

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, Wednesday, August 13, 2014, 6:00 p.m.
3600 Workman Mill Road, Whittier, California
AGENDA**

I. CALL TO ORDER

- A. Call to Order (6:00 p.m.)**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Approval of Minutes: July 9, 2014; July 11, 2014**
- E. Open Communication for Public Comment**

Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

F. Presentations

- **Foundation Update (Howard Kummerman / Neal Welland)**

G. Commendation

- **Rich Casford, Past President, Rio Hondo College Foundation Board of Directors**

BREAK

II. CONSENT AGENDA

A. FINANCE & BUSINESS

- 1. Finance and Business Reports**
- 2. Authorization for Out-of-State Travel and Conferences**
- 3. Independent Living Program (ILP) Youth Empowerment Strategies for Success (YESS-ILP)**
- 4. 2013-2014 and 2014-2015 Wage Increase –Management & Confidentials**
- 5. Modification #2 and #3 for Del Terra Group – Program and Construction Management**
- 6. Weapons Firing Range Agreement – 14C535000 – Department of California Highway Patrol, East Los Angeles Area Office**
- 7. Weapons Firing Rage Agreement – Compton Unified School District – Compton School Police Department**
- 8. Grant Award from the City of Pico Rivera – “GO RIO”**
- 9. Authorization to Purchase GO RIO TAP Cards from Transit Agencies**
- 10. Approval of Proposal for Hazardous Materials Inspection and Report for Administration Building (East End), including Former A&R, and Financial Aid Areas – National Econ Corporation**
- 11. Substantial Completion of Resolution #061114 – Repair Underground Hot Water Leak in Fiberglass Piping at**

- Parking Lot G
12. Campus Quad Project – Additional Division of the State Architect Plan Check Fees
 13. Ratification of Revenue Agreement – Southern California Regional Transit Training Consortium (SCRTTC)
 14. Grant Renewals
 15. Name Change from MVEI to SVA Architects, Inc. – Design Services for Bookstore, Print Shop and Adjacent Restrooms
 16. Continuing Education
 17. Consultants
 18. Revenue Agreement Providing Technical Training Program – Stanford Transportation Group, LLC

B. PERSONNEL

1. Academic
2. Classified
3. Unrepresented

III. ACTION ITEMS

A. PRESIDENT'S OFFICE – No items

B. FINANCE AND BUSINESS

1. Appointment or Reappointment to Rio Hondo College Citizens Oversight Committee

IV. INFORMATION ITEMS

1. Accreditation Update (*Dr. Kenn Pierson*)
2. Building Program
3. Discussion of Board Walk Around in Place of Presentations
4. Special Meetings of the Board of Trustees
5. CTE Program Review Summary

V. STAFF AND BOARD COMMENTS

- Board Development Reporting
- Action Items for Future Board Meetings

VI. CLOSED SESSION

Pursuant to Section 54956.8:

- CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - 11400 Greenstone Avenue, Santa Fe Springs

Pursuant to Section 54956.9(b):

CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (2 Cases)

Pursuant to Section 54956.9(c):

- CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (2 Cases)

Pursuant to Section 54957:

- PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE
- PUBLIC EMPLOYEE EMPLOYMENT
 - FT Fire Technology / EMT Instructor

- FT Librarian
- FT DSP&S Counselor / Specialist
- FT Reading Instructor
- **PUBLIC EMPLOYEE APPOINTMENT**
 - Director of Financial Aid
 - Director of Accounting
- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - Superintendent/President

Pursuant to Section 54957.6:

- **CONFERENCE WITH LABOR NEGOTIATOR**
Agency Negotiator: Teresa Dreyfuss
Employee Organization: CSEA, RHCFA
Unrepresented Employees: Management/Confidential

VII. ADJOURNMENT

- **Next Special Meeting - Wednesday, August 27, 2014, 6:00 p.m. (Bond Construction Projects Discussion)**
- **Next Regular Meeting, September 10, 2014, 6:00 p.m.**
- **Next Special Meeting – September 24, 2014, 6:00 p.m. (Prepare for Accreditation Visit)**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office of Rio Hondo College, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

1. Finance and Business Reports

a. Purchase Order Report

Attached is the Purchase Order Report containing purchases for the preceding month. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vendor Services prior to the meeting for Board review. Purchases have been processed in accordance with Administrative Procedure No. 6334.

b. Payroll Warrant Report

Attached is the Payroll Warrant Report for the month of July 2014.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

Board Report Detail

v4.0

Req Type(s): REQCON REQBPO REQPO; Req Date between 7/01/14 & 7/31/14
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1314-2659	WHITTIER MAILING SERVICE	SUMMER 2014 SENIOR LETTER MAILING(6,097)	MARKETING	01	\$1,449.26
1314-2660	U.S. POSTAL SERVICE	POSTAGE TO MAIL 2014 SENIOR LETTER	MARKETING	01	\$1,100.47
1314-2661	WEST-LITE SUPPLY CO., INC.	LAMPS & BALLAST FOR SWEC	FACILITIES	01	\$490.41
1314-2662	NOWLIN FENCE INC	FENCE & GATE REPAIRS AT BASEBALL FIELD	FACILITIES	01	\$600.00
1314-2663	STOTZ EQUIPMENT	REPAIR TO JOHN DEERE MOWER	FACILITIES	01	\$4,739.15
1314-2665	DIANNA REYES	TRAVEL REIMBURSEMENT SPRING PLENARY SAN FRANCISCO	PRESIDENT'	01	\$714.86
1314-2666	EMILY VERSACE	TRAVEL REIMBURSEMENT NAT'L CAREER DEV LONG BEACH	CAREER & T	01	\$631.00
1314-2667	MIKE HINZE	TRAVEL REIMBURSEMENT TRX TRAINING IN VENICE, CA	PHYSICAL E	01	\$345.08
1314-2668	MARIA CARMONA-HERRERA	EDUCATIONAL REIMBURSEMENT SPRING 2014	HUMAN RESO	01	\$1,000.00
1314-2669	MIKE MUNOZ	TRAVEL REIMBURSEMENT AACC CONVENTION WASHINGTON DC	COUNSELING	01	\$653.00
1314-2671	R & S OVERHEAD DOORS OF SO CAL	SERVICE CALL FOR ELECTRIC SLIDE GATE	FACILITIES	01	\$429.50
1314-2672	STEPHEN KOELLE	TRAVEL REIMBURSEMENT ONLINE TEACHING CONFERENCE	STAFF DEVE	01	\$601.48
1314-2673	EMCOR SERVICE MESA ENERGY SYS	SERVICE CALL AJA BUILDING A/C	FACILITIES	01	\$634.95
1314-2674	EMCOR SERVICE MESA ENERGY SYS	REPAIR A/C UNIT @ IT SERVER ROOM	FACILITIES	01	\$1,176.00
1314-2675	EMCOR SERVICE MESA ENERGY SYS	REPAIR TO DEFECTIVE CONDENSER IT SERVER ROOM	FACILITIES	01	\$1,211.34
1314-2676	COMMERCIAL AQUATIC SERVICES	POOL CHEMICALS	FACILITIES	01	\$1,059.48
1314-2677	PLUMBING & INDUSTRIAL SUPPLY	PLUMBING SUPPLIES FOR 2ND & 3RD FL SS BLDG MENS RR	FACILITIES	01	\$587.37
1314-2678	STEVE TOMORY	TRAVEL REIMBURSEMENT ATA A/C TRAINING LONG BEACH	CAREER & T	01	\$251.66
1314-2679	GABRIELA OLMOS	TRAVEL REIMBURSEMENT ONLNE TEACHING CONF SAN DIEGO	VIRTUAL CO	01	\$659.53
1314-2680	ZULMA CALDERON	TRAVEL REIMBURSEMENT ONLNE TEACHING CONF SAN DIEGO	VIRTUAL CO	01	\$589.11
1314-2681	CERTIFIED FIRE EXTINGUISHER	INSPECT & TEST HORN CIRCUITS FIRE ALARM SYSTEM	FACILITIES	01	\$2,000.00
1314-2682	DIVISION OF THE STATE ARCHITEC	EL MONTE ED CENTER ADDITIONAL DSA FEES	BOND PROJE	42	\$2,756.00
1314-2683	SODEXO AMERICA LLC	CATERING SERVICES PUENTE END OF YEAR CELEBRATION	STUDENT SE	01	\$609.53
1314-2684	FOOTHILL TRANSIT	GO RIO BUS PROGRAM SPRING 2014	GOVERNMENT	01	\$10,000.00
1415-0002	KEENAN & ASSOCIATES	SOUTHERN CALIFORNIA COMMUNITY COLLEGE DIST SCCCD	ACCOUNTING	01	\$804,097.00
1415-0005	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAREER & T	01	\$407.38
1415-0006	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	BEHAVIORAL	01	\$604.78
1415-0009	SMART & FINAL	STANDING ORDER PURCHASE OF SUPPLIES	CAREER & T	01	\$500.00
1415-0011	NAPA OF WHITTIER	STANDING ORDER FOR PURCHASE OF AUTO PARTS	CAREER & T	01	\$500.00
1415-0012	CARQUEST AUTO PARTS	STANDING ORDER FOR PURCHASE OF AUTO PARTS & TOOLS	CAREER & T	01	\$500.00
1415-0014	U.S. POSTAL SERVICE	POSTAGE FOR FALL 2014	CONTINUING	01	\$8,000.00
1415-0015	COMMUNITY COLLEGE LIBRARY CON	MEMBERSHIP RENEWAL	LIBRARY/LE	01	\$4,574.00
1415-0018	SPARKLETTES WATER	STANDING ORDER FOR WATER SERVICE & DELIVERY	ACCOUNTING	01	\$400.00
1415-0020	STRIDE ADVERTISING	STANDING ORDER FOR RECRUITMENT SERVICES	HUMAN RESO	01	\$10,000.00
1415-0021	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGES(3)	HUMAN RESO	01	\$488.32
1415-0022	ISOTECH PEST MANAGEMENT	STANDING ORDER FOR PEST CONTROL	CHILD DEVE	33	\$1,200.00
1415-0023	TRUGREEN CHEM LAWN	STANDING ORDER FOR PEST AND WEED CONTROL	CHILD DEVE	33	\$960.00
1415-0024	HOME DEPOT	STANDING ORDER FOR PURCHASE OF SUPPLIES	CHILD DEVE	33	\$500.00
1415-0027	SURFLINE FOODS	STANDING ORDER FOR PURCHASE OF VARIOUS GROCERIES	CHILD DEVE	33	\$17,000.00
1415-0028	SMART & FINAL	STANDING ORDER FOR FOOD AND RELATED SUPPLIES	CHILD DEVE	33	\$2,000.00
1415-0029	STATER BROTHERS MARKET	STANDING ORDER FOR PURCHASE OF VARIOUS GROCERIES	CHILD DEVE	33	\$2,500.00
1415-0030	SMART & FINAL	STANDING ORDER FOR PURCHASE OF MEETING SUPPLIES	CAREER & T	01	\$400.00
1415-0031	VERIZON WIRELESS	STANDING ORDER PHONE EXPENSES	CAREER & T	01	\$1,500.00
1415-0032	AUTOMOTIVE ELECTRONICS	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$1,676.42
1415-0033	TIRE INDUSTRY ASSOCIATION	TIRE INSTRUCTOR TRAINING	CAREER & T	01	\$8,125.00
1415-0035	SMART & FINAL	STANDING ORDER FOR EQUIPMENT ROOM SUPPLIES	PHYSICAL E	01	\$650.00
1415-0036	RIO HONDO COLLEGE BOOKSTORE	SUMMER BRIDGE SUPPLIES	BASIC SKIL	01	\$303.02
1415-0038	BELL GARDENS HIGH SCHOOL	STANDING ORDER TO PROVIDE SERVICES	CAREER & T	01	\$35,000.00

Board Report Detail

v4.0

Req Type(s): REQCON REQBO REQPO; Req Date between 7/01/14 & 7/31/14
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Code	Req Fund	Order Amt
1415-0039	SMART & FINAL	STANDING ORDER FOR PURCHASE OF CLASSROOM SUPPLIES	CHILD DEVE	33		\$250.00
1415-0040	VERIZON WIRELESS	STANDING ORDER FOR PHONE SERVICE	CAREER & T	01		\$1,500.00
1415-0042	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	STAFF DEVE	01		\$348.80
1415-0046	SOCCER WAVE, LLC	INSTRUCTIONAL SUPPLIES - SOCCER	PHYSICAL E	01		\$653.95
1415-0048	HOME DEPOT	STANDING ORDER FOR PURCHASE OF TOOLS AND SUPPLIES	CAREER & T	01		\$400.00
1415-0049	CARQUEST AUTO PARTS	STANDING ORDER FOR REPAIR PARTS & SUPPLIES	FACILITIES	01		\$11,000.00
1415-0051	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAREER & T	01		.\$667.52
1415-0052	ISOTECH PEST MANAGEMENT	STANDING ORDER FOR PEST CONTROL SERVICES	FACILITIES	01		\$12,120.00
1415-0053	WEST-LITE SUPPLY CO., INC.	STANDING ORDER FOR LIGHTS & BALLAST	FACILITIES	01		\$13,000.00
1415-0055	TURBO DATA-SEE PAGE 3	STANDING ORDER FOR PARKING TICKET PROCESSING	PARKING	01		\$7,500.00
1415-0056	CURTIS 1000	PROMOTIONAL - MESSENGER BAGS(18) LEADERSHIP ACDMY	STAFF DEVE	01		\$396.56
1415-0057	ARROWHEAD	STANDING ORDER FOR WATER DELIVERY SERVICES	PHYSICAL E	01		\$500.00
1415-0058	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	LIBRARY/LE	01		\$550.00
1415-0059	SUBURBAN PROPANE	STANDING ORDER FOR PROPANE FOR FORKLIFT	FACILITIES	01		\$500.00
1415-0061	PAPER DIRECT	HONORS CERTIFICATES	PRESIDENT'	01		\$288.69
1415-0062	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	FACILITIES	01		\$2,000.00
1415-0064	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	HUMAN RESO	01		\$300.00
1415-0065	INTERCOMMUNITY COUNSELING CENT	TRAINING CLASSES	STUDENT AF	01		\$2,500.00
1415-0066	QUIET CANNON MONTEBELLO INC.	LACCCWC MEETING CHARGES	CAREER & T	01		\$1,095.00
1415-0067	QUIET CANNON MONTEBELLO INC.	SB1070 STEERING MEETING	CAREER & T	01		\$1,095.60
1415-0069	SMART & FINAL	STANDING ORDER FOR FOOD AND FOOD SUPPLIES FOR FKCE	FOSTER PAR	01		\$1,400.00
1415-0070	DAILY WOK	STANDING ORDER FOR FOOD FOR FKCE PROGRAM	FOSTER PAR	01		\$350.00
1415-0071	SUBWAY	STANDING ORDER FOR FOOD FOR FKCE PROGRAM	FOSTER PAR	01		\$850.00
1415-0072	LA PIZZA LOCA	STANDING ORDER FOR FOOD FOR FKCE PROGRAM	FOSTER PAR	01		\$350.00
1415-0073	STOTZ EQUIPMENT	STANDING ORDER FOR GROUND EQUIPMENT REPAIR PARTS	FACILITIES	01		\$1,000.00
1415-0074	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ADMISSIONS	01		\$991.21
1415-0075	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PRESIDENT'	01		\$286.23
1415-0077	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ARTS: PERF	01		\$377.19
1415-0078	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	INSTITUTIO	01		\$293.14
1415-0079	BEARINGS & DRIVE	STANDING ORDER FOR MOTOR DRIVE BELTS CAMPUS WIDE	FACILITIES	01		\$500.00
1415-0080	CHEVRON	STANDING ORDER FOR GASOLINE CREDIT CARD PURCHASES	FACILITIES	01		\$4,750.00
1415-0081	R. E. MICHEL COMPANY, INC.	STANDING ORDER FOR MISC HVAC PARTS & SUPPLIES	FACILITIES	01		\$3,100.00
1415-0082	PLUMBING & INDUSTRIAL SUPPLY	STANDING ORDER FOR PLUMBING SUPPLIES	FACILITIES	01		\$12,000.00
1415-0084	PACIFIC TELEMANAGEMENT SERVICE	CAMPUS PAY PHONE SERVICE	FACILITIES	01		\$2,300.00
1415-0085	O.H. CASEY, INC.	STANDING ORDER FOR TOILET RENTAL	FACILITIES	01		\$2,800.00
1415-0086	INTERMOUNTAIN LOCK & SECURITY	STANDING ORDER FOR LOCKSMITH SUPPLIES	FACILITIES	01		\$1,200.00
1415-0087	HOME DEPOT	STANDING ORDER FOR MISCELLANEOUS PARTS & SUPPLIES	FACILITIES	01		\$15,000.00
1415-0088	HACIENDA MOWER	STANDING ORDER FOR GROUNDS EQUIPMENT REPAIR PARTS	FACILITIES	01		\$2,000.00
1415-0089	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	TRANSFER C	01		\$256.53
1415-0090	FRY'S ELECTRONICS, INC.	STANDING ORDER FOR MISCELLANEOUS OFFICE SUPPLIES	FACILITIES	01		\$250.00
1415-0091	FORD OF MONTEBELLO	STANDING ORDER FOR REPAIR PARTS & SUPPLIES	FACILITIES	01		\$1,000.00
1415-0092	FLEMING ENVIRONMENTAL INC	STANDING ORDER FOR DESIGNATED OPERATOR SITE VISIT	FACILITIES	01		\$1,080.00
1415-0093	FIRESTONE TIRE & SERVICE	STANDING ORDER FOR TIRES	FACILITIES	01		\$6,900.00
1415-0094	EWING IRRIGATION	STANDING ORDER FOR MISC IRRIGATION REPAIR PARTS	FACILITIES	01		\$7,000.00
1415-0095	EVERSOFT	STANDING ORDER FOR DELIVERY OF SALT	FACILITIES	01		\$2,000.00
1415-0096	EVERSOFT	STANDING ORDER FOR DEIONIZED WATER	FACILITIES	01		\$2,000.00
1415-0097	DEWITT PETROLEUM	STANDING ORDER FOR OIL, UNLEADED & DIESEL FUEL	FACILITIES	01		\$71,000.00
1415-0098	CONSOLIDATED ELECTRICAL DIRECT	STANDING ORDER FOR ELECTRICAL PARTS & SUPPLIES	FACILITIES	01		\$2,500.00

Board Report Detail

v4.0

Req Type(s): REQCON REQBO REQPO; Req Date between 7/01/14 & 7/31/14
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1415-0099	CONSOLIDATED DISPOSAL SERVICE	STANDING ORDER FOR TRASH PICK UP	FACILITIES	01	\$6,000.00
1415-0100	CLIMATEC	STANDING ORDER FOR HVAC PARTS	FACILITIES	01	\$3,500.00
1415-0101	CLEAN ENERGY	STANDING ORDER FOR CNG FUEL	FACILITIES	01	\$500.00
1415-0102	CITY OF SANTA FE SPRINGS	STANDING ORDER FOR WATER SERVICES @ SFS	FACILITIES	01	\$10,700.00
1415-0103	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	BUSINESS D	01	\$500.00
1415-0104	JOHNSON LIFT-HYSTER	PREVENTATIVE MAINTENANCE SERVICE FOR FORKLIFT	FACILITIES	01	\$300.00
1415-0105	COMMERCIAL WASTE SERVICES, INC	STANDING ORDER FOR WASTE HAULING & RECYCLING SVS	FACILITIES	01	\$25,000.00
1415-0106	BIG RED PRINT SOLUTIONS, LLC	TRANSFER KIT FOR COLOR PRINTER	FACILITIES	01	\$283.39
1415-0107	SAFEGUARD BUSINESS SYSTEMS	PURCHASE ORDER FORMS	CONTRACT M	01	\$715.80
1415-0108	JEFF'S SPORTING GOODS	INSTRUCTIONAL SUPPLIES - VOLLEYBALL	PHYSICAL E	01	\$582.93
1415-0109	COMPETITIVE AQUATIC SUPPLY	INSTRUCTIONAL SUPPLIES - WATER POLO	PHYSICAL E	01	\$384.93
1415-0110	IBM CORPORATION/LEXMARK	SOFTWARE LICENSE ANNUAL RENEWAL	INSTITUTIO	01	\$611.20
1415-0111	NATIONAL STUDENT CLEARINGHOUSE	ANNUAL FEE FOR STUDENT TRACKER	INSTITUTIO	01	\$882.15
1415-0112	THE RP GROUP FOR CALIF. COMM.	INSTITUTIONAL MEMBERSHIP	INSTITUTIO	01	\$350.00
1415-0114	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	BEHAVIORAL	01	\$300.00
1415-0116	SPARKLETTES WATER	STANDING ORDER WATER DELIVERY SERVICE	CAREER & T	01	\$250.00
1415-0117	SPARKLETTES WATER	STANDING ORDER WATER DELIVERY SERVICE	ADMISSIONS	01	\$700.00
1415-0119	CARD INTEGRATORS	CUSTOM LABELS(13,000)	ADMISSIONS	01	\$794.35
1415-0120	MULTICARD, INC	PHOTO ID SUPPLIES	ADMISSIONS	01	\$5,246.60
1415-0121	MC MASTER-CARR	STANDING ORDER PURCHASE OF SUPPLIES	CAREER & T	01	\$750.00
1415-0122	RAYNE OF FULLERTON	STANDING ORDER FOR PURCHASE OF WATER SUPPLIES	CAREER & T	01	\$425.00
1415-0123	SHAMROCK COMPANIES	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$425.10
1415-0124	GRAINGER	STANDING ORDER FOR PURCHASE OF SUPPLIES	CAREER & T	01	\$500.00
1415-0125	HOME DEPOT	STANDING ORDER FOR PURCHASE OF SUPPLIES	CAREER & T	01	\$500.00
1415-0127	INTERSTATE BATTERY	STANDING ORDER FOR PURCHASE OF SUPPLIES	CAREER & T	01	\$1,000.00
1415-0129	SAFEGUARD BUSINESS SYSTEMS	STANDING ORDER FOR PRINTING OF BUSINESS CARDS	CONTRACT M	01	\$3,773.50
1415-0130	ACRO PRINTING, INC.	STANDING ORDER PRINTING OF BLACK/WHITE BUSINESS CD	CONTRACT M	01	\$2,000.00
1415-0131	JEFF'S SPORTING GOODS	INSTRUCTIONAL SUPPLIES - BASKETBALL	PHYSICAL E	01	\$446.84
1415-0132	UNITED PARCEL SERVICE	STANDING ORDER FOR CAMPUSWIDE SHIPMENTS	CONTRACT M	01	\$2,000.00
1415-0134	MEDCO	INSTRUCTIONAL SUPPLIES -ATHLETICS	PHYSICAL E	01	\$2,170.34
1415-0138	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CONTRACT M	01	\$253.96
1415-0139	SARGENT'S SPORTING GOODS	INSTRUCTIONAL SUPPLIES - BASKETBALL	PHYSICAL E	01	\$500.00
1415-0142	MEMA	MEMBERSHIP RENEWAL	CAREER & T	01	\$275.00
1415-0143	RIO HONDO COLLEGE BOOKSTORE	STANDING ORDER FOR PURCHASE OF SUPPLIES	ADMISSIONS	01	\$300.00
1415-0144	JPK MICRO SUPPLY, INC	STANDING ORDER FOR PURCHASE OF SUPPLIES	CAREER & T	01	\$8,500.00
1415-0145	EBSCO	ANNUAL SUBSCRIPTION RENEWAL	LIBRARY/LE	01	\$14,285.23
1415-0146	VECTOR SECURITY	STANDING ORDER FOR INTRUSION MONITORING SERVICES	SOUTH WHIT	01	\$1,750.00
1415-0147	ARC IMAGING RESOURCES	STANDING ORDER FOR DRAFTING & DUPLICATION SUPPLIES	CAREER & T	01	\$1,500.00
1415-0148	SAMANTHA BARTZ	AMBASSADOR STIPEND	STUDENT AF	01	\$700.00
1415-0150	DAILY WOK	STANDING ORDER FOR FOOD FOR YESS-ILP PROGRAM	FOSTER PAR	01	\$250.00
1415-0152	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	CONTINUING	01	\$250.00
1415-0153	STUDENT INSURANCE	STUDENT & OPTIONAL INSURANCE PREMIUMS	CONTRACT M	01	\$144,846.00
1415-0154	SMART & FINAL	STANDING ORDER FOR PURCHASE OF FOOD SUPPLIES	FOSTER PAR	01	\$400.00
1415-0155	EUREKA CAREER INFORMATION	SOFTWARE SITE LICENSE	CAREER DEV	01	\$757.55
1415-0156	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGE(8)	LIBRARY/LE	01	\$381.50
1415-0157	HEWS MEDIA GROUP	ADDITIONAL FUNDS FOR PRIOR YEAR PO# 1314-2526	MARKETING	01	\$325.00
1415-0158	GORM INC.	CUSTODIAL SUPPLIES	FACILITIES	01	\$10,322.09
1415-0160	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	COUNSELING	01	\$500.00

Board Report Detail

v4.0

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 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1415-0161	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	ARTS: PERF	01	\$300.00
1415-0162	RAMJET, LLC	16 EACH 200MHZ MEMORY MODULES FOR MAC PRO	ARTS: PERF	01	\$1,928.22
1415-0164	NIKY'S SPORT #2	INSTRUCTIONAL SUPPLIES - MEN'S SOCCER	PHYSICAL E	01	\$735.75
1415-0165	DEMCO, INC.	INSTRUCTIONAL SUPPLIES	LIBRARY/LE	01	\$319.61
1415-0167	FOUNDATION FOR CALIF. COMM.CLG	ANNUAL FUSION SOFTWARE LICENSE FEE	ACCOUNTING	01	\$9,840.62
1415-0173	ARROWHEAD	STANDING ORDER FOR WATER DELIVERY SERVICES	SOUTH WHIT	01	\$450.00
1415-0174	NATIONAL FIRE FIGHTER CORP.	STANDING ORDER FOR PURCHASE OF WILDLAND SUPPLIES	PUBLIC SAF	01	\$1,000.00
1415-0175	COMPRESSED AIR SPECIALTIES	STANDING ORDER FOR COMPRESSOR REPAIRS & MAINTENANC	PUBLIC SAF	01	\$900.00
1415-0176	CINTAS DOCUMENT MANAGEMENT	STANDING ORDER OFF SITE SHREDDING SERVICES	PUBLIC SAF	01	\$434.00
1415-0177	TENNANT	PREVENTATIVE MAINTENANCE FOR TENNANT SWEEPER	PUBLIC SAF	01	\$726.00
1415-0178	CINTAS DOCUMENT MANAGEMENT	ON SITE SHREDDING SERVICES	PUBLIC SAF	01	\$1,320.00
1415-0180	AUTO TECH WORKS PUBLISHING	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$523.20
1415-0181	SHAMROCK COMPANIES	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$868.73
1415-0182	INTERCOMMUNITY COUNSELING CENT	INTERN TRAINING	STUDENT AF	01	\$2,500.00
1415-0183	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	LIBRARY/LE	01	\$332.94
1415-0184	STATE BOARD OF EQUALIZATION	CONSUMER USE TAX	ACCOUNTING	01	\$8,886.00
1415-0184	STATE BOARD OF EQUALIZATION	CONSUMER USE TAX	ACCOUNTING	33	\$553.00
1415-0184	STATE BOARD OF EQUALIZATION	CONSUMER USE TAX	ACCOUNTING	42	\$499
1415-0185	STATE OF CALIFORNIA EMPL DEV	SUI QUARTERLY CONTRIBUTIONS	ACCOUNTING	01	\$5,169
1415-0185	STATE OF CALIFORNIA EMPL DEV	SUI QUARTERLY CONTRIBUTIONS	ACCOUNTING	33	\$46.20
1415-0186	DICK BLICK	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01	\$762.76
1415-0187	DICK BLICK	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01	\$432.25
1415-0192	PDQ EQUIPMENT RENTALS & REPAIR	STANDING ORDER FOR FIRE ACADEMY SUPPLIES	PUBLIC SAF	01	\$1,000.00
1415-0193	PDQ EQUIPMENT RENTALS & REPAIR	STANDING ORDER REPAIR & SERVICE FIRE ACADEMY EQUIP	PUBLIC SAF	01	\$2,500.00
1415-0194	FIREFIGHTER SAFETY CENTER	STANDING ORDER FOR MISCELLANEOUS FIRE ACADEMY SUPP	PUBLIC SAF	01	\$4,800.00
1415-0195	HOME DEPOT	STANDING ORDER PURCHASE OF RANGE SUPPLIES	PUBLIC SAF	01	\$1,500.00
1415-0196	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	PUBLIC SAF	01	\$500.00
1415-0198	DYRELL FOSTER	REIMBURSEMENT PRINTED MARKETING MATERIALS	STUDENT AF	01	\$1,006.16
1415-0199	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGES(4)	LIBRARY/LE	01	\$736.84
1415-0201	COLLEGE BOARD	TEST UNITS	ASSESSMENT	01	\$4,650.00
1415-0203	COMPANSOL	ANNUAL MAINTENANCE SUPPORT	MESA	01	\$1,110.66
1415-0204	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	PUBLIC SAF	01	\$1,300.00
1415-0205	HOME DEPOT	STANDING ORDER PURCHASE OF FIRE ACADEMY SUPPLIES	PUBLIC SAF	01	\$4,800.00
1415-0206	GALL'S, INC.	STANDING ORDER PURCHASE OF FIRE ACADEMY SUPPLIES	PUBLIC SAF	01	\$1,500.00
1415-0207	ALL SERVICE CATERING	CATERING SERVICES SMHG REGIONAL STRATEGIZING FORUM	STUDENT AF	01	\$525.00
1415-0208	TELL STEEL	STANDING ORDER FOR PURCHASE OF SUPPLIES	CAREER & T	01	\$1,000.00
1415-0212	BLU-WHITE LAUNDERERS	STANDING ORDER FOR SKILL CENTER LINEN	HEALTH SCI	01	\$250.00
1415-0213	AACRAO	MEMBERSHIP RENEWAL	STUDENT SE	01	\$1,045.00
1415-0214	GNA FIRE PROTECTION	STANDING ORDER HYDRO TESTING & REFILL CO2 CYLINDER	PUBLIC SAF	01	\$250.00
1415-0215	MATHESON TRI-GAS, INC.	STANDING ORDER FOR MONTHLY RENTAL	PUBLIC SAF	01	\$350.00
1415-0216	NASPA	INSTITUTIONAL MEMBERSHIP	STUDENT SE	01	\$1,330.00
1415-0218	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ASSESSMENT	01	\$1,704.26
1415-0219	NAPA AUTO PARTS	STANDING ORDER FOR FIRE ACADEMY SUPPLIES	PUBLIC SAF	01	\$500.00
1415-0220	FAIL SAFE	STANDING ORDER FOR FIRE ACADEMY LADDER TESTING	PUBLIC SAF	01	\$2,200
1415-0221	JPK MICRO SUPPLY, INC	INSTRUCTIONAL SUPPLIES - DRAFTING	CAREER & T	01	\$2,921
1415-0222	PATON GROUP	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$3,830.00
1415-0224	SAN GABRIEL VALLEY NEWSPAPER	NEWSPAPER SUBSCRIPTION	LIBRARY/LE	01	\$297.57
1415-0225	JJ & J MOBILE WASHING	STANDING ORDER FOR WASHING POLICE ACADEMY VEHICLES	PUBLIC SAF	01	\$2,000.00

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1415-0226	B & H PHOTO-VIDEO	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01	\$1,413.68
1415-0228	LOS ANGELES COUNTY - PUBLIC	ANNUAL INDUSTRIAL WASTE INSPECTION FEE	FACILITIES	01	\$301.00
1415-0229	DISCOUNT TWO-WAY RADIO CORP.	BATTERIES(12)	FACILITIES	01	\$590.78
1415-0231	IBE DIGITAL	OVERAGE FEES FOR HUMAN RESOURCES COPIER	HUMAN RESO	01	\$351.55
1415-0233	POINT AND CLICK SOLUTIONS INC.	ANNUAL SOFTWARE MAINTENANCE	STUDENT HE	01	\$2,250.00
1415-0236	IDEA ART	CERTIFICATE PAPER	PUBLIC SAF	01	\$255.41
1415-0239	CITY OF SANTA FE SPRINGS	STANDING ORDER RENTAL OF SPS TOWER FACILITY	PUBLIC SAF	01	\$5,000.00
1415-0244	LOGO2GO	PROMOTIONAL T-SHIRTS(180)	CAREER & T	01	\$1,433.35
1415-0245	QUIET CANNON MONTEBELLO INC.	LA AREA NURSING ADVISORY MEETING	CAREER & T	01	\$1,278.20
1415-0248	B & H PHOTO-VIDEO	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01	\$1,466.03
1415-0252	ASCIP	LIABILITY INSURANCE PREMIUMS	ACCOUNTING	01	\$399,203.00
1415-0253	SODEXO AMERICA LLC	CATERING SERVICES - SUMMER ACADEMY	CAREER & T	01	\$2,913.57
1415-0254	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PUBLIC SAF	01	\$423.98
1415-0255	ATECH TRAINING INC.	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$466.14
1415-0256	HEWLETT-PACKARD	HP PRINTER	BEHAVIORAL	01	\$326.99
1415-0257	SCHOOOLDUDE.COM	PMDIRECT SERVICE RENEWAL	FACILITIES	01	\$998.00
1415-0259	IBE DIGITAL	COPIER OVERAGE FEES FOR CAREER TECH.	TP REGIONA	01	\$1,740.20
1415-0264	COMPUTERLAND OF SILICON VALLEY	PHOTOSHOP EXTENDED LICENSE	CAREER & T	01	\$353.16
1415-0265	OHLONE COLLEGE	TRAINING COURSE	BUSINESS D	01	\$600.00
1415-0266	THE TRAINING NETWORK	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$1,251.57
1415-0268	O.S.T.S. INC.	INSTRUCTIONAL SUPPLIES	ENVIRONMEN	01	\$343.35
1415-0269	SECURITY MONITORING CO.	STANDING ORDER FOR BURGLAR ALARM MONITORING	FACILITIES	01	\$720.00
1415-0270	POST ALARM SYSTEMS	STANDING ORDER FOR FIRE ALARM MONITORING SERVICES	FACILITIES	01	\$1,596.00
1415-0274	XPEDX	LIBRARY SUPPLIES	LIBRARY/LE	01	\$691.99
1415-0275	IVAN LOPEZ	STIPEND CTE CAREER EXPLORATION SUMMER ACADEMY 2014	CAREER & T	01	\$700.00
1415-0276	ALEJANDRO LOPEZ	STIPEND CTE CAREER EXPLORATION SUMMER ACADEMY 2014	CAREER & T	01	\$700.00
1415-0277	NICTE PAEZ	STIPEND CTE CAREER EXPLORATION SUMMER ACADEMY 2014	CAREER & T	01	\$700.00
1415-0279	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAREER & T	01	\$911.61
1415-0280	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAREER & T	01	\$368.70
1415-0281	B & H PHOTO-VIDEO	HEADSETS(3)	PHYSICAL E	01	\$317.19
1415-0282	EASE DIAGNOSTICS	SOFTWARE UPDATE	CAREER & T	01	\$295.00
1415-0287	UPTOWN STUDIOS	DESIGN & PRINT OF CLASSROOM POSTERS	CAREER & T	01	\$2,474.43
1415-0288	VECTOR SECURITY	STANDING ORDER FOR ALARM MONITORING @ EMEC	ACADEMIC A	01	\$630.00
1415-0292	FIRESTONE TIRE & SERVICE CENTE	TIRES(4)	PUBLIC SAF	01	\$784.80
1415-0293	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	BASIC SKIL	01	\$287.89
1415-0294	DISCOUNT DANCE SUPPLY	INSTRUCTIONAL SUPPLIES - YOGA	PHYSICAL E	01	\$309.72
1415-0298	CROSSROADS CAFE	CATERING SERVICES RIOSOURCE BUSINESS LUNCHEON	STUDENT AF	01	\$365.38
1415-0299	MICHAEL AVILA	STIPEND CTE CAREER EXPLORATION SUMMER ACADEMY 2014	CAREER & T	01	\$630.00
1415-0300	ROXANA RAYGOSA	STIPEND CTE CAREER EXPLORATION SUMMER ACADEMY 2014	CAREER & T	01	\$700.00
1415-0302	FIRESTONE TIRE & SERVICE	STANDING ORDER FOR VEHICLE TIRES AND PARTS	PUBLIC SAF	01	\$700.00
1415-0303	CARQUEST AUTO PARTS	STANDING ORDER VEHICLE PARTS	PUBLIC SAF	01	\$700.00
1415-0304	SPECTRUM GAS PRODUCTS	STANDING ORDER FOR HYDROSTATIC TESTING SERVICES	PUBLIC SAF	01	\$1,500.00
1415-0305	CITY OF SANTA FE SPRINGS	MAINTENANCE & REPAIR OF FIRE TRUCK ENGINES	PUBLIC SAF	01	\$5,000.00
1415-0307	SC FUELS	STANDING ORDER FOR FIRE ACADEMY ENGINE FUEL	PUBLIC SAF	01	\$4,000.00
1415-0308	HADLEY TOW	STANDING ORDER FOR TOWING SERVICES	PUBLIC SAF	01	\$500.00
1415-0309	PDQ EQUIPMENT RENTALS & REPAIR	STANDING ORDER FIRE ACADEMY EQUIPMENT	PUBLIC SAF	01	\$3,000.00
1415-0310	MOORE MEDICAL CORP.	STANDING ORDER FOR PHARMACEUDICAL SUPPLIES	STUDENT HE	01	\$2,000.00
1415-0311	CINTAS DOCUMENT MANAGEMENT	STANDING ORDER DOCUMENT DESTRUCTION	STUDENT HE	01	\$600.00

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1415-0312	WHITTIER MAILING SERVICE	MAILING SERVICES CONTINUING ED FALL SCHEDULE	CONTINUING	01		\$1,395.10
1415-0319	GST	HP TONER CARTRIDGES(12)	DISABLED S	01		\$484.11
1415-0320	LINCOLN ELECTRIC COMPANY	INSTRUCTIONAL SUPPLIES - WELDING	CAREER & T	01		\$610.00
1415-0321	RIO HONDO COLLEGE GRANTS	NSF - STARSS GRANT AWARDS FALL 2014	MESA	01		\$54,950.00
1415-0322	SODEXO AMERICA LLC	CATERING SERVICES CTE SUMMER ACADEMY	CAREER & T	01		\$2,887.42
1415-0323	CAROLINA BIOLOGICAL SUPPLY CO	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$5,151.85
1415-0324	THE LIBRARY STORE	INSTRUCTIONAL SUPPLIES	LIBRARY/LE	01		\$780.58
1415-0326	GAYLORD BROTHERS	INSTRUCTIONAL SUPPLIES	LIBRARY/LE	01		\$1,566.32
1415-0328	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	STUDENT HE	01		\$250.00
1415-0329	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICES	COMMUNICAT	01		\$1,000.00
1415-0330	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	CONTRACT M	01		\$300.00
1415-0331	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	ACCOUNTING	01		\$500.00
1415-0332	SPARKLETTES WATER	STANDING ORDER FOR WATER DELIVERY SERVICE	GRANT DEVE	01		\$300.00
1415-0333	NG IT SOLUTIONS, LLC	STANDING ORDER PURCHASE OF OFFICE CARTRIDGES	STUDENT HE	01		\$500.00
1415-0334	SUPERIOR SCIENTIFIC, INC.	STANDING ORDER ANNUAL PM SERVICE	STUDENT HE	01		\$600.00
1415-0335	SPECTRUM CHEMICAL MFG. CORP.	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$454.49
1415-0337	WARD'S NATURAL SCIENCE	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$2,643.64
1415-0338	FISHER SCIENTIFIC	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$1,388.00
1415-0339	PRESQUE ISLE CULTURES	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$767.00
1415-0340	RALPHS MARKETS	STANDING ORDER PURCHASE OF SUPPLIES	PHYSICAL S	01		\$500.00
1415-0343	BRIGHT HEALTH PHYSICIANS OF PI	FIRST AID TREATMENT	HUMAN RESO	01		\$333.00
1415-0344	HOLLINGER METAL EDGE, INC.	INSTRUCTIONAL SUPPLIES	LIBRARY/LE	01		\$325.31
1415-0345	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	BASIC SKIL	01		\$1,111.67
1415-0346	ALIBRIS	INSTRUCTIONAL SUPPLIES - BOOKS	LIBRARY/LE	01		\$5,000.00
1415-0347	PARAGON TACTICAL, INC.	INSTRUCTIONAL SUPPLIES	PUBLIC SAF	01		\$595.14
1415-0348	BARNES & NOBLE	STANDING ORDER FOR PURCHASE OF BOOKS	LIBRARY/LE	01		\$5,000.00
1415-0349	BAKER & TAYLOR	INSTRUCTIONAL SUPPLIES - BOOKS	LIBRARY/LE	01		\$10,000.00
1415-0350	EMPIRE CLEANING SUPPLY	CLEANING SUPPLIES	CHILD DEVE	33		\$780.68
1415-0351	CALE AMERICA, INC.	PARKING DISPENSERS MONITORING SERVICES	PARKING	01		\$1,764.00
1415-0352	AMERICAN CHEMICAL & SANITARY	CUSTODIAL SUPPLIES	FACILITIES	01		\$395.35
1415-0354	FLEMING ENVIRONMENTAL INC	VEEDER ROOT VAC SENSOR ASSEMBLY	FACILITIES	01		\$1,391.00
1415-0355	ECS IMAGING, INC.	SCANNER	ADMISSIONS	01		\$1,104.55
1415-0356	NAFSA: ASSOC. OF INTERNATIONAL	MEMBERSHIP RENEWAL	ADMISSIONS	01		\$850.00
1415-0358	AMICO SCIENTIFIC CORP.	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$332.96
1415-0362	GSC INTERNATIONAL, INC.	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$451.72
1415-0363	SIGMA CHEMICAL COMPANY	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$541.15
1415-0364	RALPHS MARKETS	STANDING ORDER FOR PURCHASE OF SUPPLIES	PHYSICAL S	01		\$600.00
1415-0365	THORN SMITH LABORATORIES	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$649.26
1415-0367	RIO HONDO COLLEGE GRANTS	TRIO/SSS SPRING 2014 GRANTS	SSS/TRIO P	01		\$10,736.00
1415-0373	HELP/SYSTEMS, LLC	MAINTENANCE RENEWAL	INFORMATIO	01		\$957.00
1415-0374	SPARKLETTES WATER	STANDING ORDER WATER DELIVERY SERVICE	INFORMATIO	01		\$800.00
1415-0375	RAN GRAPHICS	PRINTING CONTINUING ED FALL CLASS SCHEDULE 116,000	CONTINUING	01		\$7,588.60
1415-0377	EMPIRE CLEANING SUPPLY	SWEEPER SERVICE	FACILITIES	01		\$300.00
1415-0378	SHRED-IT	SHREDDING SERVICES	ADMISSIONS	01		\$1,000.00
1415-0379	FISHER SCIENTIFIC	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01		\$3,519.00
1415-0380	EDUCATION TO GO	ON LINE CLASSES	CONTINUING	01		\$780.00
1415-0381	L.A. COUNTY ECONOMIC DEV. CORP	MEMBERSHIP RENEWAL	CAREER & T	01		\$2,500.00
1415-0383	ADAM WETSMAN	REIMBURSEMENT PURCHASE OF CLASSROOM SUPPLIES	BEHAVIORAL	01		\$300.95

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1415-0384	WESTERN GRAPHICS PLUS	STANDING ORDER FOR IN-DESIGN USE	CAREER & T	01	\$6,000.00
1415-0385	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PUBLIC SAF	01	\$516.85
1415-0386	WESTERN GRAPHICS PLUS	PROOFS FOR 2014-15 CATALOG	CAREER & T	01	\$2,542.26
1415-0389	NCCHC	INSTITUTIONAL MEMBERSHIP RENEWAL	PRESIDENT'	01	\$500.00
1415-0390	WESTERN GRAPHICS PLUS	POST CARDS (100,000)	CAREER & T	01	\$4,283.70
1415-0393	SPECTRUM CHEMICAL MFG. CORP.	INSTRUCTIONAL SUPPLIES	PHYSICAL S	01	\$8,747.95
C1314-0580	OPERATING ENGINEERS	OPERATING ENGINEERS TRAINING TRUST SPRING 2014	APPRENTICE	01	\$13,980.16
C1314-0581	WALTER ALLEN III	CONSULTANT SERVICES	PUBLIC SAF	01	\$4,029.75
C1314-0582	DEL TERRA CONSTRUCTION GROUP	DSA CLOSEOUT CERTIFICATION SERVICES	BOND PROJE	42	\$6,450.00
C1314-0583	DEL TERRA CONSTRUCTION GROUP	DSA CLOSEOUT CERTIFICATION SERVICES	BOND PROJE	42	\$8,500.00
C1314-0584	PMSM ARCHITECTS	ARCHITECTURAL SERVICES SOCCER FIELD PROJECT	BOND PROJE	42	\$270.00
C1314-0585	DEL TERRA CONSTRUCTION GROUP	CONSTRUCTION MGMT SVS PE BLDG RETAINING WALL	BOND PROJE	42	\$5,861.23
C1314-0586	LPA, INC.	LANDSCAPE DESIGN SERVICES PE COMPLEX PROJECT	BOND PROJE	42	\$1,990.58
C1314-0587	TONY MASSADI INSPECTIONS	INSPECTION SVS PE & SOFTBALL FIELD RETAINING WALL	BOND PROJE	42	\$2,380.00
C1314-0588	TWINING LABORATORIES	INSPECTION & TESTING SVS AJ STAIRS PROJECT	BOND PROJE	42	\$699.43
C1314-0589	AMEC E&I, INC.	GEOTECHNICAL INSPECTION SVS REPLACEMENT RETNG WALL	BOND PROJE	42	\$1,066.80
C1314-0590	WEST EDGE ARCHITECTS PETER M.	HOURLY CONSULTANT SERVICES	BOND PROJE	42	\$5,762.35
C1314-0591	FAST-TRACK CONSTRUCTION	CONSTRUCTION SVS BID #2027 REPLCMNT RETAINING WALL	BOND PROJE	42	\$87,249.00
C1314-0592	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES JUNE 2014	PRESIDENT'	01	\$62.50
C1314-0592	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES JUNE 2014	PRESIDENT'	41	\$49.88
C1314-0592	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES JUNE 2014	PRESIDENT'	42	\$4,581.76
C1415-0001	SPECIALTY UNDERWRITERS LLC	ANNUAL MAINTENANCE FOR DEL TERRA PMGMT COPIER	BOND PROJE	42	\$303.00
C1415-0002	ROBERT W. MAUGH, TRUSTEE	INDUSTRIAL LAND LEASE PAYMENT	BOND PROJE	42	\$84,000.00
C1415-0003	McCURDY ALASKA, LLC	INDUSTRIAL LAND LEASE PAYMENT	BOND PROJE	42	\$84,000.00
C1415-0004	SPECIALTY UNDERWRITERS LLC	MAINTENANCE AGREEMENT FOR CONTINUING ED. COPIER	CONTINUING	01	\$376.00
C1415-0005	US BANK EQUIPMENT FINANCE	LEASE PAYMENTS LRC COPIERS	LIBRARY/LE	01	\$17,000.00
C1415-0006	COMMUNITY COLLEGE LIBRARY CON	ONLINE DATABASE	LIBRARY/LE	01	\$35,425.00
C1415-0007	XEROX/MAINT.CONTRACTS	MAINTENANCE AGREEMENT FOR PHY.ED.COPIER	PHYSICAL E	01	\$1,000.00
C1415-0008	ABTECH SYSTEMS, INC.	RENEWAL OFFSITE BACKUP	INFORMATIO	01	\$102,000.00
C1415-0009	TRUGREEN CHEM LAWN	STANDING ORDER FOR WEED CONTROL SERVICES	FACILITIES	01	\$4,829.10
C1415-0010	TITAN WATER TECHNOLOGY, INC	WATER TREATMENT PROGRAM FOR CENTRAL PLANT	FACILITIES	01	\$25,200.00
C1415-0011	IBE DIGITAL	MAINTENANCE AGREEMENT FOR CDC COPIER	GENERAL AL	33	\$333.54
C1415-0012	SPECIALTY UNDERWRITERS LLC	MAINTENANCE AGREEMENT FOR WAREHOUSE COPIER	CONTRACT M	01	\$381.00
C1415-0014	SPECIALTY UNDERWRITERS LLC	MAINTENANCE AGREEMENT FOR MAILROOM-FAX/COPIER	CONTRACT M	01	\$1,404.00
C1415-0015	SPECIALTY UNDERWRITERS LLC	MAINTENANCE AGREEMENT FOR CTE WIDE FORMAT PRINTER	CAREER & T	01	\$1,431.00
C1415-0016	SPECIALTY UNDERWRITERS LLC	MAINTENANCE AGREEMENT FOR CTE COPIER	CAREER & T	01	\$1,404.00
C1415-0017	US BANK EQUIPMENT FINANCE	LEASE PAYMENTS FOR HEALTH SCIENCE COPIER	HEALTH SCI	01	\$2,767.32
C1415-0018	SPECIALTY UNDERWRITERS LLC	MAINTENANCE AGREEMENT FOR ADMISSIONS COPIER	ADMISSIONS	01	\$665.00
C1415-0019	XEROX CORP.	LEASE/MAINTENANCE FOR XEROX 4595 COPIER 1of2	CONTRACT M	01	\$17,275.62
C1415-0020	R.F. MACDONALD CO.	OPEN PO FOR PERIODIC MONITORING OF BOILERS	FACILITIES	01	\$3,500.00
C1415-0021	MARY HIBBARD	CONSULTANT SERVICES	FOSTER PAR	01	\$2,000.00
C1415-0022	DEENA ROBERTSON	CONSULTANT SERVICES	FOSTER PAR	01	\$3,000.00
C1415-0023	DEBORAH PATRICE BROWN	CONSULTANT SERVICES	FOSTER PAR	01	\$1,500.00
C1415-0024	HECTOR L. DE PAZ	CONSULTANT SERVICES	FOSTER PAR	01	\$2,500.00
C1415-0025	LORI SWITANOWSKI	CONSULTANT SERVICES	FOSTER PAR	01	\$3,000.00
C1415-0026	CHRISTINA MARIA AUER-ARRIAGA	CONSULTANT SERVICES	FOSTER PAR	01	\$2,000.00
C1415-0027	VALERIE M. WILLIAMS	CONSULTANT SERVICES	FOSTER PAR	01	\$2,000.00
C1415-0028	MARIBEL ROMERO	CONSULTANT SERVICES	FOSTER PAR	01	\$2,500.00

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C1415-0029	ESCAPE TECHNOLOGY	ANNUAL SOFTWARE MAINTENANCE AGREEMENT	CONTRACT M	01	\$6,196.65
C1415-0030	KAREN DIXON	CONSULTANT SERVICES	FOSTER PAR	01	\$1,500.00
C1415-0031	YAJAYRA TOVAR	CONSULTANT SERVICES	FOSTER PAR	01	\$1,500.00
C1415-0032	MICRO FOCUS	ANNUAL MAINTENANCE COBOL SOFTWARE SUPPORTS BANNER	INFORMATIO	01	\$6,845.68
C1415-0033	XEROX CORP.	LEASE PAYMENTS FOR XEROX 6115 COPIER IN PRINTSHOP	CONTRACT M	01	\$41,100.89
C1415-0034	IBE DIGITAL	ANNUAL MAINTENANCE AGREEMENT FOR SWEC COPIER	SOUTH WHIT	01	\$450.00
C1415-0036	XEROX CORP.	LEASE/MAINTENANCE FOR XEROX 4595 COPIER, 2 OF 2	CONTRACT M	01	\$17,286.52
C1415-0037	XEROX CORP.	MAINTENANCE AGREEMENT FOR XEROX 6115 COPIER	CONTRACT M	01	\$27,717.56
C1415-0038	SPECIALTY UNDERWRITERS LLC	MAINTENANCE AGREEMENT FOR BIOLOGY STERILIZER 1of2	CONTRACT M	01	\$2,644.00
C1415-0039	SPECIALTY UNDERWRITERS LLC	MAINTENANCE AGREEMENT FOR BIOLOGY STERILIZER 2of2	CONTRACT M	01	\$2,644.00
C1415-0040	XEROX CORP.	LEASE/MAINTENANCE FOR COLOR COPIER IN PRINTSHOP	CONTRACT M	01	\$29,649.48
C1415-0041	SCHINDLER ELEVATOR CORPORATION	MAINTENANCE AGREEMENT FOR 11 DISTRICT ELEVATORS	FACILITIES	01	\$29,423.88
C1415-0042	KELLY WOOD	CONSULTANT SERVICES	FOSTER PAR	01	\$1,000.00
C1415-0043	ALEXANDER VRACIN	CONSULTANT SERVICES	FOSTER PAR	01	\$1,000.00
C1415-0044	ROBBIN HATTEN	CONSULTANT SERVICES	FOSTER PAR	01	\$1,000.00
C1415-0045	JUAN F. ALVAREZ	CONSULTANT SERVICES	FOSTER PAR	01	\$1,800.00
C1415-0046	RONALD WAYNE WILLIAMS	CONSULTANT SERVICES	CONTINUING	01	\$498.40
C1415-0047	BETSY ANN CISNEROS	CONSULTANT SERVICES	FOSTER PAR	01	\$6,000.00
C1415-0048	XEROX CORP.	MAINTENANCE AGREEMENT FOR AJ OFFICE XEROX COPIER	PUBLIC SAF	01	\$19,440.00
C1415-0049	LORI SWITANOWSKI	CONSULTING SERVICES	FOSTER PAR	01	\$7,000.00
C1415-0050	MARIA DOLORES ALVIDREZ	CONSULTANT SERVICES	FOSTER PAR	01	\$9,500.00
C1415-0051	ANNA P. SILVA	CONSULTANT SERVICES	FOSTER PAR	01	\$2,000.00
C1415-0052	ISOTECH PEST MANAGEMENT	INSTALL BIRD SHOCK DEVICE AT AJ BLDG.	FACILITIES	01	\$4,453.00
C1415-0053	CALVIN WITCHER	CONSULTANT SERVICES	FOSTER PAR	01	\$2,000.00
C1415-0054	CHRISTINA MARIA AUER-ARRIAGA	CONSULTANT SERVICES	FOSTER PAR	01	\$4,500.00
C1415-0055	EILEEN MEYERS PASZTOR	CONSULTANT SERVICES	FOSTER PAR	01	\$1,500.00
C1415-0056	ANA VARGAS	CONSULTANT SERVICES	FOSTER PAR	01	\$4,500.00
C1415-0057	WESTBERG & WHITE ARCHITECTS	DESIGN SERVICES FOR RIO PLAZA	BOND PROJE	42	\$133,000.00
C1415-0058	MVE INSTITUTIONAL, INC. (MVEI)	DESIGN SERVICES FOR BOOKSTORE & PRINT SHOP	BOND PROJE	42	\$113,062.00
C1415-0059	DEMONTREY HANKINS	CONSULTANT SERVICES	FOSTER PAR	01	\$400.00
C1415-0060	VIRGINIA BAKER	CONSULTANT SERVICES	FOSTER PAR	01	\$1,800.00
C1415-0061	LORENA MORAN	CONSULTANT SERVICES	FOSTER PAR	01	\$1,500.00
C1415-0062	YAJAYRA TOVAR	CONSULTANT SERVICES	FOSTER PAR	01	\$1,500.00
C1415-0063	VALERIE M. WILLIAMS	CONSULTANT SERVICES	FOSTER PAR	01	\$1,500.00
C1415-0064	COMEVO LLC	ONLINE	COUNSELING	01	\$3,720.00
C1415-0065	KAREN DIXON	CONSULTANT SERVICES	FOSTER PAR	01	\$3,000.00
C1415-0066	IBE DIGITAL	MAINTENANCE AGREEMENT FOR FINANCE & BUS. COPIER	ACCOUNTING	01	\$1,030.08
C1415-0067	WEST EDGE ARCHITECTS PETER M.	HOURLY CONSULTANT SERVICES	BOND PROJE	42	\$1,209.85
C1415-0068	JOHNNY C. PAK	CONSULTANT SERVICES	CONTINUING	01	\$390.00
C1415-0069	PITNEY BOWES CREDIT CORP.	LEASE PAYMENTS FOR POSTAGE SYSTEM IN MAILROOM	CONTRACT M	01	\$5,424.00
C1415-0070	LIBERTY MANUFACTURING INC.	LEAD REMOVAL FROM RANGE RUBBER BERM	PUBLIC SAF	01	\$14,347.00
C1415-0071	HARLAND TECHNOLOGY SERVICES	ONSITE MAINTENANCE FOR SCANTRON SCANNER IN AJ	PUBLIC SAF	01	\$579.00
C1415-0072	XEROX CORP.	LEASE/MAINT FOR AJ ANNEX & FIRE TECH COPIERS	PUBLIC SAF	01	\$5,975.34
C1415-0073	ANDREW R. GOLD	CONSULTANT SERVICES	CAREER & T	01	\$2,000.00
C1415-0074	JOHN J. CHOCHOLAK	CONSULTANT SERVICES	CAREER & T	01	\$2,000.00
C1415-0075	WILLIAMS SCOTSMAN	MOBILE/TRAILER OFFICE RENTAL AT AJ	PUBLIC SAF	01	\$26,171.16
C1415-0076	C3 BUSINESS SOLUTIONS	APEX TRAINING AND SUPPORT	INFORMATIO	01	\$9,450.00
C1415-0078	AMANDA CLICK/ADVANCED TUTORING	CONSULTANT SERVICES	CONTINUING	01	\$5,187.60

Board Report Detail

v4.0

Req Type(s): REQCON REQBPO REQPO; Req Date between 7/01/14 & 7/31/14
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
C1415-0080	M-TECHS	MAINTENANCE AGREEMENT FOR LRC PLOTTER/PRINTER	LIBRARY/LE	01	\$525.00
C1415-0081	CERIDIAN CORPORATION	EAP COVERAGE	HUMAN RESO	01	\$2,267.45
C1415-0082	KONICA MINOLTA BUSINESS	MAINTENANCE AGREEMENT FOR GOVNT & COMM REL COPIER	GOVERNMENT	01	\$409.32
C1415-0083	IBE DIGITAL	MAINTENANCE AGREEMENT FOR EOPS/CARE COPIER	EXT. OPPOR	01	\$1,879.24
C1415-0084	IBE DIGITAL	MAINTENANCE AGREEMENT FOR CALWORKS COPIER	CAL WORKS	01	\$379.99
C1415-0085	IBE DIGITAL	MAINTENANCE AGREEMENT FOR HR COPIER	HUMAN RESO	01	\$793.36
C1415-0086	DUPLO USA CORPORATION	MAINTENANCE AGREEMENT FOR PRINTSHOP FOLDER EQUIP.	CONTRACT M	01	\$850.00
C1415-0087	BEVERLY LYNN WEDDINGTON	CONSULTANT SERVICES	STUDENT AF	01	\$3,250.00
C1415-0088	CARRIE CHRISTENSEN	CONSULTANT SERVICES	CONTINUING	01	\$288.00
C1415-0089	IBE DIGITAL	MAINTENANCE AGREEMENT FOR CTE COPIER	CAREER & T	01	\$785.66
C1415-0090	LDI COLOR TOOLBOX	MAINTENANCE AGREEMENT FOR COPIER IN ADMISSIONS	ADMISSIONS	01	\$1,200.00
C1415-0091	SO CAL SCHOOL OF INTERPRETATIO	CONSULTANT SERVICES	CONTINUING	01	\$3,706.00
C1415-0092	SO CAL SCHOOL OF INTERPRETATIO	CONSULTANT SERVICES	CONTINUING	01	\$1,389.75
C1415-0093	IBE DIGITAL	MAINTENANCE AGREEMENT FOR FOSTER CARE COPIER	FOSTER PAR	01	\$1,000.00
C1415-0095	IBE DIGITAL	NEW 36 MO. LEASE FOR CHILD DEV.CTR. COPIER	GENERAL AL	33	\$2,688.72
					=====
					\$3,222,207.96

Board Report Detail

v4.0

Site: 0568; Req Type(s): REQCON REQBPO REQPO; Req Date between 7/01/14; Costing between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1314-2682	DIVISION OF THE STATE ARCHITECT	EL MONTE ED CENTER ADDITIONAL DSA FEES	BOND PROJE	42	\$2,756.00
C1314-0582	DEL TERRA CONSTRUCTION GROUP	DSA CLOSEOUT CERTIFICATION SERVICES	BOND PROJE	42	\$6,450.00
C1314-0583	DEL TERRA CONSTRUCTION GROUP	DSA CLOSEOUT CERTIFICATION SERVICES	BOND PROJE	42	\$8,500.00
C1314-0584	PMSM ARCHITECTS	ARCHITECTURAL SERVICES SOCCER FIELD PROJECT	BOND PROJE	42	\$270.00
C1314-0585	DEL TERRA CONSTRUCTION GROUP	CONSTRUCTION MGMT SVS PE BLDG RETAINING WALL	BOND PROJE	42	\$5,861.23
C1314-0586	LPA, INC.	LANDSCAPE DESIGN SERVICES PE COMPLEX PROJECT	BOND PROJE	42	\$1,990.58
C1314-0587	TONY MASSADI INSPECTIONS	INSPECTION SVS PE & SOFTBALL FIELD RETAINING WALL	BOND PROJE	42	\$2,380.00
C1314-0588	TWINING LABORATORIES	INSPECTION & TESTING SVS AJ STAIRS PROJECT	BOND PROJE	42	\$699.43
C1314-0589	AMEC E&I, INC.	GEOTECHNICAL INSPECTION SVS REPLACEMENT RETNG WALL	BOND PROJE	42	\$1,066.80
C1314-0590	WEST EDGE ARCHITECTS PETER M.	HOURLY CONSULTANT SERVICES	BOND PROJE	42	\$5,762.35
C1314-0591	FAST-TRACK CONSTRUCTION	CONSTRUCTION SVS BID #2027 REPLCMNT RETAINING WALL	BOND PROJE	42	\$87,249.00
C1415-0001	SPECIALTY UNDERWRITERS LLC	ANNUAL MAINTENANCE FOR DEL TERRA PMGMT COPIER	BOND PROJE	42	\$303.00
C1415-0002	ROBERT W. MAUGH, TRUSTEE	INDUSTRIAL LAND LEASE PAYMENT	BOND PROJE	42	\$84,000.00
C1415-0003	MCCURDY ALASKA, LLC	INDUSTRIAL LAND LEASE PAYMENT	BOND PROJE	42	\$84,000.00
C1415-0057	WESTBERG & WHITE ARCHITECTS	DESIGN SERVICES FOR RIO PLAZA	BOND PROJE	42	\$133,000.00
C1415-0058	MVE INSTITUTIONAL, INC. (MVEI)	DESIGN SERVICES FOR BOOKSTORE & PRINT SHOP	BOND PROJE	42	\$113,062.00
C1415-0067	WEST EDGE ARCHITECTS PETER M.	HOURLY CONSULTANT SERVICES	BOND PROJE	42	\$1,209.85
					=====
					\$538,56

PAYROLL WARRANT REPORT

JULY 2014

Administrative salary

C1A-C	\$	249,261.26	
C1A-N	\$	18,870.10	
			\$ 268,131.36

Faculty Hourly

C5L-C	\$	96,899.01	
C5L-N	\$	10,165.56	
C5A-C	\$	62,416.12	
C5A-N	\$	4,491.05	
V2C-C	\$	1,470,232.71	
182-C	\$	43,756.25	
182-N	\$	836.36	
183-C	\$	1,111.68	
184-C	\$	382.14	
			\$ 1,690,290.88

Classified Monthly

E4X-N	\$	591,549.35	
E4A-N	\$	526,247.00	
195-N	\$	3,539.90	
			\$ 1,121,336.25

Classified Hourly

H1X-N	\$	95,987.83	
188-N	\$	864.00	
			\$ 96,851.83

\$ 3,176,610.32

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

2. Authorization for Out-of-State Travel and Conferences

In accordance with Board Policy No. 7400 which has been reviewed, authorization is requested for attendance at out-of-state educational conferences by Board members who may be able to do so and staff, as indicated on the following page.

These trips are for the benefit of the Rio Hondo Community College District in accordance with Education Code Sections 87032 and 72423, which have been reviewed.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

OUT-OF-STATE TRAVEL AND CONFERENCES
 AGENDA ITEM II. A. 2.
 8/13/2014 Page 1 of 1

EMPLOYEE	CONFERENCE NAME & LOCATION	DATES	REASON FOR ATTENDING	DAYS AWAY FROM COLLEGE	APPROX. COST/ FUNDING SOURCE	PRESENTER	PARTICIPANT
Zolita Fisher	33rd Annual Council for Opportunity in Education Conference Washington, DC	Sept. 7-10, 2014	Conference attendee	3	\$3,000.00 Student Support Services Grant		X
Steve Tomory	2014 Powertrain Expo/Seminar - Automatic Transmission Rebuilders Association (ATRA) Las Vegas, NV	Oct. 29-Nov. 2, 2014	Conference attendee	5	\$1,800.00 Perkins Grant		X
Mike Munoz	National Community College Hispanic Council Leadership Symposium Scottsdale, AZ	Sep. 17-20, 2014	Conference attendee	3	\$1,800.00 General Fund / SSI		X
Madeline Shapiro Vicky Santana Gary Mendez Mary Ann Pacheco Norma E. Garcia Student Trustee: Jaime "JJ" Magallon							

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

3. Independent Living Program (ILP) Youth Empowerment Strategies for Success (YESS-ILP)

The Foundation for California Community Colleges has extended funding for Youth Skills Developing Training Services for the period beginning July 1, 2014 through June 30, 2015 in the amount of \$22,500.00 to operate the program. The funding is contingent upon the California Department of Social Services (CDSS) Grant Award to the Foundation for California Community Colleges. The program assists current and emancipated foster youth, ages 16-21, in transitioning from the child welfare system into adulthood and self-sufficiency.

RECOMMENDATION: That the Board of Trustees approve the grant funding as outlined above and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

4. 2013-2014 and 2014-2015 Wage Increase – Management & Confidentials

The 2013-2014 salary increase (on the schedule) to the current members of Management/Confidentials is 1.57% retroactive from July 1, 2013 and salary increase (on the schedule) for 2014-2015 is 0.553%.

RECOMMENDATION: That the Board of Trustees approve the salary increase to the current members of the Rio Hondo College Management & Confidentials as outlined above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

5. Modification #2 and #3 for Del Terra Group – Program and Construction Management Fees

On February 20, 2013, Rio Hondo College entered into a contract with Del Terra Group to perform Program and Construction Management (PM/CM) Services contract in the amount of \$995,000.00 for various ongoing projects and on February 19, 2014 approved contract modification #1 in the amount of \$21,792.00. This item adds Modifications #2 and #3.

Contract Modification #2 is for the additional program management and construction management services for a) PE Retaining Wall Project b) Extension of utilities for new restroom building and c) Installation of a new modular restroom building in the amount of \$41,082.00.

Contract Modification #3 is for Program Management and Construction Management is for additional projects in the amount of \$291,110.00 paid from Bond Funds. The additional projects are:

- Rio Plaza
- Pico Rivera Educational Center
- Bookstore/Print Shop Remodel and Relocation
- Softball Field Retaining Wall Guard Rail
- PE Complex Mechanical Upgrade

The revised total for the contract, including Modification #2 and #3 will not exceed \$1,348,984.00 paid from Bond Funds.

RECOMMENDATION: That the Board of Trustees approve Modification #2 in the amount of \$41,082.00 and Modification #3 in the amount of \$291,110.00 to Del Terra Group for a new total contract amount of \$1,348,984.00 to be paid from Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez , seconded by Ms. Norma E. Garcia,
and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

6. Weapons Firing Range Agreement – 14C535000 – Department of California Highway Patrol, East Los Angeles Area Office

Rio Hondo College attempts to maximize the utilization of its Range facilities by renting to outside agencies. The purpose of this agreement is to allow Rio Hondo College to receive on-going revenue for use of the Range. Rate charged is \$350.00 per session (session is 8-hours) or \$250.00 per half session (half session is 4-hours). Rates are subject to a 5% increase per year beginning September 1, 2015.

- Department of California Highway Patrol, East Los Angeles Area Office, agreement number 14C535000 for the term 9/1/2014 through 8/31/2016.

RECOMMENDATION: That the Board of Trustees approve agreements with the Department of California Highway Patrol – East Los Angeles Area Office for use of the weapons firing range and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

7. Weapons Firing Range Agreement – Compton Unified School District – Compton School Police Department

Rio Hondo College attempts to maximize the utilization of its Range facilities by renting to outside agencies. The purpose of this agreement is to allow Rio Hondo College to receive on-going revenue for use of the Range. Rate charged is \$350.00 per session (session is 8-hours) or \$250.00 per half session (half session is 4-hours). Rates are subject to a 5% increase per year beginning August 14, 2015.

- Compton Unified School District – Compton School Police Department - for the term 8/14/2014 through 8/13/2016

RECOMMENDATION: That the Board of Trustees approve agreement with Compton Unified School District – Compton School Police Department for use of the weapons firing range and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez , seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

8. Grant Award from the City of Pico Rivera – “GO RIO”

On July 1, 2014, the City of Pico Rivera granted \$2,000.00 to subsidize the GO RIO bus pass program for the 2014-15 year.

The City of Pico Rivera has prepared the documents needed to process this grant award. This marks the seventh year that Rio Hondo College has been awarded a grant from the City of Pico Rivera. GO RIO continues to offer Pico Rivera residents maximum access to Rio Hondo College.

This funding from the City of Pico Rivera will help offset expenses incurred during this 2014-15 year.

RECOMMENDATION: That the Board of Trustees approve the \$2,000.00 Go Rio Grant from the City of Pico Rivera as presented and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

9. Authorization to Purchase GO RIO TAP Cards from Transit Agencies

Staff has met and finalized negotiations with representatives from El Monte Transit, Foothill Transit, Montebello Bus Lines, and Norwalk Transit Systems. (Metro has agreed to honor an extension of a previous agreement for the Fall 2014 semester). Bus ridership varies with each transit partner and cost is based upon previous and projected ridership calculations.

- a. El Monte Transit will assess funds not to exceed \$5,000 for the year
- b. Foothill Transit will assess funds not to exceed \$10,000 for the year
- c. Metro will assess funds not to exceed \$65,000 for the year
- d. Montebello Bus Lines will assess funds not to exceed \$38,000 for the year
- e. Norwalk Transit Systems will assess funds not to exceed \$44,187.20 for the year

Staff recommends the purchase of 3,000 TAP cards for the entire year not to exceed \$162,187.20 from the General Fund.

RECOMMENDATION: That the Board of Trustees authorize staff to purchase discount TAP cards for Rio Hondo College full-time students for the 2014-15 year not to exceed \$162,187.20 from the General Fund and authorize the Administration to sign appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

10. Approval of Proposal for Hazardous Materials Inspection and Report for Administration Building (East End), Including Former Admissions & Records and Financial Aid Areas – National Econ Corporation

In preparation for the remodel of the east end of the Administration Building for the Bookstore and Copy Center, a consultant must inspect the areas and identify any asbestos and lead-based paint.

The inspection will include a report which will become part of the construction documents for the remodel to ensure that any hazardous materials identified are handled and disposed of properly.

National Econ Corporation has proposed the cost of \$1,790.00 to perform the work.

RECOMMENDATION: That the Board of Trustees approve professional services agreement with National Econ Corporation to provide hazardous materials inspection and report for Administration Building (east end), including former A&R, and Financial Aid areas in the amount of \$1,790.00 paid from Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

11. Substantial Completion of Resolution #061114 – Repair Underground Hot Water Leak in Fiberglass Piping at Parking Lot G

The contractor, D Burke Mechanical Corporation, Inc., has substantially completed the emergency repair to underground hot water pipes at Parking Lot G according to the scope of work, specifications, and conditions of the contract.

California Civil Code section 3093 authorizes a formal Notice of Completion (NOC) to be filed with the County Recorder. If unencumbered, final payment of retention shall be within 60 days of filing Notice of Completion and in accordance with Public Contract Code Section 7107.

RECOMMENDATION: That the Board of Trustees approve the substantial completion of the work performed under Emergency Resolution #61114 – Repair Underground Hot Water Leak in Fiberglass Piping at Parking Lot G and authorize filing the Notice of Completion in offices of the Los Angeles County Recorder.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

X Accepted and approved - Action No. 86

 Not approved

Yes No

 Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

12. Campus Quad Project – Additional Division of the State Architect Plan Check Fees

Fees paid to the Division of the State Architect (DSA) are based on the total final cost of a project. DSA has requested additional fees for this project based on the final cost which exceeded the original estimated cost for the project. DSA rescinded the Closed with Certification letter dated 5-29-13 due to an inter-department accounting error. The College was previously invoiced for an incorrect amount.

The \$925.51 fee is for re-certification of the Campus Quad project with the DSA providing a new Closed with Certification letter.

RECOMMENDATION: That the Board of Trustees approve additional fee from the Division of the State Architect for reconciling review fees on the Campus Quad project in an amount not to exceed \$925.51 from Bond Funds and authorize the Administration to sign the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

X Accepted and approved - Action No. 86

 Not approved

Yes No

 Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

13. Ratification of Revenue Agreement – Southern California Regional Transit Training Consortium (SCRTTC)

This is an agreement between the SCRTTC and Rio Hondo Community College District – RHC Career & Technical Education will provide a 2-day OSHA Basic Safety Training Course #SC-OS-9999-1. Upon completion of the course, students will be issued OSHA certificate cards.

The location of the training will be at Norwalk Transit, 2nd floor training room, 12650 Imperial Highway, Norwalk, CA 90650.

The 2-day OSHA Basic Safety Training Course will be conducted on August 11, 2014 and August 12, 2014 for which SCRTTC will pay Rio Hondo College \$4000.

RECOMMENDATION: Authorization is requested to ratify contract with Southern California Regional Transit Training Consortium (SCRTTC) as outlined above and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Yes No

Delayed for further study

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

14. Grant Renewals

SSS Grant (Student Support Services) – U.S. Department of Education

The U.S. Department of Education has awarded Rio Hondo College (RHC) renewed funding for the SSS grant in the amount of \$247,584.00 for the federal year September 1, 2014 – August 31, 2015. The purpose of SSS, a federal Trio program, is to serve and assist low-income, first-generation and/or disabled college students. The SSS program provides opportunities for academic development, assists students in securing financial aid, completing college requirements, and serves to motivate students towards the successful completion of graduation and/or transfer into four-year postsecondary institutions.

RECOMMENDATION: That the Board of Trustees approve the SSS Grant as summarized above in the amount of \$247,584.00 for the term September 1, 2014 through August 31, 2015 and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez , seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

15. Name Change from MVEI to SVA Architects, Inc. - Design Services for Bookstore, Print Shop and Adjacent Restrooms

On June 11, 2014 the Board approved a contract with MVEI to perform design service for relocating the bookstore and print shop into the Administration Building. Subsequent to that award, MVEI changed its name to SVA Architects, Inc.

Staff recommends that the Board change its award from MVEI to SVA Architects, Inc.

RECOMMENDATION: That the Board of Trustees acknowledges that MVEI changed its name to SVA Architects, Inc., and authorizes the Administration to execute the appropriate Documents on behalf of the District to have SVA Architect provide design services for relocating the bookstore and print shop into the Administration Building.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA**

Regular Meeting, August 13, 2014, 6:00 p.m.

II. CONSENT AGENDA

A. FINANCE & BUSINESS

16. Continuing Education

- a. Amber Galvez – To provide introductory swim courses for children 6 months to six years old. Dates of service: August 14, 2014 – June 30, 2015. Payment will be 60% to the college and 40% to the consultant.
- b. Ryan Solis – To provide introductory swim courses for children 6 months to six years old. Dates of service: August 14, 2014 – June 30, 2015. Payment will be 60% to the college and 40% to the consultant.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:
It was moved by _____, seconded by _____,
and carried, that the Consent Agenda with the following revisions: _____ be

___ Accepted and approved - Action No.

___ Not approved

___ Delayed for further study

Yes No

Vote: ___ ___

Student Trustee Advisory Vote: ___ ___

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, August 13, 2014, 6:00 p.m.**

II. CONSENT AGENDA

A. FINANCE & BUSINESS

17. Consultants

- a. **Martha O. Godinez – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as: Child Abuse & Neglect, Cultural Diversity and Concurrent Planning; Grief and Loss; Visitation issues; Parent Burnout; Reunification process; Permanency; Stress Management; Importance of Record Keeping and Documentation; Attachment Disorders; Drugs & Alcohol Abuse; Learning Disabilities; Allegations; Working with the System; Child Development; as well as other specialized topics in foster youth, foster care & kinship/relative caregiving. Dates of service: August 14, 2014 – June 30, 2015. Payment not to exceed \$2,000.00 from FKCE Grant.**
- b. **Dr. Keith Hall – To present a workshop on Strengths-Orientated Leadership for the Leadership Academy. Date of service: September 12, 2014. Payment not to exceed \$600.00 from Staff Development - General Fund.**
- c. **Marcelina Valenzuela – To mentor/outreach/recruit to YESS students/youth as well as to co-present/co-train trainings/workshops/classes to youth/students in the Youth Empowerment Strategies for Success (YESS-ILP) Program on various life skills topics such as Education/College, daily living, financial literacy, employment, financial aid; advocacy; self-care and wellness; as well as other specialized topics in foster care and independent living. Dates of service: August 14, 2014 – June 30, 2015. Payment not to exceed \$1,500.00 from YESS-ILP Grant.**
- d. **Marcelina Valenzuela – To co-present/co-train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as: Successful Visitation; Working with the System; Foster Youth Emancipation/Independent Living Skills; Advocating for Youth; Caring & Empowering Young Adults; AB-12; Permanency Options; Preparing youth for College; as well as other specialized topics in foster youth, foster care & kinship/relative caregiving. Dates of service: August 14, 2014 – June 30, 2015. Payment not to exceed \$1,500.00 from FKCE Grant.**

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Mr. Gary Mendez , seconded by Ms. Norma E. Garcia,
and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes

No

Vote:

5

0

Student Trustee Advisory Vote:

1

0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

18. Revenue Agreement Providing Technical Training Program – Stanford Transportation Group, LLC

The Career and Technical Education Department (CTE) will provide college level instructional support and training including outlines, lesson plans on a Honda GX civic at Stanford Transportation Group (STG) Facility at 236 West Portal Avenue #359, San Francisco, CA 94127. CTE will develop and maintain curriculum, training aids, props and materials needed to conduct the training sessions.

Once signed, the MOU will continue in full force for a term of 12-months. Stanford Transportation Group will pay the District \$7,100.00 for the technical training

RECOMMENDATION: That the Board of Trustees approve revenue agreement whereby Stanford Transportation Group, LLC pays the District \$7,100.00 for the services outlined above and authorize the Administration to sign the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

B. PERSONNEL

The following recommendations are submitted within budget allocations:

1. Academic

a. Employment

Special Assignment, Summer 2014

The following instructors will be paid a \$400 Stipend, paid out of Title V grant, for participating in two Teaching for Learning Institute Workshops on Designing Learning-Centered Instruction and Elevating Rigor in the classroom as well as infusing at least four new enhancements or activities in his/her courses to improve student success:

ECKSTOM, Marie, Communications & Languages
FLORES-OLSON, Troy, Counseling
LYNCH, Sheila, Arts & Cultural
MOSLEY, Kimberly, Career Technical Education
PARRA, John, Counseling
REDINGER, Michelle, Business
REILLY, Beverly, Communications & Languages

The following instructor will be paid a \$200 stipend, paid out of Title V grant, for participating in two Teaching for Learning Institute workshops on Designing Learning-Centered Instruction and Elevating Rigor in the classroom as well as infusing at least two new enhancements or activities in her courses to improve student success:

FLORES-OLSON, Raquel, Communications & Languages

The following instructors will be paid a \$250 stipend, paid out of Title V Grant, for creating an online teaching best practices module as a faculty resource for use in their online or hybrid courses:

HOWARD, Andy, Behavioral & Social Sciences
PFEIFFER, Jill, Behavioral & Social Sciences

The following instructor will be paid a \$100 stipend, paid out of Title V Grant, for participating in a CCCSS-CTE Material Workshop on improving the implementation of Common Core State Standards (CCSS) for Math/Science through integration of Career Technical Education scenarios and infusing at least two new related enhancements or activities in her courses to improve student success:

MOSLEY, Kimberly, Career Technical Education

Hourly as Needed, 2014-2015

Counseling & Student Development

CHAVEZ, Vanessa

Public Safety

MUELLER, Melvyn

Veterans Service Center

CASTANEDA, Arely

Part-Time Fall, 2014Communications and Languages

BALTHAZAR, Alva J.

Kinesiology, Dance & Athletics

CURTIS, Elizabeth

JAY, Lisa

MELVIN, Paige

GREGG, Kimberly

KARMIRYAN, Kristina

SAFRIT, Karen

Math & Sciences

CAAMANO, Jorge

McELROY, Douglas

CHRISTENSEN, Walter

SAID, Asma

Fall Assignments, 2014 (Hourly)

ACUNA, Sylvia, Stud. Health Ser.

BARBA, Benjamin, Library

BIDWELL, Jennifer, Library

CAMERON, Joan, Stud. Health Ser.

ENRIGHT, William, Library

RIVAS, Claudia, Library

SHACKLETT, Tod, Library

SMITH, Anza, Stud. Health Ser.

ARENAS-VELLANOWETH, Vivian, Library

BEELER, Gabriel, Library

BOURGAIZE, Karen, Library

ELLIS, Sally, Library

HOVSEPIAN, Viken, Weekend College

SAKAMOTO, Rosario, Stud. Health Ser.

SINGH, Bindiya, Library

WU, Viraseni, Stud. Health Ser.

Fall Assignments, 2014 (Part time)

See attached list

2. Classifieda. Employment, 2014-2015Regular Classified

RAMIREZ, Nancy, Registration Clerk, Admissions & Records, 47.5%,
12 months, effective July 7, 2014

Continued Employment

The following employee will continue in the designated capacity
with dedicated funding through June 30, 2015. If continued
funding should not be available, 60-day notice shall be served:

MORALES, Cynthia, Clerk Typist III, Student Life & Leadership

The following employees will continue in the designated capacity
with dedicated funding through August 31, 2015. If continued
funding should not be available, 60-day notice shall be served:

BAEZ, Gerson, Paraprofessional Tutor, TRIO/Student Support Services
 GOMEZ, Roxanna, Clerk Typist III, TRIO/Student Support Services

PALLINI, Cynthia, Ed. Advisor, TRIO/Student Support Services
 VALDIVIA, Eloise, Paraprofessional Tutor, TRIO/Student Support Services
 VALDIVIA, Michelle, Paraprofessional Tutor, TRIO/Student Support Services

b. Resignation

CHAVEZ, Suzy, Student Services Assistant, Outreach & Educational Partnerships. Her last day of employment was August 8, 2014

CHAVEZ, Vanessa, Educational Advisor, Outreach & Educational Partnerships. Her last day of employment was August 1, 2014

3. Unrepresented (AP 7130), 2014-2015

a. Employment

Non-Credit/Continuing Education

EGGETT, Kellie
 HO, Robert

HAO, Amber
 OLIVAS, Sally

Hourly

Kinesiology, Dance & Athletics

ESPARZA, Miguel

Math & Sciences

GALEANA, Ninfa, Tutor II

Public Safety

CALDERA, Valerie, RTO
 CASTILLO, Alejandro, RTO
 KOVACH, Luke, RTO
 MALINOSKI, John, RTO
 SUTCLIFFE, Andrew, RTO

CAPILOUTO, Joshua, RTO
 GROSS, Adam, RTO
 KRISH, Irma, RTO
 ROCHA, Jose, RTO
 VISCAINO, Matthew, RTO

Student Success & Retention (Basic Skills)

BARRERAS, Margali, Tutor II

Volunteers

BERNAL, David, Kinesiology,
 Dance & Athletics
 GORDON, Robert, Career Tech. Ed.
 MEDINILLA, Edgar, Kinesiology,
 Dance & Athletics

GARAY, Erika, Kinesiology,
 Dance & Athletics
 MARSHALL, Justin, Kinesiology,
 Dance & Athletics
 MORA, Jesus, Kinesiology,
 Dance & Athletics

RECOMMENDATION: That the Board of Trustees approve the Consent agenda as outlined.

Disposition by the Board:

It was moved by Mr. Gary Mendez , seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 86

Not approved

Delayed for further study

Yes No

Vote: 5 0

Student Trustee Advisory Vote: 1 0

RHR0447R - PARTTIME ALPHA LIST

Name	Department
ACOSTA-MATA, AILEEN	COMMUNICATIONS & LANGUAGES
ADAMS, BRIAN	BEHAVIORAL AND SOCIAL SCIENCES
ADAUTO, ARNOLD	PUBLIC SAFETY
ALLEN, JAMES	BUSINESS
ALPERN, RONNY	MATH AND SCIENCES
ALVAREZ, RICARDO E.	CAREER TECHNICAL EDUCATION
AMEEN, JAMES	COMMUNICATIONS & LANGUAGES
ANDERSON, KENNETH J	COMMUNICATIONS & LANGUAGES
ARAGUNDI, KARL	KINESIOLOGY, DANCE & ATHLETICS
ARAZI, DANA	COMMUNICATIONS & LANGUAGES
ARNOLD, VOIZA O	COMMUNICATIONS & LANGUAGES
ARRONA, MARTHA	COMMUNICATIONS & LANGUAGES
ASKREN, MARK E	COMMUNICATIONS & LANGUAGES
ATKINS, JOHNNIE J.	BUSINESS
AZMY, TAREK M.	PUBLIC SAFETY
BACA, RICHARD	COMMUNICATIONS & LANGUAGES
BAKER, MAUREEN	BUSINESS
BARMAN, KEVIN	BEHAVIORAL AND SOCIAL SCIENCES
BARRON, SERGIO	BUSINESS
BATURA, TANYA M	ARTS & CULTURAL PROGRAMS
BEAUCHEMIN, ROBERT A	CAREER TECHNICAL EDUCATION
BECK, KAREN	BEHAVIORAL AND SOCIAL SCIENCES
BECKMAN, RICHARD	PUBLIC SAFETY
BENSON, BOYD R	MATH AND SCIENCES
BLACK, DUSTIN	BEHAVIORAL AND SOCIAL SCIENCES
BLADH, ERIC	BUSINESS
BLAND, JAMES MICHAEL	PUBLIC SAFETY
BOGDANOV, ALEXANDER	ARTS & CULTURAL PROGRAMS
BRAKEBILL, JAMES A	PUBLIC SAFETY
BREITENBUCHER, ALBA B.	COMMUNICATIONS & LANGUAGES
BRENES, ORLANDO	KINESIOLOGY, DANCE & ATHLETICS
BRICK, LARRY R.	MATH AND SCIENCES
BROUGHAM, DAVID C.	PUBLIC SAFETY
BROUSSEAU, BETH L.	BEHAVIORAL AND SOCIAL SCIENCES
BUCKLEY SCHAEER, MARY	ARTS & CULTURAL PROGRAMS
BURROUGHS, SALLY H.	KINESIOLOGY, DANCE & ATHLETICS
CAESAR, ERIC	BUSINESS
CAMERON, JOHN E.	BUSINESS
CANDIDA, CELESTE	COMMUNICATIONS & LANGUAGES
CARNAHAN, DEBORAH A	ARTS & CULTURAL PROGRAMS
CARREON, MARTHA Q.	BEHAVIORAL AND SOCIAL SCIENCES
CARRERA, WENDY	COMMUNICATIONS & LANGUAGES
CASCELLA, HENRY H.	COMMUNICATIONS & LANGUAGES
CERVANTES, MISTY	ARTS & CULTURAL PROGRAMS
CHAPEL, JODI K.	ARTS & CULTURAL PROGRAMS
CHAUDRY, AMTUL	MATH AND SCIENCES
CLARKE, DIANA L	BUSINESS
COLBY, KATHRYN A	PHYSICAL SCIENCE
COLQUITT, KATHLEEN R.	BUSINESS
CONTRERAS, ROBERT C.	PUBLIC SAFETY
COSAND, JEREMY	BEHAVIORAL AND SOCIAL SCIENCES
COSENTINO, JOLEENE C.	COMMUNICATIONS & LANGUAGES
COTA, CRISTINA	BEHAVIORAL AND SOCIAL SCIENCES
COWPER, DAVID	COMMUNICATIONS & LANGUAGES

RHR0447R - PARTTIME ALPHA LIST

Name	Department
CRAMER, JOSEPH W.	ARTS & CULTURAL PROGRAMS
CROSSMAN, ELIZABETH E	COMMUNICATIONS & LANGUAGES
CRUZ, JANET C.	HEALTH SCIENCES AND NURSING
CURINGTON, WILLIAM	COMMUNICATIONS & LANGUAGES
DAMMENA, DIMETROS W.	MATH AND SCIENCES
DAZA, IGOR	COUNSELING & STUDENT SUCCESS
DE DIOS, ANGELA M	BEHAVIORAL AND SOCIAL SCIENCES
DE NINO, RONALD J.	COMMUNICATIONS & LANGUAGES
DINEEN, BARRY F	PUBLIC SAFETY
DOCHNAHL, TERRIL F	PUBLIC SAFETY
DOWLING, LENORE M	COMMUNICATIONS & LANGUAGES
DURFIELD, AMBERLY N	COMMUNICATIONS & LANGUAGES
DYE, DANNA	KINESIOLOGY, DANCE & ATHLETICS
EARLEY, JERRY D.	ENVIRONMENTAL TECHNOLOGY
EFRON, ALAN	PHYSICAL SCIENCE
ELAM, CHRISTINE L.	BUSINESS
ESDIN, JOSEPH	BIOLOGY
ESKO, TEDDI R.	KINESIOLOGY, DANCE & ATHLETICS
ESPLEY, DAVID	PUBLIC SAFETY
ESQUIVEL, RAYMUNDO M	MATH AND SCIENCES
EULER, ANNELIESE	ARTS & CULTURAL PROGRAMS
FARMER, KERRY W..	ARTS & CULTURAL PROGRAMS
FEINOUR, ANDREW	BUSINESS
FERNANDEZ LANGO, BRENDA L.	BIOLOGY
FERNANDEZ, RAFAEL G.	COMMUNICATIONS & LANGUAGES
FITCH, JILL	COMMUNICATIONS & LANGUAGES
FLACK, CHARLES D	PUBLIC SAFETY
FLORIO, MALANIE A.	ARTS & CULTURAL PROGRAMS
FOGEL, CHARLES J.	MATH AND SCIENCES
FOSTER, MARI	BEHAVIORAL AND SOCIAL SCIENCES
FRENCH, ASHLEY J.	ARTS & CULTURAL PROGRAMS
FRIED, CARMEN V.	COMMUNICATIONS & LANGUAGES
FRITZ, CAROLE E.	MATH AND SCIENCES
GALLAGHER, NANCY	COMMUNICATIONS & LANGUAGES
GALLEGOS, JOSHUA R	COMMUNICATIONS & LANGUAGES
GALVAN, ROBERT D.	PUBLIC SAFETY
GARCIA, SANTIAGO A	BEHAVIORAL AND SOCIAL SCIENCES
GARWOOD, DON	PUBLIC SAFETY
GILL, JACK C.	MATH AND SCIENCES
GOLD, CHRISTOPHER E.	PUBLIC SAFETY
GOMEZ, EDWARD	ARTS & CULTURAL PROGRAMS
GOMEZ, VICTOR	MATH AND SCIENCES
GOODWYN, MICHAEL H.	COMMUNICATIONS & LANGUAGES
GOTHOLD, STEPHEN	ARTS & CULTURAL PROGRAMS
GOVEA, MELISSA N.	BEHAVIORAL AND SOCIAL SCIENCES
GRAHAM, LYNNE	MATH AND SCIENCES
GRESHAM, ANN J.	ARTS & CULTURAL PROGRAMS
GRYGORUK, ANNA	BIOLOGY
GUAN, KATHY H	BUSINESS
GUNN, JEFFREY R	BEHAVIORAL AND SOCIAL SCIENCES
GUSTAFSON, LARRY L.	CAREER TECHNICAL EDUCATION
GUTIERREZ, JESUS E	MATH AND SCIENCES
HABERLE, SCOTT M.	PUBLIC SAFETY
HADSELL, CLIFFORD W.	PUBLIC SAFETY

RHR0447R - PARTTIME ALPHA LIST

Name	Department
HAGGERTY, JUDITH C.	PUBLIC SAFETY
HALL, DAVID R.	BEHAVIORAL AND SOCIAL SCIENCES
HAMILTON, KIEKO	COMMUNICATIONS & LANGUAGES
HANSEN, DOUGLAS	BUSINESS
HARDY, ROXANNA	CAREER TECHNICAL EDUCATION
HARVEY, DALE A	ARTS & CULTURAL PROGRAMS
HASKINS, JOANNE A	HEALTH SCIENCES AND NURSING
HATLESTAD-SHEY, ALEXANDRE	COMMUNICATIONS & LANGUAGES
HATTAR, MICHAEL M	MATH AND SCIENCES
HAWKINS, THOMAS W	ARTS & CULTURAL PROGRAMS
HAZLETT, JAMES M.	BEHAVIORAL AND SOCIAL SCIENCES
HEMENWAY, STEVEN M	KINESIOLOGY, DANCE & ATHLETICS
HENDERSON, JUDITH L	BEHAVIORAL AND SOCIAL SCIENCES
HENG, NAY SOK	COMMUNICATIONS & LANGUAGES
HENNIGAN, JOHN E.	KINESIOLOGY, DANCE & ATHLETICS
HERBST, BRIAN H.	ARTS & CULTURAL PROGRAMS
HERRERA, RENE	KINESIOLOGY, DANCE & ATHLETICS
HILLBRUNER, ANTHONY JAMES	BEHAVIORAL AND SOCIAL SCIENCES
HILLER, MELANIE	COMMUNICATIONS & LANGUAGES
HO, HSING R.	COMMUNICATIONS & LANGUAGES
HO, ROBERT	COMMUNICATIONS & LANGUAGES
HOLE, MICHAEL	BEHAVIORAL AND SOCIAL SCIENCES
HOWARD, GROVER A	BEHAVIORAL AND SOCIAL SCIENCES
HUFFAKER, PHILDON J.	BEHAVIORAL AND SOCIAL SCIENCES
HUGHES, MARY-LINN	ARTS & CULTURAL PROGRAMS
HUGHES, SEAN M.	CAREER TECHNICAL EDUCATION
HULSEY, JED R.	PUBLIC SAFETY
HUTCHISON, PHILLIP L	CAREER TECHNICAL EDUCATION
IRWIN, ERIN C.	MATH AND SCIENCES
ISAAC, SAMUEL C.	COMMUNICATIONS & LANGUAGES
JACKSON, ANIKA S.	BEHAVIORAL AND SOCIAL SCIENCES
JALLOH, KATRINA	COMMUNICATIONS & LANGUAGES
JOCO, JEROME P.	HEALTH SCIENCES AND NURSING
JOHNSON, JOHNNY	MATH AND SCIENCES
JOHNSON, MARTIN	PUBLIC SAFETY
JONES, BRANDON R.	BIOLOGY
JONES, CARL F.	PUBLIC SAFETY
JUCHARTZ, ARLINE F.	COMMUNICATIONS & LANGUAGES
KAISER, DEBRA	BEHAVIORAL AND SOCIAL SCIENCES
KALLER, DOREEN G	COMMUNICATIONS & LANGUAGES
KANDEL, JUDITH	BIOLOGY
KARMIRYAN, RUZANNA	BEHAVIORAL AND SOCIAL SCIENCES
KATZNELSON, MARCI D.	ARTS & CULTURAL PROGRAMS
KELLY, DAVID	BEHAVIORAL AND SOCIAL SCIENCES
KERMANE, BRUCE N.	COMMUNICATIONS & LANGUAGES
KEVARI, JACOB	BEHAVIORAL AND SOCIAL SCIENCES
KHWAJA, ZIA	MATH AND SCIENCES
KOEHLER, CLAIRE	COMMUNICATIONS & LANGUAGES
KOGER, MICHAEL J	COMMUNICATIONS & LANGUAGES
KORTZ, VERONICA	COMMUNICATIONS & LANGUAGES
KOWALSKI, VICTOR J	BIOLOGY
LAI, WENDY S.	COMMUNICATIONS & LANGUAGES
LANER, XOCHITL F.	COMMUNICATIONS & LANGUAGES
LARA, JOSE A	COUNSELING & STUDENT SUCCESS

RHR0447R - PARTTIME ALPHA LIST

Name	Department
LASSITER, AUNDREA N.	COMMUNICATIONS & LANGUAGES
LATSON, JACK	BEHAVIORAL AND SOCIAL SCIENCES
LAWRENCE, OLGA	HEALTH SCIENCES AND NURSING
LAZARO, NED F	BEHAVIORAL AND SOCIAL SCIENCES
LEACH, BARBARA J	HEALTH SCIENCES AND NURSING
LEE, REHWA HO	PHYSICAL SCIENCE
LEVITT, SUSANNA H.	ARTS & CULTURAL PROGRAMS
LEVY, ANDREW E.	ARTS & CULTURAL PROGRAMS
LEW, SANDRA E.	COMMUNICATIONS & LANGUAGES
LIM, JOYCE J.	COMMUNICATIONS & LANGUAGES
LIM, KENNETH C.	CAREER TECHNICAL EDUCATION
LIM, TODD S.	KINESIOLOGY, DANCE & ATHLETICS
LIN, CHIMIN	COMMUNICATIONS & LANGUAGES
LIVANIS, LULA	COMMUNICATIONS & LANGUAGES
LOPEZ, RACHEL A.	KINESIOLOGY, DANCE & ATHLETICS
LOUIE, JOHN K	CAREER TECHNICAL EDUCATION
LOW, JOYCE L.	MATH AND SCIENCES
LOW, SANDRA	ARTS & CULTURAL PROGRAMS
LOWE, RICHARD M.	KINESIOLOGY, DANCE & ATHLETICS
LUNA, JAVIER	CAREER TECHNICAL EDUCATION
LY, HOA	MATH AND SCIENCES
MADRIGAL, EA	BEHAVIORAL AND SOCIAL SCIENCES
MAFFRIS, BLAIR A.	ARTS & CULTURAL PROGRAMS
MAFFRIS, VICENTA	COUNSELING & STUDENT SUCCESS
MAGGINETTI, JACLYN	BEHAVIORAL AND SOCIAL SCIENCES
MALAKAR, SUBHASH	MATH AND SCIENCES
MANGAHAS, RONALDO	MATH AND SCIENCES
MARKOSSIAN, MARINA	COMMUNICATIONS & LANGUAGES
MARTIN, DAVID D.	CAREER TECHNICAL EDUCATION
MARTINEZ, ELAINE	KINESIOLOGY, DANCE & ATHLETICS
MARTINEZ, JOSE J.	MATH AND SCIENCES
MAXWELL, CAROLINE E.	ARTS & CULTURAL PROGRAMS
MCDOWELL, CAROL L.	KINESIOLOGY, DANCE & ATHLETICS
MCWILLIAMS, GEOFFREY H.	MATH AND SCIENCES
MEDINA, CECILIA	BEHAVIORAL AND SOCIAL SCIENCES
MELTON, JAMAHL R.	BEHAVIORAL AND SOCIAL SCIENCES
MIKITA, MICHAEL A	COMMUNICATIONS & LANGUAGES
MILANI, NIKI F.	BEHAVIORAL AND SOCIAL SCIENCES
MISSAKIAN, ILONA	COMMUNICATIONS & LANGUAGES
MITCHELL, MARTHA G.	HEALTH SCIENCES AND NURSING
MONTERO, SASHA	BEHAVIORAL AND SOCIAL SCIENCES
MONTEZ-OCHOA, VIRGINIA R.	HEALTH SCIENCES AND NURSING
MORENO, JUDE	HEALTH SCIENCES AND NURSING
MORTON, WILLIAM A.	CAREER TECHNICAL EDUCATION
MOUAWAD, GHADA	COMMUNICATIONS & LANGUAGES
MUHAMMED, ANIL	BUSINESS
MUIR, RUSSELL L.	KINESIOLOGY, DANCE & ATHLETICS
MULLIKIN, WANDA C.	BEHAVIORAL AND SOCIAL SCIENCES
MUNOZ, ELBA	BEHAVIORAL AND SOCIAL SCIENCES
MUNOZ, JOVANY	DISABLED STUDENTS
MURPHY, WILLIAM F.	PUBLIC SAFETY
MUSSELMAN, BERNARD G.	HEALTH SCIENCES AND NURSING
NELSON, BRUCE G	KINESIOLOGY, DANCE & ATHLETICS
NETZER, JEFFREY B.	ARTS & CULTURAL PROGRAMS

RHR0447R - PARTTIME ALPHA LIST

Name	Department
NEWCOMER, OWEN EUGENE	BEHAVIORAL AND SOCIAL SCIENCES
NOBLE, WILLIAM PAUL	PUBLIC SAFETY
NORIEGA, JENNETTE	COUNSELING & STUDENT SUCCESS
NUNEZ, RAYMOND	HEALTH SCIENCES AND NURSING
O'CONNOR, DOREEN M	COMMUNICATIONS & LANGUAGES
OLDHAM, CAROLYN	LIBRARY
OLIVAS, SALLY	COMMUNICATIONS & LANGUAGES
OLSON, KIRSTEN	BEHAVIORAL AND SOCIAL SCIENCES
OSTLING, GERALD V.	COMMUNICATIONS & LANGUAGES
PARIS, JENNIFER D.	BEHAVIORAL AND SOCIAL SCIENCES
PEREZ, DAVID M.	BEHAVIORAL AND SOCIAL SCIENCES
PEREZ, MANUEL F	CAREER TECHNICAL EDUCATION
PETROPULOS, DAN J.	PUBLIC SAFETY
PHAM, ANN	MATH AND SCIENCES
POMERANTSEV, LUDMILA	MATH AND SCIENCES
PREWITT, DEZZIE	BEHAVIORAL AND SOCIAL SCIENCES
PULLMAN, LORI L.	CAREER TECHNICAL EDUCATION
QUIRARTE, CARMINA	BEHAVIORAL AND SOCIAL SCIENCES
RAMIREZ, ADRIANA	BEHAVIORAL AND SOCIAL SCIENCES
RAMIREZ, CLAUDIA C.	MATH AND SCIENCES
RAMIREZ, RICHARD	PUBLIC SAFETY
RAMOS-BERNAL, NATASHA M.	BEHAVIORAL AND SOCIAL SCIENCES
RASMUSSEN, JOSEPH E.	BEHAVIORAL AND SOCIAL SCIENCES
REBIA, SERGIO A.	ARTS & CULTURAL PROGRAMS
REDINGER, MICHELLE	BUSINESS
REGALADO, ANNA	COMMUNICATIONS & LANGUAGES
RENNIE, WILLIAM	COMMUNICATIONS & LANGUAGES
REYES, MAURICIO	CAREER TECHNICAL EDUCATION
RICARTE, ROMEO E.	ENVIRONMENTAL TECHNOLOGY
RICKTER, EDWARD S	CAREER TECHNICAL EDUCATION
RIGBY, JEFFREY	BEHAVIORAL AND SOCIAL SCIENCES
RIORDAN, JUDITH MARIE	COMMUNICATIONS & LANGUAGES
RIPLEY, WILLIAM R	COMMUNICATIONS & LANGUAGES
RIVAS, OSCAR O.	BIOLOGY
ROBERTS, KENITHA R.	BEHAVIORAL AND SOCIAL SCIENCES
ROBERTSON, CAROLYN G.	ARTS & CULTURAL PROGRAMS
RODDICK, DANIEL M.	BEHAVIORAL AND SOCIAL SCIENCES
RODRIGUEZ, CARMEN	COMMUNICATIONS & LANGUAGES
RODRIGUEZ, DOMINGO A	BEHAVIORAL AND SOCIAL SCIENCES
RODRIGUEZ, VICTORIA	HEALTH SCIENCES AND NURSING
ROLDAN, PABLO	COMMUNICATIONS & LANGUAGES
ROMERO HERNANDEZ, ABRAHAM	MATH AND SCIENCES
ROMERO MORALES, MARIA R.	BEHAVIORAL AND SOCIAL SCIENCES
ROSS, LISA A	BEHAVIORAL AND SOCIAL SCIENCES
RUSCH, LORI F	ARTS & CULTURAL PROGRAMS
RUTHERFORD, EILEEN	HEALTH SCIENCES AND NURSING
SACCONI, ADEMAR J.	CAREER TECHNICAL EDUCATION
SANDERS, ZEB	COMMUNICATIONS & LANGUAGES
SARVI, KAYVON B	MATH AND SCIENCES
SEBOURN, GREGORY	CAREER TECHNICAL EDUCATION
SERRAO, ELIZABETH	COMMUNICATIONS & LANGUAGES
SHADE, STEPHEN G.	ARTS & CULTURAL PROGRAMS
SHIBATA, GRACE S.	COMMUNICATIONS & LANGUAGES
SHIELD, PATRICK L	BUSINESS

RHR0447R - PARTTIME ALPHA LIST

Name	Department
SIARA, ROBIN	KINESIOLOGY, DANCE & ATHLETICS
SINGHASENI, PAR	BIOLOGY
SKORKA, EVAN	MATH AND SCIENCES
SMITH, LARRY T.	COMMUNICATIONS & LANGUAGES
SMITH, MATTHEW P.	COMMUNICATIONS & LANGUAGES
SMITH, RICHARD J.	PUBLIC SAFETY
SOKOL, ALEXIA J.	BUSINESS
STANKEVITZ, DIANE	KINESIOLOGY, DANCE & ATHLETICS
STANTON, JORDAN F.	BEHAVIORAL AND SOCIAL SCIENCES
STEWART, DEBORAH J.	HEALTH SCIENCES AND NURSING
SUARAY, KAGBA	MATH AND SCIENCES
SUENG, SU-CHEN	BEHAVIORAL AND SOCIAL SCIENCES
SWEENEY, MAXINE	COMMUNICATIONS & LANGUAGES
SWIFT, JACK D	COMMUNICATIONS & LANGUAGES
SZKLAREK, DINA	COMMUNICATIONS & LANGUAGES
TABATA, FLINT Y.	CAREER TECHNICAL EDUCATION
TABB, ELIZABETH	HEALTH SCIENCES AND NURSING
TALBOT, LISA G.	ARTS & CULTURAL PROGRAMS
TALLY, SUSAN	COMMUNICATIONS & LANGUAGES
TELLEZ, MICHAEL A	KINESIOLOGY, DANCE & ATHLETICS
TITEL, MARC	BUSINESS
TOMEIO, JOSEPH E.	CAREER TECHNICAL EDUCATION
TORRES, YBONNE	BEHAVIORAL AND SOCIAL SCIENCES
TOVMASIAN, GRANT	COMMUNICATIONS & LANGUAGES
TOWHIDLOW, MARK	MATH AND SCIENCES
TRAN, TRI C.	COMMUNICATIONS & LANGUAGES
TRESS, MARGUERITE L.	MATH AND SCIENCES
TRINH, THANH T	MATH AND SCIENCES
TRUJILLO, JORGE	HEALTH SCIENCES AND NURSING
TSUHAKO, JOY	BEHAVIORAL AND SOCIAL SCIENCES
UGALDE, MARIA L.	COMMUNICATIONS & LANGUAGES
UNGER, KAREN	KINESIOLOGY, DANCE & ATHLETICS
UPDIKE, HAROLD D	PUBLIC SAFETY
VALDES, JEFFREY	ENVIRONMENTAL TECHNOLOGY
VALDES, STEVEN	BUSINESS
VALENZUELA, JAVIER	ARTS & CULTURAL PROGRAMS
VALLO, DEBBIE M.	HEALTH SCIENCES AND NURSING
VANCE, HOLLY L.	COMMUNICATIONS & LANGUAGES
VASQUEZ, DAVID	CAREER TECHNICAL EDUCATION
VELARDE, ROBERT	CAREER TECHNICAL EDUCATION
VELASCO, MONIQUE	HEALTH SCIENCES AND NURSING
VELASCO, RYAN W.	HEALTH SCIENCES AND NURSING
VICHENGRAD, KIRK	ARTS & CULTURAL PROGRAMS
VILLANUEVA, VIVIANA	COUNSELING & STUDENT SUCCESS
VILLEGAS, FERNANDO	COUNSELING & STUDENT SUCCESS
WALLS, CARL B	CAREER TECHNICAL EDUCATION
WARD, ASHLEY F	ARTS & CULTURAL PROGRAMS
WATKINS, PRISCILLA G	KINESIOLOGY, DANCE & ATHLETICS
WOUDENBERG, MARY KAY	COMMUNICATIONS & LANGUAGES
WU, MIGO	ARTS & CULTURAL PROGRAMS
YOUNG, ELIZABETH	BEHAVIORAL AND SOCIAL SCIENCES
ZAKI, NABIL E	CAREER TECHNICAL EDUCATION

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, August 13, 2014, 6:00 p.m.
AGENDA**

III. ACTION ITEMS

B. FINANCE AND BUSINESS

1. Appointment or Reappointment to Rio Hondo College Citizens Oversight Committee

The Board of Trustees is required to appoint or reappoint a Citizens Oversight Committee member.

Oversight Committees are required to have a minimum of seven members, five of whom must be from one of the following categories:

1. A representative from a bona fide local taxpayer's association (can be from Homeowner's Association).
2. A member for a senior citizens organization.
3. A representative who is active in a local business organization.
4. A current student who is actively involved in student government.
5. A member of the Foundation or a College Advisory Board.

Attached is a list of current committee members. The following are committee members to be replaced with new members.

Trustee

Trustee Gary Mendez

**To Replace
Toby Chavez**

Trustee Norma Garcia

**To Replace
Richard Garner**

RECOMMENDATION: That the Board of Trustees appoint the members to the Citizens Oversight Committee as outlined above.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Madeline Shapiro ,
and carried, that report No. III.B.1, with the following revisions:

For purposes of discussion to be postponed until 9-10-14 Board Meeting be

Accepted and approved - Action No.

Not approved

Yes No

Delayed for further study

Vote: _____ _____

Student Trustee Advisory Vote: _____ _____

Citizens Oversight Committee

Name	Appointed by	Capacity			Term
Almeda Rodriguez	Madeline Shapiro	Non-Designated			2014-2016
Fernando Centeno, Jr.	Vicky Santana	Non-Designated			2013-2015
Dr. Joseph Rivera	Vicky Santana	Business Organization			2012-2014 2014-2016
Toby Chavez	Gary Mendez	RHC Advisory Board			2006-2008 2012-2014
Dr. Francisco Hidalgo	Angela Acosta-Salazar	Non-Designated			2013-2015
Richard Garner	Norma Garcia	Senior Citizen			2010-2012 2012-2014
Alejandro Izarraraz	Gary Mendez	Non-Designated			2012-2014 2014-2016
Andrew Moraga	Madeline Shapiro	Non-Designated			2014-2016
Amber Salazar	Angela Acosta-Salazar	Non-Designated			2012-2014 2014-2016
Verna De Los Reyes	Norma Garcia	Taxpayers/ Homeowners Association			2012-2014 2014-2016
Leslie Gutierrez	Jaime "JJ" Magallon Student Trustee	Student			2014-2015

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, August 13, 2014, 6:00 p.m.**

IV. INFORMATION ITEMS

- 1. Accreditation Update**



ACCREDITATION LEADERSHIP TEAM (ALT)
Thursday, February 27, 2014, 1:00 p.m. - 2:30 p.m., Board Room

Members Present: Kenn Pierson (Co-Chair), Adam Wetsman (Co-Chair), Teresa Dreyfuss, Phil Luebben, John Frala, Karen Koos, Kevin Smith, Howard Kummerman, Russell Castañeda-Calleros, Vann Priest, Marie Eckstrom (Writer/Editor), Chedva Weingart, Gary Van Voorhis, Rachel Garcia (Support Staff), Reneé Gallegos (Recorder/Support Staff).

1. Opening Remarks – Dr. Kenn Pierson/Dr. Adam Wetsman – Dr. Pierson reported that all parties are working hard to get caught up with the work at hand. Workflow has been a challenge throughout this process but we need to keep in mind the end result of delivering a product of quality. He also thanked everyone at the table for their persistence in generating more results from each of the standards. Dr. Wetsman had no opening remarks.
2. Writing themes to be emphasized – Howard Kummerman commented that the writing themes that need to be emphasized should be focused on how things relate back to planning, data, evaluation and reevaluation. We are much better off than we were six years ago and that is what we need to write about. We should also focus on the consistency in the way we do business. We have processes in place and how we evaluate programs on a cycle, etc.

Marie commented that all submissions at this point need to be descriptive of what the past looked like, what the planning process looked like and where we are at now. It may be helpful for everyone to view the past accreditation report to use that as a benchmark working forward. There are specific themes that ACCJC is wants reported on including SLOs, planning and distance education. We can also focus on some of our strengths including the way we engage with our community, cultural programs, off –site centers, the fire academy etc. There are boundless examples that we can draw from to show involvement with our communities that we serve. We can show the level of community engagement throughout all four standards. The same can be said for the Mission Statement that is “peppered” throughout the report.

3. Discuss timeline on deadlines for changes to drafts of Self Evaluation Report – Dr. Pierson reported that we need to adjust the timeline for drafts. What is our best guess for completing the document that is realistic? Marie responded that it’s looking more and more like the month of May. Standard 1.b. is done. Standard II is not uploaded as well as Standards III and IV. We want to target Standards I and II to be completed before Spring Break. Often times Marie has questions and cannot proceed with writing until they are answered. She has spent a lot of time making inquiries and connecting thoughts with

the writings. The document has to be clear and succinct so the reader understands the content. At this point authors need to answer comprehensively. Tell Marie about the evidence in a summary don't just cite it. Be descriptive. We need to facilitate this part of the process so it is more efficient. Answering each bullet comprehensively with more detail will help. Standard I is almost complete. The rest can still be tinkered with at this point. Once Marie begins her work it will not be able to be changed. Angie can take out what is in Marie's folder and return it to the originators of each standard for edits. Then revised material can be sent to Angie to upload to Marie's folder. Angie highlights edits in yellow to help Marie identify edits to each portion of the document.

Russell Castañeda-Calleros requested clarity on this process. On Standard IV we engage the Superintendent/President and along with the Board of Trustees and the committee. We meet with the Sub-committee of the Board monthly. We may have to revise the content as we are working through it.

Howard recommended for those standards that are not yet completed that they do not upload content to the master template just yet. If you are still in the revising mode it is best to keep the content on that level to avoid confusion and duplication of effort. When each standard is complete, it can then be uploaded to the "Ready for Writer" folder. It was the consensus of the team that the remaining standards raise the level of quality and details as they proceed. It is inevitable that Marie will have questions, but this may help to streamline the process moving forward.

4. Timeline for review of Self Evaluation Report draft(s) by ALT Members – Dr. Pierson reported that it appears that Standard I will be ready to be vetted right after Spring Break. He will meet with Adam and Howard to develop a schedule. The discussion ensued regarding developing a schedule to vet each standard separately as they are completed rather than waiting for the entire report. The report needs to go to the Board on July 9th. There is a Special Board meeting the week of April 23rd where Standard IV will be discussed. There is also a Board Retreat scheduled for Saturday, May 2nd.

VPAA reiterated that we need to have absolute dates and need to move more swiftly to meet them. Dr. Wetsman is concerned that a six week vetting schedule is not possible to complete. The vetting schedule will be developed and shared at the next ALT meeting.

Dr. Wetsman revisited a topic that was discussed at the last ALT meeting regarding disagreements in the content in the last Accreditation report. Are we going to outline how to handle such situations? We should discuss this at the April 3rd ALT meeting. Howard reiterated that we need to discuss this prior to releasing the report for vetting.

5. Drop Box Issues – Some members of the team reported having difficulties with Dropbox recently. Some folders have disappeared or are not syncing properly. Howard as the Administrator will check into these issues. Typically it is a result of human error and not the software. Users have to remember that they can inadvertently delete items and if so you can retrieve a previous version. If you wish to invite other users to your group please inform Howard. There were problems with re-inviting people to Dropbox and folders were being renamed and not syncing with other users, etc. Another problem is availability of space in Dropbox. Each user is able to archive 2 GB of data before it is exhausted

sometimes resulting in errors. Please be mindful of others work and if you have any questions or issues please contact Howard for assistance.

6. Training Sessions Fall 2014 to prep campus for Site Team Visit – This item was tabled and will be discussed at the next ALT meeting in April.
7. Role of Marketing & Communications in prep of final documents – Ruthie Retana, Director of Marketing and Communications involvement in the development of the final report. She shared a timeline and some “Cliff Note” samples from other colleges that helped explain the Accreditation process to the campus community. Bios of the team were also included in these samples to help staff become familiarized with the team members.

Details that need to be discussed include color design, format and how many hard copies will we need to print. We also need to have continuity of the digital and print copies and will have the availability of the document on flash drives, PDF and multiple platforms. Howard estimates that we will need about 50 hard copies for internal use. Tabs will be provided in the printed copies broken down by each standard.

Marie read Cerritos College’s report that was published in December. There were many photos of students from their campus included in the report. Are we able to use some of the photographs that have been taken and include them in the report? Do we need to get releases from the students that are in the pictures? How do you go about selecting photos for the report? Ruthie responded that typically we get releases for new photos before publishing any students in marketing materials. Before she came on board she will have to check on that. Recurring themes that surface will be reviewed before deciding on the cover of the report. We will have a FAQ page and will also send the bios of the Standards co-chairs to the site team prior to their visit.

8. ACCJC Proposed Changes to Standards (for 2015) – Howard reported that he along with VPAA and President Dreyfuss attended an Accreditation Liaison Officer (ALO) training session hosted on campus last Friday. He announced that the proposed ACCJC changes will not affect us during this cycle nor would they have helped. Howard reported that Marie has started the introduction paragraphs to the document. He is working with Marie to pull together meaningful content. The President and VP’s will be working with me and Marie on the eligibility section as well as the section. We will also be responding to our previous report and past recommendations. The critical aspect will be hitting the major points that ACCJC wants covered. Data is available in three folders that Howard created in Dropbox.
9. Moment with Marie – Marie stated that in the past the Accreditation teams have visited classrooms during their visits. Do we know if this is going to be the case this year? Howard will follow up on these types of details as the site team visitation nears.

10. Detailed Reports from Standards Committees 1-4

- Standard I Institutional Mission and Effectiveness–Gonzalez and Kummerman, co-chairs

Howard reported that most of Standard I is complete. Item I.b.7. there are some things that need to be put in place so we don't partially meet that standard. Howard thinks these are easy things that we can start to look at. We need to move forward with some of these initiatives so they can be in progress. As all of the writers proceed in writing please make an effort to cite evidence in the body of your documents that way they can be linked so the site team does not have to dig for the backup materials.

- Standard II Student Learning Programs and Services – Smith, Koos, and Gee, tri-chairs

Karen Koos reported that we still have issues with Academic Integrity and Honesty. There are several sections and subsections in items A.7.a and A.7.b. dealing with Distance Education (verification of student identity and these types of things). Looking at our Board Policies and AP's there is really nothing in there to reflect this. Karen is aware that AP 5500 and AP 5520 are currently undergoing revision but do the revisions address some of these issues? Karen will follow up with Rachel Garcia.

Rachel Garcia reported that 27 out of the 49 topics have been uploaded. Marie reported that in Standard II.a. 8 items are in, II.b. 8 items are in and II.c. is has not submitted any content to date. VPAA and the Dean have been made aware of this issue.

- Standard III Resources – Dreyfuss, Frala and Luebben, tri-chairs

President Dreyfuss reported that she is working with her standard team in adding more content. The Financial portion and IT plan are nearing completion. Marie has already met with Gary Van Voorhis and is comfortable with what he has submitted. Gary has some homework and has sent responses back to Marie. Facilities will need some assistance and Human Resources is working with John Frala on content. Item III.a.1.c. has some holes to fill. President Dreyfuss and VPFB will be working with Jim Poper on Facilities.

- Standard IV Leadership and Governance – Priest and Castañeda-Calleros, co-chairs

Russell reported that he and Dr. Priest set a top secret internal deadline within Standard IV. Russell and Vann will elaborate more on the bulleted items and citing the evidence in the body of the document. Both are experiencing challenges locating evidence, have become researchers and writers during this process to help fill in the gaps. Standard IV has to report at the March Board of Trustees meeting on progress.

12. Announcements – No announcements.

13. Next Meeting Date – Adjourned at 2:10 pm. There is no meeting scheduled for the month of March. The next ALT meeting is April 3, 1:00 – 2:30 p.m., Board Room

**Marketing and Communications Role in Preparing
Accreditation Self Evaluation Report and Documents**
Outline Presented to ALT Team on February 27, 2014

- **Accreditation Self Evaluation Report:** create the design for print and web versions to ensure continuity across platforms. This would include:
 - Format
 - Spiral bound hard copies
 - PDF version to print and post online
 - USB flash drives
 - Cover: Logo & Photos
 - Vivacious Student Life
 - Smiling/Engaged Faculty & Staff
 - Divider Tabs by Standards
 - Standard I: Institutional Mission and Effectiveness
 - Standard II: Student Learning Programs and Services
 - Standard III: Resources
 - Standard IV: Leadership and Governance
 - Internal Layout
 - Headers & Footers noting the Standard
 - Photos
 - Copy
 - Statement from Superintendent/President Dreyfuss
 - Timeline
 - Design and template by April
 - Assemble report from May to June
 - Print by mid-July
 - Mail by end of July
 - One to two weeks before Site Team Visit, send pictures and bios of Standard Committee Chairs with agenda/program of the day
- **Fall 2014 Training Sessions:** prep campus for Accreditation Site Team Visit on Sept. 22.
 - Design “Cliff Notes/Survival Guide” that would include:
 - Agenda/program of the visit
 - Pictures of Visiting Team with bios
 - Pictures of Standard Committee Chairs with bios



ACCREDITATION LEADERSHIP TEAM (ALT)

Thursday, April 3, 2014, 1:00 p.m. - 2:30 p.m., T-143

Members Present: Kenn Pierson (Co-Chair), Adam Wetsman (Co-Chair), Henry Gee, Phil Luebben, John Frala, Karen Koos, Kevin Smith, Lydia Gonzalez, Russell Castañeda-Calleros, Vann Priest, Marie Eckstrom (Writer/Editor), Gary Van Voorhis, Chedva Weingart, Jim Poper, Rachel Garcia (Support Staff), Angie Tomasich (Support Staff), Reneé Gallegos (Recorder/Support Staff).

- 1. Opening Remarks** – Dr. Kenn Pierson reported that Standard four held a 10 hour marathon session on April 2. This effort showed great commitment and effort by everyone involved. There was a demonstration of passion, wisdom, energy and collaboration which gave us all a better understanding of the content and the writing styles. We may revisit how to proceed with the other standards which might be handled in a different manner.

He was glad to see the change in energy in the room today. Dr. Priest stated “We can see the light at the end of the tunnel, and we’re pretty sure it’s not an oncoming train.” Then, went on to answer the question is everyone’s mind: Is the draft of the Self Evaluation Report finished yet? Dr. Pierson’s updated the Board as follows: First, gave a quick reminder of the drafting process. Standard Committees were to pass along texts, bullet points, paragraphs—whatever form of language they had—that answered the question in each standard and write a Descriptive Summary section overviewing Rio Hondo’s achievement of each standard, a Self- Evaluation section outlining details of the accomplishment of each Standard, and, where needed, an Actionable Improvement Plan. Subcommittees addressed sub-points in each standard. Standard co-chairs completed the sections left unfinished by subcommittees, and in some cases continue to do so. Then, all the text would be uploaded into Drop box for Marie Eckstrom (Writer/Editor), who proceeds to review and synthesize the written pieces of each Standard.

Marie poses questions to standard co-chairs, questions are answered and Marie revises the document and writes the actual “first draft” of each standard. The draft is later accessed by Angie Tomasich to double-check for references and supporting evidence to be inserted and the document is then ready to be passed along for any further review.

Dr. Pierson went on to report that status of each of the Standard:

Dr. Wetsman also gave kudos to the Standard IV team including President Dreyfuss, Dr. Priest, Russell Castaneda-Calleros, Marie Eckstrom, Howard Kummerman, Dr. Pierson. Thanks also to support staff of Reneé, Angie and Rebecca who assisted during this writing workshop.

Howard reported that at the writing session the group also discussed the Substantive Change Report. SLOs and resource allocation which ACCJC has granted an extension until April 14, 2014.

2. Descriptive Summaries

- Formatting - Dr. Pierson reported that, Howard Kummerman and Ruthie Retana (Director of Marketing & Communications) have been asked to spearhead the effort to prepare the campus for the accreditation visit the last week in September. In months to come, he will update the Board of Trustees about Cliff Notes on Accreditation, and other ways to brief the campus on what to expect on the Accreditation visit.
- Consistency – Marie reported in her perusal of other college's reports, there seems to be inconsistency in the layout of content. Descriptive summaries and evaluation are placed in different locations. We are placing the abstract first and then a lot of descriptive content. She believes that in the Standard IV meeting yesterday that the group decided to have a short summary followed by the self-evaluation which is the descriptive portion? That was the consensus of the group's recollection a short summary followed by description.

3. Training Sessions Fall 2014 to prep campus for Site Team Visit – *(carryover from 3/11)*

- Dr. Pierson reported that, Howard Kummerman and Ruthie Retana (Director of Marketing & Communications) have been asked to spearhead the effort to prepare the campus for the accreditation visit the last week in September. In months to come, he will update the Board of Trustees about Cliff Notes on Accreditation, and other ways to brief the campus on what to expect on the Accreditation visit.
- FLEX Day Sessions – it was suggested that some sessions be dedicated to Accreditation. VPAA will discuss with Staff Development/FLEX Coordinator. The focus should be on educating the campus community. Some felt there was a feeling of disconnect when the team came to campus last time. We should focus on who the members of the site team are development of a cliff note style booklet or digital copy that can be shared. We also need to update the College Mission Statement throughout the campus.

Russell suggested that it may be of great value to recruit campus leaders from other colleges who have just gone through the Accreditation process. This can help with other red flags that we may not be aware of. Dean Koss suggested that we strategies on the marketing plan for the campus. More than likely the campus leaders along with Administrators and members of the ALT team will have the most interaction with the Site Team. VPSS stated that we also need to focus on the ASRHC and the cliff notes concept would be beneficial.

Lydia Gonzalez reported that we do not have student participation on Standard I but students were a part of the actual writing of the Mission Statement. We should develop a list of those students who participated in the process especially since many of them may be transferring to four year schools. Rachel Garcia will follow up and develop a list to pass on to Ruthie and Howard.

4. Status of Completion of Each Standard

- Standard I Institutional Mission and Effectiveness–Gonzalez and Kummerman, co-chairs

Lydia Gonzalez reported that the writing is done! Evidence is being gathered and incorporated into the document and Angie is linking the evidence to the content. Howard and Marie will review the draft one last time before the Standard I draft is passed along. All work should be completed for this Standard by April 9, 2014.

- Standard II Student Learning Programs and Services – Smith, Koos, and Gee, tri-chairs

Dean Koos reported that Standard II.a. is getting close to completion.

Standard II.a – Instructional Programs - The writing is underway and near completion.

Standard II.b – Student Support Services - All pieces were submitted to Marie, questions were posed, and revisions are happening, but this may be the last in the queue. A writing session will be scheduled to focus on this part of the standard.

Standard II.c – Library and Learning Support Services – Content from the Library has been received but more evidence is needed. A meeting is set for Standard II co-chairs, Library faculty, and others on April 17, 2014 at 11:30 a.m. in the Board Room. We hope to have additional content provided by the Librarians.

- Standard III Resources – Dreyfuss, Frala and Luebben, tri-chairs

President Dreyfuss reported that Standard III is a work in progress as each sub-standard is at a different stage of completion.

Standard III.a. - Human Resources – Marie and Yolanda are reviewing tomorrow. John Frala is following up with HR on SAO portion. Yolanda will have some revisions to make and should have them completed by early next week.

Standard III.b.- Physical Resources, Marie and Jim Poper should be reviewing soon. There are some deficiencies in this substandard. President Dreyfuss, VPFB are working with Jim to complete.

Standard III.c.- Technology Resources, The writing is finished. Dr. Pierson thanked Gary Van Voorhis and others for their efforts.

Standard III.d.- Financial Resources - The writing is finished and in Marie's possession. Dr. Pierson thanked President's Dreyfuss, Chedva Weingart and others in the Accounting Department.

- Standard IV – Leadership and Governance – Vann Priest, Russell Castaneda-Calleros
Dr. Priest reported that the writing is finished. The first review with Standard Co-chairs and others is finished, including a marathon day that was held last Wednesday which lasted from 8:00 AM until 6:00 PM with close scrutiny of every paragraph of Marie's draft. The evidence review is in progress and a focused review of Standard IV by the Board of Trustees is scheduled for May 3, 2014.

Marie Eckstrom left at this point of the meeting. (1:30 p.m.)

5. Regarding disagreements in the content in the last Accreditation report. Are we going to outline how to handle such situations (*carryover from 3/11*) - Dr. Adam Wetsman

Dr. Wetsman suggested that we outline a process on how to handle challenges in terms of the edits that are suggested. During the last visit as many of you recall, the Board made changes to Standard IV. The Academic Senate will be discussing the matter of changes that are made during the vetting process. We want to minimize edits and have quality items submitted.

VPAA reported that Dr. Scroggins when posed with this question back in December that any disagreements on the report can be submitted in the report or to the team itself. We will also need to have a mechanism in place to track changes.

Dr. Priest reported that fortunately we are not in the same position as we were last time. Two Board Members are sitting on the sub-committee which has been very helpful in identifying issues that have popped up. The current administration understands Accreditation which has also benefitted during this process.

VPSS requested that since the Standard IV co-chairs will be meeting with the sub-committee tomorrow night can they ask these questions so we do not have a repeat of past behavior? Handle the issue of making edits upfront to clarify what the process will be. Russell and Vann will follow up on this request.

Russell Castaneda-Calleros queried the group regarding the timeline for vetting. We need to get that finalized and publicized so the campus community is aware of the dates.

6. Other Items – No items.
7. Announcements – No announcements.
8. Next Meeting Date – The meeting adjourned at 1:56 p.m. The next meeting is scheduled for April 24, 1:00 – 2:30 p.m., Board Room.



ACCREDITATION LEADERSHIP TEAM (ALT)
Thursday, April 24, 2014, 1:00 p.m. - 2:30 p.m., Board Room

Members Present: Kenn Pierson (Co-Chair), Adam Wetsman (Co-Chair), Teresa Dreyfuss (Superintendent/President), Henry Gee, Phil Luebben, Karen Koos, Kevin Smith, Lydia Gonzalez, Russell Castañeda-Calleros, Vann Priest, Marie Eckstrom (Writer/Editor), Gary Van Voorhis, Chedva Weingart, Jim Poper, Rachel Garcia (Support Staff), Angie Tomasich (Support Staff), Reneé Gallegos (Recorder/Support Staff).

1. **Opening Remarks** – Dr. Kenn Pierson called the meeting to order at 1:05 p.m.
2. **Visit to Mt. SAC** - Dr. Pierson reported that the Standard IV team met with Dr. Scroggins over at Mt. SAC on April 23rd. Dr. Scroggins read Standard III and IV. He verbally shared feedback with us. President Dreyfuss, Dr. Wetsman, Pierson and Marie Eckstrom met this morning to review the notes that were taken. Dr. Priest is calling this next stage of refinement as “Redrafting.” We need to be clear in our descriptive summaries and placement of the evidence. Specifically, cut back on details and where they are important, those items should be tagged as evidence. Most surprisingly, in the ACCJC manual we thought we had been answering the questions when in fact we have not. The responses given are not relevant to the Standards. The manual for the evaluating team should be our guideline to address the Standards. The recurring theme that Dr. Scroggins noted is that we did not address the Standards. The standards ask
 - 1) What are we currently doing,
 - 2) Do we have a policy in place that that meets the standard?
 - 3) If we do not follow a policy, give a short example explaining why.
 - 4) Lastly, have we fixed the policy as a result if we deviated?
 - 5) Ultimately, do we comply?
 - 6) Are we in a better place now than before?

These are the specific questions that need to be answered. The bulk of the examples are what become evidence. Those of us who have written content agree that this is the evidence and it becomes the institution’s historical document. All the long listings should have two sentences and a boiled down version to cite what we are currently doing. It was a very informative session for all who attended.

Russell Castaneda-Calleros reported two items that are areas of concern.

- 1) Have we addressed the items that we were written up for in the past?
- 2) Do we need to spend more time on those areas?
- 3) Can we demonstrate that we have made progress/improvement? Perhaps we have not fully met the standard, but there is actionable evidence that is relevant to show

progress. We want to have something in place to better meet the standard in the future.

Most importantly, there are several areas where the college does not meet the standard. We have to give more examples such as on Curriculum. The current summary speaks to the faculty perspective and that is not fair that only their voice is heard. The examples given should be listed as evidence in the Self-Evaluation Report. The descriptive summaries are too short. Much of Standard IV talks about the Board's role. The Board of Trustees is a policy making body. In some instances, the writing gives too much power to the Board of Trustees. We should write how we want to accomplish the plan and move forward. Citing positive examples that fall in line with policies and procedures is most important. If the college follows our policies and procedures that is good. If not, then what are we doing to correct it? We have to be careful with wording. When we initially wrote the document we were in the planning stages. Now we can revise and write about what actions we have taken. The document needs to be updated to reflect action taken so there needs to be updates to the previous content. The notes and stylistic changes were shared with Marie Eckstrom this morning.

President Dreyfuss will email Standard I and the Technology Master Plan today for Dr. Scroggins to review. We are very fortunate to have his guidance. We may need to go back and cite where we have improved from the last written report that demonstrates the steps we have taken to remedy issues that were brought up such as SLOs and the planning process. As it stands right now what is written is not sufficient. The visit was very insightful for all. The topic of enrollment was discussed. We will be sending a team to Mt. SAC on April 30th to see how they manage enrollment. Dr. Scroggins will be assisting with that as well.

Dr. Wetsman inquired about having a mechanism in place for moving evidence over for the final document? Will there be a special task force responsible for reviewing evidence when it is moved to the report? How will that be noted/linked to the document? The exact details will be determined by President Dreyfuss, Dr. Pierson and Dr. Wetsman as well as the Standard's Co-Chairs. Once this group convenes they will have the authority to move content into evidence. Angie Tomasich will coordinate the linking of evidence.

- 3. Website Mechanism for Campus Feedback** – Howard Kummerman reported that he is currently having the discussion with President Dreyfuss and Dr. Pierson on the type of mechanism we will use for the vetting process. We talked about it at the last PFC meeting. Gary Van Voorhis and Howard had a brief conversation on the method. We will take the document in sections and post to the website. The campus community can give feedback. It will be a blog style design with a drop down so the same comments are not received. We will ask for positive feedback and improvement. What we are asking of this group now is that we need guidance with the timing. Do we post one standard at a time or the entire report? These are the questions that need to be answered for Gary and Howard. Practically speaking, we should discuss at the May 22, ALT meeting. Howard can create a mock up and test it out among this group. That way we are not starting from ground zero. We should work on some guidelines as soon as possible. So staff can understand what Accreditation is and any person would be able to understand if asked.

4. **Preparing Campus Community for Accreditation Team Visit** – Dr. Pierson reported that we need to begin talking about how we are going to prepare the campus for the site team visit. Howard and Ruthie are willing to develop a plan to educate the campus on the Accreditation process and site team visit. We should all become familiar with the mission statement. Howard reported that the “cliff notes” idea would be helpful both a hard copy and online versions that identify who is coming to campus and the overall campaign. We may entertain the idea of having a panel presentation on FLEX DAY with staff from other colleges who have recently gone through a visit. Dr. Pierson will discuss having a portion of FLEX Day dedicated to Accreditation with Katie O’Brien. Dr. Pierson expressed his concern that it would be a great theme for the year, however, we have a theme in place. We can definitely find ways to work accreditation in a prominent way.

Dr. Wetsman suggested that we have multiple means in place to educate the campus community. There are those who do not care about this process. Most of us can’t say what the mission statement is if we were asked today. Those of us who have been intimately involved in Accreditation know the challenges we face. We can also work through the Deans to keep the message current among all staff. If we are not familiar with key components of Accreditation we cannot expect others to know. It has to become second nature to all of us.

Lydia Gonzalez stated that the cliff notes need to be short and to the point. People will not read a lengthy document. There was an idea of reaching out to part time faculty which we can do electronically, others felt that we should focus on involving the Curriculum Chair, ASRHC Student Exec, Senate and CSEA Exec. Chances are the Visiting Team will not run into part time faculty. We were not adequately prepared during the last visit. We must also include any Governance Committee Chairs: IEC, Coordinators of the Off Site Centers and Coordinators in general. We do not want to repeat habits of the past. Dr. Scroggins also noted that it is essential to bring all new employees up to speed to ensure awareness of the Accreditation process

Marie Eckstrom suggested incentivizing reading the cliff notes possibly granting FLEX credit. For some people this will be beneficial. Read something and take a short quiz. Another suggestion was offering an IPAD in a drawing to generate interest.

VP Gee suggested that we review the full list of the team that will visit our campus. That would help us in planning. If we have a list from our last visit that will also give insight to who the team spoke with. Howard and Henry will consult the lists from the team visits they participated on and we can review all at a future ALT meeting.

5. **Status of Completion of Each Standard**

- Standard I Institutional Mission and Effectiveness–Gonzalez and Kummerman, co-chairs

Howard Kummerman reported that Standard I is plugging in evidence now. In the process, they are finding gaps where additional evidence is needed and are working to fill everything in. Sometimes the need for different evidence is necessary from the original work that was produced earlier. It will be finalized before going live on the web.

- Standard II Student Learning Programs and Services – Smith, Koos, and Gee, tri-chairs

Dean Koos reported that section A. is complete. Marie has written her portion and Kevin and Karen are reviewing it. Section B. will be completed next Friday, May 2. Section C. is still a work in progress. Marie is feeling under pressure to complete when all of the content has not been provided.

- Standard III Resources – Dreyfuss, Frala and Luebben, tri-chairs

President Dreyfuss reported that Standard III Financial Resources and the Technology Master Plan were sent to Dr. Scroggins earlier. Jim Poper is finishing up the Facilities Resources portion today and that part over to Marie to review. Yolanda Emerson and Marie Eckstrom are in the process of reviewing the Human Resources section to develop feedback and edits.

- Standard IV Leadership and Governance – Priest and Castañeda-Calleros, co-chairs

Dr. Priest reported that in Standard IV has a lot of evidence that is linked to the Board Agendas, Minutes and the Governance Manual. As he understands all these links are going to change once the college website migration is completed. Angie reported that anything that is in Drop box will be verified by Angie before content is moved over as evidence as well as creating hyperlinks.

Russell reported that this standard is getting ready for the Special Board Meeting on May 3rd. The intent is to have the Scroggins, Board inspired edits and President Dreyfuss' review prior to sending to the Board in preparation for board meeting. There is also sub-committee meeting next Wednesday for Standard IV.

Vann responded that we still need to have this standard vetted. Marie inquired when the Academic Senate will be receiving this Standard for review. Dr. Pierson reported that we will use the website as discussed earlier and the entire contents will be uploaded at one time for the campus community not by specific constituent groups.

Dr. Pierson reported that Marie began writing the introduction and Marie turned it over to Jim Sass in IRP. Howard reported that they have been working on the introduction in conjunction with the Educational Master Plan which has been helpful because the introductions are very similar for both documents. The introduction, history and the data can be used in both reports as is required in various sections. Marie commented that the data is old and needs to be updated. Howard responded that IRP will provide the most recent data and we can always complete an addendum if need be. Dean Koos requested that the data be made available prior to the document going live. Howard has already placed data in Drop box.

Discussion ensued regarding the sections where we address the previous recommendations? Who is responsible for completing these? Materials were handed

out to at a previous ALT meeting and we stressed the need to work on this concurrently.

Angie recalled that the last conversation that we had on this matter was that the ALO was responsible for this portion of the report. Howard does not recall this and suggested that a conversation on the subject be held in terms of how to proceed. Howard stated that this portion of the report must show progress from the Midterm Report. We need to draw from staff that have the knowledge and expertise of the standards. It's another task that needs to be completed.

Dr. Pierson suggested that we wait to address this until all the Standards are complete. Howard recommended that he, Drs. Wetsman and Pierson handle that portion of the report. We can go through the sections to see if there are things missing just to ensure there are no empty spaces. We must also set a firm timeline for completion. We can report back at the next ALT meeting.

Dr. Wetsman was curious as to how the whole report gets finished? Who is responsible for formatting, inserting charts and tabs, etc. Angie reported that she is working with Marketing and Communication to complete the next steps in the process which she is calling the "beautification of the document." We are still keeping the standards separate, working on the table of contents, appendix, etc. At some point we are going to draw the line in the sand and say we move on to production. This is when Angie and Ruthie will take the document and move it forward. Some minor edits will still occur however the bulk of the document will be ready to be vetted.

6. Other Items

7. **Announcements** – Howard reminded all that the "Taste of Rio" event is next week on Friday May 2, 2014, 6:00 p.m. in the mid-Quad.
8. **Next Meeting Date** – The meeting was adjourned at 3:55 p.m. The next ALT meeting is May 22 (Commencement), 1:00 – 2:30 p.m., Board Room



ACCREDITATION LEADERSHIP TEAM (ALT)
Thursday, June 26, 2014, 1:00 p.m. - 2:30 p.m., Board Room

Members Present: Dr. Kenn Pierson (Co-Chair), Dr. Adam Wetsman (Co-Chair), Teresa Dreyfuss (Superintendent/President), Henry Gee, Karen Koos, John Frala, Howard Kummerman, Dr. Vann Priest, Russell Castañeda-Calleros, Marie Eckstrom, Gary Van Voorhis, Rachel Garcia (Support Staff), Reneé Gallegos (Recorder/Support Staff).

- 1. Opening Remarks** – Dr. Kenn Pierson reported that Angie has been working very diligently to help keep his sanity during the revision process. Special thanks go out to Dean Koos, Kevin Smith and VP Gee for their work on Standard II. All the Standards are slated for final review on Friday, July 11 at a Special Board Meeting that has been scheduled. As of this date we will have included the feedback received by the campus through June 23-28, 2014. June 30th is the drop dead date for edits to the content and evidence.

Standard I was delivered to the Board about an hour ago. Dr. Pierson is working on stylistic and grammar changes along with reducing the redundancy in the document. He developed a check list as he progresses.

Marketing and Communications will beautify the document and send it out to print on July 14, 2014. There will be a 3 day turnaround for the printer and we will mail on Friday, July 18.

Marie Eckstrom commented that the strengths and weaknesses of the standards differ. Some needed more examples. Dr. Pierson will address this as he continues with his editing. ACCJC asks redundant questions so it is a bit of a challenge. The emphasis on themes was lost in the process. Howard addresses themes in the introduction. VP Gee cautioned removing redundancy because it might hamper the effort during the review. VP Gee stated that in his experience on team visits, he typically has been assigned to review Standard II. It is helpful to have the information in that Standard rather than having to flip back to Standard I for example which explains the planning process. For team members it can become frustrating have to hunt for information rather than having it within each standard.

John Frala had links from the old website and noted the error message that he keep getting. Gary Van Voorhis will assist in aligning the content with the website links.

We will assist the team in finding information they are seeking.

Dr. Wetsman stated that the Board spent a lot of time reviewing Standard IV at the Special Meeting on Saturday, June 21, 2014. The Board did not seem to have major concerns with Standard I and III. It appeared to be very positive.

2. Status of Completion of Each Standard

- Standard I Institutional Mission and Effectiveness–Gonzalez and Kummerman, co-chairs

Howard Kummerman reported that Standard I complete. We are dropping in charts and graphs. The Planning document has been updated and IEC reviewed that last week.

- Standard II Student Learning Programs and Services – Smith, Koos, and Gee, tri-chairs

Dean Koos reported Standard II has some fine tuning to do. The Board loved II.c. We are working on refining a. and b.

Standard III Resources – Dreyfuss, Frala and Luebben, tri-chairs

President Dreyfuss reported that Yolanda Emerson is amending her section once she returns from vacation. John Frala is matching links to evidence before he sends it forward to Angie.

- Standard IV Leadership and Governance – Priest and Castañeda-Calleros, co-chairs

Dr. Priest reported that Standard IV is revising a.5 because of new evidence to beef up the formal cyclical process of the review of the Governance Manual. Having the Board Goals is also helpful to since they touch every single standard. We are not losing sight of the June 30th deadline, certainly buy July 11th we want to be complete.

3. Other Items

Howard reported that he is working on the eligibility portion and the Institutional data. Every co-chair should make one final review of their standard to ensure there is nothing that has been missed in terms of data. If you find any gaps notify Howard asap! Howard and Dr. Pierson will work on the Adherence to Commission Policy and Responses to the 2009 mid-term report. Dr. Wetsman has been assigned to write the narrative. Beverly Reilly is finishing up the glossary.

Dr. Pierson stated that when we complete this process, President Dreyfuss is going to convene a new team to focus on the next Accreditation. We have learned so much going through this and we can improve in our processes. In August we will focus on educating the campus and will discuss these steps at the next ALT meeting in July. We will invite Katie O'Brien and Ruthie Retana to that meeting. We do not know the other members of the visiting team but we do know who the chair is Dr. Willard Llewellyn. There will be 13 members on the team.

4. **Announcements** – Dr. Wetsman reported on a document he recently received regarding an audit on ACCJC showed inconsistencies in process of review is something that stuck out to him in a 65 page report that was sent to him by the Statewide Association.
5. **Next Meeting Date** – The meeting was adjourned at 1:45 p.m. The next ALT meeting is July 24, 1:00 – 2:30 p.m., Board Room

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, August 13, 2014, 6:00 p.m.**

IV. INFORMATION ITEMS

2. Building Program Update

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, August 13, 2014, 6:00 p.m.**

IV. INFORMATION ITEMS

3. Discussion of Board Walk Around in Place of Presentations

It was suggested at a recent Board meeting, that rather than have Board presentations on Academic or Student service programs, that a walk around campus to visit classrooms and other areas on campus be considered. These would be done on a quarterly basis.

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, August 13, 2014, 6:00 p.m.**

IV. INFORMATION ITEMS

4. Special Meetings of the Board

The following special meetings are scheduled:

- August 27, 2014, 6:00 p.m. Bond Construction Projects Discussion
- September 24, 2014, 6:00 p.m. Preparation for Accreditation Site Team Visit

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, August 13, 2014 6:00 p.m., Board Room**

IV. INFORMATION ITEM

5. CTE Program Review Summary

The attached information is the District's obligation per California Education Code 78016 requiring vocational/occupational programs to be reviewed every two years.

Career & Technical Education Two-Year Program Review Summary

You are receiving the attached information as part of the Districts obligation per California Education Code 78016 requiring vocational/occupational program to be review every two years see attached Chapter VI-Article VIII-Page1 for full description.

Animation

The single greatest observable trend in this industry is constant, evolutionary change. With constant improvements in the speed and capacity of hardware to create complex and detailed animation, the expectations for entertainment artists are constantly being raised. This is paired with equally fast development of new software programs to take advantage of this capacity. The curriculum, teaching tools and faculty of the Animation program have kept pace. Assignments covering the productions of highly detailed models and textures, riggs and animations are revised and added each semester. As new software enters the workplace (as evidenced by the Advisory Committee), the faculty works to quickly master it and introduce it into the curriculum. Over the past two years, for example, Mudbox (a high resolution modeling package) has become a bigger part of assignments in the ANIM 101 and ANIM 130 courses because so many studios require artists to know how to use it in production.

The program supports a local certificate (Not Chancellors office approved) for students needing skill sets for job placement and a degree that is designed for the transfer student.

See attached Standard Occupational Classification (SOC codes) 27-1014 for Employment projections.

Completion for rates for the past two years (new program) 3 A.S. Degrees. This program is new to the campus and the current Skills Certificate is not Chancellors Office approved making some of the Certificate completer data not being captures on the Data Mart system.

Applied Electrical (Electronics & Alterative Energy)

In brief, the AET/ELEC programs are strong. Because of its very rapid growth and recent addition to the college, it's difficult to ascertain any "typical" performance data, as what is "typical" has not yet been established. We are still experimenting with scheduling and course rotations, as well as with hybrid and online offerings. Nevertheless, we have one dedicated and skilled full-time instructor who is serious about growing and improving the program. We also have one part-time instructor that goes above and beyond for his students.

The retention rates for the program are high, and parallel the retention rates of the College. This demonstrates that we are keeping the students in our classes. The overall quality of the program is visible by appealing to SLO assessment reports as well.

See attached Standard Occupational Classification (SOC codes) 49-0000 for Employment projections.

The top code 0934.00 has no completers for the past four years.

Drug Studies

Continued institutional support is imperative for this program to continue and thrive. A new, full-time faculty position is essential to accomplish this goal.

A recurring request on the part of students in the program is to expand the number of sections offered. As previously indicated, the core requirements are only offered once per academic year. This places a tremendous restriction upon students in scheduling of classes as well as fulfilling the other demands on their time. Budgetary restrictions will prevent this goal from being fulfilled in the short-run. However, external funding sources will be pursued to fill the gap in resources allocated to the program. Despite significant restrictions in resources to immediately fulfill the above mentioned recommendations, the program will continue to provide students with a quality educational experience.

See attached Standard Occupational Classification (SOC codes) 21-0000 for Employment projections.

Completion rates for the past four years 39 Certificates and 34 Degrees.

Nursing (CNA Program)

Over the past 6 years the program has tripled in student applications, we have increased from 15 students (1yr), 30 students (2 & 3yr), 45 students (4 & 5yr), 45 students fall and spring semester year 6. The demand for this program has increased in the last 3 years and should continue to grow as word of RHC program's success is advertised.

The skills for the students of this course will only change if the CDPH changes the list of approved skills for the CNA. If this happens the program will change the curriculum to address those changes. The program will continue to admit students with appropriate academic standards to meet the course objectives and comply with the CDPH requirements. The program will have at least 3 eligible CDPH approved instructors available to teach by fall 2014.

Again, the cost of this class is less the \$500 which is one of the lowest cost CNA programs in Southern California area, but many of the mannequins used by the program are now 6 years old and losing pieces. So grant and school assisted funding could be used to help maintain quality/efficient/effective equipment. Increasing the number of CNA courses offered per year will allow for more students to enter the RHC system and help meet the community needs.

See attached Standard Occupational Classification (SOC codes) 31-1012 for Employment projections.

We have no completers specifically in CNA students that complete the classes are eligible to take required state exam. The division is exploring the development of an entry level nursing Certificate to capture the completers.

During the past four years Nursing has awarded 76 LVN Certificates, 26 LVN A.S. Degrees and 358 Registered Nursing A.S. Degrees.

Fire Technology

The Fire Technology program at Rio Hondo College is **very strong** and growing. The student populations specifically in the EMT and Wild land Fire Academy have continued strong since the last two year review. These are the numbers of students trying to gain access into our program. The EMT program now offers two EMT classes in the spring and two sessions in the fall and one in the summer session. With accreditation of the program from the Department of Health Services, Los Angeles County, the EMT program has seen an increase in enrollment and activity. The expanded scope of practice and skills validation has also been approved to be taught at Rio Hondo via the accreditation as well.

The Wild land program is currently working on **putting the CORE Wild land classes online for the Fall 2014 semester**. This will provide the opportunity of additional growth in students receiving a Wild land Fire Technology degree. The Cert and Degree in Wild land Fire Technology have been modified to now include the Wild land Fire Academy as an elective behind five needed CORE classes.

The Fire Technology and Firefighter 1 Academy continue to be the backbone of this program. The Academy is one of the top fire academies in the State and was recently recognized in Sacramento at the State Fire Marshal's office. **The need for additional courses**, specifically the CORE fire classes exists. Since many of our classes are now offered online, the need for traditional classroom type classes are needed. The Firefighter 1 Academy is sufficient with only two Academies per year as the hiring for firefighters in California has slowed. However, it is predicted that beginning in 2014, six fire agencies plan on hiring over 400 new firefighters. Long Beach, Los Angeles County, and Los Angeles City Fire Department being the largest in this count of newly hired fire personnel.

See attached Standard Occupational Classification (SOC codes) see 29-2041 Emergency Medical Technicians and SOC code 33-2011 Firefighters for Employment projections.

Completion rates for the past four years Fire Technology 274 Certificates, 235 A.S. Degrees, and 8 A.A. Degrees. Wild Land Fire Technology 5 Certificates, Emergency Medical Technicians 3 Certificates.

Geographic Information Systems GIS

As previously mentioned above, the course offerings will continue to evolve both in the subject offering in the certificate, lesson modules to provide students skills used in local industry, to incorporating trends such as 3D scanning, to survey trends using UAV as shown in American Survey Magazine. The department is very supportive of faculty professional development resulting in both an awareness of industry trends and industry contacts to acquire continued input to the GIS program.

Certificate of Achievement at Rio Hondo College meets the requirements of the County new GIS classifications upon passing the GIS certificate with 20 units. Furthermore, one GIS course offering is on location at the Los Angeles County Department of Public Works (Alhambra, CA) for optimum time and location for works both at LA County but for any Rio Hondo student. Future changes in either course offering or course modules include database management, asset management, Python (programming) and web based mapping.

During the past year the GIS Certificate of Achievement was approved by the Chancellors Office and we should see an increase in completers within the next two year cycle.

There no SOC codes that match GIS, GIS is a cross discipline skill set that covers most CTE certificates/degrees we offer.

Completion rates for the past four years 6 Certificates Note: local Certificates are not always captured on the Chancellors Office Data Mart.

Business Management

Our programs continue to have success in both graduating students with serviceable certificates and degrees but also in getting student to transfer to four-year universities to pursue bachelor's degrees.

Funding for the California Community College system continues to be one of our largest challenges. The growth of our programs has been halted due to our inability to offer additional sections of our most popular classes. Also, many of our specialty classes have been cancelled due to challenging enrollment largely due to improvement in the labor market.

We received the same Conclusions and Recommendations for Business Marketing, Business Management, and Retail Management.

See attached Standard Occupational Classification (SOC codes) see 11-0000 Management Occupations and SOC codes 13-0000 Business and Financial Operations for Employment projections.

Completion rates for the past four years: Business Administration/Management, 320 A.A. Degrees, Retail Management-1 Certificate, Business Marketing- 0 completers, Management Development and Supervision- 19 Certificates and 34 A.S. Degrees.

Small Business Management/Entrepreneurship:

The ultimate goal for the program is to provide students the foundation necessary to actually start a business. The businesses that surround us every day did not come into operation or stay in operation by chance. Instead, it took tremendous effort and work for those businesses to exist and succeed.

Contrast the success of small business in the United States with the facts that Fortune 500 companies employ fewer total employees today than 10 years ago, and even fewer than 20 years ago. There is a consistent pattern of decline in employment by large firms in this nation's economy which has been offset by a growth in total numbers and employment in small business.

See attached Standard Occupational Classification (SOC codes) see 11-0000 Management Occupations and SOC codes 13-0000 Business and Financial Operations for Employment projections.

Completion rates for the past four years 2 Certificates and 4 A.S. Degrees.

International Business Management:

Our international business program offers intensive training and collaboration with the business community which has faced the challenges of finding qualified candidates who have both knowledge of the global marketplace and also a global mind-set. We have an articulation agreement which covers international business and International Marketing courses taken with Eastern San Gabriel ROP & El Monte Union High School District, which is reviewed annually. Almost every section of the international business program has between 25 to 45 students enrolled, with cross-functional skills being emphasized through the shared disciplines with Logistics/ Transportation, Business Communication, and Supply Chain Management. Both the international business certificate and the Associate Degree programs were approved by the Chancellor's office in the summer of 2011 and were entered into Curriculum Inventory with Career Technical Education (CTE) status.

See attached Standard Occupational Classification (SOC codes) see 11-0000 Management Occupations and SOC codes 13-0000 Business and Financial Operations for Employment projections.

Completion rates for the past four years, 5 Certificates and 1 Degree.

Logistics Management:

Program review package was incomplete and returned to Division for corrections. At the time of this report no corrections have been received.

Completion rates for the past four years 1 Certificate and 1 Degree.

Mass Communications:

Division faculty denied participation in the two year review process.

Completion rates for the past four years Mass Communication are listed under top code 0602.00 Journalism 2 Certificates and 4 Degrees.

ACEDD-CAD (Architecture/Civil/Engineering Design Drafting):

Due to the current trend of increased work hours for students and students enrolling in one less ACEDD course, several multi-section classes will be offered as a single section at a time that hopefully accommodates the day and evening student – such as offering a class at 4pm on M/W and T/Th. Architecture courses 125 and 225 will be offered at 4 pm next semester for the first time to determine if this strategy will be successful, as it has been for Engt 131 and 231.

The increase demand by industry and by students in the areas of Civil applications, 3D product design, engineering documents, and 3D BIM architectural – structural - MEP applications will continue to be addressed. As a result the department will offer Civil 140 each semester and Civil 142, 143, 241, and 245 once a year. Further, the department will offer Engt 131, 231, 250, and 270 once a year. Finally, Arch 260, 261, and 280 for 3D BIM applications will be offered at least once a year.

Due to the request and incremental industry increase in Civil applications the Civil Degree and Certificate Programs have been revised to promote more completers and provide students multiple areas of concentration. Also the ACEDD Department and CTE Division has successfully made the request to hire a full time faculty member as a top priority to oversee the Civil Program and assist in related programs such as Architecture and Engineering Design Drawing.

Below is the Program Plan narrative from a year ago regarding this need and how the department feels it needs to be addressed.

See attached Standard Occupational Classification (SOC codes) see 17-0000 Architecture and Engineering Occupations for Employment Projections.

Completion rates for the past four years Architecture Technology 36 Certificates, 59 A.S. Degrees, Civil Drafting 10 Certificates and 5 Degrees, Drafting Technology 31 Certificates and 25 Degrees.

**2010-2020 Occupational Employment Projections
Los Angeles-Long Beach-Glendale Metropolitan Division
(Los Angeles County)**

SOC Code*	Occupational Title	Annual Average Employment		Employment Change		Average Annual Job Openings			2012 First Quarter Wages [5]		Education and Training Levels [7]		
		2010	2020	Numerical [1]	Percent	New Jobs [2]	Replacement Needs [3]	Total Jobs [4]	Median Hourly	Median Annual	Entry Level Education	Work Experience	On-the-Job Training
10-0000	Total, All Occupations	4,246,700	4,904,300	657,600	15.5	67,432	98,234	165,666	\$18.24	\$37,925			
11-0000	Management Occupations	257,840	286,560	28,720	11.1	2,921	5,520	8,441	\$52.48	\$109,147	3	1-5 years	None
11-2021	Marketing Managers	7,790	9,040	1,250	16.0	125	227	352	\$59.73	\$124,236	3	1-5 years	None
11-2022	Sales Managers	15,790	18,070	2,280	14.4	228	459	687	\$52.42	\$109,024	3		
	Transportation, Storage, and Distribution												
11-3071	Managers	3,500	4,010	510	14.6	51	85	136	\$40.74	\$84,739	7	>5 years	None
13-0000	Business and Financial Operations Occupations	212,650	253,650	41,000	19.3	4,104	4,342	8,446	\$32.52	\$67,633			
	Wholesale and Retail Buyers, Except Farm												
13-1022	Products	5,000	5,760	760	15.2	76	126	202	\$24.12	\$50,174	7	None	LT OJT
3-1081	Logisticians	3,200	4,170	970	30.3	97	61	158	\$37.62	\$78,249	3	1-5 years	None
	Market Research Analysts and Marketing												
3-1161	Specialists	13,380	18,950	5,570	41.6	557	356	913	\$27.96	\$58,174	3	None	None
7-0000	Architecture and Engineering Occupations	71,260	78,830	7,570	10.6	770	1,594	2,364	\$42.38	\$88,166			
7-3011	Architectural and Civil Drafters	2,970	2,910	-60	-2.0	0	57	57	\$23.98	\$49,869	4	None	None
7-3013	Mechanical Drafters	1,300	1,420	120	9.2	12	25	37	\$25.31	\$52,638	4	None	None
7-3019	Drafters, All Other	860	830	-30	-3.5	0	17	17	\$25.88	\$53,832	4	None	None
	Aerospace Engineering and Operations												
7-3021	Technicians	810	760	-50	-6.2	0	16	16	\$31.75	\$66,036	4	None	None
7-3022	Civil Engineering Technicians	1,540	1,660	120	7.8	13	29	42	\$30.94	\$64,360	4	None	None
	Electrical and Electronics Engineering												
7-3023	Technicians	4,010	4,240	230	5.7	24	77	101	\$30.29	\$62,997	4	None	None
7-3024	Electro-Mechanical Technicians	300	300	0	0.0	1	6	7	\$23.62	\$49,129	4	None	None
7-3025	Environmental Engineering Technicians	620	740	120	19.4	12	12	24	\$28.16	\$58,584	4	None	None
7-3026	Industrial Engineering Technicians	1,220	1,450	230	18.9	23	23	46	\$23.45	\$48,775	4	None	None
7-3027	Mechanical Engineering Technicians	820	890	70	8.5	7	16	23	\$26.54	\$55,206	4	None	None
	Engineering Technicians, Except Drafters, All												
7-3029	Other	1,770	1,990	220	12.4	22	34	56	\$29.94	\$62,294	4	None	None
7-3031	Surveying and Mapping Technicians	310	340	30	9.7	3	6	9	\$31.28	\$65,074	7	None	MT OJT
1-0000	Community and Social Service Occupations	64,100	76,880	12,780	19.9	1,278	1,404	2,682	\$23.00	\$47,839			
	Substance Abuse and Behavioral Disorder												
1-1011	Counselors	2,890	3,630	740	25.6	74	62	136	\$14.52	\$30,201	7	None	MT OJT
	Mental Health and Substance Abuse Social												
1-1023	Workers	3,210	3,940	730	22.7	73	76	149	\$22.46	\$46,717	3	None	None
	Arts, Design, Entertainment, Sports, and												
7-0000	Media Occupations	194,460	220,620	26,160	13.5	2,628	5,165	7,793	\$31.14	\$64,769			
7-1014	Multi-Media Artists and Animators	11,990	12,740	750	6.3	76	286	362	\$39.02	\$81,166	3	None	MT OJT
7-3012	Public Address System and Other Announcers	520	550	30	5.8	3	14	17	\$10.42	\$21,675	7	None	ST OJT

**2010-2020 Occupational Employment Projections
 Los Angeles-Long Beach-Glendale Metropolitan Division
 (Los Angeles County)**

Occupational Title	Annual Average Employment		Employment Change		Average Annual Job Openings			2012 First Quarter Wages [5]		Education and Training Levels [7]		
	2010	2020	Numerical [1]	Percent	New Jobs [2]	Replacement Needs [3]	Total Jobs [4]	Median Hourly	Median Annual	Entry Level Education	Work Experience	On-the-Job Training
22 Reporters and Correspondents	1,580	1,530	-50	-3.2	0	56	56	\$19.83	\$41,261	3	None	None
31 Public Relations Specialists	7,430	8,840	1,410	19.0	141	199	340	\$30.56	\$63,572	3	None	MT OJT
41 Editors	5,340	5,400	60	1.1	6	152	158	\$26.99	\$56,142	3	1-5 years	None
42 Technical Writers	1,170	1,300	130	11.1	13	23	36	\$37.85	\$78,710	3	1-5 years	ST OJT
43 Writers and Authors	11,400	12,160	760	6.7	76	298	374	\$36.06	\$75,014	3	None	LT OJT
Healthcare Practitioners and Technical Occupations	193,810	232,440	38,630	19.9	3,863	3,929	7,792	\$35.93	\$74,749			
Emergency Medical Technicians and Paramedics	3,540	5,080	1,540	43.5	154	71	225	\$13.21	\$27,477	5	None	None
Healthcare Support Occupations	105,420	131,800	26,380	25.0	2,641	1,562	4,203	\$13.43	\$27,937			
12* Nursing Aides, Orderlies, and Attendants	33,620	42,330	8,710	25.9	871	434	1,305	\$12.54	\$26,078	5	None	None
Protective Service Occupations	110,860	125,170	14,310	12.9	1,431	2,687	4,118	\$17.32	\$36,034			
11 Firefighters	7,620	8,230	610	8.0	61	210	271	N/A	N/A	5	None	LT OJT
Sales and Related Occupations	423,470	492,240	68,770	16.2	6,961	12,736	19,697	\$13.31	\$27,700			
11 First-Line Supervisors of Retail Sales Workers	40,650	45,640	4,990	12.3	499	948	1,447	\$19.74	\$41,071	7	1-5 years	None
30 Retail Sales Workers	230,220	273,250	43,030	18.7	4,302	8,016	12,318	N/A	N/A			
Construction and Extraction Occupations	114,390	134,100	19,710	17.2	1,974	2,359	4,333	\$23.52	\$48,922			
11 Electricians	10,310	11,360	1,050	10.2	105	278	383	\$29.95	\$62,283	7	None	APP
Installation, Maintenance, and Repair Occupations	123,150	139,950	16,800	13.6	1,686	2,792	4,478	\$21.84	\$45,435			
Telecommunications Equipment Installers and Repairers, Except Line Installers	7,460	8,590	1,130	15.1	114	118	232	\$27.22	\$56,610	5	None	MT OJT
Electrical and Electronics Installers and Repairers, Transportation Equipment, Electrical and Electronics Repairers, Commercial and Industrial Equipment, Electrical and Electronics Repairers,	430	440	10	2.3	0	11	11	\$32.86	\$68,340	5	None	LT OJT
Powerhouse, Substation, and Relay Electronic Equipment Installers and Repairers,	1,420	1,550	130	9.2	12	35	47	\$26.76	\$55,667	5	None	LT OJT
Motor Vehicles	480	560	80	16.7	8	12	20	\$41.97	\$87,296	5	None	LT OJT
Electronic Home Entertainment Equipment Installers and Repairers	430	470	40	9.3	4	10	14	\$13.78	\$28,663	5	None	ST OJT
720	830	110	15.3	11	18	29	\$14.81	\$30,803	5	None	None	
1,090	1,280	190	17.4	19	39	58	\$41.56	\$86,428	7	None	LT OJT	
52 Repairers	5,690	6,290	600	10.5	60	105	165	\$25.98	\$54,041	7	None	LT OJT

Occupational employment projections include self-employed, unpaid family workers, private household workers, farm, and nonfarm employment.
 N/A - Information is not available.

Occupations with employment below 100 in 2010 are excluded.

Occupation subtotals may not add to the totals due to rounding and the suppression of data.

**2010-2020 Occupational Employment Projections
Los Angeles-Long Beach-Glendale Metropolitan Division
(Los Angeles County)**

SOC Code*	Annual Average Employment		Employment Change		Average Annual Job Openings			2012 First Quarter Wages [5]		Education and Training Levels [7]		
	2010	2020	Numerical [1]	Percent	New Jobs [2]	Replacement Needs [3]	Total Jobs [4]	Median Hourly	Median Annual	Entry Level Education	Work Experience	On-the-Job Training
Occupational Title												

Data sources: U.S. Bureau of Labor Statistics' Current Employment Statistics and Quarterly Census of Employment and Wages industry employment, and Occupational Employment Statistics data.

The use of occupational employment projections as a time series is not encouraged due to changes in the occupational, industrial, and geographical classification systems; changes in the way data are collected; and changes in the OES survey reference period.

- * Most occupations are published according to the 2010 Standard Occupational Classification (SOC) system. Occupations denoted with an asterisk may have the same title as a 2010 SOC code, but not the same content; these occupations are assigned a temporary code for OES data collection.
- [1] Numerical employment change is the net difference between the base and projected year employment and reflects job growth or decline. The base and projected year employment are independently rounded to 10. Therefore, numerical change may not equal new jobs.
- [2] New jobs are only openings due to growth and do not include job declines. If an occupation's employment change is negative, there is no job growth and new jobs are set to zero. New jobs may not equal numerical change.
- [3] Replacement Needs estimate the number of job openings created when workers retire or permanently leave an occupation and need to be replaced.
- [4] Total jobs are the sum of new jobs and replacement needs.
- [5] Median hourly and annual wages are the estimated 50th percentile of the distribution of wages; 50 percent of workers in an occupation earn wages below, and 50 percent earn wages above the median wage. The wages are from 2012 first quarter and do not include self-employed or unpaid family workers.
- [6] In occupations where workers do not work full-time all year-round, it is not possible to calculate an hourly wage.
- [7] The Bureau of Labor Statistics develops and assigns education and training categories to each occupation. For more information on these categories, please see http://www.bls.gov/emp/ep_education_training_system.htm

Entry Level Education
1- Doctoral or professional degree
2- Master's degree
3- Bachelor's degree
4- Associate's degree
5- Postsecondary non-degree award
6- Some college, no degree
7- High school diploma or equivalent
8- Less than high school

Work Experience in a Related Occupation
>5 years More than 5 years experience in a related occupation or field is common.
1-5 years Between 1 and 5 years experience in a related occupation or field is common.
<1 year Less than 1 year experience in a related occupation or field is common.
None No work experience is typically required.

On-the-Job Training
I/R Internship/Residency
APP Apprenticeship
LT OJT Long-term on-the-job training
MT OJT Moderate-term on-the-job training
ST OJT Short-term on-the-job training
None None