month. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vendor Services prior to the meeting for Board review. Purchases have been processed in accordance with Administrative Procedure No. 6334.

b. Payroll Warrant Report

Attached is the Payroll Warrant Report for the month of September 2014.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

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Disposition by the Board:

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Yes      No

Delayed for further study

Vote:    5      0

Student Trustee Advisory Vote:    1      0

Board Report Detail

v4.0

Req Type(s): REQCON REQBPQ REQPO; Req Date between 9/01/14 & 9/30/14  
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1415-0631	THE DUMBELL MAN FITNESS EQUIP.	WEIGHT ROOM EQUIPMENT SERVICE	PHYSICAL E	01	\$320.64
1415-0632	OPUS INSPECTION, INC.	ANNUAL CA3 AGREEMENT	CAREER & T	01	\$4,114.00
1415-0633	MULTICARD, INC	SERVICE AGREEMENT RENEWAL	ADMISSIONS	01	\$6,768.00
1415-0636	KARL ARAGUNDI	TRAVEL REIMBURSEMENT TO TRX TRAINING IN UPLAND,CA	PHYSICAL E	01	\$323.00
1415-0638	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PUBLIC SAF	01	\$333.06
1415-0642	LOS ANGELES DODGERS, INC.	TICKETS FOR DODGER GAME FIELD TRIP(20)	SSS/TRIO P	01	\$650.00
1415-0643	GAIL BIESEMEYER	REIMBURSEMENT FOR PAYMENT OF BUSINESS LUNCHEON	HEALTH SCI	01	\$500.00
1415-0645	SAFETY KLEEN	STANDING ORDER FOR HAZARDOUS CHEMICAL SERVICES	FACILITIES	01	\$18,000.00
1415-0649	PEARSON EDUCATION	ONLINE SUPPORT FOR NURSING STUDENTS	HEALTH SCI	01	\$26,487.00
1415-0651	THERMO ELECTRON NORTH AMERICA	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01	\$14,634.35
1415-0654	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	BEHAVIORAL	01	\$288.29
1415-0655	ALL STAR FIRE EQUIPMENT	INSTRUCTIONAL SUPPLIES	PUBLIC SAF	01	\$4,255.00
1415-0656	LATEACIA LYMUEL	STUDENT AMBASSADOR STIPEND AUGUST 2014	STUDENT AF	01	\$500.00
1415-0657	SAMANTHA BARTZ	STUDENT AMBASSADOR STIPEND AUGUST 2014	STUDENT AF	01	\$700.00
1415-0658	AACC	ANNUAL MEMBERSHIP	PRESIDENT'	01	\$15,047.00
1415-0659	FABRICIO MONTERROSO	STUDENT AMBASSADOR STIPEND AUGUST 2014	STUDENT AF	01	\$500.00
1415-0660	PATRICK ACEVES	STUDENT AMBASSADOR STIPEND AUGUST 2014	STUDENT AF	01	\$500.00
1415-0661	SODEXO AMERICA LLC	CATERING SERVICES FLEX DAY & BOT DINNER	PRESIDENT'	01	\$1,681.20
5-0666	WALLCUR, INC.	INSTRUCTIONAL SUPPLIES	HEALTH SCI	01	\$735.75
1415-0667	POCKET NURSE	INSTRUCTIONAL SUPPLIES	HEALTH SCI	01	\$292.07
1415-0668	WALLCUR, INC.	INSTRUCTIONAL SUPPLIES	HEALTH SCI	01	\$393.96
1415-0669	EMCOR SERVICE MESA ENERGY SYS	REPAIR RIOCAFE WALK IN FREEZER	FACILITIES	01	\$947.00
1415-0670	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ACADEMIC A	01	\$384.99
1415-0671	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ACCOUNTING	01	\$302.11
1415-0672	DISCOUNT TWO-WAY RADIO CORP.	2-WAY RADIO CHARGERS & BATTERY PACK(4)	FACILITIES	01	\$452.35
1415-0673	CHAMPION CHEMICALS	CUSTODIAL SUPPLIES	FACILITIES	01	\$494.42
1415-0674	UPTOWN STUDIOS	CTE DIVISION POSTERS	ACADEMIC A	01	\$299.75
1415-0675	PITNEY BOWES CREDIT CORP.	POSTAGE FOR DISTRICT POSTAGE MACHINE	CONTRACT M	01	\$8,000.00
1415-0676	CAL POLY POMONA FOUNDATION, IN	LEADERSHIP ACADEMY RETREAT FACILITY	STAFF DEVE	01	\$2,225.73
1415-0679	WEST WHITTIER PAINT	STANDING ORDER FOR PAINT	CAREER & T	01	\$2,500.00
1415-0680	FEDERAL EXPRESS	DELIVERY CHARGES	PRESIDENT'	01	\$761.34
1415-0681	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PRESIDENT'	01	\$509.69
1415-0683	INSTRUCTIONAL TECHNOLOGY COUNC	INSTITUTIONAL MEMBERSHIP	BEHAVIORAL	01	\$495.00
1415-0685	U.S. POSTAL SERVICE	POSTAL BOX FEE	CONTRACT M	01	\$1,218.00
1415-0687	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGES(5)	LIBRARY/LE	01	\$291.58
1415-0688	ESMERALDA NORIEGA	REIMBURSEMENT FOR PURCHASE INSTRUCTIONAL SUPPLIES	HEALTH SCI	01	\$936.93
1415-0689	PATRICIA LUNA	REIMBURSEMENT FOR PURCHASE INSTRUCTIONAL SUPPLIES	HEALTH SCI	01	\$608.48
1415-0690	DOWNEY UNIFIED SCHOOL DISTRICT	SUBSTITUTE REIMBURSEMENT	CAREER & T	01	\$269.40
1415-0691	BARBARA SALAZAR	REIMBURSEMENT FOR PURCHASE INSTRUCTIONAL SUPPLIES	BASIC SKIL	01	\$355.37
1415-0694	CONSULAB EDUCATECH INC.	MULTIPLX SYSTEM TRAINER	CAREER & T	01	\$10,404.55
1415-0696	PLANET HEADSET	INSTRUCTIONAL SUPPLIES	PUBLIC SAF	01	\$2,344.34
1415-0697	TOUCHNET INFORMATION SYSTEMS,	CARD SWIPE DEVICE	ACCOUNTING	01	\$1,090.00
1415-0699	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGES(5)	CAREER DEV	01	\$957.02
5-0700	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	FOSTER PAR	01	\$1,211.24
1415-0704	SIMPLY THE BEST PROMOTIONS	PROMOTIONAL BUTTONS & RIBBONS	PRESIDENT'	01	\$1,211.04
1415-0705	MARCO	PROMOTIONAL PROGRAM PENS	FOSTER PAR	01	\$429.99
1415-0706	SODEXO AMERICA LLC	CATERING SERVICES MESA MEETING	MESA	01	\$345.69
1415-0707	KNORR SYSTEMS INC.	SUPPLIES	FACILITIES	01	\$979.91

Board Report Detail

v4.0

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 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1415-0708	JPK MICRO SUPPLY, INC	COMPUTER WORKSTATION(10)	CAREER & T	01	\$5,504.50
1415-0709	EVISIONS	ANNUAL SOFTWARE MAINTENANCE RENEWAL	INFORMATIO	01	\$17,995.00
1415-0711	LION EXPRESS	BUS TRANSPORTATION TO SAN DIEGO	COUNSELING	01	\$1,037.74
1415-0712	CROCKER SIGNS & SCREEN	PARKING SIGN(8)	FACILITIES	01	\$980.13
1415-0713	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	COMMUNICAT	01	\$292.93
1415-0714	MACHINERY COMPONENT SALES	REMOVE & REPLACE DRYER, PRE-FILTER & AFTER FILTER	FACILITIES	01	\$1,765.00
1415-0715	SOUTH COAST AIR QUALITY MGT DI	ANNUAL OPERATING FEES	FACILITIES	01	\$3,236.60
1415-0717	NAT. ASSN. OF COLL. & EMPLOYER	MEMBERSHIP RENEWAL	CAREER DEV	01	\$425.00
1415-0719	CDW-G	SOLID STATE COMPUTER HARD DRIVE	INFORMATIO	01	\$413.15
1415-0721	CDW-G	REPLACEMENT BATTERIES FOR IP PHONES	INFORMATIO	01	\$574.04
1415-0722	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	INFORMATIO	01	\$374.86
1415-0723	NATIONAL DOCUMENT SOLUTIONS,LL	ENVELOPES AND LASER CHECKS	ACCOUNTING	01	\$319.60
1415-0725	DIVISION OF THE STATE ARCHITEC	CAMPUS QUAD PROJECT RE-CERTIFICATION DSA FEES	BOND PROJE	42	\$925.51
1415-0726	VECTOR SECURITY	REPLACE INTRUSION SYSTEM @ FINE ARTS GALLERY & IT	BOND PROJE	42	\$3,352.85
1415-0727	TELL STEEL	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$1,272.38
1415-0728	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	BASIC SKIL	01	\$557.93
1415-0730	EDUCATION TO GO	ONLINE CLASSES	CONTINUING	01	\$585.00
1415-0731	BARBARA SALAZAR	REIMBURSEMENT PURCHASE OF SMARTVIEW SOFTWARE(5)	BASIC SKIL	01	\$339.50
1415-0732	QUIET CANNON MONTEBELLO INC.	CATERING SERVICES SB1070 STEERING COMMITTEE MTG	CAREER & T	01	\$1,095.60
1415-0733	QUIET CANNON MONTEBELLO INC.	CATERING SERVICES SB1070 STEERING COMMITTEE MTG	CAREER & T	01	\$1,095.60
1415-0734	DISCOUNT TWO-WAY RADIO CORP.	BATTERY PACK(40)	FACILITIES	01	\$1,250.75
1415-0735	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PHYSICAL S	01	\$392.35
1415-0736	COMPUTERLAND OF SILICON VALLEY	INSTRUCTIONAL SUPPLIES	FOSTER PAR	01	\$646.00
1415-0738	EMCOR SERVICE MESA ENERGY SYS	REPAIR HVAC UNIT AT STUDENT UNION BUILDING	FACILITIES	01	\$250.00
1415-0742	AMERICAN CHEMICAL & SANITARY	CLEANING SUPPLIES	FACILITIES	01	\$1,925.35
1415-0744	PASCO SCIENTIFIC	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01	\$2,277.72
1415-0746	MARK MATSUI	REIMBURSEMENT OF CATERING TRANSITION TO RIO EVENT	STUDENT AF	01	\$268.24
1415-0747	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	EXT. OPPOR	01	\$690.26
1415-0749	FREESTYLE PHOTOGRAPHIC SUPPLIE	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01	\$3,877.82
1415-0750	JT PRINT IT!	PROMOTIONAL ITEM: IMPRINTED TAPE DISPENSER & PENS	EXT. OPPOR	01	\$4,087.50
1415-0751	JOHN FRALA	TRAVEL REIMBURSEMENT FIRST RESPONDER TRNG LOS OSOS	CAREER & T	01	\$254.17
1415-0752	UNISOURCE	PAPER INVENTORY	PRINTING S	01	\$5,831.12
1415-0753	RIO HONDO COLLEGE C.A.R.E.	STANDING ORDER FOR GRANTS FOR CARE STUDENTS	EXT. OPPOR	01	\$25,000.00
1415-0754	SIMULAIDS	INSTRUCTIONAL SUPPLIES	PUBLIC SAF	01	\$646.48
1415-0755	CHANNING L. BETE CO, INC.	INSTRUCTIONAL SUPPLIES	PUBLIC SAF	01	\$2,329.38
1415-0756	SIGN DEPOT	FIRST YEAR SUCCESS BANNERS	STUDENT UN	01	\$284.29
1415-0760	WEST SAN GABRIEL VALLEY JPA	CA SCHOOL PRE-FUND DENTAL/VISION PLANS 2014-2015	ACCOUNTING	01	\$439,530.00
1415-0761	JOHN FRALA	TRAVEL REIMBURSEMENT 1ST RSPNDR TRNG SAN FRANCISCO	CAREER & T	01	\$1,345.85
1415-0764	STEVE TOMORY	REIMBURSEMENT MEMBERSHIP DUES	CAREER & T	01	\$250.00
1415-0765	CCCCIO	MEMBERSHIP DUES	ACADEMIC A	01	\$300.00
1415-0766	EMCOR SERVICE MESA ENERGY SYS	REPAIR HVAC AT SWEC ROOM 105	FACILITIES	01	\$2,665.99
1415-0767	JOANN A. ALVA	REIMBURSEMENT CALPERS MEDICAL RETIREMENT	HUMAN RESO	01	\$2,462.46
1415-0768	MARIAN E. LASSITER	REIMBURSEMENT CALPERS MEDICAL RETIREMENT	HUMAN RESO	01	\$2,462.46
1415-0769	RALPH ROMO	REIMBURSEMENT CALPERS MEDICAL RETIREMENT	HUMAN RESO	01	\$1,947.36
1415-0770	SANDY SIERRA	REIMBURSEMENT CALPERS MEDICAL RETIREMENT	HUMAN RESO	01	\$2,016.00
1415-0773	REGIONAL TAP SERVICE CENTER	BLUE TAP CARDS (500)	GOVERNMENT	01	\$1,000.00
1415-0774	EMCOR SERVICE MESA ENERGY SYS	REPAIR HVAC UNITS 2 & 3 @ AJ BUILDING	FACILITIES	01	\$1,068.50
1415-0775	DR. ZOLITA FISHER	TRAVEL REIMBURSEMENT COE CONF IN WASHINGTON, DC	SSS/TRIO P	01	\$725.95

Board Report Detail

v4.0

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 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund	Order Amt
1415-0776	APPLYIR	INSTRUCTIONAL SUPPLIES	CAREER & T	01		\$4,397.28
1415-0777	DAVID GONZALEZ	REIMBURSEMENT PURCHASE OF INSTRUCTIONAL SUPPLIES	HEALTH SCI	01		\$619.95
1415-0778	ANDREANA HO	REIMBURSEMENT PURCHASE OF INSTRUCTIONAL SUPPLIES	HEALTH SCI	01		\$602.99
1415-0780	JOHNNY'S EXPRESS, INC.	STANDING ORDER FOR BUS TRANSPORTATION	SSS/TRIO P	01		\$1,100.00
1415-0785	TRANSTAR INDUSTRIES, INC.	INSTRUCTIONAL SUPPLIES	CAREER & T	01		\$253.76
1415-0787	CATERING BY HERACH AND ARA	CATERING SERVICES FLEX DAY 2014	PRESIDENT'	01		\$3,447.13
1415-0789	THE ACADEMIC SENATE	MEMBERSHIP RENEWAL	PRESIDENT'	01		\$3,020.40
1415-0790	OFFICE SOLUTIONS BUSINESS	CURRENCY COUNTER FOR CASHIER'S OFFICE	ACCOUNTING	01		\$522.11
1415-0792	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAREER & T	01		\$324.70
1415-0796	SIMULAIDS	INSTRUCTIONAL SUPPLIES	PHYSICAL E	01		\$406.69
1415-0799	KI	TABLES FOR ROOM A228(20)	BOND PROJE	42		\$5,700.70
1415-0800	GISELA SPIELER-PERSAD	TRAVEL REIMBURSEMENT COE CONF IN WASHINGTON, DC	MESA	01		\$2,316.38
1415-0801	GISELA SPIELER-PERSAD	TRAVEL REIMBURSEMENT MESA MEETING IN SACRAMENTO	MESA	01		\$379.58
1415-0802	RADISSON HOTEL WHITTIER	RENTAL PRESIDENTIAL PARLOR FOR ACCREDITATION TEAM	PRESIDENT'	01		\$660.30
1415-0803	TROXELL COMMUNICATIONS, INC.	SUPPLY & INSTALL PROJECTOR AND SCREENS	COMMUNICAT	41		\$3,611.77
1415-0804	LENOVO	COMPUTER WORKSTATION(3)	COMMUNICAT	41		\$2,706.48
1415-0808	ACADEMIC SUPERSTORE	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01		\$16,438.51
1415-0810	DEPT OF CA HIGHWAY PATROL	TRAFFIC CONTROL SERVICES FOR MAY 22, 2014	STUDENT AF	01		\$308.59
1415-0811	RESILITE SPORTS PRODUCTS INC.	INSTRUCTIONAL SUPPLIES - WRESTLING	PHYSICAL E	42		\$6,974.20
1415-0812	PACIFIC MAT COMPANY	INSTALLATION OF WALL MATS FOR WRESTLING ROOM	ARTS: PERF	42		\$9,521.43
1415-0813	RESILITE SPORTS PRODUCTS INC.	WRESTLING MAT	PHYSICAL E	42		\$21,519.87
1415-0814	THE SHERIDAN GROUP	INSTRUCTIONAL SUPPLIES	CAREER & T	42		\$19,952.49
1415-0815	LENOVO	COMPUTER WORKSTATION(1)	BEHAVIORAL	42		\$902.16
1415-0816	GISELA SPIELER-PERSAD	REIMBURSEMENT PURCHASE OF MEETING SUPPLIES	MESA	01		\$353.32
1415-0817	GISELA SPIELER-PERSAD	REIMBURSEMENT STUDENT REGISTRATION FEES	MESA	01		\$703.78
1415-0820	OCLC, INC.	CATALOGING SUBSCRIPTION	LIBRARY/LE	01		\$3,500.00
1415-0821	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	EL MONTE E	01		\$406.09
1415-0822	EL MONTE UNION HIGH SCHOOL	REIMBURSEMENT CONSORTIUM EXPENDITURES	GOVERNMENT	01		\$792.55
1415-0824	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAL WORKS	01		\$301.64
1415-0825	STRATA INCORPORATED	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01		\$389.74
1415-0826	LAGUNA CLAY	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01		\$485.70
1415-0827	BANK OF THE WEST BUSINESS CARD	INSTRUCTIONAL SUPPLIES	LIBRARY/LE	41		\$2,531.24
1415-0829	WHITTIER MAILING SERVICE	MASS MAILING PREPARATION	FOSTER PAR	01		\$350.00
1415-0830	CATHERINE MEURER	STANDING ORDER FOR INSTRUCTIONAL FOOD PURCHASES	FOSTER PAR	01		\$250.00
1415-0831	GOGO SOURCE	MARKETING SUPPLIES	MARKETING	01		\$736.13
1415-0833	EL RANCHO HIGH SCHOOL	AD IN FOOTBALL PROGRAM	MARKETING	01		\$550.00
1415-0836	CLIMATEC, LLC	CHILLER REPAIRS @ CENTRAL PLANT	FACILITIES	01		\$990.00
1415-0837	EMCOR SERVICE MESA ENERGY SYS	REPAIR HVAC UNIT @ STUDENT UNION BUILDING	FACILITIES	01		\$250.00
1415-0838	EMCOR SERVICE MESA ENERGY SYS	REPAIR HVAC UNIT @ SCIENCE BUILDING	FACILITIES	01		\$468.75
1415-0839	EMCOR SERVICE MESA ENERGY SYS	REPAIR NOISY HVAC @ AJ BUILDING UNITS 3-5	FACILITIES	01		\$1,257.84
1415-0840	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ARTS: PERF	01		\$417.59
1415-0841	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	MARKETING	01		\$802.68
1415-0844	EMCOR SERVICE MESA ENERGY SYS	REPAIR HVAC UNIT @ SOUTH WHITTIER ED CENTER	FACILITIES	01		\$907.00
1415-0845	KNORR SYSTEMS INC.	POOL SUPPLIES	FACILITIES	01		\$534.22
1415-0846	STEVE TOMORY	REIMBURSEMENT FOR PURCHASE OF MOBILE AC SOCIETY WW	CAREER & T	01		\$381.90
1415-0847	FELIPE BEZERRA DE MENEZES	STUDENT AMBASSADOR STIPEND SUMMER 2014	STUDENT AF	01		\$300.00
1415-0848	ANNA P. KRIVENOFF	STUDENT AMBASSADOR STIPEND SUMMER 2014	STUDENT AF	01		\$400.00
1415-0849	HANNIGANS PRINTING	STANDING ORDER FOR PRINTING SERVICES	PRINTING S	01		\$4,000.00

Board Report Detail

v4.0

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 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1415-0850	BLANCA MARTIN	STUDENT AMBASSADOR STIPEND SUMMER 2014	STUDENT AF	01	\$300.00
1415-0851	ALBERT LOPEZ	STUDENT AMBASSADOR STIPEND SUMMER 2014	STUDENT AF	01	\$400.00
1415-0852	RIO HONDO COLLEGE BOOKSTORE	STANDING ORDER FOR PURCHASE OF STUDENT SUPPLIES	SSS/TRIO P	01	\$400.00
1415-0856	EYETECH LOW VISION SOLUTIONS,	EQUIPMENT FOR VISUALLY IMPAIRED STUDENTS	DISABLED S	01	\$6,994.10
1415-0858	FRY'S ELECTRONICS, INC.	STANDING ORDER FOR PURCHASE OF SUPPLIES	CAREER & T	01	\$1,400.00
1415-0859	CAPP ASSOCIATES INC.	ONLINE TESTING UNITS	COUNSELING	01	\$1,800.00
1415-0862	DARLYN HUATO	STUDENT AMBASSADOR STIPEND SUMMER 2014	STUDENT AF	01	\$300.00
1415-0863	COMMERCIAL AQUATIC SERVICES	REPAIR SWIMMING POOL HEATER	FACILITIES	01	\$445.00
1415-0864	BIG RED PRINT SOLUTIONS, LLC	TONER CARTRIDGES(5)	FACILITIES	01	\$299.34
C1415-0132	WALTER ALLEN III	CONSULTANT SERVICES	PUBLIC SAF	01	\$8,930.12
C1415-0133	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES JULY 2014	PRESIDENT'	01	\$17,513.41
C1415-0134	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES JULY 2014	PRESIDENT'	01	\$ .00
C1415-0134	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES JULY 2014	PRESIDENT'	41	\$742.88
C1415-0134	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES JULY 2014	PRESIDENT'	42	\$6,793.50
C1415-0135	LPA, INC.	LANDSCAPE DESIGN SERVICES BID #1163 PE COMPLEX	BOND PROJE	42	\$3,287.54
C1415-0136	BONNIE RENNIE	INTERPRETING SERVICES ON AUGUST 25, 2014	ACADEMIC A	01	\$348.00
C1415-0137	STI	VENTPRINT MAINTENANCE RENEWAL FOR LRC COPIERS	LIBRARY/LE	01	\$1,315.00
C1415-0138	BEVERLY LYNN WEDDINGTON	CONSULTANT SERVICES	STUDENT AF	01	\$6,250.00
C1415-0139	KEITH E. HALL	CONSULTANT SERVICES	STAFF DEVE	01	\$600.00
C1415-0140	COMPUTERLAND OF SILICON VALLEY	ANNUAL MICROSOFT CAMPUS SOFTWARE LICENSE AGREEMENT	INFORMATIO	01	\$41,567.50
C1415-0141	FAST-TRACK CONSTRUCTION	REPLACEMENT RETAINING WALL PROJECT BID #2027	BOND PROJE	42	\$38,425.00
C1415-0142	PMSM ARCHITECTS	ARCHITECTURAL SERVICES SOCCER FIELD RENOVATION	BOND PROJE	42	\$13,125.00
C1415-0143	KEY MECHANICAL SERVICE COMPANY	REPAIR AIR HANDLER @ SCIENCE BUILDING NORTH	FACILITIES	01	\$5,137.50
C1415-0144	DCL CONSTRUCTION	REPLACE FLOORING AT SWEC, BOARD APPROVED 9/10/14	BOND PROJE	42	\$8,926.00
C1415-0145	DCL CONSTRUCTION	REPLACE DAMAGED WINDOW AT LRC, 9/10/14 BOARD APPRD	BOND PROJE	42	\$9,743.00
C1415-0147	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES AUGUST 2014	PRESIDENT'	01	\$2,469.83
C1415-0147	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES AUGUST 2014	PRESIDENT'	41	\$ .00
C1415-0147	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES AUGUST 2014	PRESIDENT'	42	\$7,659.71
C1415-0148	CARPENTERS JOINT APPRENTICESHI	CARPENTERS JATC FUND JULY 2014	CAREER & T	01	\$67,395.34
C1415-0149	ORACLE AMERICA, INC.	ORACLE SOFTWARE MAINTENANCE SUPPORT	INFORMATIO	01	\$36,011.58
C1415-0150	JET CLEAN JANITORIAL, INC.	WINDOW CLEANING AT VARIOUS DISTRICT BLDG'S	FACILITIES	01	\$3,200.00
C1415-0151	COMMERCIAL AQUATIC SERVICES	WARRANTY SERVICE FOR TWO SMIMMING POOL HEATERS	ACADEMIC B	01	\$1,898.00
C1415-0152	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES AUGUST 2014	PRESIDENT'	01	\$802.50
C1415-0154	JOINT APPRENTICESHIP TRUST	JOINT APPRENTICESHIP TRUST LOCAL 5 AUGUST 2014	APPRENTICE	01	\$11,188.19
C1415-0155	CARPENTERS JOINT APPRENTICESHI	CARPENTERS JATC FUND AUGUST 2014	APPRENTICE	01	\$50,546.51
C1415-0156	JET CLEAN JANITORIAL, INC.	POWER WASHING AJ BLDG & SCRUB PAINTED AREAS	FACILITIES	01	\$4,750.00
C1415-0158	MOBO APPLICATIONS	CONSULTANT SERVICES	STUDENT AF	01	\$3,500.00
C1415-0159	TERRA PAVE, INC.	ASPHALT REPAIRS AT DISTRICT & SFS LOCATIONS	BOND PROJE	42	\$67,819.00
C1415-0160	CONDENSED CURRICULUM INT., INC	VETERINARY TECHNICIAN COURSE	CONTINUING	01	\$9,115.20
C1415-0161	ADULT EDUCATION SOLUTIONS, INC	CONSULTANT SERVICES	GRANT DEVE	01	\$12,500.00
C1415-0162	COMMUNITY COLLEGE LIBRARY CON	ONLINE DATABASE LICENSE RENEWAL	LIBRARY/LE	01	\$19,786.00
C1415-0164	MARCELINA VALENZUELA	CONSULTANT SERVICES	FOSTER PAR	01	\$1,500.00

=====  
 \$1,287,910.55



Board Report Detail

v4.0

Site: 0568; Req Type(s): REQCON REQBPO REQPO; Req Date between 9/01/14; Costing between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req	
				Fund Code	Req Fund Order Amt
1415-0725	DIVISION OF THE STATE ARCHITEC	CAMPUS QUAD PROJECT RE-CERTIFICATION DSA FEES	BOND PROJE	42	\$925.51
1415-0726	VECTOR SECURITY	REPLACE INTRUSION SYSTEM @ FINE ARTS GALLERY & IT	BOND PROJE	42	\$3,352.85
1415-0799	KI	TABLES FOR ROOM A228(20)	BOND PROJE	42	\$5,700.70
C1415-0135	LPA, INC.	LANDSCAPE DESIGN SERVICES BID #1163 PE COMPLEX	BOND PROJE	42	\$3,287.54
C1415-0141	FAST-TRACK CONSTRUCTION	REPLACEMENT RETAINING WALL PROJECT BID #2027	BOND PROJE	42	\$38,425.00
C1415-0142	PMSM ARCHITECTS	ARCHITECTURAL SERVICES SOCCER FIELD RENOVATION	BOND PROJE	42	\$13,125.00
C1415-0144	DCL CONSTRUCTION	REPLACE FLOORING AT SWEC, BOARD APPROVED 9/10/14	BOND PROJE	42	\$8,926.00
C1415-0145	DCL CONSTRUCTION	REPLACE DAMAGED WINDOW AT LRC, 9/10/14 BOARD APPRD	BOND PROJE	42	\$9,743.00
C1415-0159	TERRA PAVE, INC.	ASPHALT REPAIRS AT DISTRICT & SFS LOCATIONS	BOND PROJE	42	\$67,819.00
					=====
					\$151,304.60

PAYROLL WARRANT REPORT

SEPTEMBER 2014

Administrative salary			
	C1C-C	\$	260,208.05
	R10-C	\$	13,585.92
			\$ 273,793.97
Full time Faculty & Educational Salary	C2C-C	\$	1,622,373.51
			\$ 1,622,373.51
Faculty Hourly			
	C5B-C	\$	861,542.27
	C5B-N	\$	6,091.05
	C5C-C	\$	1,028,883.94
	C5C-N	\$	8,866.16
	246-C	\$	55,370.42
	246-N	\$	1,124.37
	251-C	\$	1,507.29
			\$ 1,963,385.50
Classified Monthly			
	E4D-N	\$	582,660.74
	E4E-N	\$	528,993.00
	262-N	\$	2,631.79
			\$ 1,114,285.53
Classified Hourly			
	H1D-C	\$	1,290.34
	H1D-N	\$	35,596.06
	H1E-C	\$	344.59
	H1E-N	\$	42,249.88
	260-N	\$	641.10
			\$ 80,121.97
			\$ 5,053,960.48

RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

2. Authorization for Out-of-State Travel and Conferences

In accordance with Board Policy No. 7400 which has been reviewed, authorization is requested for attendance at out-of-state educational conferences by Board members who may be able to do so and staff, as indicated on the following page.

These trips are for the benefit of the Rio Hondo Community College District in accordance with Education Code Sections 87032 and 72423, which have been reviewed.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

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Disposition by the Board:

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Delayed for further study

Yes      No

Vote:    5      0

Student Trustee Advisory Vote:    1      0

OUT-OF-STATE TRAVEL AND CONFERENCES

AGENDA ITEM II.  
10/8/2014 Page 1 c.

EMPLOYEE	CONFERENCE NAME & LOCATION	DATES	REASON FOR ATTENDING	DAYS AWAY FROM COLLEGE	APPROX. COST/ FUNDING SOURCE	PRESENTER	PARTICIPANT
Libby Curiel	National Communication Association Chicago, IL	Nov 19-23, 2014	Conference attendee	2	\$1,989.82 Staff Development		X
Michael Dighera	ATRA 2014 Powertrain Expo Las Vegas, NV	Oct 29-Nov 2, 2014	Conference attendee	2	\$1,600.00 Perkins Grant		X
Andy Howard	Western Conference on Educational Telecommunications Portland, OR	Nov 18-21, 2014	Conference attendee	1	\$1,045.00 \$200 Staff Dev Balance: Self		X
Thomas Callinan	National Council of Teachers of English (NCTE) Washington, DC	Nov 20-23, 2014	Conference attendee	2	\$1,400.00 Staff Development or Self		X
Marie Eckstrom	National Council of Teachers of English (NCTE) Washington, DC	Nov 20-23, 2014	Conference attendee	2	\$1,400.00 Staff Development or Self		X
Lorraine Sfeir	National Council of Teachers of English (NCTE) Washington, DC	Nov 20-23, 2014	Conference attendee	2	\$1,400.00 Staff Development or Self		X
Catherine Page	Nursing Faculty Development Conference Scottsdale, AZ	Jan 3-6, 2015	Conference attendee	0	\$2,070.00 \$750 Staff Dev Balance: Self		X
Monika Acosta	2014 Federal Student Aid Conference Atlanta, GA	Dec 1-5, 2014	Conference attendee	5	\$1,377.12 Financial Aid/BFAP		X
Yvonne Gutierrez-Sandoval	2014 Federal Student Aid Conference Atlanta, GA	Dec 1-5, 2014	Conference attendee	5	\$1,400.00 Financial Aid/BFAP		X
Jaime "JJ" Magallon	ACCT 45th Annual Leadership Congress Chicago, IL	Oct 22-25, 2014	Conference attendee	n/a	\$2,795.00 District		X
Melissa Rufino Juarez	National Organization of Human Service Annual Conference Las Vegas, NV	Oct 22-24, 2014	Conference attendee	1	\$1,125.00 Perkins Grant		X
Madeline Shapiro Vicky Santana Gary Mendez Mary Ann Pacheco Norma E. Garcia Student Trustee: Jaime "JJ" Magallon							

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA**

**II. CONSENT AGENDA**

**A. FINANCE AND BUSINESS**

**3. Resolution – Delinquent Tax Receivables**

Government Code Section 6516.6 permits school agencies to form a JPA which will provide payment of the property tax entitlement with state aid funding the balance of the revenue limit whereby the JPA receives the benefit of the penalties and interest and this money is received by the participating districts on top of their revenue limit.

A district's total revenue limit is funded from a combination of property taxes and state aid. Since property taxes are counted first, for every additional dollar of property taxes, the district receives a dollar less in state aid. Penalties and interest received on delinquent property taxes are treated just like the property taxes and are also a deduction against state aid. As a result, school districts gain zero benefit from the receipt of penalties and interest on delinquent property taxes.

The Board of the California Statewide Delinquent Tax Finance Authority Joint Powers Authority (JPA) has selected Tower Capital Management LLC of Morristown, New Jersey to be its underwriter for the next three years. They are replacing JP Morgan/Plymouth who has financed the L.A. County local educational agencies (LEAs) delinquent taxes for the past several years. Tower Capital will be funding the LEAs share of the 1% levy delinquent property taxes for fiscal years 2013-14, 2014-15 and 2015-16 for this three year term. The JPA has negotiated an increase in the premium for these three years from 8.5% to 10% which is unrestricted income for participating LEAs that is not offset by any reduction in state aid.

Schools Services of California, Inc. (SSC) will be acting as a consultant to the JPA and Chick Adams of the Jones Hall Law Firm will continue to serve as legal counsel to the JPA.

The next funding of delinquent taxes has tentatively been scheduled to close on December 17, 2014, and in order for RHCCD to participate, it must pass the attached resolution. Staff recommends continued participation in the JPA to finance future property tax delinquencies for three years 2013-14, 2014-15 and 2015-16.

**RECOMMENDATION:** That the Board of Trustees approve the resolution approving assignment of delinquent tax receivables for the three years 2013-14 through 2015-16 to the California Statewide Delinquent Tax Finance Authority.

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**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Maqallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Delayed for further study

Yes      No

Vote:    5      0

Student Trustee Advisory Vote:    1      0

RESOLUTION NO. 100814

RESOLUTION OF THE GOVERNING BOARD OF THE RIO HONDO COMMUNITY COLLEGE DISTRICT APPROVING ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR FISCAL YEARS ENDING JUNE 30, 2014, 2015 AND 2016, AND AUTHORIZING EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND ACTIONS

WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the "Law"), a school district, community college district or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the "Authority") has been formed as a joint powers authority for the purpose of purchasing delinquent *ad valorem* property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to local educational agencies in Los Angeles County; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency; and

WHEREAS, the Board has previously adopted its resolutions approving the participation by the Rio Hondo Community College District (the "District") in the delinquent tax finance program of the Authority with respect to prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2014, 2015 and 2016 (collectively, the "Tax Receivables"), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and

WHEREAS, the Governing Board of the District (the "Board") wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Rio Hondo Community College District as follows:

**Section 1. Sale of Tax Receivables to Authority.** The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price at least equal to 110.0% of the amount of Tax Receivables.

**Section 2. Approval of Purchase and Sale Agreements.** The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the "Purchase and Sale Agreement") between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Superintendent/President of the District (the "Authorized Officer"). The Authorized Officer is authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by the Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreements.

**Section 3. Official Actions.** The Authorized Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

**Section 4. Effective Date.** This resolution shall take effect from and after the date of approval and adoption thereof.

**PASSED AND ADOPTED** this 8th day of October, 2014, by the following vote:

**AYES:** 5

**NOES:** 0

**ABSENT:** 0

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**Teresa Dreyfuss**  
Superintendent/President

**ATTEST:**

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**Gary Mendez, Secretary**



RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

4. Apprenticeship Instructors - Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund

The District and the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund have entered into an apprenticeship agreement to provide instruction. The instructor(s) will be employed by the District, and the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund Program will provide for the instructor's salary and benefits. The college is recommending the employment of the following for fiscal year 2014/2015:

- Larry Benavente for: Building and Construction Crafts
- Paul C. McArron for: Building and Construction Crafts

**RECOMMENDATION:** That the Board of Trustees approve the employment of the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund instructors listed above and authorize the Administration to sign appropriate documents on behalf of the District.

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**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Yes      No

Delayed for further study

Vote:      5      0

Student Trustee Advisory Vote:      1      0

RIO HONDO COMMUNITY COLLEGE DISTRICT  
 BOARD OF TRUSTEES  
 Regular Meeting, October 8, 2014, 6:00 p.m.  
 AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

5. Budget Augmentation

Through the annual planning process during the 2013-2014 year, the following item was recommended as institutional planning resource allocation requests from the Information Technology Services division, to be implemented fiscal year 2014-2015.

**Classified Requests**

Unit	Position	% of Positions	Amount/Funding
Information Technology Services	Audio Visual Multi-Media Repair Tech	45%	\$28,000 General Fund

**RECOMMENDATION:** That the Board of Trustees approve additional Budget Augmentation as outlined above.

**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

None \_\_\_\_\_ be

Accepted and approved - Action No. 105

Not approved

Delayed for further study

Yes      No

Vote:    5      0

Student Trustee Advisory Vote:    1      0

RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

6. Grant No. CN140097 - California Early Childhood Mentor Program

Chabot-Las Positas Community College District (CLPCCD) is the new fiscal agent for Grant CN140097 from the California State Department of Education and Cerritos College will continue as the lead in the Cerritos/Rio Hondo Regional Early Childhood Mentor Program. The Program provides such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; printing and copying mentor materials.

For the current period through July 31, 2015 CLPCCD will pay up to \$500.00 for the Contractor's College Coordinator and up to \$150.00 for printing and copying costs for program implementation or mentor materials.

**RECOMMENDATION:** That the Board of Trustees approve the California Early Childhood Mentor Program Grant #CN140097 as presented and authorize the Administration to execute appropriate documents on behalf of the District.

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**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Maqallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Yes      No

Delayed for further study

Vote:    5      0

Student Trustee Advisory Vote:    1      0

RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

7. Agreement 14-15-4113 Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and the Rio Hondo Community College District

Rio Hondo College's Child Development Program has been a participant in the State Department of Education Child Development Training Consortium for more than 15-years. Training serves students who are employees of the state funded and federally funded agencies as well as those employed by agencies receiving block grant funds. Enrolled units must be completed between July 1, 2014 and June 30, 2015 and all allowable expenditures must be encumbered and/or services rendered prior to June 30, 2015. The College is expected to generate up to 850 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain new or renew a currently held Child Development Permit.

The term of agreement will be from September 1, 2014 through June 30, 2015. The District will be paid \$25.00 per enrolled unit of course work meeting the requirements of the Child Development Permit Matrix, in an amount not to exceed \$21,250.00.

**RECOMMENDATION:** That the Board of Trustees, approve instructional revenue agreement 14-15-4113 with Yosemite Community College District, Child Development Training Consortium as outlined above and authorize the Administration to sign contracts on behalf of the District.

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Disposition by the Board:

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Delayed for further study

Yes      No

Vote:    5      0

Student Trustee Advisory Vote:    1      0

RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

8. Approve Clinical Affiliation Training Agreement – Park Regency Retirement Residence

The Health Science Nursing Department is requesting approval of a clinical affiliation training agreement with the Park Regency Retirement Residence in the City of La Habra. Rio Hondo College Health Science & Nursing Department desires the cooperation of Park Regency Retirement Residence in providing clinical experience for students. The two year term begins September 1, 2014 and continues through August 31, 2016.

**RECOMMENDATION:** That the Board of Trustees approve clinical affiliation agreement with Park Regency Retirement Residence as presented above and authorize the Administration to execute the appropriate documents on behalf of the District.

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**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Yes      No

Delayed for further study

Vote:    5      0

Student Trustee Advisory Vote:    1      0

RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

9. Lease Agreement Through MailFinance a Neopost USA Company – Ascom Hasler IM6000 High Volume Mailing System

The lease on our current mailing system (postage machine) will expire November 2014. District staff considered replacement machines from Pitney Bowes and Neopost. Neopost presented a system with more features and lower cost than Pitney Bowes. The new 60-month lease will be through MailFinance a Neopost Company for an Ascom Hasler IM6000 high volume mailing system with internet connected postage meter, scale, catch tray and label dispenser. The lease was negotiated down to \$401.95 a month for the first twelve months and \$578.03 a month for the next forty-eight months. At the end of the lease period, the District may enter into a new lease or return the equipment at District expense.

Staff recommends leasing an Ascom Hasler IM6000 high volume mailing machine from MailFinance a Neopost USA Company with a 60-month lease for a total of \$32,568.84 plus tax over the 5-year lease paid by the General Fund.

**RECOMMENDATION:** That the Board of Trustees approve 60-month high volume mailing system lease from MailFinance a Neopost Company in the amount of \$32,568.84 plus tax from the General Fund, and authorize the Administration to sign the appropriate documents on behalf of the District.

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**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Yes      No

Delayed for further study

Vote:      5      0

Student Trustee Advisory Vote:      1      0

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting, October 8, 2014, 6:00 p.m.  
AGENDA**

**II. CONSENT AGENDA**

**A. FINANCE AND BUSINESS**

**10. Revenue Agreement (MOU) Modification and Extension between Miramar ATTE College Center at San Diego Miramar College and Rio Hondo College**

On May 14, 2014, the Board of Trustees approved a revenue agreement between Miramar ATTE College Center at San Diego Miramar College and Rio Hondo College to provide five (5) First Responder Alternative Fuels Technical Training Programs for various Clean Cities Coalitions. This modification extends the agreement through November 30, 2014 and adds Western Riverside Coalition and Silicon Valley Coalition to the training.

Western Riverside Coalition	\$7,500.00
Silicon Valley Coalition	\$15,000.00
Total	\$22,500.00

This modification increases revenue in the amount of \$22,500.00.

**RECOMMENDATION:** That the Board of Trustees approve modification of the revenue agreement with the ATTE College Center at San Diego Miramar College as summarized above extending the term through November 30, 2014 and increasing revenue in the amount of \$22,500.00 and authorize the Administration to execute appropriate documents on behalf of the District.

**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Maqallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Delayed for further study

Yes      No

Vote:    5      0

Student Trustee Advisory Vote:    1      0

RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
Regular Meeting, October 8, 2014, 6:00 p.m.

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

11. Memorandum of Understanding (MOU) with Grossmont-Cuyamaca Community College District (CCCD) – Health and Science Pipeline Initiative Curriculum Workshop (HASPI)

Rio Hondo College will partner with the Grossmont-Cuyamaca Community College District in order to provide HASPI (Health and Science Pipeline Initiative Curriculum Workshop). This will be a coordination of high school teacher training for 50-participants. Services will include event coordination, facilitation, hands on demonstrations, follow-up with workshop participants, program support and materials required for implementation at up to 20 high school sites.

The date of service will be November 4, 2014. Payment is not to exceed \$29,000.00 from the Deputy Sector Navigator Health Grant.

RECOMMENDATION: That the Board of Trustees approves the MOU with Grossmont-Cuyamaca Community College District and authorizes the Administration to execute appropriate documents on behalf of the District.

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Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Madeline Shapiro, and carried, that the Consent Agenda with the following revisions:

None \_\_\_\_\_ be

Accepted and approved - Action No. 106

Not approved

Delayed for further study

Yes      No

Vote:    5      0

Student Trustee Advisory Vote:    1      0



RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
Regular Meeting, October 8, 2014, 6:00 p.m.

II. CONSENT AGENDA

A. FINANCE & BUSINESS

12. Consultants

- a. Betina Hsieh – To present to administrators and faculty on implications of California Common Core Standards for higher education and facilitate working discussion groups. Date of service: October 17, 2014; February 27, 2015. Payment not to exceed \$2,100.00 from Title V Grant.
- b. CEO Chef – To provide team building and leadership development through experiential learning, creating a gourmet buffet tasting as a group project later debriefed to find relevant meaning. Date of service: November 7, 2014. Cost not to exceed \$6,000.00 from General Fund.
- c. Reyna Grande – To make a presentation as a guest speaker for “Just us Girls” event. Date of service: October 17, 2014. Payment not to exceed \$250.00 from the CCC Student Mental Health Grant.
- d. Prometheus Development Group – To maintain college content for Mobile App., regularly update college events and services on Mobil App., market App. to new and potential students, develop student engagement opportunities through the Mobile App. Date of service: September 23, 2014 – December 20, 2014. Payment not to exceed \$500.00 from the CCC Student Mental Health Grant.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Madeline Shapiro, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 107

Not approved

Delayed for further study

Yes      No

Vote:      5      0

Student Trustee Advisory Vote:      1      0

**RIO HONDO COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
Regular Meeting, October 8, 2014 6:00 p.m.**

**II. CONSENT AGENDA**

**B. PERSONNEL**

The following recommendations are submitted within budget allocations:

1. Academic

a. Employment

Substitute, Fall 2014

ST. MARIE, John, Arts & Cultural

Part-time, Fall 2014

Communications & Languages

JONES, Casey

PHILPOT, Cynthia

Counseling & Student Success

BACHOR, Alana

BROOK, Dafna

Health Sciences & Nursing

SHARMA, Tamara

Hourly as Needed, Fall 2014-2015

Public Safety

BRESHEARS, Dennis

DELGADO, Denise

LAICANS, Albert

PELHAM, Ronald

2. Management & Confidential

a. Family Care and Medical Leave

GABRIEL, Stephen, Manager of Mechanical & Electrical Services, Facilities Services, has requested a 12-week FMLA, to be taken intermittently, from September 2, 2014 through November 25, 2014

3. Classified

a. Employment, 2014-2015

Regular Classified

HERNANDEZ, Federico, Sr. Grounds Maintenance Worker, Facilities Services, 100%, 12 months, effective October 20, 2014

VALDEZ, Juvencio, Grounds Maintenance Worker, Facilities Services, 40%, 12 months, effective September 8, 2014

Substitute, 2014-2015

DERMER, Christa, Clerk Typist III, Arts & Cultural, effective September 4, 2014  
HUIZAR, Louise, Children's Center Aide, Child Devp. Ctr., effective September 15, 2014

b. Promotion

GONZALEZ, Hayde, Accounting Technician II, in Accounting, effective September 15, 2014

c. Increase in Assignment

The following employees are being hired in the designated capacity with dedicated funding through June 30, 2015. If continued funding should not be available, 60-day notice shall be served:

VERDUGO, Laura, EOPS/CARE Specialist, in EOPS. Her assignment will be increased to 12 months, effective October 9, 2014

VILLEGAS-GOMEZ, Ayari, Clerk Typist III, Assessment Center, from 47.5% to 100% (SSSP funding), effective October 9, 2014

d. Family Care and Medical Leave

BUSTAMANTE, Rosemarie, Clerk Typist III in Arts & Cultural has requested an unpaid FMLA from September 8, 2014 through November 5, 2014

e. Resignation

KOMOLAFE, Sam, P.E. & Athletic Equipment Attendant, Kinesiology, Dance & Athletics. His last day of employment was October 2, 2014

MORENO, Dina, Clerk Typist II, Foster Care. Her last day of employment was September 30, 2014

4. Unrepresented (AP 7130), 2014-2015

a. Employment

Hourly

EOPS

GARCIA, Alan, Tutor II  
VUONG, Vu, Tutor II

SOFFE, Morganna, Tutor II  
ZARAGOSA, Rudy, Tutor II

Kinesiology, Dance & Athletics

HOIL, Javier, Coaching Specialist

LAC

PHUNG, Jeanette, Tutor II

Volunteers

BUSTAMANTE, Abbie, Child Devp. Ctr.  
DE LA VEGA, Matthew, Child Devp.  
MALAKUL, Brendon, Child Dev. Ctr

CAMPOS, Nicholas, Child Devp. Ctr.  
GARCIA, Nicholas, Child Devp. Ctr.  
RAMIREZ, Matthew, Child Devp. Ctr.

RECOMMENDATION: That the Board of Trustees approve the Consent agenda as outlined.

**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 105

Not approved

Delayed for further study

Yes      No

Vote:      5      0

Student Trustee Advisory Vote:      1      0

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA**

Regular Meeting, October 8, 2014 6:00 p.m., Board Room

**II. CONSENT AGENDA**

**C. ACADEMIC AFFAIRS**

**1. Curriculum Items**

The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

**a. New Course that is Part of an Existing Program**

The following courses have been recommended for inclusion in our offerings and the catalog:

**CARP 040H: Commercial Floor Framing**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040I: Basic Roof Framing**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040K: Rigging**

(CTE)

Degree Applicable; (2 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040L: Solar Installer Level I**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040M: Water Treatment Facilities**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040N: Green Building and Weatherization**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental

instruction for State Indentured Carpenter Apprentice.

**CARP 040P: Basic Wall Framing**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040R: Tool/Equipment Applications**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040S: Moldings and Trims**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040T: Storefront Installations**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 040V: Basic Metal Framing**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050A: Basic Commercial Framing**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050B: Cabinet Installation**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050C: Doors and Door Hardware**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050D: Basic Stairs**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050E: Bridge Construction**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050F: Tilt Up Construction**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050G: Beam and Deck Forming**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050H: Gang Forms/Columns**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050I: Abutments**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050J: Exterior Finish Details**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050K: Advanced Stairs**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050L: Advanced Commercial Framing**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050M: Bridge Falsework**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050N: Advanced Roof Framing**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**CARP 050P: Panelized Roofing**

(CTE)

Degree Applicable; (1.5 Units)

**Justification:** Provide the required related and supplemental instruction for State Indentured Carpenter Apprentice.

**b. New Non-Credit Course**

The following non-credit course has been recommended for inclusion in our offerings and the catalog:

**LEED 101: Green Building Basics & LEED**

**Non-Degree Applicable**

**Justification:** With new jobs specifying the need for expertise in LEED, there is a high demand for people with a LEED professional credential that demonstrates leadership in the field and in-depth knowledge of the LEED rating system and green building strategies. LEED, or Leadership in Energy & Environmental Design, is a green building certification program that recognizes best-in-class building strategies and practices.

**c. Unit Changes**

The following courses have been recommended for a unit change to reflect an increase/decrease in course content:

**CARP 040A: Orientation**

**Unit Change: FROM: 1 Unit TO: 2 Units**

**CARP 040B: Safety and Health Certifications**

**Unit Change: FROM: 1 Unit TO: 2 Units**

**CARP 040C: Print Reading**

**Unit Change: FROM: 1 Unit TO: 2 Units**

**CARP 040D: Transit Level/Laser**

**Unit Change: FROM: 1 Unit TO: 1.5 Units**

**CARP 040E: Foundations and Flatwork**

**Unit Change: FROM: 1 Unit TO: 1.5 Units**

**CARP 040F: Wall Forming**



Unit Change: FROM: 1 Unit TO: 1.5 Units

**CARP 040G: Stair and Ramp Forming**  
Unit Change: FROM: 1 Unit TO: 1.5 Units

**CARP 040J: Advanced Print Reading**  
Unit Change: FROM: 1 Unit TO: 2 Units

**HEFR 040: Insulation Industry Orientation**  
Unit Change: FROM: 6 Units TO: 3 Units

**HEFR 041: Mechanical Piping Systems**  
Unit Change: FROM: 6 Units TO: 3 Units

**HEFR 042: Boiler Insulation**  
Unit Change: FROM: 6 Units TO: 3 Units

**HEFR 044: Mechanical Piping Insulation**  
Unit Change: FROM: 6 Units TO: 3 Units

**HEFR 045: Foam and Firestopping Insulation**  
Unit Change: FROM: 6 Units TO: 3 Units

**HEFR 046: Blueprint Reading**  
Unit Change: FROM: 6 Units TO: 3 Units

**HEFR 047: Prefabricated Buildings**  
Unit Change: FROM: 6 Units TO: 3 Units

d. **New Program**

The following certificate has been recommended for inclusion in our offerings and catalog:

**Certificate of Achievement – Athletic Training Preparation**  
(22 Units)

**RECOMMENDATION:** That the Board of Trustees approve the curriculum items as listed.

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**Disposition by the Board:**

It was moved by Ms. Norma Garcia, seconded by Student Trustee Magallón, and carried, that the Consent Agenda with the following revisions:

\_\_\_\_\_ None \_\_\_\_\_ be

**Accepted and approved - Action No. 105**

**Not approved**

**Delayed for further study**

Yes      No

**Vote:**      5      0

**Student Trustee Advisory Vote:**      1      0

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
Regular Meeting, October 8, 2014, 6:00 p.m.**

**III. ACTION ITEM**

**A. PRESIDENT'S OFFICE**

1. Revision of Board Policies 2350 -Speakers at Board Meetings, and 2716 - Political Activity (First Reading)

The following Board Policies have completed the review process and are being recommended for approval:

BP 2350	Speakers at Board Meetings
BP 2716	Political Activity

RECOMMENDATION: That the Board of Trustees approve Board Policy 2350 and 2716 for first reading.

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**Disposition by the Board:**

It was moved by Ms. Madeline Shapiro, seconded by Ms. Norma Garcia, and carried, that Report No. III.A.1 with the following revisions:

After much discussion regarding the term "assets" in paragraph I of BP 2716, Political Activity, suggestions were made by the Board and this policy will be returned through the review process for consideration be

Accepted and approved - Action No. 108

Not approved

Delayed for further study

Yes      No

Vote:      5      0

Student Trustee Advisory Vote:      1      0

SPEAKERS AT BOARD MEETINGSBP No.  
2350

Board Adopted: 3/13/02; 11/12/03

Page 1 of 2

- I. Persons may speak to the Board **of Trustees** either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.
- II. Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item.
- III. Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for public comment. **The following protocol shall be used for responding to needs or complaints expressed in Board meetings during public comment on non-agenda items (Board approved Board Protocols at 8/10/13 Board retreat):**
  - A. **The Board President will thank the speaker(s) and acknowledge that the need or complaint has been heard by the Board.**
  - B. **If appropriate, the Board President may make a brief statement about the issue.**
  - C. **The Board President will ask the Superintendent/President if there are any comments from the administration.**
  - D. **The Board President will ask the Superintendent/President to look into the issue and report back to the Board if necessary. The Board President will determine what form the report will take (e-mail, formal written report, etc.).**
  - E. **After receiving the report from the administration, the Board may decide to place the issue on a future Board agenda for discussion or action.**
- IV. Those wishing to speak to the Board are subject to the following:
  - A. The President of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.
  - B. Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.

**SPEAKERS AT BOARD MEETINGS**

<b>BP No. 2350</b>
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Board Adopted: 3/13/02; 11/12/03

Page 2 of 2

- C. Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy, but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.
- V. Persons wishing to speak to an agenda item **or non-agenda item**, shall complete a written request to do so at the beginning of the meeting at which they wish to speak. **“Request to Address the Board of Trustees”** cards are provided for this. The request shall include the person’s name and name of the organization or group represented, if any, and a statement noting the agenda item or topic to be addressed.
- VI. No member of the public may speak without being recognized by the President of the Board.
- VII. Each speaker will be allowed a maximum of three **(3)** minutes per topic. Thirty **(30)** minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.
- VIII. Each speaker coming before the Board is limited to one presentation per specific agenda item before the Board, and to one presentation per meeting on non-agenda matters.
- IX. Source/Reference  
**Board Protocols**  
Policy Government Code Section 54950, et seq., Education Code Section 72121.5, former 1005.

POLITICAL ACTIVITY

BP No. 2716
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Board Adopted: 3/15/06; 1/9/13

Page 1 of 1

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- I. Members of the Board **of Trustees** shall not use District funds, services, supplies, or **any other District assets (PFC)** equipment to urge the passage or defeat of any ballot measure or candidate, including but not limited to, any candidate for election to the governing Board.
- II. Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board's position on ballot measures. Public resources may be used only for informational efforts regarding **the possible effects of** District bond **issues or other ballot** measures. **(CCLC)**
- III. Source/Reference  
Education Code Sections 7054; 7054.1; 7056; Government Code 8314.

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA**

**Regular Meeting, October 8, 2014, 6:00 p.m.**

**III. ACTION ITEM**

**A. PRESIDENT'S OFFICE**

2. Resolution to Advocate for Either Option of the Eastside Gold Line Extension

WHEREAS, the Rio Hondo Community College District Board of Trustees supports student usage of public transportation to attend the Rio Hondo Community College District, and

WHEREAS, the remaining options for the Eastside Gold Line Extension would bring the Metro Gold Line Light Rail closer to the Rio Hondo Community College District and will benefit Rio Hondo students, and

WHEREAS, one option would transport Gold Line transit users to the intersection of the 60 freeway and Peck Rd. in the City of South El Monte, which is about one mile from campus, and

WHEREAS, the other option would transport Gold Line transit users to the intersection of Washington Blvd. and Lambert Rd. at the PIH Health site in the City of Whittier, which is about four miles from campus, and

WHEREAS, both options would benefit thousands of riders in the Rio Hondo Community College District, and

WHEREAS, the Board of Trustees has remained steadfast in its commitment to ensure campus access for residents and students from all neighborhoods within the District, and

WHEREAS, both options would complement the award-winning GO RIO mass transit program which provides discounted access to six different bus agencies for all full-time students, and

WHEREAS, both options would complement the Rio Plaza which is now in concept stages but will be constructed and finished before the Gold Line extension has been completed,

NOW, THEREFORE, the Board of Trustees of the Rio Hondo Community College District hereby resolves as follows:

that the Board of Trustees supports the Eastside extension of the Gold Line to serve the residents of Southeast Los Angeles, and

that the Board of Trustees values District involvement in the planning process so that the results of either scenario include amenities (e.g. bike paths, sidewalks, parking structures, lockers, walk-up vending machines) that benefit students and community members, and

that the Board of Trustees directs the Superintendent/President to work with staff to communicate this position to local elected officials

including the Metro Board of Directors, Los Angeles County Board of Supervisors, local City Councilmembers, State Senators, State Assemblymembers, and Members of Congress

ADOPTED this 8<sup>th</sup> day of October, 2014

RECOMMENDATION: That the Board of Trustees adopt the resolution to support the Eastside extension of the Gold Line.

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**Disposition by the Board:**

**It was moved by Ms. Madeline Shapiro, seconded by Ms. Mary Ann Pacheco, and carried, that Report No. III.A.2 with the following revisions: to amend the proposed resolution incorporating some of the proposed revisions submitted by Trustee Mendez and to submit a cover letter which would include additional language urging Metro to consider these recommendations. The cover letter along with the resolution will be signed by the Superintendent/President and President of the Board of Trustees and forwarded to Metro for consideration.**

This additional language would include the following:

- Rio Hondo College is planning an **intermodal transportation center** tentatively titled "Rio Plaza" that will provide amenities for public transit riders, bicyclists, and pedestrians. The "Rio Plaza" will connect regional transportation agencies to Rio Hondo College and encourage a culture of public and alternative modes of transportation
- Rio Hondo College seeks to connect **bicycle paths, lanes, and routes to and from the Eastside Gold Line Extension stations** that are nearest to the Rio Hondo College main campus (the "Peck Road" station in the SR-60 alternative or the "Norwalk Blvd" station in the Washington Blvd alternative)
- Rio Hondo College encourages collaboration and partnership with Metro on the location and use of proposed **parking structures** at stations for Rio Hondo College commuters
- Rio Hondo College seeks to collaborate and partner with Metro and other agencies to create an **outreach campaign to encourage Gold Line ridership** and the use of public and alternative modes of transportation
- Rio Hondo College requests consideration of **adding the name "Rio Hondo College"** to the yet-to-be-determined light rail stations at Peck Road station in the SR-60 alternative or the Norwalk Blvd. station alternative.

\_\_\_\_\_ **be**

**Accepted and approved - Action No. 109**

**Not approved**

Yes      No

**Delayed for further study**

**Vote:**      5      0

**Student Trustee Advisory Vote:**      1      0

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
Regular Meeting, October 8, 2014, 6:00 p.m.**

**IV. INFORMATION ITEMS**

- 1. Accreditation Update**



**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
Regular Meeting, October 8, 2014, 6:00 p.m.**

**IV. INFORMATION ITEMS**

**2. Building Program**

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
Regular Meeting, October 8, 2014, 6:00 p.m.**

**IV. INFORMATION ITEMS**

**3. Revision of Administrative Procedures AP 3560, Alcoholic Beverages and AP 5530, Student Rights and Grievances**

The following Administrative Procedures have been revised and have gone through the review process, which include the President's Council, Administrative Council and the Planning Fiscal Council.

AP 3560	Alcoholic Beverages
AP 5530	Student Rights and Grievances

These procedures do not require Board approval and will be implemented once received by the Board.

ALCOHOLIC BEVERAGESAP No.  
3560

Board Reviewed: 8/15/09; 11/9/11; 11/14/12

Page 1 of 1

- I. The possession, sale, or the furnishing of alcohol on campus is governed by California state law and these procedures. The possession, sale, consumption, or furnishing of alcohol is controlled by the California Department of Alcohol and Beverage Control. However, the enforcement of alcohol laws on-campus is the primary responsibility of Campus Security. The campus has been designated "drug free," and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Campus Security. Violators are subject to disciplinary action, criminal prosecution, fine, and imprisonment. It is unlawful to sell, furnish, or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of this ~~policy~~ **procedure** for anyone to consume or possess alcohol in any public or private area of campus without prior District approval **permission as defined in one of the following situations listed in paragraph II.** Organizations or groups violating alcohol or substance policies or laws may be subject to sanctions by the District.
- II. Alcoholic beverages on campus are permitted **with approval by the Superintendent/President or designee (PFC 9/9/14)** if:
- The alcoholic beverage is for use during a non-college event at a performing arts facility built on District property and leased to a nonprofit public benefit corporation.
  - The alcoholic beverage is possessed, consumed, or sold pursuant to a license or permit obtained under this division for special events held at the **District** facilities of a public community college during the special event. "Special event" means events that are held with the permission of the governing board **Superintendent/President or designee (PFC 9/9/14)** of the community college district that are festivals, shows, private parties, concerts, theatrical productions, and other events held on the premises of the public College and for which the principal attendees are members of the general public or invited guests and not students of the ~~Community College~~.
  - The alcoholic beverage is for use during a fundraiser held to benefit a nonprofit corporation that has obtained a license under the Business and Professions Code to do so, provided that no alcoholic beverage can be acquired, possessed, or used at ~~other~~ an athletic contest sponsored by the District.
- III. References:  
Business and Professions Code Sections 24045.4, 24045.6, and 25608  
34 CFR 668.46(b)

STUDENT RIGHTS AND GRIEVANCESAP No.  
5530

Board Reviewed: 2/17/10; 6/12/13

Page 1 of 5

- I. The purpose of this procedure is to provide a prompt and equitable means of resolving student grievances. These procedures shall be available to any student who reasonably believes a College decision or action has adversely affected his or her status, rights or privileges as a student. The procedures shall include, but not be limited to, grievances regarding:
  - A. Financial Aid
  - B. Course grades, to the extent permitted by Education Code Section 76224(a), which provides: "When grades are given for any course of instruction taught in a community College District, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final." "Mistake" may include, but is not limited to, errors made by an instructor in calculating a student's grade and clerical errors.
  - C. The exercise of rights of free expression protected by state and federal constitutions and Education Code Section 76120.
- II. This procedure does not apply to any matters for which a specified method of complaint resolution is provided by law or by District policy and/or procedure, such as:
  - A. Student disciplinary actions, which are covered under separate Board Policies and Administrative Procedures (BP 5500, AP 5500, and others).
  - B. Police citations (i.e. "tickets"), which must be directed to the County Courthouse in the same way as any traffic violation.
  - C. Complaints of discrimination, harassment, or retaliation, **including grade grievances based on this type of allegation (Office of Civil Rights)**, which are covered under separate Board Policies and Administrative Procedures (BP 3435, AP 3435).
- III. Definitions **related to this administrative procedure include the following:**
  - A. Party - The student or any persons claimed to have been responsible for the student's alleged grievance, together with their representatives. "Party" shall not include the Grievance Hearing Committee or the College Grievance Officer.
  - B. Superintendent/President - The Superintendent/President or a designated representative of the Superintendent/President.
  - C. Student - A currently enrolled student, a person who has filed an application for admission to the College, or a former student. A grievance by an applicant shall be limited to a complaint regarding denial of admission.
  - D. Respondent - Any person claimed by a grievant to be responsible for the alleged grievance.
  - E. Day - Unless otherwise provided, day shall mean a day during which the College is in session and regular classes are held, excluding Saturdays and Sundays.
- IV. Informal Resolution: Each student who has a grievance shall make a reasonable

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- effort to resolve the matter on an informal basis prior to requesting a grievance hearing, and shall attempt to solve the problem with the person with whom the student has the grievance, that person's immediate supervisor, or the local College administration.
- A. The Superintendent/President shall appoint an employee who shall assist students in seeking resolution by informal means. This person shall be called the Grievance Officer. The Grievance Officer and the student may also seek the assistance of the Associated Students of Rio Hondo College (**ASRHC**) in attempting to resolve a grievance informally.
- B. Informal meetings and discussion between persons directly involved in a grievance are essential at the outset of a dispute and should be encouraged at all stages. An equitable solution should be sought before persons directly involved in the case have stated official or public positions that might tend to polarize the dispute and render a solution more difficult. At no time shall any of the persons directly or indirectly involved in the case use the fact of such informal discussion, the fact that a grievance has been filed, or the character of the informal discussion for the purpose of strengthening the case for or against persons directly involved in the dispute or for any purpose other than the settlement of the grievance.
- V. Any student who believes he or she has a grievance shall file a Statement of Grievance with the Grievance Officer within 90 days of the incident on which the grievance is based, or **ninety** (90) days after the student learns of the basis for the grievance, whichever is later. The Statement of Grievance must be filed whether or not the student has already initiated efforts at informal resolution, if the student wishes the grievance to become official. Within five (5) days following receipt of the Statement of Grievance Form, the Grievance Officer shall advise the student of his or her rights and responsibilities under these procedures, and assist the student, if necessary, in the final preparation of the Statement of Grievance form.
- VI. The Grievance Officer has **thirty** (30) days to come to an informal resolution of the complaint which is satisfactory to the student; if there is no resolution, the student shall have the right to request a grievance hearing.
- VII. Grievance Hearing Committee: The Grievance Officer shall at the beginning of each semester, including any summer session, establish a standing panel of members of the College community, including students, faculty members, and administrators, from which one or more Grievance Hearing Committees may be appointed. The panel will be established with the advice and assistance of the Associated Students of Rio Hondo College (**ASRHC**) and the Academic Senate, who shall each submit names to the Grievance Officer for inclusion on the panel. A Grievance Hearing Committee shall be constituted in accordance with the following:
- A. It shall include three students, three instructors, and one College administrator selected from the panel described above.
- B. No person shall serve as a member of a Grievance Hearing Committee if that person

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- has been personally involved in any matter giving rise to the grievance, has made any statement on the matters at issue, or could otherwise not act in a neutral manner. Any party to the grievance may challenge for cause any member of the hearing committee prior to the beginning of the hearing by addressing a challenge to the Grievance Officer who shall determine whether cause for disqualification has been shown. If the Grievance Officer feels that sufficient ground for removal of a member of the committee has been presented, the Grievance Officer shall remove the challenged member or members and substitute a member or members from the panel described above. This determination is subject to appeal as defined below.
- C. The Grievance Officer shall sit with the Grievance Hearing Committee but shall not serve as a member nor vote. The Grievance Officer shall coordinate all scheduling of hearings; shall serve to assist all parties and the Hearing Committee to facilitate a full, fair, and efficient resolution of the grievance; and shall avoid an adversary role.
- VII. Request for Grievance Hearing. Any request for a grievance hearing shall be filed on a Request for a Grievance Hearing form within **forty-five** (45) days after filing the Statement of Grievance as described above.
- VIII. Within **thirty** (30) days following receipt of the request for grievance hearing, the Grievance Officer shall appoint a Grievance Hearing Committee as described above, and the Grievance Hearing Committee shall meet in private and without the parties present to select a chair and to determine on the basis of the Statement of Grievance whether it presents sufficient grounds for a hearing.
- IX. The determination of whether the Statement of Grievance presents sufficient grounds for a hearing shall be based on the following:
- A. The statement contains facts which, if true, would constitute a grievance under these procedures;
  - B. The grievant is a student as defined in these procedures, which include applicants and former students;
  - C. The grievant is personally and directly affected by the alleged grievance;
  - D. The grievance was filed in a timely manner;
  - E. The grievance is not clearly frivolous, clearly without foundation, or clearly filed for purposes of harassment.
- X. If the grievance does not meet each of the requirements, the Hearing Committee chair shall notify the student in writing of the rejection of the Request for a Grievance Hearing, together with the specific reasons for the rejection and the procedures for appeal. This notice will be provided within **ten** (10) days of the date the decision is made by the Grievance Hearing Committee.
- XI. If the Request for Grievance Hearing satisfies each of the requirements, the College Grievance Officer shall schedule a grievance hearing. The hearing will begin within **thirty** (30) days following the decision to grant a Grievance Hearing. All parties to the grievance shall be given not less than five (5) days notice of the date, time, and place of the hearing.

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## XII. Hearing Procedure

- A. The decision of the Grievance Hearing Committee chair shall be final on all matters relating to the conduct of the hearing unless there is a vote of a majority of the other members of the panel to the contrary.
- B. The members of the Grievance Hearing Committee shall be provided with a copy of the grievance and any written response provided by the respondent before the hearing begins.
- C. Each party to the grievance may call witnesses and introduce oral and written testimony relevant to the issues of the matter.
- D. Formal rules of evidence shall not apply. Any relevant evidence shall be admitted.
- E. Unless the Grievance Hearing Committee determines to proceed otherwise, each party to the grievance shall be permitted to make an opening statement. Thereafter, the grievant or grievants shall make the first presentation, followed by the respondent or respondents. The grievant(s) may present rebuttal evidence after the respondent(s)' evidence. The burden shall be on the grievant or grievants to prove by substantial evidence that the facts alleged are true and that a grievance has been established as specified above.
- F. Each party to the grievance may represent himself or herself, and may also have the right to be represented by a person of his or her choice, except that a party shall not be represented by an attorney unless, in the judgment of the Grievance Hearing Committee, complex legal issues are involved. If a party wishes to be represented by an attorney, a request must be presented not less than five (5) days prior to the date of the hearing. If one party is permitted to be represented by an attorney, any other party shall have the right to be represented by an attorney. The Hearing Committee may also request legal assistance through the Vice President of Student Services. Any legal advisor provided to the hearing committee may sit with it in an advisory capacity to provide legal counsel but shall not be a member of the panel nor vote with it.
- G. Hearings shall be closed and confidential unless all parties request that it be open to the public. Any such request must be made no less than three (3) days prior to the date of the hearing.
- H. In a closed hearing, witnesses shall not be present at the hearing when not testifying, unless all parties and the committee agree to the contrary.
- I. The hearing shall be audio recorded by the Grievance Officer, whose recording shall be the only recording made. No witness who refuses to be recorded may be permitted to give testimony. ~~In the event the recording is by tape recording,~~ The Grievance Hearing Committee Chair shall, at the beginning of the hearing, ask each person present to identify themselves by name, and thereafter shall ask witnesses to identify themselves by name. The recording shall remain in the custody of the District at all times, unless released to a professional transcribing service. Any party may request a copy of the recording.
- J. All testimony shall be taken under oath; the oath shall be administered by the Grievance Hearing Committee Chair. Written statements of witnesses under penalty of perjury shall not be used unless the witness is unavailable to testify. A witness who refuses to be audio recorded shall be considered to be unavailable.
- K. Within five (5) days following the close of the hearing, the Grievance Hearing Committee shall prepare and send to the Superintendent/President a written

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decision. The decision shall include specific factual findings regarding the grievance, and shall include specific conclusions regarding whether a grievance has been established as defined above. The decision shall also include a specific recommendation regarding the relief to be afforded the grievant, if any. The decision shall be based only on the record of the hearing, and not on matter outside of that record. The record consists of the original grievance, any written response, and the oral and written evidence produced at the hearing.

- XIII. Decision: Within five (5) days following receipt of the Grievance Hearing Committee's decision and recommendation(s), the Superintendent/President shall send to all parties his or her written decision, together with the Hearing Committee's decision and recommendations. The Superintendent/President may accept or reject the findings, decisions, and recommendations of the Hearing Committee. The factual findings of the Hearing Committee shall be accorded great weight; and if the Superintendent/President does not accept the decision or a finding or recommendation of the Hearing Committee, the Superintendent/President shall review the record of the hearing and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the Superintendent/President shall be final, subject only to appeal as provided below.
- XIV. Appeal: Any appeal relating to a Grievance Hearing Committee decision that the Statement of Grievance does not present a grievance as defined in these procedures shall be made in writing to the Grievance Officer within five (5) days of that decision. The Grievance Officer shall schedule a meeting of the Grievance Hearing Committee, within ten (10) days of receiving the written appeal, to allow the student to present his/her request to the Committee in person. The Grievance Hearing Committee will hear the student's request and will decide whether or not to grant a grievance hearing. The Grievance Hearing Committee's decision shall be final and not subject to further appeal.
- XV. Time Limits: Any times specified in these procedures may be shortened or lengthened if there is mutual concurrence by all parties, or if scheduling conflicts are present.
- XVI. **Source / Reference:**  
**Office of Civil Rights**  
**Education Code Section 76224(a)**  
**Title IX, Education Amendments of 1972**



**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
Regular Meeting, October 8, 2014, 6:00 p.m.**

**IV. INFORMATION ITEMS**

**4. Discussion on Community Forums**

At the last board meeting, the Board reviewed the locations and topics of the community forums and they are updated as follows:

Sessions are to be approximately 1 ½ hrs

• **Possible topics of discussion could include:**

- Survey – what students and residents want of RHC Programs
- Enrollment > Outreach
- Student Testimonial Panel
- What academic programs are most needed and share/highlight our programs in the community
- State of the College address

• **Tentative Schedule**

Trustee Area 1, 3 (Norma Garcia Mary Ann Pacheco)	Mid January	EMEC/SEM
Trustee Area 2 (Vicky Santana)	Mid February	El Rancho
Trustee Area 3, 2 (Mary Ann Pacheco/ Vicky Santana)	Early March	Whittier
Trustee Area 4 (Los Nietos) (Gary Mendez)	Mid April	Mayberry Park
Trustee Area 5 (Madeline Shapiro)	Early May	East Whittier HSD

• **Outreach Needs**

- Staff / Ambassadors
- Posters / flyers
- Prizes
- Application workshop
- Letter of invitation
- Translation equipment
- Signage – depending on venue
- Publicity strategy of reaching sports leagues / teams