

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**
Regular Meeting, Wednesday, June 11, 2014, 6:00 p.m.
3600 Workman Mill Road, Whittier, California
AGENDA

I. CALL TO ORDER

- A. Call to Order (6:00 p.m.)**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Oath of Office – Student Trustee (Jaime “JJ” Magallón)**
- E. Approval of Minutes: May 14, 2014**
- F. Open Communication for Public Comment**

Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

Persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

- G. Commendations**
 - **Distinguished Service Award – Lee Baca**

H. Break

- I. Presentations**
 - **Sabbatical Leave (Ada Brown)**
 - **5-Year Construction Plan (James Poper)**
 - **Tentative Budget (Teresa Dreyfuss)**

II. CONSENT AGENDA

A. FINANCE & BUSINESS

- 1. Finance and Business Reports**
- 2. Authorization for Out-of-State Travel and Conferences**
- 3. Tentative Budget for 2014/2015**
- 4. Auxiliary Services Organization Board of Directors – 2014-2015**
- 5. Appointment or Reappointment to Rio Hondo College Citizens Oversight Committee**
- 6. Renewal of Instructional Service Agreements**
- 7. Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund**
- 8. Apprenticeship Instructors – Heat and Frost Insulators and Asbestos Workers Joint Apprenticeship Committee**
- 9. Apprenticeship Instructors – Operating Engineers Training Trust**
- 10. Revenue Agreement – International Study Tour, Inc.**
- 11. Award of Bid #2030 – Fitness Center Mechanical Upgrade Project – JR Universal Construction Group**
- 12. Contract Education – Memorandum of Understanding (MOU) with Tri-Cities Regional Occupational Program**
- 13. AB86 Adult Education Consortium Planning Grant – California Community Colleges Chancellor's Office**
- 14. Design Services for the Rio Plaza – Westberg + White, Inc.**
- 15. Design Services for Bookstore, Print Shop and Adjacent**

- Restrooms – MVEI**
16. **Augment Funding for American Reprographics Company, LLC – Imaging of Admissions and Records Paper Documents**
 17. **Grant – California Community Colleges Chancellor’s Office, Division of Workforce and Economic Development State Energy Resources Conservation Division and Development Commission**
 18. **MOU between Rio Hondo College Automotive Technology Training Center and the Tire Industry Association**
 19. **Ratification of Additional DSA Fees – Student Union Building**
 20. **Approval of Structural Engineering Consulting Services for Wall Repair at Kinesiology, Dance & Athletics – IDS Group**
 21. **Grant Renewals**
 22. **Revenue Agreement – Basic Technician Training Course in the Commercial Food Service Industry – iM3, LLC**
 23. **Abtech Systems, Inc. – Single (Sole) Source for Procurement of Managed Computer Network Backup Services**
 24. **Approval of Two (2) New Concrete Foundations for Training Prop at Santa Fe Springs Fire Academy – Ed Sanford, Inc., d.b.a. Custom Builders**
 25. **Upgrade of VoIP Phone System Software – NE Systems**
 26. **PE Complex Project – Relocation Services – American Relocation and Logistics**
 27. **Approval of Architectural Consulting Services for Division of the State Architect (DSA) Plan Check for All Training Props at the Santa Fe Springs Fire Academy – Furuto Rubio & Associates**
 28. **Approval for Plan Check Fee to Division of the State Architect (DSA) – Plan Review for Props at Santa Fe Springs Fire Academy**
 29. **Approval of the 2016/2017 Five-Year Capital Construction Plan**
 30. **Continuing Education**
 31. **Consultants**
 32. **Consultant for Rio Hondo Region Adult Education Consortium – Adult Education Solutions**

B. PERSONNEL

1. **Academic**
2. **Management/Confidential**
3. **Classified**
4. **Unrepresented**

C. ACADEMIC AFFAIRS

1. **Curriculum Items**

III. ACTION ITEMS

A. PRESIDENT’S OFFICE

1. **Revision of Board Policies 1200, 2710, 3250, 3900, 7700 (Final adoption)**
2. **Revision of Board Policies 1500, 2315, 2330, 3430, and 6250 (First Reading)**
3. **Resolution to Call on the State Legislature to Close the Prop 13 Loophole**

B. FINANCE AND BUSINESS

1. **Emergency Resolution #061114 – Repair Underground Hot Water Leak in Fiberglass Piping at Parking Lot G**

IV. INFORMATION ITEMS

1. **Accreditation Update (Dr. Kenn Pierson)**
2. **Building Program Update**
 - **Bond Expenditure Report**
3. **Special Meetings of the Board**
4. **New/Revised Administrative Procedures - 3410, 5013, 5040, 5045, and 5510**
5. **New Administrative Procedure 7345 - Catastrophic Leave Program**

V. STAFF AND BOARD COMMENTS

- **Board Development Reporting**
- **Action Items for Future Board Meetings**

VI. CLOSED SESSION

Pursuant to Section 54956.9(b):

CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (2 Cases)

Pursuant to Section 54956.9(c):

- **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (2 Cases)**

Pursuant to Section 54957:

- **PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE**
- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - **Superintendent/President**

Pursuant to Section 54957.6:

- **CONFERENCE WITH LABOR NEGOTIATOR**
Agency Negotiator: Teresa Dreyfuss
Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

- **Date of Next Special Board Meetings – Wednesday, June 18, 2014;
 Thursday, June 19, 2014 – 6:00 p.m.; Saturday, June 21, 2014, 11:30 a.m.**
- **Date of Next Regular Board Meeting – Wednesday, July 9, 2014**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office of Rio Hondo College, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

1. Finance and Business Reports

- a. Purchase Order Report
Attached is the Purchase Order Report containing purchases for the preceding month. Funds have been budgeted for these purchases in the funds shown. Individual purchase orders are available in Contract Management and Vendor Services prior to the meeting for Board review. Purchases have been processed in accordance with Administrative Procedure No. 6334.
- b. Payroll Warrant Report
Attached is the Payroll Warrant Report for the month of May 2014.
- c. Appropriation Transfer at End of School Year

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

Board Report Detail

v4.0

Req Type(s): REQCON REQBO REQPO; Req Date between 5/01/14 & 5/31/14
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req		Req Fund
				Code	Order Amt	
1314-2290	WESTERN GRAPHICS PLUS	PROGRAM POSTERS(18)	CAREER & T	01	\$3,248.79	
1314-2291	CALIF.DEPT. OF EDUCATION	CDC RECOVER OVERPAYMENT APPORTIONMENT	ACCOUNTING	33	\$69,894.00	
1314-2292	DELL COMPUTER	COMPUTER	CAREER & T	01	\$1,969.79	
1314-2293	KAPLAN	TESTING OF FOUR STUDENTS	HEALTH SCI	01	\$1,596.00	
1314-2294	RAN GRAPHICS	PRINT CONTINUING ED SUMMER 14 SCHEDULE(111,000)	CONTINUING	01	\$7,394.05	
1314-2297	SHARI HERZFELD	TRAVEL REIMBURSEMENT ANA/L RN DAY IN SACRAMENTO,CA	CAREER & T	01	\$345.66	
1314-2298	GENE BLACKMUN III	TRAVEL REIMBURSEMENT OBHR CONFERENCE IN PROVO, UT	BUSINESS D	01	\$746.35	
1314-2299	STEVE TOMORY	TRAVEL REIMBURSEMENT STATE COMPETITION SAN DIEGO	CAREER & T	01	\$459.30	
1314-2302	MARISELA SAENZ	REIMBURSEMENT FOR 25-IMPRINTED SWEAT SHIRTS	FOSTER PAR	01	\$529.45	
1314-2304	GISELA SPIELER-PERSAD	REIMBURSEMENT FOR PURCHASE OF MEETING SUPPLIES	MESA	01	\$255.06	
1314-2306	RUTHIE RETANA	TRAVEL REIMBURSEMENT CCPRO CONFERENCE SANTA CRUZ	MARKETING	01	\$644.69	
1314-2308	REBECCA GREEN	REIMBURSEMENT FOR PURCHASE OF INSTRUCTIONAL SUPPLY	FOSTER PAR	01	\$605.00	
1314-2313	TNT ROOTER	SEWER SERVICE CALL FOR SCIENCE BUILDING	FACILITIES	01	\$599.00	
1314-2314	SCHINDLER ELEVATOR CORPORATION	ELEVATOR SERVICE CALL	FACILITIES	01	\$642.11	
1314-2317	FLEMING ENVIRONMENTAL INC	VAPOR RECOVERY TESTING & MONITOR CERTIFICATION	FACILITIES	01	\$1,500.00	
1314-2318	PLUMBING & INDUSTRIAL SUPPLY	FILTERS FOR ICE MACHINE @ RIO CAFE	FACILITIES	01	\$990.70	
1314-2319	ROBERT'S LIQUID DISPOSAL	PUMP & DISPOSE OF KITCHEN GREASE	FACILITIES	01	\$1,095.00	
1314-2320	SECTORPOINT, INC.	ANNUAL WEBSITE MAINTENANCE RENEWAL	CAREER & T	01	\$3,770.00	
4-2322	RAPID SCAN 3D	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$20,794.48	
14-2325	FLEET BIODIESEL, INC.	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$1,016.76	
1314-2327	SODEXO AMERICA LLC	CATERING SERVICES CAREER & INTERNSHIP & JOB FAIR	CAREER & T	01	\$376.05	
1314-2328	INDUSTRIAL POWERSOURCE, INC.	BATTERY FOR UTILITY CART	PUBLIC SAF	01	\$686.70	
1314-2329	R.F. MACDONALD CO.	TROUBLESHOOT BOILER #1 @ CENTRAL PLANT	FACILITIES	01	\$750.00	
1314-2332	HACIENDA MOWER	GROUNDS SUPPLIES	FACILITIES	01	\$392.34	
1314-2333	SODEXO AMERICA LLC	CHARGES FOR WATER FILTER REPLACEMENT	FACILITIES	01	\$275.00	
1314-2334	SCHINDLER ELEVATOR CORPORATION	SERVICE CALL STUDENT SERVICES BLDG ELEVATOR	FACILITIES	01	\$789.11	
1314-2335	SHARI HERZFELD	TRAVEL REIMBURSEMENT HWI MEETING IN SACRAMENTO,CA	CAREER & T	01	\$770.96	
1314-2336	EAGLE GRAPHICS, INC.	PROMOTIONAL ITEM - IMPRINTED 2GB FLASH DRIVE(800)	EXT. OPPOR	01	\$4,807.96	
1314-2337	LAB CORPORATION	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$61,040.00	
1314-2339	WHITTIER MAILING SERVICE	MAILING SERVICES SUMMER 2014 SCHEDULE	CONTINUING	01	\$1,386.12	
1314-2342	JT PRINT IT!	PROMOTIONAL ITEM IMPRINTED PENS(5,000)	EXT. OPPOR	01	\$1,635.50	
1314-2343	TRX/FITNESS ANYWHERE	INSTRUCTIONAL SUPPLIES	PHYSICAL E	01	\$5,102.87	
1314-2344	GST	HP LASERJET COMPUTER PRINTER	PRESIDENT'	01	\$549.44	
1314-2345	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	TRANSFER C	01	\$354.76	
1314-2346	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PHYSICAL E	01	\$301.98	
1314-2347	COUNTY OF LOS ANGELES - CHIEF	IMAGERY TOPOGRAPHY CIVIL PARCELS FOR COLLEGE USE	CAREER & T	01	\$7,000.00	
1314-2349	YGNACIO FLORES	REIMBURSEMENT PURCHASE OF DREAMSPARK SOFTWARE	BUSINESS D	01	\$348.80	
1314-2351	GENE BLACKMUN III	TRAVEL REIMBURSEMENT EDUCATORS CONF IN SAN JOSE	BUSINESS D	01	\$979.34	
1314-2355	THE DUMBELL MAN FITNESS EQUIP.	FITNESS CENTER EQUIPMENT	PHYSICAL E	01	\$8,000.00	
1314-2356	DEPT OF CA HIGHWAY PATROL	COMMENCEMENT SPEAKER SERVICES	STUDENT AF	01	\$653.20	
1314-2357	RIO HONDO COMMUNITY COLLEGE	ADDITIONAL SECURITY FOR COMMENCEMENT 2014	STUDENT AF	01	\$2,350.00	
1314-2359	CLEAN HARBOR ENV. SERVICES	NEUTRALIZATION PIT CLEANING SERVICES	FACILITIES	01	\$3,274.50	
1314-2360	ASSOC. OF CHIEF HUMAN RES.	INSTITUTIONAL MEMBERSHIP RENEWAL	HUMAN RESO	01	\$350.00	
1314-2364	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	CHILD DEVE	33	\$376.79	
2365	EDUCATIONAL INNOVATIONS	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$582.35	
1314-2366	ESTES INDUSTRIES	INSTRUCTIONAL SUPPLIES	CAREER & T	01	\$1,004.47	
1314-2367	SODEXO AMERICA LLC	CATERING SERVICES MINI-CAREER DAY	CAREER & T	01	\$419.65	
1314-2370	CALE AMERICA, INC.	PARKING DISPENSERS MONITORING SERVICES	PARKING	01	\$1,080.00	

Board Report Detail

v4.0

Req Type(s): REQCON REQBPO REQPO; Req Date between 5/01/14 & 5/31/14
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1314-2371	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PHYSICAL E	01	\$543.91
1314-2372	U.S. BANK	ADMINISTRATIVE FEES	BOND PROJE	42	\$250.00
1314-2373	GORM INC.	CUSTODIAL SUPPLIES	FACILITIES	01	\$4,224.84
1314-2374	ECOLAB EQUIPMENT CARE	SERVICE TO RIO CAFE COFFEE/EXPRESSO MACHINCE	FACILITIES	01	\$597.86
1314-2375	U.S. POSTAL SERVICE	POSTAGE FOR MAILING OF SUMMER SCHEDULES	CONTINUING	01	\$8,000.00
1314-2378	SHEILA LYNCH	REIMBURSEMENT FOR PURCHASE OF R&R SUPPLIES	STAFF DEVE	01	\$272.48
1314-2379	SCHINDLER ELEVATOR CORPORATION	TEST SEVEN ELEVATORS FOR EMERGENCY CONDITIONS	FACILITIES	01	\$1,850.00
1314-2380	DIVISION OF THE STATE ARCHITEC	REPLACE CHECK FOR PLAN CHECK FEE ADMIN BLDG #2	BOND PROJE	42	\$500.00
1314-2382	DUSTIN BLACK	MEDICAL INSURANCE PART TIME FACULTY	HUMAN RESO	01	\$328.27
1314-2383	AMTUL M. CHAUDRY	PART TIME FACULTY MEDICAL INSURANCE	HUMAN RESO	01	\$500.00
1314-2384	ANN GRESHAM	PART TIME FACULTY MEDICAL INSURANCE	HUMAN RESO	01	\$455.20
1314-2385	SHIMONEE KADAKIA	PART TIME FACULTY MEDICAL INSURANCE	HUMAN RESO	01	\$500.00
1314-2386	BERNARD G. MUSSELMAN	PART TIME FACULTY MEDICAL INSURANCE	HUMAN RESO	01	\$500.00
1314-2389	ALEXIA SOKOL	PART TIME FACULTY MEDICAL INSURANCE	HUMAN RESO	01	\$500.00
1314-2390	FLINT TABATA	PART TIME FACULTY MEDICAL INSURANCE	HUMAN RESO	01	\$367.26
1314-2392	ALL AMERICAN TROPHY	EOPS COMMENCEMENT MEDALS	EXT. OPPOR	01	\$694.88
1314-2394	MATER DOLOROSA PASSIONIST	REFLECTION AND RENEWAL RETREAT SERVICES	STAFF DEVE	01	\$486.00
1314-2395	ALLEGORITHMIC	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01	\$4,222.66
1314-2397	JUDY G. PEARSON	TRAVEL REIMBURSEMENT CACCRAO CONF SACRAMENTO, CA	ADMISSIONS	01	\$653
1314-2398	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGES(6)	EXT. OPPOR	01	\$320.40
1314-2399	SODEXO AMERICA LLC	CATERING SERVICES WELCOME HOME VETERAN'S TRAINING	STUDENT AF	01	\$710.14
1314-2403	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ADMISSIONS	01	\$689.68
1314-2404	IRMA CABALLERO	TRAVEL REIMBURSEMENT TECH ASST TRAINING SACRAMENTO	EXT. OPPOR	01	\$301.49
1314-2405	LENOVO	NOTEBOOK COMPUTERS(2)	EXT. OPPOR	01	\$2,286.10
1314-2407	MOBILE SOLAR	SOLAR GENERATOR & TRAILER	CAREER & T	01	\$42,430.00
1314-2408	ACADEMIC SUPERSTORE	INSTRUCTIONAL SUPPLIES	ARTS: PERF	01	\$6,386.50
1314-2409	AD-INFIN-ITEM	BLACK SASHES(10) FOR TRIO STUDENTS AT COMMENCEMENT	SSS/TRIO P	01	\$336.03
1314-2410	JT PRINT IT!	PROMOTIONAL IMPRINTED FLASHLIGHT(500)	EXT. OPPOR	01	\$2,128.75
1314-2413	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAL WORKS	01	\$673.08
1314-2416	MARY BECERRIL	TRAVEL REIMBURSEMENT CACCRAO CONF IN SACRAMENTO	ADMISSIONS	01	\$324.55
1314-2417	TRACY RICKMAN	TRAVEL REIMBURSEMENT CFTDA MEETING IN SACRAMENTO	PUBLIC SAF	01	\$988.50
1314-2418	JOHN FRALA	TRAVEL REIMBURSEMENT TO ACT EXPO LONG BEACH, CA	CAREER & T	01	\$315.00
1314-2422	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAREER & T	01	\$483.45
1314-2423	NATIONAL FIRE FIGHTER CORP.	INSTRUCTIONAL EQUIPMENT	PUBLIC SAF	01	\$3,418.82
1314-2424	THE BREAKER STORE	CIRCUIT BREAKER	FACILITIES	01	\$598.41
1314-2426	RIO HONDO COLLEGE FOUNDATION	REIMBURSEMENT FOR DROP BOX FOR BUSINESS	INSTITUTIO	01	\$795.00
1314-2427	WELDON, WILLIAM & LICK	PRINTED PARKING TICKETS(250)	FACILITIES	01	\$2,227.97
1314-2432	IBE DIGITAL	FAX CARD FOR FOSTER CARE COPIER	FOSTER PAR	01	\$697.32
1314-2434	DELPHIN COMPUTER SUPPLIES	TONER CARTRIDGE(6)	SSS/TRIO P	01	\$371.15
1314-2435	SODEXO AMERICA LLC	CATERING SERVICES MESA MEETINGS	MESA	01	\$342.97
1314-2438	SHARI HERZFELD	REIMBURSEMENT PHONE AND SUPPLIES	CAREER & T	01	\$321.68
1314-2440	MYERS TIRE SUPPLY	INSTRUCTIONAL EQUIPMENT	VATEA - TI	01	\$15,994.71
1314-2441	JT PRINT IT!	PROMOTIONAL IMPRINTED BACKPACK(800)	EXT. OPPOR	01	\$9,592.00
1314-2442	COLLEGE BOARD	ACCUPLACER TEST UNITS(4,000)	ASSESSMENT	01	\$6,200.00
1314-2443	DL IMAGING	CUSTOM BANNERS	MARKETING	01	\$11,564.00
1314-2444	INDUSTRIAL PIPE & STEEL LLC	SHEET TO PROTECT ART WALLS	FACILITIES	01	\$336.43
1314-2445	BIG RED PRINT SOLUTIONS, LLC	TONER CARTRIDGE(4)	FACILITIES	01	\$1,114.83
1314-2450	EL CAMINO MEXICAN GRILL	CATERING SERVICES CSEA APPRECIATION DAY	PRESIDENT'	01	\$844.75

Board Report Detail

v4.0

Req Type(s): REQCON REQBPQ REQPO; Req Date between 5/01/14 & 5/31/14
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1314-2453	STAPLES BUSINESS ADVANTAGE	OFFICE OFFICE	CAL WORKS	01	\$1,873.61
1314-2454	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAL WORKS	01	\$762.10
1314-2455	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PUBLIC SAF	01	\$525.65
1314-2456	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAREER & T	01	\$280.25
1314-2457	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAL WORKS	01	\$1,261.98
1314-2458	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CAL WORKS	01	\$2,238.19
1314-2462	DIVISION OF THE STATE ARCHITEC	RE-OPENING FEES	BOND PROJE	42	\$500.00
1314-2463	DIVISION OF THE STATE ARCHITEC	ADDITIONAL FEES FOR CENTRAL PLANT PROJECT	BOND PROJE	42	\$17,581.05
1314-2464	ANDREW LOPEZ	STIPEND TEACHER/ASSISTANT MENTOR PROGRAM SP 2014	CAREER & T	01	\$300.00
1314-2465	RAYMOND MEZA	STIPEND TEACHER/ASSISTANT MENTOR PROGRAM SPRING 14	CAREER & T	01	\$300.00
1314-2466	IVAN LOPEZ	STIPEND TEACHER ASSISTANT/MENTOR PROGRAM SPRING 14	CAREER & T	01	\$300.00
1314-2467	ALEJANDRO LOPEZ	STIPEND TEACHER ASSISTANT/MENTOR PROGRAM SPRING 14	CAREER & T	01	\$300.00
1314-2468	STEVEN GRIFFITH	STIPEND TEACHER ASSISTANT/MENTOR PROGRAM SPRING 14	CAREER & T	01	\$300.00
1314-2469	ROXANA RAIGOSA	STIPEND TEACHER ASSISTANT/MENTOR PROGRAM SPRING 14	CAREER & T	01	\$300.00
1314-2471	DIVISION OF THE STATE ARCHITEC	PROJECT REOPENING FEE	BOND PROJE	42	\$750.00
1314-2474	GAIL BIESEMEYER	REIMBURSEMENT FOR NURSING CAREER FAIR SUPPLIES	HEALTH SCI	01	\$993.25
1314-2475	SONG LE GRAHAM	TRAVEL REIMBURSEMENT CIAC CONFERENCE IN SAN DIEGO	COUNSELING	01	\$542.76
1314-2479	IBE DIGITAL	DELIVERY OF KONICA 363 COPIER AT CHILD DEV. CENTER	GENERAL AL	33	\$320.00
4-2480	CHEDVA WEINGART	HEALTH INSURANCE RETIREE REIMBURSEMENT	MGR/CONF R	61	\$7,383.88
1314-2481	RUSH TRUCK CENTER	REPAIR TRAM# B8 FRAME	FACILITIES	01	\$1,325.71
1314-2482	UNIVERSITY TIMES	HALF PAGE B/W AD	MARKETING	01	\$496.00
1314-2483	THE POLY POST	ADVERTISING FOR 2014 SUMMER SESSIONS	MARKETING	01	\$570.00
1314-2484	FLEMING ENVIRONMENTAL INC	REPAIRS PER AQMD RULE 461 VAPOR TEST	FACILITIES	01	\$517.00
C1314-0480	ENERNOC, INC.	LEED COMMISSIONING SERVICES BID #1163 PE COMPLEX	BOND PROJE	42	\$2,491.67
C1314-0481	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES MARCH 2014	PRESIDENT'	01	\$586.50
C1314-0482	QUATRO DESIGN GROUP	ARCHITECTURAL SERVICES VARIOUS EXTRA SERVICES	BOND PROJE	42	\$7,085.00
C1314-0483	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES MARCH 2014	PRESIDENT'	01	\$1,435.88
C1314-0483	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES MARCH 2014	PRESIDENT'	41	\$847.88
C1314-0483	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES MARCH 2014	PRESIDENT'	42	\$4,956.53
C1314-0484	EILEEN MEYERS PASZTOR	CONSULTANT SERVICES	FOSTER PAR	01	\$250.00
C1314-0487	CARON ORY	CONSULTANT SERVICES	CONTINUING	01	\$633.60
C1314-0489	WEST EDGE ARCHITECTS PETER M.	HOURLY CONSULTING SERVICES	BOND PROJE	42	\$1,643.50
C1314-0490	SO CAL SCHOOL OF INTERPRETATIO	CONSULTANT SERVICES	CONTINUING	01	\$1,853.00
C1314-0491	SO CAL SCHOOL OF INTERPRETATIO	CONSULTANT SERVICES	CONTINUING	01	\$1,389.75
C1314-0492	VMA COMMUNICATIONS	MONTHLY MARKETING BILLABLES MARCH 2014	MARKETING	01	\$790.79
C1314-0493	VMA COMMUNICATIONS	MONTHLY MARKETING SERVICES MARCH 2014	MARKETING	01	\$4,000.00
C1314-0494	MOBILE MODULAR MANAGEMENT	LEASE MEN & WOMEN'S SHOWER BUILDING	BOND PROJE	42	\$2,986.60
C1314-0495	CARPENTERS JOINT APPRENTICESHI	CARPENTERS JATC FUND MARCH 2014	APPRENTICE	01	\$63,552.83
C1314-0496	AMERICAN HOME INSPECTORS	CONSULTANT SERVICES	CONTINUING	01	\$1,270.75
C1314-0497	SOUTHWEST MGMT. CONSULTANTS	PROFESSIONAL SERVICES APRIL 2014	PRESIDENT'	01	\$1,250.00
C1314-0498	CERIDIAN CORPORATION	EAP COVERAGE	HUMAN RESO	01	\$2,267.45
C1314-0500	DEL TERRA CONSTRUCTION GROUP	CONSTRUCTION MGMT SERVICES PE BUILDING COMPLEX	BOND PROJE	42	\$21,792.00
C1314-0501	DEL TERRA CONSTRUCTION GROUP	CONSTRUCTION MGMT SVS - DSA CLOSEOUT CERTIFICATION	BOND PROJE	42	\$8,500.00
C1314-0502	DEL TERRA CONSTRUCTION GROUP	CONSTRUCTION MGMT SVS - DSA CLOSEOUT CERTIFICATION	BOND PROJE	42	\$6,450.00
1314-0503	NILE ADVANCED CONSTRUCTION, IN	CONSTRUCTION SVS - SETTLEMENT AGREEMENT	BOND PROJE	42	\$30,275.24
C1314-0505	MCCALLUM GROUP, INC.	PROFESSIONAL SERVICES APRIL 2014	PRESIDENT'	01	\$2,200.00
C1314-0506	DEPT. OF INDUSTRIAL RELATIONS	SETTLEMENT AGREEMENT PAYMENT	BOND PROJE	42	\$40,000.00
C1314-0508	DOLINKA GROUP, LLC	PROFESSIONAL SERVICES APRIL 2014	ACCOUNTING	41	\$393.75

Board Report Detail

v4.0

Req Type(s): REQCON REQBPO REQPO; Req Date between 5/01/14 & 5/31/14
 between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req		Order Amt
				Fund	Code	
C1314-0509	JOYCE KAUFAMAN	CONSULTANT SERVICES	BASIC SKIL	01		\$350.00
C1314-0510	BRADLEY POLLAK	CONSULTANT SERVICES	CAREER & T	01		\$1,000.00
C1314-0512	ALFONSO BUSTAMANTE	CONSULTANT SERVICES	EXT. OPPOR	01		\$600.00
C1314-0513	US BANK EQUIPMENT FINANCE	NEW 36 MONTH LEASE FOR CHILD DEV CTR KONICA COPIER	GENERAL AL	33		\$448.12
C1314-0514	ELLUCIAN SUPPORT, INC.	FINANCIAL AID FM NEED ANALYSIS MAINTENANCE RENEWAL	PRESIDENT'	01		\$6,615.00
C1314-0515	ELLUCIAN SUPPORT, INC.	BANNER MAINTENANCE	PRESIDENT'	01		\$270,772.00
C1314-0517	SEAN McNELEY	CONSULTANT SERVICES	STUDENT AF	01		\$1,125.00
C1314-0518	DEBRA J. CORSON	CONSULTANT SERVICES	BASIC SKIL	01		\$4,200.00
C1314-0519	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES APRIL 2014	PRESIDENT'	01		\$131.25
C1314-0519	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES APRIL 2014	PRESIDENT'	41		\$1,477.76
C1314-0519	ATKINSON, ANDELSON, LOYA,RUUD	LEGAL SERVICES APRIL 2014	PRESIDENT'	42		\$4,078.75
C1314-0521	SIMPLEX GRINNELL	CHANGE/REPROGRAM SMOKE HEADS AT WELDING SHOP	FACILITIES	01		\$1,304.71
						=====
						\$902,702.54

Board Report Detail

v4.0

Site: 0568; Req Type(s): REQCON REQBPO REQPO; Req Date between 5/01/
14; Costing between \$250.00 thru \$9,999,999.99

PO #	Vendor Name	Requisition Information	Order Site	Req Fund Code	Req Fund Order Amt
1314-2372	U.S. BANK	ADMINISTRATIVE FEES	BOND PROJE	42	\$250.00
1314-2380	DIVISION OF THE STATE ARCHITEC	REPLACE CHECK FOR PLAN CHECK FEE ADMIN BLDG #2	BOND PROJE	42	\$500.00
1314-2462	DIVISION OF THE STATE ARCHITEC	RE-OPENING FEES	BOND PROJE	42	\$500.00
1314-2463	DIVISION OF THE STATE ARCHITEC	ADDITIONAL FEES FOR CENTRAL PLANT PROJECT	BOND PROJE	42	\$17,581.05
1314-2471	DIVISION OF THE STATE ARCHITEC	PROJECT REOPENING FEE	BOND PROJE	42	\$750.00
C1314-0480	ENERNOC, INC.	LEED COMMISSIONING SERVICES BID #1163 PE COMPLEX	BOND PROJE	42	\$2,491.67
C1314-0482	QUATRO DESIGN GROUP	ARCHITECTURAL SERVICES VARIOUS EXTRA SERVICES	BOND PROJE	42	\$7,085.00
C1314-0489	WEST EDGE ARCHITECTS PETER M.	HOURLY CONSULTING SERVICES	BOND PROJE	42	\$1,643.50
C1314-0494	MOBILE MODULAR MANAGEMENT	LEASE MEN & WOMEN'S SHOWER BUILDING	BOND PROJE	42	\$2,986.60
C1314-0500	DEL TERRA CONSTRUCTION GROUP	CONSTRUCTION MGMT SERVICES PE BUILDING COMPLEX	BOND PROJE	42	\$21,792.00
C1314-0501	DEL TERRA CONSTRUCTION GROUP	CONSTRUCTION MGMT SVS - DSA CLOSEOUT CERTIFICATION	BOND PROJE	42	\$8,500.00
C1314-0502	DEL TERRA CONSTRUCTION GROUP	CONSTRUCTION MGMT SVS - DSA CLOSEOUT CERTIFICATION	BOND PROJE	42	\$6,450.00
C1314-0503	NILE ADVANCED CONSTRUCTION, IN	CONSTRUCTION SVS - SETTLEMENT AGREEMENT	BOND PROJE	42	\$30,275.24
C1314-0506	DEPT. OF INDUSTRIAL RELATIONS	SETTLEMENT AGREEMENT PAYMENT	BOND PROJE	42	\$40,000.00
					=====
					\$140,805.06

PAYROLL WARRANT REPORT

MAY 2014

Administrative salary

C1K-C	\$	244,752.06	
C1K-N	\$	14,367.25	
135-C	\$	6,035.54	
			\$ 265,154.85

Full time Faculty & Educational Salary

C2K-C	\$	1,569,347.84	
			\$ 1,569,347.84

Faculty Hourly

V2A-C	\$	19,824.01	
C5K-C	\$	918,267.99	
C5K-N	\$	8,920.63	
			\$ 947,012.63

Classified Monthly

E4T-N	\$	580,416.06	
E4U-N	\$	522,937.00	
126-N	\$	(930.83)	
127-N	\$	10,169.08	
129-N	\$	(6,890.50)	
132-N	\$	2,345.50	
			\$ 1,108,046.31

Classified Hourly

H1T-N	\$	64,127.78	
H1U-N	\$	61,023.28	
			\$ 125,151.06

\$ 4,014,712.69

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

1.c. Appropriation Transfer at End of School Year

By the end of the school year there may be overdrafts in a few appropriation accounts and in most accounts there are slight balances. Although the budget was originally prepared to provide sufficient funds in each appropriation account, there are occasions when expenditures are underestimated. In these instances, appropriation transfers are necessary since no account may be in the red at the close of the school year.

The Board of Trustees may authorize the County Superintendent of Schools to make any necessary transfers between the Appropriation for Contingencies (reserves) and any account classification requiring such transfers so there is no overdraft in the account. Authorizing the County to perform this function saves considerable time and effort both on the part of the staff and the Board. In addition, it avoids the necessity for a last minute Board meeting in order for the Board to approve such transfers. The above procedure has been followed for a number of years in the District and is requested by the County Offices.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda items as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

Rio Hondo Community College
 District Budget Transfer
 2013-2014

May 29, 2014

General Fund (01.0 and 01.1)

Income

	Adopted Budget	Additions/Reductions	Revised 5/31/2014 Budget
8100	220,000	0	220,000
8200	451,000	0	451,000
8300	0	0	0
8400	1,201,000	1,616	1,202,616
8500	0	0	0
8600	59,771,000	308,082	60,079,082
8700	0	0	0
8800	13,211,100	150,000	13,361,100
Total Income	74,854,100	459,698	75,313,798

Expenditures

1000	33,212,000	42,522	33,254,522
2000	14,680,000	(17,146)	14,662,854
3000	16,854,000	(48,836)	16,805,164
4000	1,076,000	21,492	1,097,492
5000	7,426,000	151,431	7,577,431
6000	788,000	182,370	970,370
7000	795,000	127,865	922,865
Total Expenditures	74,831,000	459,698	75,290,698

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

2. Authorization for Out-of-State Travel and Conferences

In accordance with Board Policy No. 7400 which has been reviewed, authorization is requested for attendance at out-of-state educational conferences by Board members who may be able to do so and staff, as indicated on the following page.

These trips are for the benefit of the Rio Hondo Community College District in accordance with Education Code Sections 87032 and 72423, which have been reviewed.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

OUT-OF-STATE TRAVEL AND CONFERENCES
 AGENDA ITEM II. A. 2.
 6/11/2014 Page 1 of 1

EMPLOYEE	CONFERENCE NAME & LOCATION	DATES	REASON FOR ATTENDING	DAYS AWAY FROM COLLEGE	APPROX. COST/FUNDING SOURCE	PRESENTER	PARTICIPANT
John Fraia	HiTec 2014 Conference Chicago, IL	July 21-25, 2014	Conference attendee	5	\$2,050.00 Alt Fuels Mini Grant		X
Henry Gee	National Assoc. of Student Personnel Administration (NASPA) Regional Governance Task Force Meeting New Orleans, LA	July 22-23, 2014	Conference attendee	3	\$1,250.00 NASPA		X
Madeline Shapiro Vicky Santana Gary Mendez Mary Ann Pacheco Norma E. Garcia Student Trustee: Jaime "JJ" Magallon							

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

3. Tentative Budget for 2014/2015

In accordance with Education Code §85023, the Tentative Budget for the Rio Hondo Community College District is submitted to the Board of Trustees. Legally, approval of the Tentative Budget is required by July 1.

The Tentative Budget includes General Fund, Financial Aid Fund, Children's Center Fund, Auxiliary Services Organization Fund, Associated Students of Rio Hondo College Fund, Capital Project Fund, Revenue Bond Construction Fund and Revenue Bond Project Fund and Internal Service Fund.

RECOMMENDATION: That the Board of Trustees approve the 2014/2015 Tentative Budget as presented for submission to the County Superintendent of Schools pursuant to Education Code §85023.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes

No

Delayed for further study

Vote:

4

0

Student Trustee Advisory Vote:

1

0

**RIO HONDO COMMUNITY
COLLEGE DISTRICT**

TENTATIVE BUDGET

2014-2015

**RIO
HONDO
COLLEGE**



RIO HONDO COMMUNITY COLLEGE DISTRICT

TENTATIVE BUDGET

2014-2015

PRESENTED TO THE BOARD OF TRUSTEES

June 11, 2014

TENTATIVE BUDGET 2014-2015

BOARD OF TRUSTEES

VICKY SANTANA, PRESIDENT

MADELINE SHAPIRO, VICE PRESIDENT

GARY MENDEZ, CLERK

NORMA EDITH GARCIA, MEMBER

MARY ANN PACHECO, MEMBER

JAIME JJ MAGALLON, STUDENT TRUSTEE

ADMINISTRATION

**TERESA DREYFUSS
SUPERINTENDENT / PRESIDENT**

**DR. KENN PIERSON
VICE PRESIDENT, ACADEMIC AFFAIRS**

**HENRY GEE
VICE PRESIDENT, STUDENT SERVICES**

**PHILIP LUEBBEN
INTERIM VICE PRESIDENT, FINANCE & BUSINESS**

TENTATIVE BUDGET 2014-2015

TABLE OF CONTENTS

"A" SECTION..... WHITE PAGES
GENERAL FUND BASIC DATA

"B" SECTION..... YELLOW PAGES
GENERAL FUND BUDGET RECAPITULATION

"C" SECTION..... TAN PAGES
PARKING SERVICES

"D" SECTION..... SALMON PAGES
FINANCIAL AID FUND

"E" SECTION..... GOLDENROD PAGES
CHILDREN'S CENTER FUND

"F" SECTION..... GREEN PAGES
AUXILIARY SERVICES ORGANIZATION FUND
ASSOCIATED STUDENT BODY FUND

"G" SECTION..... GRAY PAGES
CAPITAL PROJECTS FUND

"H" SECTION..... PINK PAGES
REVENUE BOND CONSTRUCTION FUND

"I" SECTION..... BUFF PAGES
REVENUE BOND PROJECT FUND

"J" SECTION..... ORCHID PAGES
INTERNAL SERVICES FUND

GENERAL FUND BASIC DATA

**RIO HONDO COLLEGE
BUDGET ASSUMPTIONS
2014-2015**

- A. Revenue includes 0.85% COLA and 2% growth from state general apportionment.

- B. For 2014–2015 Credit FTES shall reach 12,500 FTES to earn the access (growth) fund from State General Apportionment.

- C. Projected budget revenue addition from state categorical funds is approximately \$1,000,000 to Student Success & Equity Fund.

- D. Expenditures include projected step, column increases, and also reflect salary increases of 0.5525% to faculty unit members.

**CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2014-2015**

District Name: Rio Hondo Community College District

Date: June 11, 2014

I. 2014-2015 APPROPRIATIONS LIMIT:

A. 2013-2014 APPROPRIATIONS LIMIT \$122,330,858

B. 2014-2015 PRICE FACTOR: 0.9977

C. POPULATION FACTOR:

1. 2012-2013 SECOND PERIOD ACTUAL FTES	13,396
2. 2013-2014 SECOND PERIOD ACTUAL FTES	12,594
3. 2014-2015 POPULATION CHANGE FACTOR	0.9401
(LINE C.2 DIVIDED BY LINE C.1)	

D. 2013-2014 LIMIT ADJUSTED BY INFLATION AND POPULATION FACTORS \$117,094,287
(LINE A MULTIPLIED BY LINE B AND LINE C.3)

E. ADJUSTMENTS TO INCREASE LIMIT:

1. TRANSFERS IN OF FINANCIAL RESPONSIBILITY	\$0
2. TEMPORARY VOTER APPROVED INCREASES	\$0
3. TOTAL ADJUSTMENTS - INCREASE	<u>\$0</u>
SUB-TOTAL	<u>\$117,094,287</u>

F. ADJUSTMENTS TO DECREASE LIMIT:

1. TRANSFERS OUT OF FINANCIAL RESPONSIBILITY	\$0
2. LAPSES OF VOTER APPROVED INCREASES	\$0
3. TOTAL ADJUSTMENTS - DECREASE	<u><\$0></u>

G. 2014-2015 APPROPRIATIONS LIMIT \$117,094,287

II. 2014-2015 APPROPRIATIONS SUBJECT TO LIMIT:

A. STATE AID (GENERAL APPORTIONMENT, APPRENTICESHIP ALLOWANCE, BASIC SKILLS, AND PARTNERSHIP FOR EXCELLENCE) \$53,512,000

B. STATE SUBVENTIONS (HOME OWNERS PROPERTY TAX RELIEF, TIMER YIELD TAX, ETC.) \$41,000

C. LOCAL PROPERTY TAXES \$5,744,000

D. ESTIMATED EXCESS DEBT SERVICE TAXES \$0

E. ESTIMATED PARCEL TAXES, SQUARE FOOT TAXES, ETC. \$0

F. INTEREST ON PROCEEDS OF TAXES \$30,000

G. LOCAL APPROPRIATIONS FROM TAXES FOR UNREIMBURSED STATE, COURT, AND FEDERAL MANDATES (\$87,000)

H. 2014-2015 APPROPRIATIONS SUBJECT TO LIMIT \$59,240,000

**GENERAL FUND
BUDGET RECAPITULATION**

**RIO HONDO COLLEGE
GENERAL FUND**

OBJ	ACCOUNT DESCRIPTION	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 PROJECTED	2014-2015 TENTATIVE
	UNRESTRICT BEGIN BAL	\$5,765,883	\$9,669,401	\$4,435,744	\$3,944,547	\$4,996,462
	RESTRICT BEGIN BAL - G/F	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
	RESTRICT BEGIN BAL - SPECIAL	\$0	\$0	\$0	\$0	\$0
	RESTRICT BEGIN BAL - PARKING	\$9,291	\$9,291	\$9,291	\$160,914	\$480,914
	RESTRICT BEGIN BALANCE	\$0	\$0	\$0	\$0	\$0
	RESTRICT BEGIN BALANCE (IEF)	\$2,350,000	\$400,000	\$0	\$0	\$159,081
	PRIOR YEAR ADJUSTMENT	\$0	\$0	-\$266,009	\$0	\$0
	NET BEGINNING BALANCE	\$9,125,174	\$11,078,692	\$5,179,026	\$5,105,461	\$6,636,457
INCOME						
INCOME FROM FEDERAL SOURCES						
8120	Veterans	\$0	\$0	\$0	\$0	\$0
8180	College Work Study	\$0	\$268,756	\$220,928	\$200,000	\$200,000
8240	Vocational Education Act	\$688,315	\$652,414	\$470,919	\$407,000	\$552,000
8490	Other Federal Income	\$1,729,679	\$1,098,801	\$874,826	\$544,000	\$553,000
8491	Title V	\$214,482	\$671,971	\$523,853	\$572,000	\$650,000
	TOTAL FEDERAL INCOME	\$2,632,476	\$2,691,942	\$2,090,526	\$1,723,000	\$1,955,000
INCOME FROM STATE SOURCES						
8511	State Apportionment	\$57,251,232	\$47,942,408	\$47,312,387	\$43,351,000	\$44,315,000
8612	Apprenticeship	\$952,810	\$952,810	\$952,810	\$952,810	\$960,000
8613	Matriculation	\$771,649	\$771,275	\$768,282	\$1,071,139	\$2,000,000
8638	Extended Opportunity Program	\$1,113,086	\$1,121,935	\$1,113,086	\$1,348,436	\$1,350,000
8623	Handicapped Student Apportionment	\$279,979	\$469,678	\$456,260	\$620,738	\$620,000
8630	Prop 30 EPA	\$0	\$0	\$0	\$7,989,228	\$8,000,000
8652	Schedule Maint/Inst. Equip Fund	\$0	\$0	\$0	\$318,165	\$400,000
8672	Homeowners Property Tax	\$41,880	\$41,700	\$40,711	\$41,000	\$41,000
8678	Trailer Coach Fees	\$0	\$0	\$0	\$0	\$0
8690	Other State Income	\$1,642,005	\$3,027,789	\$2,933,049	\$3,103,000	\$3,293,000
8692	Mandated Costs	\$279,443	\$4,000	\$344,165	\$347,380	\$350,000
8693	Staff Development	\$0	\$0	\$0	\$0	\$0
8695	State Lottery Income	\$1,903,308	\$1,793,539	\$2,114,397	\$2,200,000	\$2,200,000
8600	TOTAL STATE INCOME	\$64,235,392	\$56,125,134	\$56,035,147	\$61,342,896	\$63,529,000
INCOME FROM LOCAL SOURCES						
8810	Education Revenue Augmentation Fund	\$1,034,557	-\$152,373	-\$29,153	-\$30,000	-\$30,000
8811	Secured Roll	\$4,408,186	\$4,448,199	\$4,683,563	\$4,684,000	\$4,684,000
8812	Unsecured Roll	\$115,984	\$113,301	\$115,981	\$116,000	\$116,000
8813	Prior Year Taxes	\$304,384	\$315,274	\$264,000	\$264,000	\$264,000
8817	Supplemental Taxes	\$46,932	\$210,102	\$70,135	\$70,000	\$70,000
8818	Redevelopment funds			\$598,213	\$600,000	\$600,000
8820	Contributions & Grants	\$592,565	\$340,108	\$167,277	\$250,000	\$327,000

**RIO HONDO COLLEGE
GENERAL FUND**

OBJ	ACCOUNT DESCRIPTION	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 PROJECTED	2014-2015 TENTATIVE
8832	Contract Instruction	\$200,530	\$83,085	\$171,317	\$185,000	\$200,000
8850	Rentals & Leases	\$78,579	\$96,232	\$87,622	\$100,000	\$100,000
8860	Interest Income	\$338,256	\$218,896	\$75,999	\$160,000	\$160,000
8871	Community Service	\$318,628	\$266,928	\$330,810	\$300,000	\$300,000
8872	Non-Resident Tuition	\$177,624	\$239,519	\$318,294	\$215,000	\$215,000
8874	Drop Fees	\$180	\$121	\$100	\$100	\$100
8875	Health Fees	\$367,455	\$491,288	\$663,614	\$662,000	\$662,000
8876	Enrollment Fees	\$2,682,742	\$2,873,306	\$3,653,585	\$3,266,000	\$3,266,000
8877	Parking Fees	\$376,509	\$405,946	\$589,875	\$789,000	\$800,000
8877	Parking Fines	\$48,750	\$81,652	\$133,520	\$96,000	\$100,000
8879	A. J. Fees	\$130,976	\$114,600	\$130,967	\$120,000	\$130,000
8880	Material Fees - Other	\$25,910	\$57,202	\$88,463	\$87,000	\$88,000
8890	Miscellaneous	\$617,630	\$1,598,644	\$799,526	\$750,000	\$750,000
8900	Intrafund Transfer	\$700,000	\$0	\$150,000	\$0	\$250,000
8800	TOTAL LOCAL INCOME	\$12,566,377	\$11,802,030	\$13,063,708	\$12,684,100	\$13,052,100
TOTAL INCOME		\$79,434,245	\$70,619,106	\$71,189,381	\$75,749,996	\$78,536,100
TOTAL INCOME & BEGINNING BALANCE		\$88,559,419	\$81,697,798	\$76,368,407	\$80,855,457	\$85,172,557
EXPENDITURES & OTHER OUTGO						
CERTIFICATED SALARIES:						
1000	Classroom Teachers--Regular	\$14,034,157	\$14,312,491	\$13,805,972	\$13,722,000	\$14,650,000
1200	Administrators, Coordinators, Asst. Deans, Counselors, Librarians	\$6,431,418	\$6,376,762	\$5,854,224	\$5,973,000	\$6,360,000
1300	Part-Time Teachers (Day, Evening, & Summer)	\$11,710,420	\$11,608,198	\$10,700,630	\$11,496,000	\$11,650,000
1400	Part-Time Non-Instructional	\$1,045,433	\$1,252,180	\$1,023,508	\$1,430,000	\$1,700,000
1000	TOTAL CERTIFICATED SALARIES	\$33,221,428	\$33,549,631	\$31,384,334	\$32,621,000	\$34,360,000
CLASSIFIED SALARIES						
2000	Classified Service, Non-Instructional	\$10,876,935	\$10,823,618	\$10,775,298	\$11,331,000	\$11,600,000
2200	Classified, Instructional Aides	\$1,802,744	\$1,937,940	\$1,849,730	\$1,845,000	\$1,860,000
2300	Non-Instructional, Part-Time	\$711,777	\$909,159	\$724,282	\$702,000	\$775,000
2400	Part-Time Instructional	\$741,971	\$651,286	\$485,881	\$496,000	\$550,000
2000	TOTAL CLASSIFIED SALARIES	\$14,133,427	\$14,322,003	\$13,835,191	\$14,374,000	\$14,785,000
STAFF BENEFITS						
3000	State Teachers Retirement	\$2,574,848	\$2,526,150	\$2,374,062	\$2,449,000	\$3,000,000
3200	Public Employees Retirement	\$1,351,914	\$1,160,000	\$1,436,693	\$1,547,000	\$1,605,000
3300	Old Age, Survivors, Disability Ins.	\$1,499,280	\$1,545,538	\$1,495,475	\$1,551,000	\$1,600,000
3400	Health & Other Benefits	\$12,642,795	\$10,952,071	\$10,561,617	\$12,061,000	\$12,500,000
3500	Unemployment Insurance	\$358,077	\$774,305	\$497,667	\$28,000	\$35,000
3800	Retirement/Apple	\$102,967	\$104,432	\$86,211	\$85,000	\$87,000
3000	TOTAL STAFF BENEFITS	\$18,529,881	\$17,062,496	\$16,451,725	\$17,721,000	\$18,827,000

**RIO HONDO COLLEGE
GENERAL FUND**

OBJ	ACCOUNT DESCRIPTION	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 PROJECTED	2014-2015 TENTATIVE
OTHER EXPENDITURES:						
4000	Supplies	\$1,250,374	\$933,146	\$977,689	\$990,000	\$1,100,000
5000	Other Operating Expenses	\$8,086,987	\$8,556,735	\$7,023,660	\$7,138,000	\$7,500,000
6000	Capital Outlay	\$1,087,353	\$1,033,449	\$600,316	\$665,000	\$700,000
7000	Foster Care Grant	\$1,735	\$9,524	\$0	\$0	\$0
7300	Interfund Transfers	\$700,000	\$250,000	\$400,000	\$0	\$400,000
7500	Student Financial Aid	\$588,902	\$535,555	\$590,255	\$710,000	\$750,000
	TOTAL OTHER EXPENDITURES	\$11,715,351	\$11,318,409	\$9,591,920	\$9,503,000	\$10,450,000
TOTAL EXPENDITURES & OTHER OUTGO		\$77,600,087	\$76,252,539	\$71,263,170	\$74,219,000	\$78,422,000
CONTINGENCIES						
7900	Appropriation for Contingencies	\$9,669,401	\$4,435,744	\$3,944,547	\$4,996,462	\$5,244,643
7900	Restricted Approp. for Contingencies	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
7900	Restricted Approp. For Cont - Special	\$0	\$0	\$0	\$0	\$0
7900	Restricted Reserve (Parking)	\$9,291	\$9,515	\$160,914	\$480,914	\$505,914
7900	Restricted Reserve (IEF)	\$0	\$0	\$0	\$159,081	\$0
7900	Restrict Approp. for Contingencies	\$400,000	\$0	\$0	\$0	\$0
	TOTAL RESERVES	\$11,078,692	\$5,445,259	\$5,105,461	\$6,636,457	\$6,750,557
TOTAL EXPENDITURES & OTHER OUTGO PLUS ENDING BALANCE		\$88,678,779	\$81,697,798	\$76,368,631	\$80,855,457	\$85,172,557

PARKING SERVICES

RIO HONDO COMMUNITY COLLEGE

2014 - 2015 TENTATIVE BUDGET

PARKING SERVICES

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$160,914	\$480,914
INCOME:		
PARKING FEES	\$789,000	\$800,000
PARKING FINES	\$96,000	\$100,000
TOTAL INCOME	\$885,000	\$900,000
TOTAL INCOME & BEGINNING BALANCE	\$1,045,914	\$1,380,914
EXPENDITURES:		
SALARY & BENEFITS	\$215,000	\$275,000
TOTAL PERSONNEL	\$215,000	\$275,000
SECURITY, TRAM, SUPPLIES & EQUIPMENT	\$350,000	\$600,000
TOTAL EXPENSES	\$565,000	\$875,000
NET ENDING BALANCE	\$480,914	\$505,914
TOTAL EXPENDITURES & ENDING BALANCE	\$1,045,914	\$1,380,914

FINANCIAL AID FUND

RIO HONDO COMMUNITY COLLEGE

2014 - 2015 TENTATIVE BUDGET

FINANCIAL AID FUND

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$374,157	\$389,157
INCOME:		
INCOME FROM FEDERAL SOURCES:		
PELL GRANT	\$19,000,000	\$19,000,000
S.E.O.G.	\$270,000	\$270,000
ACADEMIC COMPETITIVE GRANT	\$0	\$0
DIRECT LOAN	\$900,000	\$900,000
VETERANS ADMI	\$65,000	\$65,000
TOTAL FEDERAL INCOME	\$20,235,000	\$20,235,000
INCOME FROM STATE SOURCES - CAL GRANT	\$1,300,000	\$1,300,000
INCOME FROM OTHER SOURCES - COLLECTIONS:		
P/Y COLLECTIONS & OTHER	\$850,000	\$800,000
TOTAL OTHER INCOME	\$850,000	\$800,000
TOTAL INCOME	\$22,385,000	\$22,335,000
TOTAL INCOME & BEGINNING BALANCE	\$22,759,157	\$22,724,157
EXPENDITURES:		
LOANS, GRANTS & OTHER	\$22,370,000	\$22,400,000
TOTAL EXPENSES	\$22,370,000	\$22,400,000
NET ENDING BALANCE	\$389,157	\$324,157
TOTAL EXPENDITURES & ENDING BALANCE	\$22,759,157	\$22,724,157

CHILDREN'S CENTER FUND

RIO HONDO COMMUNITY COLLEGE

2014 - 2015 TENTATIVE BUDGET

CHILDREN'S CENTER FUND

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$351,203	\$36,353
INCOME:		
STATE OFFICE OF CHILD DEVELOPMENT	\$207,400	\$250,000
TAX ADJUSTMENT	\$11,700	\$11,700
PARENT FEES & OTHER	\$48,200	\$50,000
CHILD CARE FOOD PROGRAM	\$31,250	\$31,000
STATE GRANT	\$0	\$14,906
GENERAL FUND TRANSFER	\$0	\$250,000
TOTAL INCOME	\$298,550	\$607,606
TOTAL INCOME & BEGINNING BALANCE	\$649,753	\$643,959
EXPENDITURES:		
PERSONNEL		
CERTIFICATED	\$89,900	\$90,500
CLASSIFIED & HOURLY	\$312,700	\$315,000
FRINGE BENEFITS	\$174,900	\$178,500
TOTAL PERSONNEL	\$577,500	\$584,000
SUPPLIES, OPERATIONS & OTHER	\$35,900	\$52,000
TOTAL EXPENSES	\$613,400	\$636,000
RESERVE FUNDS	\$36,353	\$7,959
TOTAL EXPENDITURES & ENDING BALANCE	\$649,753	\$643,959

**AUXILIARY SERVICES ORGANIZATION
ASSOCIATED STUDENTS**

RIO HONDO COMMUNITY COLLEGE
2014 - 2015 TENTATIVE BUDGET
AUXILIARY SERVICES ORGANIZATION (ASO) FUND

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$149,419	\$117,431
INCOME:		
BOOKSTORE COMMISSIONS	\$266,350	\$270,000
EL PAISANO ADVERTISING	\$7,150	\$7,500
FOOD SERVICES COMMISSIONS	\$41,600	\$40,000
A.S. CARD SALES	\$21,700	\$22,000
INTEREST	\$775	\$800
MISCELLANEOUS INCOME	\$6,400	\$6,500
TOTAL INCOME	\$343,975	\$346,800
TOTAL INCOME & BEGINNING BALANCE	\$493,394	\$464,231
EXPENDITURES:		
ACCOUNTING	\$14,719	\$14,719
ADMINISTRATION OF JUSTICE	\$6,900	\$19,059
ARTS & CULTURAL PROGRAMS	\$106,000	\$106,511
ATHLETICS	\$128,821	\$128,821
DANCE PRODUCTION	\$10,000	\$10,731
FORENSICS	\$22,510	\$19,494
JOURNALISM	\$54,500	\$55,171
MISCELLANEOUS EXPENSES	\$3,870	\$3,860
TECHNOLOGY	\$1,000	\$3,412
VOCATIONAL COMPETITION	\$3,850	\$9,118
COMMENCEMENT	\$18,793	\$18,793
RIVER'S VOICE & WRITES OF SPRING	\$5,000	\$12,976
VITA PROGRAM (ONE TIME)	\$0	\$3,000
TOTAL EXPENSES	\$375,963	\$405,665
NET ENDING BALANCE	\$117,431	\$58,566
TOTAL EXPENDITURES & ENDING BALANCE	\$493,394	\$464,231

RIO HONDO COMMUNITY COLLEGE
2014 - 2015 TENTATIVE BUDGET
ASSOCIATED STUDENT (ASRHC) FUND

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$131,700	\$175,870
INCOME:		
A. S. CARD SALES	\$206,000	\$206,000
INTEREST ON RESERVES	\$120	\$120
MISCELLANEOUS INCOME	\$1,300	\$1,300
TOTAL INCOME	\$207,420	\$207,420
TOTAL INCOME & BEGINNING BALANCE	\$339,120	\$383,290
EXPENDITURES:		
ACCOUNTING	\$20,000	\$20,000
ASB GENERAL	\$26,800	\$25,000
ASSISTANT & SECRETARY	\$50,000	\$50,000
CONFERENCES	\$17,400	\$20,000
DUPLICATING / PRINTING	\$200	\$400
ELECTIONS	\$300	\$300
HOSPITALITY	\$2,300	\$2,550
INTER-CLUB COUNCIL	\$20,000	\$35,000
POSTAGE	\$200	\$350
SPECIAL EVENTS	\$22,000	\$38,000
STUDENT AWARDS BANQUET	\$2,500	\$3,000
SUPPLIES	\$1,300	\$1,500
UTILITIES	\$250	\$600
TOTAL EXPENSES	\$163,250	\$196,700
NET ENDING BALANCE	\$175,870	\$186,590
TOTAL EXPENDITURES & ENDING BALANCE	\$339,120	\$383,290

CAPITAL PROJECTS FUND

RIO HONDO COMMUNITY COLLEGE

2014 - 2015 TENTATIVE BUDGET

CAPITAL PROJECTS FUND

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$15,338,049	\$15,349,749
INCOME:		
LRC	\$0	\$450,000
P.E. COMPLEX	\$3,400	\$0
INTEREST	\$95,000	\$95,000
OTHER INCOME	\$14,300	\$0
TOTAL INCOME	\$112,700	\$545,000
TOTAL INCOME & BEGINNING BALANCE	\$15,450,749	\$15,894,749
EXPENDITURES:		
SCHEDULED MAINTENANCE	\$0	\$50,000
LRC	\$0	\$450,000
OTHER EXPENSES	\$101,000	\$200,000
TOTAL EXPENDITURES	\$101,000	\$700,000
NET ENDING BALANCE	\$15,349,749	\$15,194,749
TOTAL EXPENDITURES & ENDING BALANCE	\$15,450,749	\$15,894,749

**REVENUE BOND
CONSTRUCTION FUND**

RIO HONDO COMMUNITY COLLEGE

2014 - 2015 TENTATIVE BUDGET

REVENUE BOND CONSTRUCTION FUND

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$41,618,998	\$41,872,998
INCOME:		
INTEREST INCOME	\$254,000	\$230,000
TOTAL INCOME	\$254,000	\$230,000
TOTAL INCOME & BEGINNING BALANCE	\$41,872,998	\$42,102,998
EXPENDITURES:		
BOND EXPENDITURE	\$4,400,000	\$6,500,000
TOTAL EXPENSES	\$4,400,000	\$6,500,000
NET ENDING BALANCE	\$37,472,998	\$35,602,998
TOTAL EXPENDITURES & ENDING BALANCE	\$41,872,998	\$42,102,998

**REVENUE BOND
PROJECT FUND**

RIO HONDO COMMUNITY COLLEGE

2014 - 2015 TENTATIVE BUDGET

REVENUE BOND PROJECT FUND

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$4,236,808	\$4,243,808
INCOME:		
INTEREST INCOME	\$27,000	\$25,000
TOTAL INCOME	\$27,000	\$25,000
TOTAL INCOME & BEGINNING BALANCE	\$4,263,808	\$4,268,808
EXPENDITURES:		
BOND EXPENDITURE	\$20,000	\$100,000
TOTAL EXPENDITURES	\$20,000	\$100,000
NET ENDING BALANCE	\$4,243,808	\$4,168,808
TOTAL EXPENDITURES & ENDING BALANCE	\$4,263,808	\$4,268,808

INTERNAL SERVICES FUND

RIO HONDO COMMUNITY COLLEGE
2014 - 2015 TENTATIVE BUDGET
INTERNAL SERVICES FUND
FUND 61 & 69

DESCRIPTION	2013-2014 PROJECTED	2014-2015 TENTATIVE
BEGINNING BALANCE	\$8,530,217	\$9,923,217
INCOME:		
INCOME - DISTRICT & CLASSIFIED UNIT	\$700,000	\$700,000
DISTRICT & MANAGEMENT / CONFIDENTIALS	\$57,000	\$60,000
DISTRICT & FACULTY	\$600,000	\$600,000
INTEREST INCOME	\$52,000	\$62,000
TOTAL INCOME	\$1,409,000	\$1,422,000
TOTAL INCOME & BEGINNING BALANCE	\$9,939,217	\$11,345,217
EXPENDITURES:		
EXPENDITURES/REIMBURSEMENTS	\$16,000	\$15,000
TOTAL EXPENDITURES	\$16,000	\$15,000
NET ENDING BALANCE	\$9,923,217	\$11,330,217
TOTAL EXPENDITURES & ENDING BALANCE	\$9,939,217	\$11,345,217

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

4. Auxiliary Services Organization Board of Directors – 2014/2015

At the end of each fiscal year, it's necessary to update the Auxiliary Services Organizations (ASO) Board of Directors for the next fiscal year. ASO Board Members meet several times during the year on an as needed basis to review ASO budget additions, budget changes, revenue and expenditures projections and to discuss student activities.

The following are the members of the ASO Board for 2014/2015.

<u>Name</u>	<u>Position</u>
Robin Siara	Advisor, Athletics
Steve Hebert	Dean, Kinesiology, Dance & Athletics
Alyson Cartagena	Advisor, Dance
Mike Slavich	Dean, Applied Technology
Ygnacio Flores	Dean, Public Safety
Christopher Guptill	Dean, Arts
Robert Miller	Advisor, Cultural Events / Art Gallery
Bill Korf	Advisor, Theatre
Steve Moshier	Advisor, Music
Steve Tomory	Applied Technology
Robert Holcomb	Dean, Communication and Languages
Jim Matthis	Advisor, Rivers Voice
Tom Callinan	Advisor, Writes of Spring
John Francis	Advisor, El Paisano
Libby Curiel	Advisor, Forensics
Jasmine Lopez	Interim Director of Student Life & Leadership
Jay Sunyogh	Advisor, VICA
Philip Luebben	Interim V.P. Finance & Business
Melvyn Mueller	Advisor, Pistol Team
Alejandro Ramirez	AS President
Joanna Ruiz	AS Vice President
Tiare Barrios	AS Treasurer

RECOMMENDATION: That the Board of Trustees approve the members of the Auxiliary Services Board of Directors for the 2014/2015 school year as shown above.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

5. Appointment or Reappointment to Rio Hondo College Citizens Oversight Committee

The Board of Trustees is required to appoint or reappoint a Citizens Oversight Committee member.

Oversight Committees are required to have a minimum of seven members, five of whom must be from one of the following categories:

1. A representative from a bona fide local taxpayer's association (can be from Homeowner's Association).
2. A member for a senior citizens organization.
3. A representative who is active in a local business organization.
4. A current student who is actively involved in student government.
5. A member of the Foundation or a College Advisory Board.

Attached is a list of current committee members. The following are committee members to be reappointed or replaced with new members starting July 1, 2014.

Trustee

Trustee Vicky Santana

**To Reappoint or Replace
Dr. Joseph Rivera**

Trustee Gary Mendez

**To Reappoint or Replace
Alejandro Izarraraz
To Replace Toby Chavez**

Trustee Mary Ann Pacheco

**To Reappoint or Replace
Dr. Francisco Hidalgo
To Reappoint or Replace
Amber Salazar**

Trustee Norma Garcia

**To Replace
Richard Garner
To Reappoint or Replace
Verna De Los Reyes**

Trustee Madeline Shapiro

To Reappoint or Replace
Lois Czuba

Student Trustee Jaime Magallon

To Replace
Caroline Carroll

RECOMMENDATION: That the Board of Trustees appoint or reappoint the members to the Citizens Oversight Committee as outlined above.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma E. Garcia, and carried, that the Consent Agenda with the following revisions:

Pulled from Consent by Mr. Gary Mendez. Ms. Shapiro appointed Andrew Moraga and Jaime "JJ" Magallon appointed Leslie Gutierrez as the Student Representative. The remainder will be appointed at the next Board Meeting

be

Accepted and approved - Action No. 64

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

Citizens Oversight Committee

Contact Information

Name	Appointed by	Capacity	Address	Phone Number	Email Address	Term
Almeda Rodriguez	Madeline Shapiro	Non-Designated	13452 Dunton Drive Whittier, CA 90605	Cell: 562-587-2801	arodriguez@ewcsd.org	2014-2016
Fernando Centeno, Jr.	Vicky Santana	Non-Designated	8914 Gallatin Road Pico Rivera, CA 90660	Cell: 562-397-7899	Fcentenovpriosando@hotmail.com Centeno4erUSD@yahoo.com	2013-2015
Dr. Joseph Rivera	Vicky Santana	Business Organization	8025 Passons Blvd Pico Rivera, CA 90660	562-646-6118	Rivera4kids@gmail.com	2012-2014
Toby Chavez	Gary Mendez	RHC Advisory Board	10909 Newgate Ave. Whittier, CA 90605	Home: 562-941-7246 Cell: 562-355-7589	tobyandestella@aol.com	2012-2014
Dr. Francisco Hidalgo	Angela Acosta-Salazar	Non-Designated	1440 Gerwood Drive Whittier, CA 90601	Cell: 505-426-7533 Home: 626-330-9050	JFHidalgo@verizon.net	2013-2015
Richard Garner	Norma Garcia	Senior Citizen	3176 Granada Avenue El Monte, CA 91731	Home: 626-444-6914 Wife JoAnn cell: 626-617-7135	RGarner1147@yahoo.com	2010-2012 2012-2014
Alejandro Izarraraz	Gary Mendez	Non-Designated	11009 Choisser St. Whittier, CA 90606	Cell: 562-688-4311 Wife Cell: 562-208-4145	alexizarr@gmail.com	2012-2014
Lois Czuba	Madeline Shapiro	Non-Designated	9646 Lanette Ave Whittier, CA 90605	Wk: 562-464-2534	Loisczuba2003@yahoo.com	2012-2014
Amber Salazar	Angela Acosta-Salazar	Non-Designated	11022 Michael Hunt Drive So. El Monte, CA 91733	Cell: 951-233-9477	Ambermsalazar@ATT.net	2012-2014
Verna De Los Reyes	Norma Garcia	Taxpayers/ Homeowners Association	12056 Clora Place El Monte, CA 91732	Cell: 626-695-3768	Verna.delosreyes@gmail.com	2012-2014
	Jaime "JJ" Magallon Student Trustee	Student		Cell:		2014-2015

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

6. Renewal of Instructional Services Agreements

The Department of Public Safety recommends the renewal of the following instructional services agreements for fire technology related training, which includes but is not limited to, Emergency Response, Incident Command, and Wild Land Fire Training.

- a. City of Santa Fe Springs - Fire Department employees. Revenue generated from Full Time Equivalent Students (FTES) will be split:
- 70% to Rio Hondo and 30% to the City of Santa Fe Springs Fire Department until \$25,000 threshold is reached.
 - 80% to Rio Hondo and 20% to the City of Santa Fe Springs Fire Department after the \$25,000 threshold has been reached.

The term of this instructional services agreement is from September 1, 2014 through August 31, 2015.

- b. U. S. Forest Service - Angeles National Forest employees. Revenue generated from FTES will be split 80% to Rio Hondo and 20% to the U. S. Forest Service. The term of this instructional services agreement is from June 29, 2014 through June 30, 2015.

RECOMMENDATION: That the Board of Trustees approve the two instructional service agreements as presented above and authorize the Administration to sign appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

7. Apprenticeship Instructors – Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund

The Rio Hondo Community College District (District) and the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund have entered into an apprenticeship agreement to provide instruction. The instructor(s) will be employed by the District, and the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund Program will provide for the instructor(s) salary and benefits. The Administration is recommending the employment of the following for fiscal year 2014/2015:

Todd Aston	Miguel Jimenez	Manuel Najera
Jesus Beltran	Mark Johnson	Ismael Onofre
Ismael Castillo	John Juarez	Thomas Rodriguez
John Castillo	James Linehan	Thomas Rooney
Michael Contreras	Jacob Lopez	John Sartor
Juan Flores	Curtis Love	Ronald Smallwood
Michael Gauntt	Gonzalo Luna	William Thompson
Jason Geiger	Mike Madrid	Galo Toapanta
Dario Gonzales	Luis Maltos	Marco Velazquez
William Gosnell	Jesse Milan	Frank Ward
Lamar Hanger	Robert Miller	Frank Zambrano

RECOMMENDATION: That the Board of Trustees approve the employment of the Southern California Carpentry Joint Apprenticeship and Training Committee and/or Southwest Carpenters Training Fund instructors listed above under the terms outlined above, and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
 BOARD OF TRUSTEES
 Regular Meeting, June 11, 2014, 6:00 p.m.
 AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

8. Apprenticeship Instructors – Heat and Frost Insulators and Asbestos Workers Joint Apprenticeship Committee

The Rio Hondo Community College District (District) and the Heat and Frost Insulators and Asbestos Workers Joint Apprenticeship Committee have entered into an apprenticeship agreement to provide instruction. The instructor(s) will be employed by the District, and the Heat and Frost Insulators and Asbestos Workers Joint Apprenticeship Committee will provide for the instructor(s) salary and benefits. The Administration is recommending the employment of the following instructors for fiscal year 2014/2015:

Tony Magallanes	Manuel Pacheco
Caesar Ramirez	Luis Cuevas
Salvador Romero	

RECOMMENDATION: That the Board of Trustees approve the employment of the Heat and Frost Insulators and Asbestos Workers Joint Apprenticeship Committee instructors listed above under the terms outlined above, and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Delayed for further study

Yes No

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

9. Apprenticeship Instructors – Operating Engineers Training Trust

The Rio Hondo Community College District (District) and the Operating Engineers Training Trust have entered into an apprenticeship agreement to provide instruction. The instructor(s) will be employed by the District, and the Operating Engineers Training Trust will provide for the instructor(s) salary and benefits. The Administration is recommending the employment of the following for fiscal year 2014/2015:

Rich Beesmer
David Barton
Keith Aker

Dan Cox
Loren Gamos
John Sharon

RECOMMENDATION: That the Board of Trustees approve the employment of the Operating Engineers Training Trust instructors listed above under the terms outlined above, and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

10. Revenue Agreement – International Study Tour, Inc.

The Continuing Education Department is requesting approval of a revenue agreement to provide not-for-credit “English as a Second Language” classes to international students through International Study Tour, Inc. Classes would begin on July 7, 2014 and continue through August 15, 2014. The Continuing Education Department projects 185 students will participate in this program with \$300.00 revenue from each student.

RECOMMENDATION: That the Board of Trustees approve the revenue agreement with International Study Tour, Inc. and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

11. Award of Bid #2030 – Fitness Center Mechanical Upgrade Project – JR Universal Construction Group

On March 27, 2014 and April 3, 2014, Bid #2030 Fitness Center Mechanical Upgrade Project was advertised in the Pasadena Star News, San Gabriel Valley Tribune and the Whittier Daily News. The bid was also posted on the Rio Hondo College webpage and solicitations were sent to qualified contractors from the College's vendor database.

On April 7, 2014, the Del Terra Group Program Management Team and Rio Hondo Staff conducted a mandatory information meeting and job walk. twenty-two (22) contractors attended the meeting and job walk. Bids were received and opened on Thursday, May 1, 2014 at 3:30 p.m. in the Board Room. A total of ten (10) responsive and responsible bids were received.

Name	Base Bid
JR Universal Construction, Los Angeles	\$471,371.00
A&Y Construction Company, Glendale	\$556,000.00
CJ Pro, Inc, Brea	\$577,600.00
Liberty Climate Control, So El Monte	\$579,000.00
Ran Enterprises Inc, Huntington Beach	\$584,000.00
AP Construction Group, Van Nuys	\$597,580.00
Fast Track Construction, Culver City	\$601,265.00
JC Joud Construction, Corona	\$658,594.00
Dalke & Sons Construction, Riverside	\$672,500.00
KFY United Mechanical, Simi Valley	\$698,723.00

The Program Management Team and Rio Hondo staff has evaluated the bid and concludes JR Universal Construction is the lowest responsive and responsible bidder as the General Contractor for this project. The Program Management Team and Rio Hondo Staff have reviewed the scope of work and recommend awarding the contract to JR Universal Construction, in the amount of \$471,371.00 from Bond funds.

RECOMMENDATION: That the Board of Trustees award the contract for Fitness Center Mechanical Upgrades to JR Universal Construction, in the amount of \$471,371.00 from Bond funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

12. Contract Education – Memorandum of Understanding (MOU) with Tri-Cities Regional Occupational Program

Rio Hondo College will partner with the Tri-Cities Regional Occupational Program (TCROP) to co-sponsor a registered dental assistant (RDA) program. The College will charge students \$4,500.00 for the program and the College will pay \$4,050.00 per student to TCROP. TCROP will provide instructor and classroom facilities at Pioneer High School in Whittier. The term of this agreement will be from July 1, 2014 through June 30, 2015.

RECOMMENDATION: That the Board of Trustees approve the MOU with TCROP to provide a registered dental assistant program at Pioneer High School and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

13. AB86 Adult Education Consortium Planning Grant – California Community Colleges Chancellor’s Office

The California Legislature has committed funds to AB86 Adult Education Consortium of K-12 and Community College Districts to collaborate regionally and to develop plans to better serve the educational needs of adults within the regional consortia area by creating linkages between K-12 and Community College Districts.

The California Community College Chancellor’s Office has notified the District of the award of AB86 Adult Education Consortium Planning Grant, to the Rio Hondo Region Adult Education Consortium in the amount of \$272,356.00. The term of the Grant is from March 5, 2014 to June 30, 2015.

The Rio Hondo Region Adult Education Consortium is comprised of four consortium members: the El Monte Union High School District, El Rancho Unified School District, Rio Hondo Community College District, and Whittier Union High School District; and three consortium partners: Bassett Unified School District, Hacienda La Puente Unified School District, and Tri-Cities Regional Occupational Program School District.

RECOMMENDATION: That the Board of Trustees accept the grant award in the amount of \$272,356.00 for AB86 Adult Education Consortium Planning Grant, and authorize the Administration to execute the appropriate Documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

14. Design Services for the Rio Plaza – Westberg + White, Inc.

Del Terra Group, Rio Hondo College's Program Management Firm, solicited design proposals for the Rio Plaza. The architectural firms will provide a complete design that will include multi-user restrooms, a hydration station, an information area, a retail kiosk, and bike racks. The Rio Plaza will be located near the College's main entrance on the west side of Workman Mill Road between the northbound bus stop and Student Parking Lot 1. A turnout will be provided for layovers by buses. Proposals are summarized below:

<u>Firm</u>	<u>Proposed Cost</u>
Westberg + White, Inc.	\$126,500.00
MVEI	\$128,902.50

Staff interviewed both firms and recommends award to Westberg + White, Inc., who demonstrated their expertise on similar projects. Administrative expenses will be reimbursed at their actual cost upon submission of invoice and substantiating backup in an amount not to exceed \$6,500.00. Total cost is not to exceed \$133,000.00 (\$126,500.00 + \$6,500.00) from Bond Funds.

RECOMMENDATION: That the Board of Trustees approve a proposal from Westberg + White, Inc., to provide design services for the Rio Plaza in an amount not to exceed \$133,000.00 from Bond Funds and authorize the Administration to execute the appropriate Documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Madeline Shapiro, and carried, that the Consent Agenda with the following revisions:

Pulled from Consent by Mr. Gary Mendez be

Accepted and approved - Action No. 65

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

15. Design Services for Bookstore, Print Shop and Adjacent Restrooms - MVEI

Del Terra Group, Rio Hondo College's Program Management Firm, solicited design proposals for remodeling space in the Administration Building to relocate the bookstore and print shop.

Bookstore design includes the main store area, a storage area, a break area, offices, a meeting room, and a server/safe room. Print Shop design includes a work area, a public lobby, and an office. The adjacent restrooms will be upgraded for access compliance. Proposals are summarized below:

<u>Firm</u>	<u>Proposed Cost</u>
Westberg + White, Inc.	\$106,500.00
MVEI	\$108,062.00

Staff interviewed both firms and recommends award to MVEI, who demonstrated their expertise on similar projects. Administrative expenses will be reimbursed at their actual cost upon submission of invoice and substantiating backup in an amount not to exceed \$5,000.00. Total cost is not to exceed \$113,062.00 (\$108,062.00 + \$5,000.00) from Bond Funds.

RECOMMENDATION: That the Board of Trustees approve a proposal from MVEI, to provide design services for the bookstore, print shop, and adjacent restrooms in an amount not to exceed \$113,062.00 from Bond Funds and authorize the Administration to execute the appropriate Documents on behalf of the District.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Madeline Shapiro, and carried, that the Consent Agenda with the following revisions:

Pulled from Consent by Mr. Gary Mendez be

Accepted and approved - Action No. 65

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

16. Augment Funding for American Reprographics Company, LLC – Imaging of Admission and Records Paper Documents

On March 13, 2013, the Board approved and awarded Bid 2020 as Action Item III.A.7 for American Reprographics Company to provide imaging of approximately 750,000 paper documents in the amount of \$32,926.00.

The final total of scanned paper documents exceeded the District's estimate. Funding augmentation in the amount of \$4,183.83 is required to close out the project of imaging Admissions and Records paper documents.

Staff recommends that the Board augment the contract award in an additional amount of \$4,183.83, to a total of \$37,109.83 from Bond Funds.

RECOMMENDATION: That the Board of Trustees approve additional augmentation of the contract with American Reprographics Company, LLC for imaging of Admissions and Records Paper Documents in an amount of \$4,183.83, to a total of \$37,109.83 from Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

17. Grant – California Community Colleges Chancellor's Office, Division of Workforce and Economic Development State Energy Resources Conservation Division and Development Commission

The California Energy Commission met and approved funding for alternative fuel vehicle technical education in the form of general equipment purchases, faculty professional development, and curriculum development, train the trainer and associated training aids to expand the A.S. Degree and Certificate of Achievement (COA) programs that have already been developed by Rio Hondo College.

The Automotive Alternative Fuels program will receive funding in the amount of \$50,000.00 from the California Community Colleges Chancellor's Office. This Grant has been awarded and it will be integrated into a contract that will be reported to the Chancellor's Office.

RECOMMENDATION: That the Board of Trustees accept the \$50,000.00 Grant from the California Community Colleges Chancellor's Office and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

18. MOU between Rio Hondo College Automotive Technology Training Center and the Tire Industry Association

The Tire Industry Association (TIA) will provide Rio Hondo College Automotive Technology Training Center (ATT), automotive tire service (ATS) instructor training seminars for selected automotive teachers and local area technicians in concert with overall program goals as managed by the TIA. The first session will be July 29, 2014 through August 1, 2014 and the second session will be October 14, 2014 through October 17, 2014.

Rio Hondo ATT will pay the TIA \$8,125.00 from Work Innovation Partnership (WIP Grant) funds.

RECOMMENDATION: That the Board of Trustees approve an MOU for automotive tire service training for the period July 29, 2014 through October 17, 2014 with the Tire Industry Association, in an amount not to exceed \$8,125.00 from WIP Grant funds and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Delayed for further study

Yes No

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

19. Ratification of Additional DSA Fees – Student Union Building

All documents have been filed with the Division of the State Architect (DSA) for closeout on the Student Union building. During the final review of documentation, DSA determined that \$147.00 in additional fees was required for closeout, and such fees have been paid by the District. These fees were calculated for DSA review of closeout documents for additional testing requested by DSA on structural components for the project prior to close out. If the fees had not been paid, there was a high likelihood that DSA would close the project without certification and return the documents to the College as an incomplete submittal. Therefore, it was prudent that the requested amount be paid in a timely fashion.

RECOMMENDATION: That the Board of Trustees ratify the additional \$147.00 in fees paid to the DSA for additional review time on the Student Union Building and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

20. Approval of Structural Engineering Consulting Services for Wall Repair at Kinesiology, Dance & Athletics – IDS Group

On the evening of May 5, 2014, a vehicle damaged the south exterior wall at the Kinesiology, Dance & Athletics (KDA) complex. The Rio Hondo College Facilities Department had the wall evaluated by structural engineers and the area was secured pending a full evaluation and determination of the extent of the damage, and the repairs needed.

Two structural engineers have provided proposals for consulting services to evaluate the extent of the repairs needed, and provide repair details to a repair contractor, and IDS Group has provided the lowest cost proposal for generating repair plans and providing engineering services through construction/repairs.

IDS Group	\$ 3,000.00
TTG Structural Engineering	\$ 3,900.00

RECOMMENDATION: That the Board of Trustees approve the proposal of \$3,000.00 for structural engineering consulting services for wall repair at KDA from IDS Group to be paid from Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

21. Grant Renewals

- a. The California Community Colleges Chancellor's Office (CCCCO) renewed grant agreement No. 14-C01-044 funding for Career & Technical Education Act (CTE), Title 1C. The purpose of the CTE, Title 1C Grant is to develop the academic, career and technical skills of postsecondary students who elect to enroll in career and technical education programs. The total amount of the grant is \$551,952.00 beginning July 1, 2014 through June 30, 2015.
- b. The California Community College Chancellor's Office Workforce and Economic Grants Division renewed funding for grant agreement #14-156-004 Deputy Sector Navigator Health Los Angeles County. The objective is to target investment at priority and emergent sectors as chosen by each of the ten regions of California and meet the intent of specific objectives of the Economic and Workforce Development Program and the Career Technical Education Pathways Program. The total amount of the grant is \$200,000.00 for the term of July 1, 2014 through June 30, 2015.
- c. The California Community College Chancellor's Office Workforce and Economic Grants Division renewed funding for grant agreement #14-160-003 Deputy Sector Navigator Energy Efficiency and Utilities Los Angeles County. Funding sources are SB1402, Economic and Workforce Development and SB1070 Career Technical Education Pathways. The objective of the grant is to collaborate with the consortia and the respective Sector Navigator that have identified Energy (Efficiency) and Utilities as a priority or emerging technology sector, assemble advisory boards to establish needs assessment and defined accountability based performance outcomes and measurements. The total amount of the grant is \$200,000.00 for the term of July 1, 2014 through June 30, 2015.

RECOMMENDATION: That the Board of Trustees approve grants from the California Community Colleges Chancellor's Office as summarized above and authorize the Administration to execute the appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Delayed for further study

Yes No

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

22. Revenue Agreement – Basic Technician Training Course in the Commercial Food Service Industry – iM3, LLC

The Continuing Education Department requests approval to enter into a revenue agreement with iM3, LLC (d.b.a. Ignitor Labs) to provide a Basic Technician Training Course in the commercial food service industry. The initial one-year term will begin on July 1, 2014 and will renew annually, unless terminated, through June 30, 2018.

Ignitor Labs is an online learning development company committed to providing avenues for job seekers to receive the training needed to be placed in high-demand technical professions in the commercial food service industry. The Commercial Food Equipment Service Association (CFESA) has partnered with Ignitor Labs to offer an online Basic Technician Training Program that guarantees every candidate a job interview upon successful completion of the program. This program gives candidates the technical basics needed to secure a position in the industry.

Students will pay \$1,495.00 of which \$1,150.00 will be allocated to Ignitor Labs and \$345.00 allocated to the College. The Continuing Education Department estimates the District's potential revenue to be \$3,450.00 per year.

RECOMMENDATION: That the Board of Trustees approve a revenue agreement with iM3, LLC (d.b.a. Ignitor Labs) to provide a Basic Technician Training Course in the commercial food service industry for the term July 1, 2014 through June 30, 2018 and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez,
and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes

No

Delayed for further study

Vote:

4

0

Student Trustee Advisory Vote:

1

0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

23. Abtech Systems, Inc. – Single (Sole) Source for Procurement of Managed Computer Network Backup Services

The Rio Hondo Community College District has migrated to Abtech Systems, Inc. for its offsite computer network backup solution. The District must renew these services on a regular basis.

Abtech has agreed to a hold their pricing structure of \$51,000.00 per year with a two year agreement. The District would recognize no benefit nor realize any profit through the formal bidding of these services.

Public Contract Code §20304 states that the Board may direct the purchase of any supply, equipment, or material without observance of any provision requiring contracts, bids, or notice upon a finding by a two-thirds vote that there is only a single source of procurement.

Staff recommends that the Board make a finding of a single source of procurement and adopt the position that the District would recognize no benefit nor realize any profit through formal bidding for Abtech Systems, Inc. Managed Computer Network Backup Services. The cost for 2014/2015 and 2015/2016 will be \$51,000.00 per year paid through the General Fund.

RECOMMENDATION: That the Board of Trustees find that Abtech Systems, Inc. is the single source of procurement for managed off-site backup of the District's computer network and the District would recognize no benefit nor realize any profit through formal bidding. The Board further approve a two year agreement in the amount of \$102,000.00 from the General Fund and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Delayed for further study

Yes

No

Vote:

4

0

Student Trustee Advisory Vote:

1

0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

24. Approval of Two (2) New Concrete Foundations for Training Prop at Santa Fe Springs Fire Academy – Ed Sanford, Inc., d.b.a. Custom Builders

Board Resolution number 051414 approved the installation of a High Rope Training Prop at the Santa Fe Springs Fire Academy site. The Prop is comprised of two (2) structures.

The City of Santa Fe Springs Fire Rescue Department, and the Los Angeles Area Fire Chiefs Association (LAAFCA) received Grant funds to fabricate and install the Prop and the College will provide the concrete foundation. LAAFCA has selected general contractor, Ed Sanford, Inc., d.b.a. Custom Builders, to install the Prop under their Grant, and highly recommends that this contractor also perform all the concrete foundation work in order for proper coordination between the foundation and the installation of the Prop.

Custom Builders has provided a proposal to supply all labor, material, equipment, and supervision to complete two (2) foundations per engineering plans designed by Furoto Robio (plans provided by LAAFCA) to include all required saw cutting, breaking, and haul out of existing A.C. paving and base.

Custom Builders	\$14,850.00
-----------------	-------------

RECOMMENDATION: That the Board of Trustees approve the proposal of \$14,850.00 for the new concrete foundations for the Training Prop at the Santa Fe Springs Fire Academy from Ed Sanford, Inc., d.b.a. Custom Builders to be paid from the Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez,
and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes

No

Delayed for further study

Vote:

4

0

Student Trustee Advisory Vote:

1

0

RIO HONDO COMMUNITY COLLEGE DISTRICT
 BOARD OF TRUSTEES
 Regular Meeting, June 11, 2014, 6:00 p.m.
 AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

25. Upgrade of VoIP Phone System Software – NE Systems

The current VoIP (voice over internet protocol) software used to manage the phone system is at the end of its lifecycle. The software must be upgraded in order to maintain technical support. Staff obtained three (3) quotes for the software upgrade as summarized below.

<u>VENDOR</u>	<u>AMOUNT</u>
NE Systems	\$ 4,500.00
GST Information Technology Solutions	\$14,000.00
Logicalis	\$15,525.00

Staff recommends acquiring the upgraded phone system software through NE Systems in the amount of \$4,500.00 paid from Bond Funds.

RECOMMENDATION: That the Board of Trustees approve and award the contract to NE Systems in the amount of \$4,500.00 to provide upgrade of the VoIP phone system to be paid from Bond Funds and authorize that Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved Yes No

Delayed for further study Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

26. PE Complex Project – Relocation Services – American Relocation and Logistics

The Weight Room facility for the Physical Education program has been temporarily housed in the “L” Building during the construction of the new P.E. Complex Building. Now that the new P.E. Complex building has been completed, the Weight Room equipment can be relocated to the new PE Complex building. Del Terra Group, Rio Hondo College’s Program Management Firm, received Proposals from Wheaton World Wide Moving in the amount of \$ 6,264.00 and American Relocation and Logistics for \$2,964.00 to perform the relocation services for the Weight Room equipment.

RECOMMENDATION: That the Board of Trustees approve the proposal from American Relocation and Logistics for relocation services in the amount of \$2,964.00 from Bond Funds and authorize the Administration to execute contracts on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

27. Approval of Architectural Consulting Services for Division of the State Architect (DSA) Plan Check for All Training Props at the Santa Fe Springs Fire Academy – Furuto Rubio & Associates

The Santa Fe Springs Fire Academy site contains training props used by Rio Hondo College students during their fire academy training course work. It is understood that the props must comply with the California Field Act and obtain DSA certification because College students train on the props.

Four consulting firms were contacted to provide proposals to assist the College and prepare as-built plans of the existing props, provide engineering services as required by DSA, and submit the final documents to DSA for review and ultimate certification of all props on the site. One firm submitted a responsive proposal that reflected the scope of work.

Furuto Rubio & Associates, Inc. submitted a fee proposal to the College in the amount of \$24,130.00 and were highly recommended for this project by the Los Angeles Area Fire Chiefs Association (LAAFCA).

Furuto Rubio & Associates

\$24,130.00

RECOMMENDATION: That the Board of Trustees approve the proposal of \$24,130.00 for architectural consulting services for Division of the State Architect (DSA) plan check for all training props at Santa Fe Springs Fire Academy from Furuto Rubio & Associates, Inc. to be paid from the Bond Funds and authorize that Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes

No

Delayed for further study

Vote:

4

0

Student Trustee Advisory Vote:

1

0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

28. Approval for Plan Check Fee to Division of the State Architect (DSA)
– Plan Review for Props at Santa Fe Springs Fire Academy

The College will oversee consultants and prepare a plan check submission to DSA for plan review of all training props at the Santa Fe Springs Fire Academy site in cooperation with the City of Santa Fe Springs Fire Rescue Department and the Los Angeles Area Fire Chiefs Association (LAAFCA).

DSA requires a fee for the plan check review, and the College's program management consultant recommends to submit the DSA package with a check to DSA in the amount of \$1,025.01. At the present time it is not known if there will be additional fees required by DSA for this project.

RECOMMENDATION: That the Board of Trustees approve the plan check fee to the Division of the State Architect (DSA) – plan review for props at Santa Fe Springs Fire Academy in the amount of \$1,025.01 from Bond Funds and authorize the Administration to execute appropriate documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA

II. CONSENT AGENDA

A. FINANCE AND BUSINESS

29. Approval of the 2016/2017 Five-Year Capital Construction Plan

The Administrative Staff has created the District's 2016/2017 Five-Year Capital Construction Plan ("Plan"). The Plan provides a perspective for the academic years 2016/2017 to 2020/2021 and includes projects that the District proposes to undertake as part of its capital construction program. The Plan is a required component, and a prerequisite for securing state funding for certain construction projects, and the basis for qualifying for maintenance and operation monies.

Approval by the Board is being requested so that the proper documents can be formally submitted to the California Community Colleges Chancellor's Office and/or other appropriate state agencies.

RECOMMENDATION: That the Board of Trustees approve the 2016/2017 Five-Year Capital Construction Plan and authorize the President of the Board of Trustees and the Superintendent/ President of the College to sign the documents on behalf of the District.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA

Regular Meeting, June 11, 2014, 6:00 p.m.

II. CONSENT AGENDA

A. FINANCE & BUSINESS

30. Continuing Education

- a. Katar Diamond – To introduce students to Nine Star Ki – the ancient system for understanding personal biorhythms and the relationship with the surrounding world. Nine Star Ki techniques help individuals plan important activities during their optimal personal cycles and help them better understand their family, friends, and co-workers. Dates of service: July 1, 2014 – June 30, 2015. Payment will be 60% to the college and 40% to the consultant.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None

be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA**

Regular Meeting, June 11, 2014, 6:00 p.m.

II. CONSENT AGENDA

A. FINANCE & BUSINESS

31. Consultants

- a. **Juan Felipe Alvarez – To present/train Foster and Kinship Care Education (FKCE), trainings/workshops/classes in English and Spanish on various topics such as: D-Rate Pre-Service, Sexual Abuse, Active Parenting; AB12; Cultural Diversity & Identity; Bullying; Grief & Loss; LGBTQ Youth in Foster Care; Discipline; Attachment Parenting; Teen Pregnancy Prevention; Reactive Attachment Disorder (RAD); Special Education (IEP); Caring for Children who Have Experienced Trauma; as well as other specialized topics in foster care and parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$1,800.00 from Foster Kinship Care Education Grant.**
- b. **Christina Maria Auer-Arriaga – To present/instruct trainings/workshops/classes to youth in the Youth Empowerment Strategies for Success (YESS-ILP) Program on various life skills topics such as Education/College, daily living, financial literacy, employment, financial aid; taking care of yourself; mental health issues; as well as other specialized topics in foster care and independent living. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$2,000.00 from YESS-ILP Grant.**

Amended

- c. **Christina Maria Auer-Arriaga – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as: D-Rate Pre-Service; F-Rate Pre-Service; Recognizing Abuse; The effects of Abuse; AB12 Extended Foster Care; Cultural Diversity & Identity; Bullying; Grief & Loss; Mental Health Conditions/Disorders; (ADD/ADHD), Autism, Bipolar, Tourette's Syndrome, Depression; Anxiety; Reactive Attachment Disorder (RAD) Anxiety Disorders; Fetal Alcohol Effects; Preparing Youth for College/Independence; Teen Brain; Dependency Court; Allegation Prevention; Foster Parent Roles, Rights, Responsibilities; Chemical and Substance Abuse; Sexuality Issues; College-Employment Preparation; Behavior Management/Modification; Attachment Parenting; Conflict Management; Working with the System; Working with Birth Parents; Teen Pregnancy Prevention; Special Education (IEP); Caring for Children who Have Experienced Trauma; Caring for Young Adults; as well as other specialized topics in Foster care and parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$4,500.00 from Foster Kinship Care Education Grant.**

- d. **Deborah Patrice Brown – To present/train Foster and Kinship Care Education trainings/workshops/classes in English and Spanish on various topics such as: True Parenting; Understanding Personality and Temperament Styles; Behavior Management/Modification; Working with Parents; School Success; as well as other specialized topics in foster care, education & parenting Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$1,500.00 from Foster Kinship Care Education Grant.**
- e. **Deborah Patrice Brown – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes in English and Spanish on various topics such as: Recognizing Abuse; The Effects of Abuse; Suicidal and Homicidal Behaviors; Domestic Violence in the Home; Bullying and other Aggressive Behaviors; Lying, Cheating & Stealing; Grief & Loss; Mental Health Conditions/Disorders; Behavior Management/Modification; Anger Management; Conflict Management; Effective Communication; The Effects of Trauma; Nurturing the Mind; as well as other specialized topics in foster care & parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$2,500.00 from Foster Kinship Care Education Grant.**
- f. **C3 Business Solutions, Inc. – To provide Oracle Apex training and support for use of the Mt. SAC enrollment management system. Services will be 4-days/4-hours each day on Oracle Applications Express 4.1. Payment not to exceed \$9,450.00 from the General Fund.**
- g. **John Chocholak – To serve as a facilitator for one of the Career Technical Education (CTE) Summer Academy Modules for middle school students. Dates of service: July 1, 2014 – July 30, 2014. Payment not to exceed \$2,000.00 from the Tech Prep SB70 Grant.**
- h. **Betsy A. Cisneros – To Present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes in English and Spanish on various topics such as: When Children Grieve Series (Grief Recovery Institute Curriculum); Helping Children with Loss; Holiday Blues; Conflict Resolution; Habits of Highly Effective Families/Teens; Building Self-Esteem; Taking Care of the Caregiver (Self-Care); Stress Management; Back to School Preparation; Loving Discipline; Working with Birth Parents; Effective Communication; Attachment Parenting; Pregnancy Prevention; Co-Train Parent Expectations Support-Achievement, PESA-LACOE); Managing Crisis; Preventing and Managing Allegations; AB12 Extended Foster Care; Cultural Diversity & Identity; Bullying; Grief & Loss; Holiday Depression; Ages and Stages; Caring for Teens; Behavior Management/Modifications; Chemical and Substance Abuse; LGBTQ Issues in Foster Care; Attachment Development & Therapeutic Parenting, Conflict Management; Working with the System; Teen Pregnancy Prevention; Caring for Children who Have Experienced Trauma; as well as other specialized topics in foster care and parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$6,000.00 from Foster Kinship Care Education Grant.**

- i. **Karen Dixon – To present trainings/workshops/classes to youth in the Youth Empowerment Strategies for Success (YESS-ILP) Program on various life skills topics such as Education/College, daily living, financial literacy, employment, financial aid; taking care of yourself, mental health issues; as well as other specialized topics in foster care and independent living Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$1,500.00 from Youth Empowerment Strategies for Success-Independent Living Program.**
- j. **Karen Dixon – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as: Whole Foster Family Home (W-Rate Pre-Service); The Effects of Abuse; AB12 Extended Foster Care; Child Abuse/Neglect; Allegation Prevention; Foster Parent Roles, Rights, Responsibilities; Chemical & Substance Abuse; Sexuality Issues; Behavior Management/Modification; Attachment Parenting; Taking Care of the Caregiver-Self Care; Permanency Planning/Options; IEP Process; Successful Visitations; Teen Pregnancy/Working with Teen Parents; Working with the System; Working with Birth Parents; Lesbian, Gay, Bisexual, & Transgender Youth (LGTBQ); Caring for Children who Have Experienced Trauma; Foster Youth Emancipation/Independent Living Skills; Caring & Empowering Young Adults; as well as other specialized topics in foster care & parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$3,000.00 from Foster Kinship Care Education.**
- k. **Andrew Gold – To serve as a middle school consultant for Tech Prep SB70 Citrus College Sub Grant. Dates of service: July 1, 2014 – July 30, 2014. Payment not to exceed \$2,000.00 from SB70 Grant.**
- l. **Keith E. Hall – To present “Thriving with Your Strengths” workshop. This interactive workshop will challenge CalWORKS student leaders to reflect on their strengths and ways they can apply them to thrive academically and professionally. Date of service: June 27, 2014. Payment not to exceed \$1,000.00 from CalWORKS.**
- m. **Demontray Hankins – To present and provide speaker services at Youth Empowerment Strategies for Success (YESS-ILP) workshops/events. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$400.00 from Youth Empowerment Strategies for Success-ILP Grant.**
- n. **Mary L. Hibbard – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as: Fetal Alcohol Spectrum Disorders; Recognizing Abuse; The Effects of Abuse; Permanency Options; Positive Family Visits; Chemical & Substance Abuse; Behavior Management/Modifications; Self-Care; Working with the System; Working with Birth Parents; Teen Pregnancy Prevention; D & F Pre-Service Trainings; as well as other specialized topics in foster care & parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$2,000.00 from Foster Kinship Care Education Grant.**
- o. **Eileen Mayers Pasztor – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as: Working with the System; Learning Disabilities; Child**

Growth/Development (The Jigsaw Puzzle Child); Foster Parent/Kinship Care Provider Roles/Responsibilities; as well as other specialized topics in foster care and parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$1,500.00 from Foster Kinship Care Education Grant.

- p. Hector L. De Paz – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes in English and Spanish on various topics such as: Domestic Violence; Recognizing Abuse; The Effects of Abuse; Child Abuse/Neglect; Chemical & Substance Abuse; Sexuality Issues; Behavior Management/Modification; Family Systems (Family Change; Working with Birth parents; Foster Youth Emancipation/Independent Living Skills; as well as other specialized topics in foster care/parenting and class/Curriculum translation as needed Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$2,500.00 from Foster Kinship Care Education Grant.
- q. Deena H. Robertson – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as D-Rate Pre-Service; Recognizing Abuse; The Effects of Abuse, AB12 Extended Foster Care; Child Abuse/Neglect; Allegation Prevention; Foster Parent Roles, Rights, Responsibilities; Chemical & Substance Abuse; Sexuality Issues; Behavior Management/Modification; Attachment Parenting; Self-Care/Mindfulness; Working with the System; Working with Birth Parents; Active Parenting; Caring for Children who Have Experienced Trauma; Foster Youth Emancipation/Independent Living Skills; as well as other specialized topics in foster care & parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$3,000.00 from Foster Kinship Care Education Grant.
- r. Ana Patricia Silva – To present/train/facilitate Foster and Kinship Care Education trainings/workshops/classes on various topics in English/Spanish such as: Preparing Your Child for School; Working with Your Child's Teacher; School Success; IEP Process/Team; Parent Expectations Support Achievement PESA-LACOE Curriculum as well as other specialized topics in education/school; foster care/parenting and class/curriculum translation as needed. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$2,000.00 from Foster Kinship Care Education Grant.
- s. Lori Switanowski – To coordinate/present/instruct trainings/workshops/classes to youth in the Youth Empowerment Strategies for Success (YESS-ILP) Program on various life skills topics such as Education/College, daily living, financial literacy, employment, financial aid, taking care of yourself; mental health issues; as well as other specialized topics in foster care and independent living. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$3,000.00 from Youth Empowerment Strategies for Success Grant.
- t. Lori Switanowski – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as: D-Rate Pre-Service; Recognizing Abuse; The Effects of

Abuse; AB12 Extended Foster Care; Sexual Exploitation of Children; Cultural Diversity & Identity; Bullying and other Aggressive Behaviors; Lying, Cheating & Stealing; Grief and Loss; Mental Health Conditions/Disorders; (ADD/ADHD), Autism, Bipolar, Tourette's Syndrome, Depression; Anxiety; Reactive Attachment Disorder (RAD); Anxiety Disorders; Fetal Alcohol Effects; Parent Project; The Teen Brain; Anger Management; Learning Disabilities; Allegation Prevention; Foster Parent Roles, Rights, Responsibilities; Chemical & Substance Abuse; Sexuality Issues; Behavior Management/Modification; Attachment Parenting; Conflict Management; Working with the System; Working with Birth Parents; Teen Pregnancy Prevention; Special Education (IEP); Caring for Children who Have Experienced Trauma; Dangerous Teen Trends as well as other specialized topics in foster care & parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$7,000.00 from Foster Kinship Care Education Grant.

- u. Ana M. Vargas – To present/train/facilitate Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics in English/Spanish such as: Nutrition; Family Time; Self-Esteem; Permanency Options; Adoption Process; Working with Birth Parents; Working with the System; Reunification; Kinship Orientation; Reading First; Advocating for your Child; as well as other specialized topics in foster care/parenting and class/curriculum translation as needed. Dates of service will be July 1, 2014 – June 30, 2015. Payment not to exceed \$4,500.00 from Foster Kinship Care Education Grant.
- v. Alexander J. Vracin – To present/train/provide American Red Cross Adult/Infant/Child CPR & First Aid Certification as well as American Red Cross Water Safety Trainings for the Foster and Kinship Care. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$1,000.00 from Foster Kinship Care Education Grant.
- w. Valerie Williams – To present/train Foster and Kinship Care Education (FKCE) Trainings/workshops/classes on various topics such as: Working with the System; Working with Birth Parents; Family Visits; Mental Health Issues; Foster Youth Emancipation/Independent Living Skills; Caring & Empowering Young Adults; as well as other specialized topics in foster care & parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$1,500.00 from Foster Kinship Care Education Grant.
- x. Valerie Williams – To present/instruct trainings/workshops/classes to youth in the Youth Empowerment Strategies for Success (YESS-ILP) Program on various life skills topics such as Education/College, daily living, financial literacy, employment, financial aid; taking care of yourself; mental health issues; as well as other specialized topics in foster care and independent living. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$2,000.00 from Youth Empowerment Strategies for Success Grant.
- y. Calvin Witcher – To present/train Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics such as: IEP Process; Recognizing Abuse; Managing Crisis; Preventing and

Managing Allegations; AB12 Extended Foster Care; cultural Diversity & Identity; Bullying; Grief & Loss; Holiday Depression; Chemical and Substance Abuse; LGBTQ Issues in Foster Care; Attachment Development & Therapeutic Parenting; Conflict Management; Working with the System; Teen Pregnancy Prevention; Reactive Attachment Disorder (RAD); Special Education (IEP); Caring for Children who Have Experienced Trauma; as well as other specialized topics in foster care and parenting. Dates of Service: July 1, 2014 – June 30, 2015. Payment not to exceed \$2,000.00 from Foster Kinship Care Education Grant.

- z. Kelly E. Wood – To present/instruct Yoga Trainings/workshops/classes on Teaching Children to Breath with Calm and Compassion; Introduction to Yoga benefits and stress reducing techniques to Foster Parents, Caregivers and children through the Foster/Kinship Care Education Program (FKCE). Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$1,000.00 from Foster Kinship Care Education Grant.
- aa. Lynn Weddington – to act as a consultant for the DSPS Ambassador Program. To develop and coordinate a mentoring/peer leadership program. Safe Zone Ally Program, train student mentors/leaders; provide on-going training; develop a student mentoring/leadership resource manual; evaluate peer ambassador and mentee experiences. Dates of service: July 1, 2014 – September 30, 2014. Payment not to exceed \$6,250.00 from the CCC Student Mental Health Grant.

Additional Consultants

- ab. Maria Dolores Alvidrez – To present/train facilitate Foster and Kinship Care Education (FKCE) trainings/workshops/classes on various topics in English/Spanish such as: D-Rate Pre-Service; F-Rate Pre-Service; Recognizing Abuse,; Preventing and Managing Allegations; AB12 Extended Foster Care; Cultural Diversity & Identity; Bullying; Grief & Loss; Gangs 101; Chemical and Substance Abuse; Behavior Management/Modification; Attachment Parenting; Conflict Management; Working with the System, working with Birth Parents; Teen Pregnancy Prevention; Special Education (IEP); Caring for Children who Have Experienced Trauma; Permanency Planning; Caring for Young Adults; as well as other specialized topics in foster care/parenting and class/Curriculum translation as needed. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$9,500.00 from Foster Kinship Care Education Grant.
- ac. Virginia Carol Baker – To present/train/Foster and Kinship Care Education (FKCE) trainings/workshops/classes on topics such as D-Rate Pre-Service/DCFS & Caregiver Roles, Rights, Responsibilities; Working with the System, special Education; as well as resources and other specialized topics in foster care and parenting. Dates of service: July 1, 2014 – June 30, 2015.

Payment not to exceed \$1,800.00 from Foster Kinship Care Education Grant.

- ad. Robbin Hatten – To present/instruct up to four (4) (4 hour) Life Book trainings/workshops/classes to Foster Parents, Caregivers and children through the Foster/Kinship Care Education (FKCE) Program. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$1,500.00 from Foster Kinship Care Education Grant.
- ae. Maribel Romero – To present/train foster and Kinship Care Education (FKCE) trainings/workshops/classes in English and Spanish on various topics such as: Recognizing Abuse; The Effects of Abuse; Suicidal and Homicidal Behaviors; Domestic Violence in the Home; Bullying and other Aggressive Behaviors; Lying, Cheating & Stealing; Grief & Loss; Mental Health Conditions/Disorders; Behavior Management/Modification; Anger Management; Conflict Management; Effective Communication; The Effects of Trauma; Nurturing the Mind; as well as other specialized topics in foster care & parenting. Dates of service: July 1, 2014 – June 30, 2015. Payment not to exceed \$2,500.00 from Foster Kinship Care Education Grant.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

revision to item "c" and addition to four additional consultants ab., ac., ad., ae., be

Accepted and approved - Action No. 63

Not approved

Delayed for further study

Yes No

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA

Regular Meeting, June 11, 2014, 6:00 p.m.

II. CONSENT AGENDA

A. FINANCE & BUSINESS

32. Consultant for Rio Hondo Region Adult Education Consortium – Adult Education Solutions

The Rio Hondo Region Adult Education Consortium reviewed the proposal from Adult Education Solutions. Adult Education Solutions will act as a Project Specialist for the Rio Hondo Region Adult Education Consortium. The Project Specialist tasks are to perform specific duties to facilitate the organization, development, communication and reporting of the consortium's plan for regional collaboration for the Rio Hondo Region Adult Education Consortium, including but not limited to the following:

- Coordination of all grant deliverables, including the timely writing/editing of required reports to complete the Regional Comprehensive Plan;
- Assisting in budget management in close coordination with the fiscal agent (Rio Hondo College);
- Organization and maintenance of all data from subcommittees and workgroups;
- Acting as liaison and coordinating all meetings of all groups, including responsibility for all correspondence, agendas and minutes.

Dates of service: June 12, 2014 – April 30, 2015. Payment not to exceed \$100,000.00 from AB86 Adult Education Consortium Planning Grant.

RECOMMENDATION: That the Board of Trustees approve the Consent Agenda item as presented.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None _____ be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

B. PERSONNEL

The following recommendations are submitted within budget allocations:

1. Academic

a. Employment

Special Assignment, Spring 2014

The following instructor will be paid a \$250 stipend, paid out of Title V grant, for participating in all three workshops of the Instructional Development series and adapting at least two of the student success strategies to enhance students' reading skills of a course textbook and to connect course curriculum to the real world of job and career success:

RIOS, Rudy, Business

The following instructor will be paid a \$250 stipend, paid out of Title V grant, for participating in an instructional development training workshop on service learning and infusing at least two new service learning enhancements/activities to improve student engagement and success into her English 201 learning community course:

BEAN, Michelle, Communications and Languages

Summer Assignments 2014 (part time), 1st Session

Communications & Languages

LANER, Xochitl
OSTLING, Gerald

LASSITER, Awndrea
RENNIE, William

Counseling & Student Success

ALVARADO, Lupe

CUEVAS, Victoria

Mathematics

POMERANTSEV, Ludmila

Kinesiology, Dance & Athletics

MARTINEZ, Elaine

Public Safety

RAMIREZ, Richard

Hourly as Needed, Summer 2014

Cal WORKS

ALDRICH, Christine, Counselor/Coordinator

Career Technical Education

WILLIAMS, Mark, Career Technical Education

Counseling & Student Development

DE LA MORA, Martha

Health Science & Nursing

LUNA, Patricia

Kinesiology, Dance & Athletics

MARTINEZ, Elaine

SALAZAR, Mike

Hourly as Needed, Public Safety (Police)

See attached list

Hourly as Needed, Public Safety (Fire Science)

See attached list

Temporary, Full-Time Categorically funded (E.C. 87470), 2014-2015

ALDRICH, Christine, Cal WORKS Counselor/Coordinator

SANCHEZ, Denna, Psychologist/Coordinator

Hourly as Needed, 2014-2015

Career Technical Education

WILLIAMS, Mark

Counseling & Student Development

BACHOR, Alana

BROOK, Dafna

HUYNH, Jordan

LARA, Jose

MARQUEZ, Lorena

RODRIGUEZ, Elmer

ROSS-JONES, Clara

VILLEGAS, Fernando

Disabled Students

MUNOZ, Jovany

2. Management and Confidential

a. Employment

Categorically Funded (E.C. 87470)

If continued funding should not be available, appropriate 60 day notice will be served prior to the end of funding:

FISHER, Zolita, Director, TRIO/Student Support Services, effective July 1, 2014 through June 30, 2015

NOBLE, Bruce, Interim Project/Grant Manager effective July 1, 2014 through June 30, 2015

SALAZAR, Barbara, Interim Assistant Dean, Student Success and Retention (Basic Skills), effective July 1, 2014 through September 30, 2015

b. Resignation

WEINGART, Chedva, Director of Accounting. Her last day of employment was May 30, 2014

3. Classified

a. Employment

Regular Classified

ALFARO, Victor, Registration Clerk, Admissions & Records, 47.5%, 12 months, effective May 27, 2014

BALLENTINE, Bo, Custodian, Facilities Services, 45%, 12 months, effective June 2, 2014

CABRAL, Sergio, Custodian, Facilities Services, 100%, 12 months, effective June 2, 2014

SANTA CRUZ, Raul, Registration Clerk, Admissions & Records, 47.5%, 12 months, effective May 27, 2014

The following employee is being hired in the designated capacity with dedicated funding through June 30, 2014. If continued funding should not be available, 60-day notice shall be served:

GARCIA, Lizbeth, Children's Center Aide, Child Development Center, 37.5%, 11.5 months, effective May 27, 2014

Substitutes, 2014-2015

Facilities Services

GUILLEN, Javier, Electrician

GUILLEN, Javier, Locksmith

KINDRED, Kelly, Instructional Asst. - MSC

ROMERO, George, Instructional Asst. -MSC

Child Development Center

AGUILA, Monique, Food Service Worker

CALDERON, Rose, Clerk Typist III

RUBIO-FREY, Cynthia, CDC Aide

Public Safety

(Police Academy & Fire Academy Training & Operations Specialists)

AMADOR, Daniel, FA

BISCAILUZ, James, FA

CARRILLO, Patrick, FA

CERMAK, John, FA

CHUTE, Steven, FA

CROOK, Michael, FA

DOYLE, Andrew, FA

ESPLEY, David, FA

FLACK, Charles, FA

GARDEA, Christopher, FA

AZMY, Tarek, PA

BRAKEBILL, James, FA

CASTRO, Rudolph, FA

CHAN, Ruben, FA

CLARK, Dennis, FA

De ANGELIS, Danny, FA

ESCONTRIAS, Sean, FA

FISH, Anthony, FA

GALAZ, Nick, FA

GARTNER, Daniel, FA

GRZYWA, Andrew, FA	HAEBERLE, Scott, FA
HARTINGER, Tim, FA	HUGHES, Robert, FA
JOHNSON, Martin, FA	JONES, Carl, PA
KANG, David, FA	LANGER, Michael, FA
LEE, Robert, FA	MEADOWS, Jeremiah, FA
NOBLE, Bill, FA	PAINTON, Todd, FA
POCK, Rudy, FA	RAMIREZ, Benito, PA
RUDIGER, Gregory, FA	RUIZ, Andrew, FA
SIEFKE, Evan, FA	SZENCZI, Chris, FA
TOLEDO, Marcues, FA	VERDIELL, Jesus, PA
VIRAMONTES, Frank, FA	YULE, Michael, PA
	ZERO, Patrick, FA

Continued Employment, Regular Classified, 2014-2015

The following employees will continue in the designated capacity with dedicated funding through June 30, 2015. If continued funding should not be available, 60-day notice shall be served:

ACOSTA, Monika, Financial Aid Coordinator, Financial Aid
 AGUILAR, Elda Angie, Clerk Typist III, EOPS
 BATEMAN, Carissa, Clerk Typist III, Health Sciences & Nursing
 BELMAL, Erik, Educational Advisor, TRIO/SSS/STEM
 BURDETT, Kathy, Clerk Typist III, Career Technical Education
 CABALLERO, Irma, EOPS Evaluator, EOPS
 CASTANEDA, Arely, Sr. Financial Aid Assistant, Financial Aid
 CHANG, Kerri, Child Development Teacher, Child Development Center
 CHAVEZ, Vanessa, Educational Advisor, Outreach & Ed. Partnerships
 CORRALES, Alfred, Tool Room Attendant, Career Technical Education
 CORRALES, Lydia, Clerk Typist III, Career Technical Education
 CRUZ, Sonia, Food Service Worker, Child Development Center
 GARCIA, Elvia, Children's Center Aide, Child Development Center
 GARCIA, Lizbeth, Children's Center Aide, Child Development Center
 GARCIA, Norma, Testing Technician, Assessment Center
 GILMORE, Patiste M., Research Specialist, Institutional Research & Planning
 GONZALEZ, Guadalupe, Children's Center Aide, Child Development Center
 GONZALEZ, Teresa, Student Services Assistant, Outreach/ Ed. Partnerships
 LANE, Denise, Sr. Food Service Worker, Child Development Center
 LOPEZ, Deborah, Sr. Financial Aid Assistant, Financial Aid
 LOPEZ, Maria, Financial Aid Assistant, Financial Aid
 MARINO, Rose, Children's Center Aide, Child Development Center
 MARTINEZ, Teresa, Clerk Typist II, Staff Development
 MOLINA, Hector, Sr. Instructional Assistant, Comm. & Languages (LAC)
 NAVARRO, Dina, Clerk Typist II, Foster Care
 REYES-LUERA, Gloria, Account Clerk II, EOPS
 REYEZ, Blanca, Children's Center Aide, Child Development Center
 RIVAS, Rosemary, Account Clerk II, Accounting Department
 SALMERON, Odila, Testing Technician, Assessment Center
 SAENZ, Marisela, Foster/Kinship Care Education & Independent Living Program Specialist
 SANCHEZ GONZALEZ, Elvira, Child Development Teacher, Child Devp. Ctr.
 SCIANNI, Lupe, Child Development Teacher, Child Devp. Center
 SHECKELLS, Arline, Clerk Typist III, Child Development Center
 SILVA, Adriana, Child Development Teacher, Child Development Center
 SLAVICH, Patricia, Clerk Typist III, Math & Sciences, TRIO/SSS STEM
 SMITH, Dawn, Child Development Teacher, Child Development Center
 TELLES, Elizabeth, Clerk Typist III, Student Success & Retention
 VASQUEZ, Johana, Children's Center Aide, Child Development Center
 VERDUGO, Laura, EOPS/CARE Specialist, EOPS
 VILLA, Monica, Student Services, Outreach/Educational Partnerships
 VILLANUEVA, Jennifer, Children's Center Aide, Child Development Center
 VILLEGAS, Cindy, Sr. Financial Aid Assistant, Financial Aid

b. Transfer

GARCIA, Norma, Educational Advisor in Outreach to a Testing Technician in the Assessment Center, effective May 28, 2014

c. Retirement

SCOTT, Norman, Fire Academy Training & Operations Specialist, Public Safety. His last day of employment is June 13, 2014, with his first day of retirement being June 15, 2014.

4. Unrepresented (AP 7130) 2014-2015a. EmploymentHourlyArts & Cultural Programs

ABE, George, Model	ABELL, Roxanne, Model
ALVARADO, Anabel, Model	BECK, Jonathan, Model
BENAVIDES, Valeria, Model	BOLEN, Montcell, Model
BONNANI, Cathy, Model	BOOTH, Shea, Model
BROWN, Shirley, Model	COLE, John, Model
CRAIG, Jazmine, Model	CZECHORSKY, Toni, Model
DAVIS, Arthur, Model	DAVISON, Asher, Model
DEVAL, Trace, Model	FABOS, Jennifer, Model
FALLS, Michael, Model	FOREMAN, Karole, Model
GOMEZ, Marissa, Model	GORDON, Derek, Accompanist
GRUNSEIT, Matan, Model	HALE, Susan, Model
HARDY, Frances, Model	HOUSTON, Yuko, Model
JACOBSEN, Steven, Model	KELLY, Sharon, Model
KIM, Kyounghee, Accompanist	KLANDERUD, Keith, Model
LIBEL, Angela	LUNA, Nikolas, Model
MAY, Linda, Model	McDONALD, Adair, Model
MILLER, Natalie, Model	MINGRINO, David, Model
MORGAN, Courtney, Model	PURPURA, Amy, Model
SOKOL, Alexia	TEO, Cheen Lee, Model
VALENZUELA, Javier	WOOD, Michael, Model
WORRILOW, Lynn, Model	YELTAN, Aycil, Model

Continuing Education/Non-Credit

ADAMS, Frederick	ALAEI, Brittany
BARRAZA, Elizabeth	BAUGHMAN, Trissia
BEAU, Leslie	FIERRO, Antoinette
GARCIA, Leticia	GARDNER-LEMUS, Leslie
HODNETT, Suzette	IKEDA, Susan
OLEA, Eugene	RAINIS, Michelle
SEVILLA, Norma	USARY, Patricia

Disabled Students

ALBA, Jennifer, Interpreter/Trans.	ANDERSON, Dorie, Interpreter/Trans.
ANTWINE, Nakia, Interpreter/Trans	HENDERSON, Eileen, Interpreter/Trans.
HURTADO, Aimee, Interpreter/Trans	LOPEZ-GARCIA, Sandra, Inter./Trans.
MARTINEZ, Eleanor, Intrepreter/Trans.	SALAZAR, Randy, Interpreter/Trans.
	SENGUPTA, Regina, Interpreter/Trans.

Foster Care

MEURER, Catherine, Lecturer	MUSHRUSH, Turid, Lecturer
	WALKER, Joseph, Lecturer

Kinesiology, Dance & Athletics

AKIYAMA, Kevin, Coach. Spec.	CANO, Amanda, Coach. Spec.
DIXON, Eva, Coach. Spec.	HERRERA, Rene, Coach. Spec.
HOLI, Javier, Coach. Spec.	LOPEZ, William, Coach. Spec.
LOWE, Ethan, Coach. Spec.	MINTER, Tyrus, Coach. Spec.
RAVELO, Allen, Coach. Spec.	TERAN, Dondi, Coach. Spec.
VASQUEZ, Hortencia, Coach. Spec.	VILLEGAS, Randy, Coach. Spec.

Math and Sciences

ARIAS, Adriana, Supervisor	CHAPA, Irene, Tutor II
COLON, Armando, Tutor II	DIP, Eduardo, Supervisor
FUKUSHIMA, Kristen, Tutor II	GOMEZ, Joaquin, Tutor II
HIDAJAT, Richard, Tutor II	KINDRED, Kelly, Tutor II
MARTINEZ, Marco, Tutor II	MEDINA, Timothy, Tutor II
NEAL, Chuck, Tutor II	PARRA, Marcy, Tutor II
PENA, Karina, Tutor II	PEREZ, Margaret, Tutor II
PIMENTEL, Armando, Tutor II	REGALADO, Louis, Tutor II
REYES, Osvaldo, Tutor II	ROMERO, George, Tutor II
SAAVEDRA, Susana, Tutor II	SILVA, Jaime, Tutor II
SOLIS, Javier, Tutor II	TRANG, Dat, Supervisor

Public SafetyRecruit Training Officers/Fire

Amador, Daniel	Hughes, Robert
Andrade, Edward	Johnson, Martin
Arzaoa, Christopher	Kang, David
Baires, Rey	Kemp, John
Barboza, Jesus	Langer, Michael
Barrera, Carlos	Lara, Armando
Behen, Timothy	Lardner, John
Biscailluz, James	Laursen, Ronald
Brakebill, James	Laveaga, Victor
Carrillo, Patrick	Lee, Jarod
Castro, Rudolph	Lee, Robert
Carter, Curtis	Levin, Corey
Cermak, John	Ling, Nicholas
Chacon, Eduardo	Lizano, Richard
Chan, Ruben	Lodico, Caleb
Chute, Steven	Lowrey, Neal
Clark, Dennis	Malouf, Adam
Coffelt, Kevin	Marangakis, Chris
Condit, William	Meadows, Jeremiah
Cook, Richard	Melendez, Paul
Correa, Cesar	Mora, Robert
Darling, Joseph	Noble, Bill
DeAngelis, Danny	Oh, Harry
Devine, Michael	Ong, Newton
Doyle, Andrew	Painton, Todd
Duplesse, Richard	Pock, Rudy
Egan, Thomas	Powell, Jeff
Escontrias, Sean	Ramirez, Benito
Espley, David	Red, Ricardo
Estorooa, Omar	Ruiz, Andrew
Fish, Anthony	Siefke, Evan
Flack, Charles	Szeczi, Chris
Fox, Steven	Toledo, Marcues
Galaz, Nick	Valle, Felix

Galvan, Robert
 Gardea, Christopher
 Gartner, Mikael
 Grzywa, Andrew
 Guerra, Paul
 Gutierrez, Steven
 Haeberle, Scott
 Hartinger, Tim

Vanderveen, Timothy
 Varady, Travis
 Viramontes, Frank,
 Vizcarrra, Jose
 Weisshaupt, Brad
 Yule, Michael
 Zero, Patrick

Recruit Training Officers/Wildland Fire

Baires, Rey
 Barboza, Jesus
 Barrera, Carlos
 Bennett, Carol
 Biscailuz, James
 Caraveo, Michaelangel
 Carrillo, Patrick
 Chacon, Eduardo
 Comer, Gerald
 Correa, Cesar
 Daring, Joseph
 Flores, Gabriel
 Galaz, Nick

Garcia, Jerry
 Gorman, Scott
 Jimenez, Kevin
 Lara, Sergio
 Ling, Nicholas
 Machuca, Steven
 Macias, Guillermo
 Oh, Harry
 Salvador, Scott Juarez
 Valle, Emanuel
 Vanderveen, Timothy
 Viramontes, Frank
 Weisshaupt, Brad

Recruit Training Officers/Police

Azmy, Tarek
 Mueller, Melvyn

Jones, Carl
 Verdiell, Jesus

Student Success & Retention (Basic Skills), Summer Bridge, 2014

CARREON, Moises, Tutor II
 MEJIA, Valery, Tutor II
 VAISA, John, Tutor II

MEDINA, Rocio, Tutor II
 MEJIA, Vanessa, Tutor II
 VASQUEZ, Freddy, Tutor II

Volunteers

GASPAR, Marcos, Kin., Dance & Ath.
 KRUKOW, Amanda, Kin., Dance & Ath.

GONZALEZ, Eric, Kin, Dance & Ath.
 SALANG, Anthony, Kin., Dance &
 SANDOVAL, Gilberto, Kin., Dance & Ath.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Delayed for further study

Yes No

Vote: 4 0

Student Trustee Advisory Vote: 1 0

Public / Police Hourly (E)

Last Name	First Name	Title	Department Names
Adauto	Arnold	Instructor	Public Safety
Allen	Gregory	Instructor	Public Safety
Allen III	Walter	Instructor	Public Safety
Allum	Richard	Instructor	Public Safety
Alvarez	Andrew	Instructor	Public Safety
Alvo	Anthony	Instructor	Public Safety
Azmy	Tarek	Instructor	Public Safety
Beard	Jahna	Instructor	Public Safety
Beckman	Richard	Instructor	Public Safety
Bergner	Ryan	Instructor	Public Safety
Bland	James	Instructor	Public Safety
Brakebill	James	Instructor	Public Safety
Brougham	David	Instructor	Public Safety
Bruni	Catherine	Instructor	Public Safety
Butler	Marc	Instructor	Public Safety
Cauble	James	Instructor	Public Safety
Chan	Alexander	Instructor	Public Safety
Chavez	Victoria	Instructor	Public Safety
Contreras	Robert	Instructor	Public Safety
Countee	Yvette	Instructor	Public Safety
Cunningham	Melissa	Instructor	Public Safety
Davey	Stephen	Instructor	Public Safety
Dineen	Barry	Professor	Public Safety
Dineen	Jedediah	Instructor	Public Safety
Distelrath	John	Instructor	Public Safety
Dochnahl	Terril	Instructor	Public Safety
Ehoff	David	Instructor	Public Safety
Espley	David	Instructor	Public Safety
Finner	Anita	Instructor	Public Safety
Flack	Charles	Instructor	Public Safety
Flores	Ruben	Instructor	Public Safety
Frempter	Richard	Instructor	Public Safety
Galvan	Robert	Instructor	Public Safety
Garwood	Don	Instructor	Public Safety
Gold	Christopher	Instructor	Public Safety
Gomez	Daniel	Instructor	Public Safety
Haberle	Scott	Instructor	Public Safety
Hadsell	Cliff	Instructor	Public Safety
Haggerty	Judith	Instructor	Public Safety
Hernandez	Milton	Instructor	Public Safety
Heywood	Todd	Instructor	Public Safety
Hontz	David	Instructor	Public Safety
Hulsey	Jed	Instructor	Public Safety
Johnson	Martin	Instructor	Public Safety
Johnson	Kimberly	Instructor	Public Safety
Jones	Carl	Instructor	Public Safety
Kakumu	Robin	Instructor	Public Safety
Katapodis	James	Instructor	Public Safety
Kay	Kevin	Instructor	Public Safety
Kim	Alex	Instructor	Public Safety

Last Name	First Name	Title	Department Names
Konstantakos	Debra	Instructor	Public Safety
Landeros	Robert	Instructor	Public Safety
Lau	Kent	Instructor	Public Safety
Lee	Robert	Instructor	Public Safety
Leyn	Brian	Instructor	Public Safety
Lopez	Leon	Instructor	Public Safety
Mansfield	Raymond	Instructor	Public Safety
Martin	Antonio	Instructor	Public Safety
Massar	Clarence	Instructor	Public Safety
Matthews	Donald	Instructor	Public Safety
McMillen	Christine	Instructor	Public Safety
Medrano	Edward	Instructor	Public Safety
Mejia	Fabian	Instructor	Public Safety
Miglia	Enrico	Instructor	Public Safety
Miklos	David	Instructor	Public Safety
Molina	Robert	Instructor	Public Safety
Mueller	Melvyn	Instructor	Public Safety
Munoz	Manuel	Instructor	Public Safety
Murphy	William	Instructor	Public Safety
Nakamura	Rikimaru	Instructor	Public Safety
Nighswonger	Davis	Instructor	Public Safety
Nishimura	Steven	Instructor	Public Safety
Noble	William	Instructor	Public Safety
Nollner	Graig	Instructor	Public Safety
Ocello	Ronald	Instructor	Public Safety
Petropulos	Dan	Instructor	Public Safety
Pock	Rudolph	Instructor	Public Safety
Ramirez	Richard	Instructor	Public Safety
Reid	Robert	Instructor	Public Safety
Ruiz	Letisia	Instructor	Public Safety
Russ	Kathy	Instructor	Public Safety
Salazar	Paul	Instructor	Public Safety
Santo	Ronald	Instructor	Public Safety
Santos	Rick	Instructor	Public Safety
Sedano	Saira	Instructor	Public Safety
Silverman	Cory	Instructor	Public Safety
Skipper	John	Instructor	Public Safety
Smith	Ronald	Instructor	Public Safety
Smith	Richard	Instructor	Public Safety
Sparrow	Dennis	Instructor	Public Safety
Teeples	James	Instructor	Public Safety
Tejeda	Carlos	Instructor	Public Safety
Terukina	Ryan	Instructor	Public Safety
Updike	Harold David	Instructor	Public Safety
Valdez	Fabian	Instructor	Public Safety
Van Lierop	Martin	Instructor	Public Safety
Verdiell	Jesus	Instructor	Public Safety
Wendt	Diana	Instructor	Public Safety
Whitley	Kenneth	Instructor	Public Safety
Yamate	Chris	Instructor	Public Safety
Yokoyama	Mark	Instructor	Public Safety

Fire Science (H) Report

Last Name	First Name	Title	Department Names
Amador	Daniel	Instructor	Public Safety
Baker	Alan	Instructor	Public Safety
Biscailuz	James	Instructor	Public Safety
Carrillo	Patrick	instructor	Public Safety
Carter	Curtis	Instructor	Public Safety
Cermak	John	Instructor	Public Safety
Chan	Reuben	Instructor	Public Safety
Childress	Dennis	Instructor	Public Safety
Chute	Steven	Instructor	Public Safety
Claridge	Daniel	Instructor	Public Safety
Clark	Dennis	Instructor	Public Safety
Clarke	Douglas	Instructor	Public Safety
Coffelt	Kevin	Instructor	Public Safety
Davis	Mark	Instructor	Public Safety
Dayne	Geoffrey	Instructor	Public Safety
Dome	Bryan	Instructor	Public Safety
Donovan	Christopher	Instructor	Public Safety
Doyle	Andrew	Instructor	Public Safety
Esparza	Benjamin	Instructor	Public Safety
Fest	Erik	Instructor	Public Safety
Fish	Anthony	Instructor	Public Safety
Freeman	Kent	Instructor	Public Safety
Galaz	Nick	Instructor	Public Safety
Gin	Jonathan	Instructor	Public Safety
Goodwin	Scott	Instructor	Public Safety
Holt	Clayton	Instructor	Public Safety
Hostetter	John	Instructor	Public Safety
Hughes	Robert	Instructor	Public Safety
Jaeggi	Scott	Instructor	Public Safety
Kang	David	Instructor	Public Safety
Keen	William	Instructor	Public Safety
Kerr	David	Instructor	Public Safety
Klopfenstein	Stanley	Instructor	Public Safety
Krajeski	Dustin	Instructor	Public Safety
Lamp	John	Instructor	Public Safety
Langer	Michael	Instructor	Public Safety
Lara Jara	Sergio	Instructor	Public Safety
Laveaga	Victor	Instructor	Public Safety
Lee	Robert	Instructor	Public Safety
Lee	Jarrod	Instructor	Public Safety
Leon	Robert	Instructor	Public Safety
Lepore	Paul	Instructor	Public Safety
Liningier	Darin	Instructor	Public Safety
Maldonado	Alfonso	Instructo	Public Safety
McClanahan	Michael	Instructor	Public Safety
McCombs	Richard	Instructor	Public Safety
McCurdy	Mark	Instructor	Public Safety
McGauley	Thomas	Instructor	Public Safety

Last Name	First Name	Title	Department Names
McWilliams	Stuart	Instructor	Public Safety
Mittry	Craig	Instructor	Public Safety
Montierth	Bertie	Instructor	Public Safety
Mosack	Raymond	Instructor	Public Safety
Nilo	Edward	Instructor	Public Safety
Norwood	Kurt	Instructor	Public Safety
Painton	Todd	Instructor	Public Safety
Pheng	Nik	Instructor	Public Safety
Ramirez	Benito	Instructor	Public Safety
Rudiger	Greg	Instructor	Public Safety
Ruiz	Andrew	Instructor	Public Safety
Salisbury	Robert	Instructor	Public Safety
Shook	Tyler	Instructor	Public Safety
Siefke	Evan	Instructor	Public Safety
Spothelfer	Darren	Instructor	Public Safety
Spriggs	Barry	Instructor	Public Safety
Stone	David	Instructor	Public Safety
Stratton	Michael	Instructor	Public Safety
Suen	Chen	Instructor	Public Safety
Szenczi	Chris	Instructor	Public Safety
Toledo	Marcues	Instructor	Public Safety
Tostado	Francisco	Instructor	Public Safety
Valdez	Edward	Instructor	Public Safety
Vazquez	Manuel	Instructor	Public Safety
Wheeler	Mark	Instructor	Public Safety

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, Board Room 6:00 p.m.
AGENDA**

II. CONSENT AGENDA

C. ACADEMIC AFFAIRS

1. Curriculum Items

The following items have been processed according to college policy for the development of curricula, which includes review and approval, by the District Curriculum Committee:

a. New Course that is Part of an Existing Program

The following courses have been recommended for inclusion in our offerings and the catalog:

DANC 182:

(Kinesiology, Dance, & Athletics)

Degree Applicable; (3 Units)

Justification: The Dance Program does not currently offer a Dance Ensemble course, which is a necessary course for transfer preparation and career preparation. This course would provide vital knowledge and experience for both dancers and choreographers alike and would be a requirement of the proposed AA in Dance.

POLS 125: Law and Democracy

(Behavioral & Social Sciences)

Degree Applicable; (3 Units)

Justification: POLS 125 is designed for any student wishing to learn more about the law and its interaction with democratic government and those students wishing to attend law school. It is a requirement for any student seeking to complete the Community College Pathway to Law School Initiative.

b. Unit Change

The following course has been recommended for a unit change to reflect an increase/decrease in course content:

MUS 142: Intermediate Voice I

Unit Change: FROM: 1 Unit TO: 1.5 Units

c. Deletion from Curriculum

The following courses have been recommended for deletion from our curriculum:

CHEM 131: General Chemistry

CHEM 131L: General Chemistry
MUS 205: Music Theory III

d. New Non-Credit Certificates of Completion

The following non-credit certificates have been recommended for inclusion in our offerings:

B.I.M. (Building Information Modeling and CADD Technology for Architecture

Civil Drawing and Pressure Piping

Parametric Modeling and CADD Technology for Mechanical Design

e. New Program

The following degree has been recommended for inclusion in our offerings and catalog:

AA-T Degree – Elementary Teacher Education for Transfer (50-51 Units)

RECOMMENDATION: That the Board of Trustees approve the curriculum items as listed.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that the Consent Agenda with the following revisions:

None be

Accepted and approved - Action No. 63

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 2014, 6:00 p.m.
AGENDA**

III. ACTION ITEM

A. PRESIDENT'S OFFICE

1. Revision of Board Policies 1200, 2710, 3250, 3900, 7700 (Final Adoption)

The proposed Board Policies have been revised and have gone through the review process, which included the President's Council, Administrative Council and the Planning Fiscal Council.

The Board approved these policies at the May 14, 2014 meeting.

It is recommended that these policies be approved for final adoption:

BP 1200	District Vision, Mission, Values Statement
BP 2710	Conflict of Interest
BP 3250	Institutional Planning
BP 3900	Speech, Time, Place and Manner
BP 7700	Whistleblower Protection

RECOMMENDATION: That the Board of Trustees approve Board Policies 1200, 2710, 3250, 3900, and 7700 for final adoption.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Mary Ann Pacheco, and carried, that Report No. III.A.1 with the following revisions:

None be

Accepted and approved - Action No. 66

Not approved

Delayed for further study

Yes No

Vote: 4 0

Student Trustee Advisory Vote: 1 0

DISTRICT VISION, MISSION, VALUES STATEMENT

**BP No.
1200**

Board Adopted: 1/9/02; 11/12/03; 12/12/12

Page 1 of 1

Note: This policy pertaining to "Mission" is required by the Western Association of Schools and Colleges (WASC)/Accrediting Commission of Community and Junior Colleges (ACCJC) accreditation standards.

- I. As stipulated in AB 1725, California Community Colleges are charged with the following broad missions: transfer, vocational education, community services, contract education, and economic development.
- II. Vision – The Vision of the Rio Hondo Community College District is as follows:

"Rio Hondo College strives to be an exemplary California community college, meeting the learning needs of its changing and growing population and developing a state of the art campus to serve future generations" (Board: 6/21/06)

- III. Mission - The Mission of the Rio Hondo Community College District is as follows:

~~"Rio Hondo College is a collaborative center of lifelong learning which provides innovative, challenging, and quality educational offerings for its diverse students and community." (Board: 6/21/06)~~

Rio Hondo College is committed to the success of its diverse students and communities by providing dynamic educational opportunities and resources that lead to associate degrees, certificates, transfer, career and technical pathways, basic skills proficiency, and lifelong learning (Board 11/18/13).

The mission is evaluated and revised on a regular basis.

Note: Institutional mission defines the broad-based educational purposes the district seeks to achieve and the students it intends to serve, as well as the parameters under which programs can be offered and resources allocated.

- IV. Value(s) Statement – The Value(s) of Rio Hondo Community College District is/are as follows:

- Quality Teaching and Learning
- Student Access and Success
- Diversity and Equity
- Fiscal Responsibility
- Integrity and Civility

- V. Source/Reference:
WASC/ACCJC Standard 1A

CONFLICT OF INTERESTBP No.
2710

Board Adopted: 3/13/02; 11/12/03; 2/20/08

Page 1 of 1

- I. **Members of the Board of Trustees** members shall not have a financial interest ~~be financially interested in~~ any contract made by the Board or in any contract they make in their capacity as Board members.
- II. A Board member shall not be considered to ~~be financially interested~~ have a financial interest in a contract if his or her interest is limited to those interests defined as remote under Government Code Section 1091, or is limited to interests defined by Government Code Section 1091.5.
- III. A Board member who has a remote interest in any contract considered by the Board shall disclose his or her interest during a Board meeting and have the disclosure noted in the official Board minutes. The Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract.

Board members are encouraged to seek counsel from the District's legal advisor in every case where any question arises.
- IV. A Board member shall not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with, or inimical to his or her duties as an officer of the District. A Board member shall not simultaneously hold two public offices that are incompatible. Upon leaving the Board, former members shall not, for a period of one year, act as an attorney, agents or otherwise represent for compensation others appearing before the Board.
- V. In compliance with law and regulation, the Superintendent/President ~~shall have~~ established administrative procedures to provide for disclosure of assets of income of Board members who may be affected by their official actions, and prevent members from making or participating in the making of Board decisions which may foreseeably have a material effect on their financial interest.
- ~~VI.~~ Board members shall file statements of economic interest with the ~~filing officer~~ Superintendent/President or designee identified by the administrative procedures. ~~(See Conflict of Interest and Disclosure Code, addendum, incorporated as part of this Board Policy, approved by the Board of Supervisors, County of Los Angeles at their meeting held January 8, 2002)~~
- VII. Source/Reference

Government Code Sections 1090, et seq., 1126, 87200, et seq.; Title 2, Sections 18730 et seq.; Former Policy 1001.

INSTITUTIONAL PLANNING

BP No. 3250

Board Adopted: 10/11/95; 2/18/09

Page 1 of 1

- I. The Rio Hondo College Board of Trustees believes that the College should be engaged in on-going planning to achieve its mission.
- II. Through the planning process, the college frames questions, seeks answers, analyzes itself, and revises its goals, objectives, programs, and services. The planning process assists in identifying institutional directions as well as priorities and strategies; it also influences the acquisition and allocation of resources.
- III. The Superintendent / President shall ensure that the District has and implements a broad-based, comprehensive, systematic, and integrated system of planning that is supported by institutional effectiveness research. The process must serve the full-range of College constituencies, both internal and external, for both now and the future.
- IV. The planning system shall include plans required by law, including, but not limited to:

Educational Master Plan
 Facilities & Resource Plan
 Technology Plan
Equal Employment Opportunity Plan*
Student Equity Plan*
Student Success and Support Program Plan*
Transfer Center Plan*
EOP&S/C.A.R.E. Plan*
Cooperative Work Experience Plan*
***(CCLC)**

The Superintendent / President shall submit to the Board those plans for which Board approval is required by Title 5. ~~to the Board.~~

- V. The Superintendent / President shall inform the Board about the status of planning and the various plans.
- VI. The Superintendent / President shall ensure the Board has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.
- VII. Source / References:
 Accreditation Standard I.B.
 Title 5, Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55510, 56270 et seq.

See Administrative Procedure 3250

SPEECH: TIME, PLACE AND MANNER

BP No. 3900

Board Adopted: 11/21/07; 1/14/09; 12/12/12

Formerly BP 5550

Page 1 of 1

- I. Students, employees, and members of the public shall be free to exercise their rights of free expression, subject to the requirements of this policy.
- II. The District is a non-public forum, except for those areas that are designated public forums available for the exercise of expression by students, employees, and members of the public. The **Superintendent/President** shall enact such administrative procedures as are necessary to reasonably regulate the time, place, and manner of the exercise of free expression in the designated public forums.
- III. The administrative procedures promulgated by the President shall not prohibit the right of students to exercise free expression, including but not limited to the use of bulletin boards, the distribution of printed materials or petitions ~~in those parts of the college designated as areas generally available to students and the community (CCLC)~~, and the wearing of buttons, badges, or other insignia.
- IV. Speech shall be prohibited that is defamatory, obscene according to current legal standards, or which so incites others as to create a clear and present danger of the commission of unlawful acts on District property or the violation of District policies or procedures, or the substantial disruption of the orderly operation of the District.
- V. Nothing in this policy shall prohibit the regulation of hate violence directed at students in a manner that denies their full participation in the educational process (Education Code Section 66301(e)), so long as the regulation conforms to the requirements of the First Amendment to the United States Constitution, and of Section 2 of Article 1 of the California Constitution. Students may be disciplined for harassment, threats, or intimidation, unless such speech is constitutionally protected.
- VI. Source/References: Education Code Section 76120 and 66301

WHISTLEBLOWER PROTECTION

BP No. 7700

Board Adopted: 1/14/09

Page 1 of 1

- I. The Superintendent/President shall establish procedures regarding the reporting and investigation of suspected unlawful activities by District employees, and the protection from retaliation of those who make such reports in good faith and/or assist in the investigation of such reports. For the purposes of this policy and any implementing procedures, "unlawful activity" refers to any activity—intentional or negligent—that violates state or federal law, local ordinances, or District policy.
- II. The procedures shall provide that individuals are encouraged to report suspected incidents of unlawful activities without fear of retaliation, that such reports are investigated thoroughly and promptly, remedies are applied for any unlawful practices, and protections are provided to those employees who, in good faith, report these activities and/or assist the District in its investigation.
- III. District employees shall not: (1) retaliate against an employee or applicant for employment who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order; or (2) directly or indirectly use or attempt to use the official authority or influence of his or her position for the purpose of interfering with the right of an applicant or an employee to make a protected disclosure to the District. The District will not tolerate retaliation and will take whatever action may be needed to prevent and correct activities that violate this policy, including discipline of those who violate it up to and including termination.
- II. Source/Reference
EC 87160-87164; Labor Code Section 1102.5, Government Code Section 53296, Private Attorney General Act of 2004 (Labor Code Section 2698) *Affordable Care Act (29 U.S.C. 218C)(CCLC)*

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 2014, 6:00 p.m.
AGENDA**

III. ACTION ITEM

A. PRESIDENT'S OFFICE

2. Revision of Board Policies 1500, 2315, 2330, 3430, 6250 (First Reading)

The proposed Board Policies have been revised and have gone through the review process, which included the President's Council, Administrative Council and the Planning Fiscal Council.

It is recommended that these policies be approved for first reading:

BP 1500	Special Rio Hondo Awards
BP 2315	Board Meetings: Closed Sessions
BP 2330	Quorum and Voting
BP 3430	Prohibition of Harassment
BP 6250	Budget Management

RECOMMENDATION: That the Board of Trustees approve Board Policies 1500, 2315, 2330, 3430, and 6250 for first reading.

Disposition by the Board:

It was moved by Mr. Gary Mendez, seconded by Ms. Norma Garcia, and carried, that Report No. III.A.2 with the following revisions:

with revisions to BP 1500 be

Accepted and approved - Action No. 67

Not approved

Delayed for further study

Yes **No**

Vote: 4 0

Student Trustee Advisory Vote: 1 0

SPECIAL RIO HONDO AWARDSBP No.
1500

Board Adopted: 6/29/77; 1/10/79; 3/13/02; 11/12/03; 5/13/09

Page 1 of 4

- I. In recognition of contributions of many citizens to the growth and development of Rio Hondo Community College and unselfish services for the good of the community at large, the following special awards programs are established.

A. Fellow of Rio Hondo College Award

Each year, by March 1, a committee composed of the **Superintendent/President** of the College, the president of the Board of Trustees, the president of the Academic Senate, and the president of the Associated Students of Rio Hondo College body will meet to recommend, if appropriate, to the Board of Trustees an individual or individuals who may be presented with the Fellow of Rio Hondo College Award at the next following commencement, subject to the approval of the Board.

1. This award is reserved for those who have made outstanding contributions on campus (employees, Board Members, others who have contributed on campus) to the progress and development of Rio Hondo College. An appropriate plaque containing the Rio Hondo College seal will be presented to the recipient of the award, and a permanent plaque will be kept at the College honoring each of the "Fellows."

B. Distinguished Service Award

1. ~~This~~ **The Distinguished Service Award** will be conferred by vote of the Board of Trustees upon citizens of the Rio Hondo Community College District who have made outstanding contributions to the community which the Board feels should be recognized. The award may go to political office holders, non-partisan public office holders, or other distinguished citizens who have made unusual efforts to serve the community. This award is not necessarily restricted to those who have made specific and direct contributions to the College, but to those who have benefited the community, and presumably, indirectly improved Rio Hondo College.
2. The Distinguished Service Award will be commemorated with an appropriate scroll, permanently mounted with a brief legend indicating that the award is for distinguished service.
3. The award may be bestowed at any Board meeting either by recommendations of the staff and approval by the Board or motion by a member of the Board and subsequent ratification by the entire Board. A unanimous vote is required for bestowal of the Distinguished Service Award.

C. Classified Employee Award

SPECIAL RIO HONDO AWARDSBP No.
1500

Board Adopted: 6/29/77; 1/10/79; 3/13/02; 11/12/03; 5/13/09

Page 2 of 4

1. ~~This~~ **The Classified Employee Award** is established through the Board of Governors along with the System Office and the Foundation for California Community Colleges and will be conferred by vote of the Board of Trustees to recognize outstanding Classified employees throughout the community college system.
2. This award honors community college Classified employees who demonstrate the highest level of commitment to professionalism and community colleges. Recipients are nominated by their colleagues and endorsed by the local Board. No later than March 10 each local Board may forward the information for one nominee to the California Community Colleges Chancellor's Office.
3. The following guidelines are to be used in making the selection of nominees and finalists:
 - a. The nominee should be committed to the fundamental principles of the California Community College mission as well as the mission of the local college District.
 - b. The nominee should be committed to high standards of job performance and exemplify professionalism. The essay response and supporting letters should reflect this commitment.
 - Is motivated and interested in the job
 - Demonstrates high skills, competence, and knowledge on the job
 - Plays a leadership role in employee/management collaboration
 - Promotes collaboration within the work environment
 - Is committed to high standards of performance
 - Exemplifies professionalism at all times
 - Steps up to cooperatively work through problems
 - c. The nominee should be committed to serving the institution through participation in College, professional, and/or community activities. There should be evidence of this participation.
 - Is involved in College and/or District activities
 - Organizes others within the work environment
 - Promotes open communication among work groups
 - Is willing to take the extra step (to be identified)
 - d. The nominee should be committed to serving as a leader beyond the local institution through service in local, statewide, and/or national activities. There should be evidence of activities that reveal leadership through participation in employee organizations, community groups, or participation in state or national organizations.

SPECIAL RIO HONDO AWARDS

BP No. 1500

Board Adopted: 6/29/77; 1/10/79; 3/13/02; 11/12/03; 5/13/09

Page 3 of 4

- Is involved in professional and/or community volunteerism/activities
- Organizes others within the community
- Shows acts of service above and beyond the call of duty (to be identified)

D. Distinguished Faculty Award

This award from faculty to faculty recognizes those who have consistently demonstrated excellence in and outstanding dedication to teaching and/or counseling, their discipline, and service to the college and the larger community.

1. Eligibility:

All current and retired Rio Hondo College faculty are eligible with the exception of current members of the Senate Executive Committee. In addition, former faculty colleagues who are serving as administrators are also eligible.

2. Nominations:

Any current or retired faculty member, or current student may submit nominations.

Nominators must complete the nomination form which consists of:

- A description of the nominee's excellence in and dedication to teaching and/or counseling (300 words maximum)**
- A description of the nominee's enthusiasm for his/her discipline (300 words maximum)**
- A description of the nominee's superb service to the College and the community (300 words max)**
- Other materials the nominator wishes to submit (e.g., letters of support from students)**

3. Nominators must submit the nominations to the Senate 1st Vice-President by noon on the third Friday in February.**4. Selection Process:**

A subcommittee of the Academic Senate will serve as the selection committee for the award. The Academic Senate Executive Committee Members will select the members of the selection committee. A subcommittee composed of the Superintendent/President of the College, the President of the Board of Trustees, the President of the Academic Senate, and the President of the Associated Students of Rio Hondo College will affirm the choice of the selection committee, which will then be forwarded to the Board for final approval. (Academic Senate)

SPECIAL RIO HONDO AWARDS

**BP No.
1500**

Board Adopted: 6/29/77; 1/10/79; 3/13/02; 11/12/03; 5/13/09

Page 4 of 4

5. Award Presentation:

The award will be presented at the first Board meeting in May. The awardee will be given a small plaque, and a permanent Distinguished Faculty plaque will be prominently displayed on campus.

II. Source/References: Former Board Policy 1025.

BOARD MEETINGS: CLOSED SESSIONSBP No.
2315

Board Adopted: 03/13/02; 11/12/03; 2/20/08

Page 1 of 2

- I. Closed sessions of the Board of Trustees shall only be held as permitted by applicable legal provisions, including but not limited to the Brown Act, California Government Code, and California Education Code. Matters discussed in closed session may include:
 - A. The appointment, employment, evaluation of performance, discipline or dismissal of a public employee;
 - B. Charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session;
 - C. Advice of counsel on pending litigation, as defined by law;
 - D. Consideration of tort liability claims as part of the District's membership in any joint powers agency formed for purposes of insurance pooling;
 - E. Real property transactions;
 - F. Threats to public security;
 - G. Review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
 - H. Discussion of student disciplinary action, with final action taken in public;
 - I. Conferring of honorary degrees;
 - J. Consideration of gifts from a donor who wishes to remain anonymous;
 - K. To consider its response to a confidential final draft audit report from the Bureau of State Audits.

BOARD MEETINGS: CLOSED SESSIONSBP No.
2315

Board Adopted: 03/13/02; 11/12/03; 2/20/08

Page 2 of 2

- II. The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.
- III. After any closed session, the Board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote **or abstention** of every member present.
- IV. All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records, or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board or by law.
- V. If any person requests an opportunity to present complaints to the Board about a specific employee, such complaints shall first be presented to the Superintendent/President. Notice shall be given to the employee against whom the charges or complaints are directed. If the complaint is not resolved at the administrative level, the matter shall be scheduled for a closed session of the Board. The employee shall be given at least twenty-four (24) hours written notice of the closed session, and shall be given the opportunity to request that the complaints be heard in an open meeting of the Board.
- VI. Issues handled in closed session are confidential. Such issues covered in discussion, minutes, information and/or documents shall not be disclosed or made public by individual members of the Board of Trustees, employees, or consultants of the District unless the Board of Trustees officially authorizes such disclosure or publication.
- VII. The Board may also instruct its designated representative to meet and negotiate matters in closed sessions pursuant to the provisions of the Government Code.
- VIII. Source/References:

Government Code Sections **54956.8**, **54956.9**, ~~54945.8~~, 54957, 54957.6, 11125.4; Education Code Section 72122; Former RHC Board Policy 1005;

QUORUM AND VOTINGBP No.
2330

Board Adopted: 3/13/02; 11/12/03; 2/20/08

Page 1
of 2

-
- I. A quorum of the Board of Trustees shall consist of simple majority (three) members.
 - II. The Board shall act by majority vote of all the members of the Board, except as noted below.
 - III. No action shall be taken by secret ballot. **The Board will publicly report any action taken in open session and the vote or abstention of each individual member present (CCLC).**
 - IV. The following actions require a two-thirds majority of all members of the Board:
 - A. Resolution of intention to sell or lease real property (except where a unanimous vote is required);
 - B. Resolution of intention to dedicate or convey an easement;
 - C. Resolution authorizing and directing the execution and delivery of a deed;
 - D. Action to declare the District exempt from the approval requirements of the planning council; or other local land use body;
 - E. Appropriation of funds from an undistributed reserve;
 - F. Resolution to condemn real property.
 - V. The following actions require a unanimous vote of all members of the Board:
 - A. Resolution authorizing a sale or lease of District real property to the state, any county, city, or any other school or community college district;
 - B. Resolution authorizing lease of District property under a lease for the production of gas.
 - C. The following changes were made by the Board subcommittee:
 1. In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of the College, or to permit the continuance of existing College classes, or to avoid danger to life or property, the Board may by unanimous vote,

QUORUM AND VOTINGBP No.
2330

Board Adopted: 3/13/02; 11/12/03; 2/20/08

Page 2
of 2

with the approval of the county superintendent of schools, do any of the following:

- Make a contract in writing or otherwise on behalf of the District for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.
- Notwithstanding Section 20655, authorize the use of day labor or force account for the purpose.
- (b) Nothing in this section shall eliminate the need for any bonds or security otherwise required by law.

D. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.

VI. Source/References:

Education Code Section 72000(d) (3); 81310 et seq., 81365, 81511, 81432;
Government Code Section 53094, **54950 et seq**;
Code of Civil Procedure Section 1245.240;
Public Contract Code Section 20654(a); Public Contract Code Section 1102;
Former Board Policy 1005.

PROHIBITION OF HARASSMENTBP No.
3430

Board Adopted: 12/8/82; 5/13/98; 11/9/05; 2/18/09; 7/11/12

Page 1 of 2

- I. All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence. It shall also be free of other unlawful harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information marital status, sex, gender, gender identity, gender expression, age, or sexual orientation of any person, **military and/or veteran status (CCLC)**, or because he or she is perceived to have one or more of the foregoing characteristics.
- II. The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. All allegations of retaliation will be swiftly and thoroughly investigated. If the District determines that retaliation has occurred, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.
- III. Any student or employee who believes that he or she has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3435. Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.
- IV. This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.
- V. To this end, the Superintendent/President shall ensure that the institution undertakes education and training activities to counter discrimination and to prevent, minimize, and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

PROHIBITION OF HARASSMENT

BP No. 3430

Board Adopted: 12/8/82; 5/13/98; 11/9/05; 2/18/09; 7/11/12

Page 2 of 2

- VI. The Superintendent/President shall establish procedures for employees, students, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. All participants are protected from retaliatory acts by the District, its employees, students, and agents.
- VII. This policy and related written procedures including the procedure for making complaints shall be widely published and publicized to administrators, faculty, staff, and students, particularly when they are new to the institution.
- VIII. Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Non-employees, such as sales representatives, service vendors, contractors or consultants are also covered by this Policy and will be subject to corrective measures.
- IX. Source/References:
California Code of Regulations, Title 5, sections 59300 et seq
California Code of Regulations, Title 2, sections 7285.0 et seq (7291.1 & 7287.6)
California Education Code, section 212.5; 44100; 66252; 66281.5
California Government Code 12940.1
Civil Rights Act of 1964 (Title VII) and amendments thereto
Education Amendments of 1972 (Title IX)
EEOC Policy Guidance on Current Issues of Sexual Harassment
Sex Equity in Education Act (Education Code sections 200 et seq)
Title 29 Code of Federal Regulations, section 1604.11
United States Department of Education Office of Civil Rights Sexual Harassment Guidance, May 1997

BUDGET MANAGEMENT

BP No. 6250

Board Adopted: 11/10/04

Page 1 of 1

- I. The budget shall be managed in accordance with Title 5 and the CCC Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.
- II. **The District's unrestricted general reserves shall be no less than 5% (CCLC).**
- III. Revenues accruing to the District in excess of amounts expended will be added to the District's reserve for contingencies. They are available for appropriation only upon a resolution of the Board of Trustees that sets forth the need according to major budget classifications in accordance with applicable law.
- IV. Board approval is required for changes between major expenditure classifications. Transfers from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board. Transfers between expenditure classifications must be approved by a majority vote of the members of the Board.
- V. Source/References:

Title 5 Sections 58307; 58308.

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
Regular Meeting, June 11, 2014, 6:00 p.m.
AGENDA**

III. ACTION ITEM

A. PRESIDENT's OFFICE

3. Resolution to Call on the State Legislature to Close the Prop 13 Loophole

WHEREAS, voters in the state of California approved Proposition 13 in 1978;
and

WHEREAS, Proposition 13 created limits on the property taxes paid by
residential and commercial properties; and

WHEREAS, residential and commercial property values in California are
reassessed upon change of ownership; and

WHEREAS, owners of commercial real estate have benefited under current
reassessment rules in that if a corporation owning commercial property is
sold or merged with another corporation, but the property it owns stays
deeded to the corporation, ownership of the property effectively changes
without triggering a reassessment of the property; and

WHEREAS, corporations often avoid reassessment of their property by
limiting the portion of ownership that changes hands to ensure that no single
party owns more than 50 percent; and

WHEREAS, property taxes are a stable funding source for public schools;
and

WHEREAS, since the passage of Proposition 13, the State of California has
assumed a greater role in the funding of public schools; and

WHEREAS, since the State of California has assumed a greater role in the
funding of public schools, per-pupil support has declined from the top 10 in
the nation to the bottom 10; and

WHEREAS, public schools in California face challenges educating a student
population with vast differences in language, poverty, parental education
level, and other social, educational and economic factors; and

WHEREAS, modifying the method of reassessing commercial property would
net needed additional resources for public schools; therefore

NOW, THEREFORE, the Board of Trustees of the Rio Hondo Community
College District hereby resolves as follows:

that the Board of Trustees supports efforts to modify how the value of
commercial properties in California are reassessed to allow for more regular
commercial property value reassessment while maintaining Proposition 13
protections for residential properties and small businesses;

that tax revenues generated by modernizing how commercial property is reassessed benefit local schools and not accrue to the State of California as General Fund savings, and

that the Board of Trustees direct the Superintendent/President to work with staff to communicate this position to local elected officials including County Board of Supervisors, City Councilmembers, State Senators, and State Assemblymembers.

ADOPTED this 11th day of June, 2014

RECOMMENDATION: That the Board of Trustees adopt the resolution to close the Prop. 13 loophole.

Disposition by the Board:

It was moved by Ms. MaryAnn Pacheco, seconded by Student Trustee Magallón, and carried, that Report No. III.A.3 with the following revisions:

replacing the word "poverty" in paragraph nine and replacing it with "income status" be

Accepted and approved - Action No. 68

Not approved

Delayed for further study

Yes No

Vote: 4 0

Student Trustee Advisory Vote: 1 0

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA

Regular Meeting, June 11, 2014, 6:00 p.m.

III. ACTION ITEMS

B. FINANCE AND BUSINESS

1. Emergency Resolution #061114 – Repair Underground Hot Water Leak in Fiberglass Piping at Parking Lot G

Facilities identified the loss of hot water in the Central Plant underground hot water circulation system. Water meters on the circulation system confirmed the loss of water to be about 50 gallons per day. The location of the leak was unknown until recently when hot water was discovered bubbling up in a pipe vault at the entrance to parking lot G. A vendor was called out to inspect underground vault and determined that the leak was outside of the vault and under the asphalt in parking lot G. Excavation of Parking Lot G will be required to expose the leak.

D. Burke Mechanical Corporation is a firm qualified to repair fiberglass hot water piping systems has estimated the work to be \$26,000.00.

Public Contract Code Section 20654 allows the Board of Trustees by unanimous vote, and the approval of the county superintendent of schools to declare an emergency by resolution enabling the administration to contract on behalf of the district for the performance of labor and furnishing of materials and/or supplies for this purpose without advertising for or inviting bids.

RECOMMENDATION: That the Board of Trustees unanimously declare an emergency authorizing immediate repair of the hot water leak at Parking Lot G and authorize the Administration to execute the Los Angeles County Office of Education Emergency Resolution form to acquire the approval of the Superintendent of Schools.

Disposition by the Board:

It was moved by Ms. Norma E. Garcia, seconded by Mr. Gary Mendez, and carried, that report No. III.B.1, with the following revisions:

None _____ be

Accepted and approved - Action No. 69

Not approved

Yes No

Delayed for further study

Vote: 4 0

Student Trustee Advisory Vote: 1 0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, June 11, 2014, 6:00 p.m.**

IV. INFORMATION ITEMS

- 1. Accreditation Update**

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, June 11, 2014, 6:00 p.m.**

IV. INFORMATION ITEMS

- 2. Building Program Update**
 - Bond Expenditure Report**

BOND MEASURE "A"
PROJECTS EXPENDITURE SUMMARY

As of 3/31/14

DESCRIPTION	On	QTD (Jan-Mar 2014)	YTD (FY04-05 to FY13-14)	Budget	YTD Expense vs Budget %
GENERAL Expenses					
Architect Services - Master Plan		0	320,895	320,000	100%
Architect Services - AJ Building Programming		0	1,376,453	1,382,795	100%
Architect Services - Santa Fe Springs Reg Train C		0	159,159	160,000	99%
Architect Services - PE Complex Planning		0	676,172	854,762	79%
Architect Services - LRC - Bond Portion		0	204,097	250,000	82%
Landscape Architect		0	877,822	967,400	91%
Architect Services - Child Care Center		0	81,521	120,000	68%
Architect Services - Master Plan Oversight		0	50,190	125,000	40%
Architect Services - Pedestrian Bridge		0	104,325	105,000	99%
Architect Services - Disabled Access/Stairs/Ramps		0	551,212	667,300	83%
Architect Services - Student Services/Student Union		0	1,873,280	1,894,833	99%
Architect Services - Maintenance Facility		0	65,000	65,000	100%
Architect Services - Applied Tech Remodeling		0	204,984	246,000	83%
Architect Services - El Monte		0	261,032	269,380	97%
Facilities Planning Consultant		0	605,549	698,340	87%
Consultants		9,728	807,027	1,000,000	81%
Tree Consultant	X				
Geo Tech Services		0	32,713	40,000	82%
Seismic Consultant	X		1,021,635	1,125,000	91%
Surveyors		0	177,386	82,500	100%
Infrastructure Design /Central Plant /South Access Road	X		576,796	750,000	77%
Marketing Promotion Services (incl printing, fliers, postage)		0	2,328,873	2,463,789	95%
Labor Admin & Compliance Services		0	1,081,050	1,121,365	96%
Information Tech Svc Consultant		0	1,319,297	1,325,000	100%
LRC - Bond Portion - Demolition & Construction		0	406,625	465,000	87%
		1,400	9,802,152	10,000,000	98%

BOND MEASURE "A"
PROJECTS EXPENDITURE SUMMARY

As of 3/31/14

DESCRIPTION	On Going	QTD (Jan-Mar 2014)	YTD (FY04-05 to FY13-14)	Budget	YTD Expense vs Budget %
South Whittier Facility-STARS Center		3,375	3,065,818	3,425,000	90%
Student Services/Student Union/Quad		3,921	19,673,745	20,000,000	98%
Swing Space	X	0	1,285,358	3,500,000	37%
Legal Services	X	16,737	777,323	2,000,000	39%
Professional Fees - Audit	X	0	97,218	250,000	39%
Advertising Services (Bid Projects)	X	0	210,723	250,000	84%
Primary Election Fees		0	206,913	210,000	99%
Public Transportation Pass		0	99,592	100,000	100%
RHPMT - Services	X	0	12,067,071	12,510,000	96%
Del Terra - PM Services		14,845	783,933	995,000	79%
Del Terra - DSA Certification		25,500	144,500	178,500	81%
RHPMT - Office Equipment & Supplies	X	0	394,244	534,174	74%
RHPMT - Imaging Software/Hardware		0	13,830	15,000	92%
URS Corp - CA Environ Qlty Services		0	338,686	425,147	80%
Applied Technology - Bond Portion		40,953	4,097,611	4,300,000	95%
El Monte Center		0	4,504,089	5,000,000	90%
Santa Fe Springs - Phase II		0	1,190,330	1,400,000	85%
Santa Fe Springs - Phase III		47,140	1,839,628	3,000,000	61%
Construction Mgmt - Central Plant & Infrastructure	X	0	1,269,766	1,330,000	95%
Inspection & Testing Services	X	20,894	3,704,272	3,810,000	97%
Building Connection Repair		0	483,589	546,270	89%
Maintenance Facility Addition		0	1,761,526	5,000,000	35%
RHC Parkway - Phase 1		0	328,429	5,000,000	7%
AJ - New Building		1,456	12,057,848	12,200,000	99%
Central Plant & MEP		0	11,816,845	16,500,000	72%
Site Infrastructure		0	14,372,502	14,500,000	99%

BOND MEASURE "A"
PROJECTS EXPENDITURE SUMMARY

As of 3/31/14

DESCRIPTION	On Going	QTD (Jan-Mar 2014)	YTD (FY04-05 to FY13-14)	Budget	YTD Expense vs Budget %
Pedestrian Bridge		0	996,337	1,500,000	66%
PE Complex - Bond Portion		215,024	8,875,386	9,500,000	93%
Fine Arts Center - Bond Portion		0	398,747	6,800,000	6%
Lower/Upper Tier Steps		0	1,010,893	1,786,756	57%
Landscape		0	2,897,026	6,000,000	48%
P6 Misc-Bond Cost of Issuance		750	31,989	80,000	40%
P6 Misc-Related Conference/Travel	X	0	15,174	50,000	30%
PROJECT Expenses					
P7 Upgrade Campus Lighting & Alarm Systems		0	546,634		
P8 Replace/Repair Bldg. Components	X	0	447,903		
P9 Campus Wide Efficiency Repairs	X	3,739	661,098		
P10 Campus Bldg. Improvements	X	882	573,572	6,000,000	37%
P12 Roadway/Grounds Improve	X	3,485	2,598,161	19,300,000	13%
P13 Campus Equipment & Furnishings	X	41,179	338,140	4,000,000	8%
P15 Facilities Master Plan, Impact Reports, Soil Testing	X	0	664,369	17,000,000	4%
P17 Relocation/Acquisition - Temporary Facilities	X	0	126,286	5,000,000	3%
Sub-Total		49,285	5,956,163	51,300,000	
P11 ITS-Network Implementation			2,692,270		
P11 ITS-Computer Purchase		0	2,644,065		
P11 MIS Software/Hardware & Implementation		0	9,336,312		
P11 Misc - ITS		0	124,217		
P11 Voice Over IP		0	575,307		
Sub-Total		0	15,372,171	16,000,000	96%

BOND MEASURE "A"
PROJECTS EXPENDITURE SUMMARY

As of 3/31/14

DESCRIPTION	QTD (Jan-Mar 2014)	YTD (FY04-05 to FY13-14)	Budget	YTD Expense
				vs Budget %
TOTAL:	451,008	157,104,553	236,494,311	66%
	451,008	157,104,553	236,494,311	
	0	0	0	0

**RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, June 11, 2014, 6:00 p.m.**

IV. INFORMATION ITEMS

3. Special Meetings of the Board

At the Special Board Meeting on February 1, 2014, the Board agreed to schedule the following special meetings:

- June 18, 2104, 6:00 p.m. Accreditation Self-Evaluation Report – Draft Review with co-chairs (Standards II and III)
- June 19, 2014, 6:00 p.m. Board Retreat
- June 21, 2014, 11:30 a.m. Review Accreditation Self-Evaluation Report (Standards I, II, III and IV)
- August 27, 2014, 6:00 p.m. Bond Construction Projects Discussion

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, June 11, 2014, 6:00 p.m.

IV INFORMATION ITEM

4. Revision of Administrative Procedures – 3410, 5013, 5040, 5045, 5510

The proposed Administrative Procedures have been revised and have gone through the review process, which include the President's Council, Administrative Council and the Planning Fiscal Council.

These procedures do not require Board approval and will be implemented once received by the Board.

AP 3410	Nondiscrimination
AP 5013	Students in the Military
AP 5040	Student Records, Directory Information, and Privacy
AP 5045	Student Records – Challenging Content and Access Log
AP 5510	Off-Campus Organizations and Activities

NONDISCRIMINATIONAP No.
3410

Board Reviewed: 9-14-09; 6/13/12

Page 1 of 2

*This procedure is legally required.*I. Education Programs

- The District shall provide access to its services, classes and programs without regard to, national origin, religion, age, gender identity, gender expression, race, **ethnicity**, color, medical condition, genetic information ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, **military and/or veteran status**, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.
- All courses, including noncredit classes, shall be conducted without regard to the gender of the student enrolled in the classes. As defined in the Penal Code, "gender" means sex, and includes a person's gender identity and gender expression. "Gender expression" mean's a person's gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth.
- The District shall not prohibit any student from enrolling in any class or course on the basis of gender.
- Academic staff, including but not limited to counselors, instructors and administrators shall not offer program guidance to students which differs on the basis of gender.
- Insofar as practicable, the District shall offer opportunities for participation in athletics equally to male and female students.

Nondiscrimination References for Education Programs:

Education Code Sections 66250 et seq., 200 et seq., and 72010 et seq.;
Penal Code Sections 422.55 et seq.; Title 5 Sections 59300 et seq.;
Accreditation Standard 1.6.

II. Employment

- The District shall provide equal employment opportunities to all applicants and employees regardless of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or **military and veteran status (CCLC)**. ~~status as a Vietnam-era veteran.~~

NONDISCRIMINATION

AP No. 3410

Board Reviewed: 9-14-09; 6/13/12

Page 2 of 2

- All employment decisions, including but not limited to hiring, retention, assignment, transfer, evaluation, dismissal, compensation, and advancement for all position classifications, shall be based on job-related criteria as well as be responsive to the District's needs.
- The District shall from time to time as necessary, provide professional and staff development activities and training to promote understanding of diversity.

Nondiscrimination References for Employment:

Education Code Sections 66250 at seq., 200 at seq. and 72010 et seq.;
Title 5 Sections 59300 et seq.; Penal Code section 422.55 et seq.;
Accreditation Standard 1.6.

STUDENTS IN THE MILITARYAP No.
5013

Board Reviewed: New

Page 1 of 2

[NOTE: This procedure is optional. The following procedures may also be placed in other Administrative Procedures as appropriate, e.g., residence determination and grading and drop/add procedures.]

- I. **Residence Determinations for Military Personnel and Dependents (CCLC)**
 - A. **A student who is a member of the armed forces of the United States stationed in California on active duty, except a member of the armed forces assigned for educational purposes to a state-supported institution of higher education, is entitled to resident classification. Such student shall retain resident classification in the event that the member of the armed forces is thereafter transferred on military orders to a place outside of California or thereafter retires from active duty, so long as the student remains continuously enrolled in the District. (CCLC)**
 - B. **An undergraduate student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces of the United States stationed in California on active duty shall be entitled to resident classification. Such student shall retain resident classification if he/she is thereafter transferred on military orders to a place outside of California, so long as the student remains continuously enrolled in the District. (CCLC)**
 - C. **A student who was a member of the armed forces of the United States stationed in California on active duty for more than one year immediately prior to being discharged from the armed forces is entitled to resident classification for the length of time he or she lives in California after being discharged up to the minimum time necessary to become a resident. (CCLC)**
 - D. **A parent who is a federal civil service employee and his/her natural or adopted dependent children are entitled to resident classification if the parent has moved to California as a result of a military mission realignment action that involves the relocation of at least 100 employees. This classification shall continue until the student is entitled to be classified as a resident, so long as the student continuously attends an institution of public higher education. (CCLC)**
 - E. **A student claiming the residence classifications provided for in this procedure must provide a statement from the student's commanding officer or personnel officer providing evidence of the date of the assignment to California, and that the assignment to active duty in California is not for educational purposes. A student claiming the residence classifications provided for here for the dependent of military personnel shall provide a statement from the military person's commanding officer or personnel officer that the military person's duty station is in California on active duty as of the residence determination date, or has been transferred outside of California on active duty after**

STUDENTS IN THE MILITARY

**AP No.
5013**

Board Reviewed: New

Page 2 of 2

the residence determination date, or that the military person has retired from active duty after the residence determination date. (Title 5 Sections 54041 and 54042) (CCLC)

II. Withdrawal Policies for Members of the Military (CCLC)

A. Students who are members of the military may be assigned an "MW" grade as referenced in AP 4220.

B. See AP 5075 (current practice)

III. Source / References: (CCLC)

Education Code Sections 68074, 68075, and 68075.5; Title 5 Sections 55023, 55024 54041, 54042, 54050, and 58620; Military and Veterans Code Section 824 (CCLC)

STUDENT RECORDS, DIRECTORY INFORMATION, AND PRIVACY

AP No.
5040

Board Reviewed: Replaces BP4140

Page 1 of 4

[NOTE: This procedure is legally required. Local practice may be inserted. Definitions of “student records” are contained in Education Code Section 76210. The following is an illustrative example that meets legal requirements.]

A cumulative record of enrollment, scholarship, and educational progress shall be kept for each student. (CCLC) The College catalog will include information on students’ rights under the Student Rights and Privacy Act.

- I. Access to Educational Records: All currently enrolled and former students have the right to review and inspect their educational records in the Admissions and Records Office provided they make a written request five (5) days in advance. Qualified personnel will be present to interpret records for the student. (Current Practice)**

- II. Release of Student Records: (CCLC)**
 - A. No instructor, official, employee, or Board of Trustees member shall authorize access to student records to any person except under the following circumstances: (CCLC)**
 - 1. Student records shall be released pursuant to a student’s written consent. Access to a student’s educational record may be permitted to any person for whom the student has executed a written consent specifying the records to be released and identifying the party to whom the records may be released. The consent notice shall be permanently kept with the student’s records. The recipient of such records will be notified by Admissions and Records that the transmission of information to third parties is prohibited. (CCLC) (current practice)**

 - 2. “Directory information” may be released in accordance with the definitions in Board Policy 5040 (CCLC).**

 - 3. Students desiring to withhold “Directory Information” should check the “confidential” checkbox when they submit their application for admission. Students may also file a “Release of Information” form with the Director, Admissions and Records or the Financial Aid office. The College reserves the right to limit or deny the release of specific categories of directory information based upon a determination of the best interests of the student(s). “Directory Information” may be released unless a stop action or notice to “quash” is initiated by the student. (Current Practice)**

 - 4. Student records shall be released pursuant to a judicial order or a lawfully issued subpoena. Admissions and Records will complete the subpoena request within ~~five (5)~~ fifteen (15) business days and will send the documents through certified mail. (CCLC) (current practice)**

5. **Student records shall be released pursuant to a federal judicial order that has been issued regarding an investigation or prosecution of an offense concerning an investigation or prosecution of terrorism. (CCLC)**
 6. **Student records may be released to officials and employees of the District only when they have a legitimate educational interest to inspect the records. Requests must be submitted in writing to the Director of Admissions and Records. (current practice)**
- B. **Student records may be released to authorized representatives of the Comptroller General of the United States, the Secretary of Education, an administrative head of an education agency, state education officials, or their respective designees or the United States Office of Civil Rights, where that information is necessary to audit or evaluate a state or federally supported educational program or pursuant to federal or state law. Exceptions are that when the collection of personally identifiable information is specifically authorized by federal law, any data collected by those officials shall be protected in a manner that will not permit the personal identification of students or their parents by other than those officials, and any personally identifiable data shall be destroyed when no longer needed for that audit, evaluation, and enforcement of federal legal requirements. Requests must be submitted in writing to the Director of Admissions and Records. (CCLC) (current practice)**
- C. **Student records may be released to officials of other public or private schools or school systems, including local, county or state correctional facilities where education programs are provided, where the student seeks or intends to enroll or is directed to enroll. The release is subject to the conditions in Education Code Section 76225. Requests must be submitted in writing to the Director of Admissions and Records. (CCLC) (current practice)**
- D. **Student records may be released to agencies or organizations in connection with a student's application for, or receipt of, financial aid, provided that information permitting the personal identification of those students may be disclosed only as may be necessary for those purposes as to financial aid, to determine the amount of the financial aid, or conditions that will be imposed regarding financial aid, or to enforce the terms or conditions of financial aid. (CCLC)**
- E. **Student records may be released to organizations conducting studies for, or on behalf of, accrediting organizations, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering financial aid programs, and improving instruction, if those studies are conducted in such a manner as will not permit the personal identification of students or their parents by persons other than representatives of those organizations and the**

STUDENT RECORDS, DIRECTORY INFORMATION, AND PRIVACY

AP No.
5040

Board Reviewed: Replaces BP4140

Page 3 of 4

information will be destroyed when no longer needed for the purpose for which it is conducted. (CCLC)

- F. Student records may be released to appropriate persons in connection with an emergency if the knowledge of that information is necessary to protect the health or safety of a student or other persons, subject to applicable federal or state law. (CCLC)
 - G. Written requests must be submitted in writing to the Director of Admissions and Records for items A-F. (Current Practice)
 - H. The following information shall be released to the federal military for the purposes of federal military recruitment: student names, addresses, telephone listings, dates and places of birth, levels of education, degrees received, prior military experience, and/or the most recent previous educational institutions enrolled in by the students. (CCLC)
- III. Charge for Transcripts or Verifications of Student Records: A student/former student shall be entitled to two free copies of the transcript of his/her record or to two free verifications of various student records. Additional copies shall be made available to the student, or to an addressee designated by him/her, at the designated rate. Students may request special processing of a transcript. (CCLC)
- IV. Electronic Transcripts: Student transcripts may be received and transmitted electronically. (CCLC)
- V. Use of Social Security Numbers: (CCLC)
- A. The District shall not do any of the following: (CCLC)
 - 1. Publicly post or publicly display an individual's Social Security number; (CCLC)
 - 2. Print an individual's Social Security number on a card required to access products or services; (CCLC)
 - 3. Require an individual to transmit his/her Social Security number over the internet using a connection that is not secured or encrypted; (CCLC)
 - 4. Require an individual to use his/her Social Security number to access an Internet Web site without also requiring a password or unique personal identification number or other authentication devise; or (CCLC)
 - 5. Print, in whole or in part, an individual's Social Security number that is visible on any materials that are mailed to the individual, except those materials used for: (CCLC)

- Application or enrollment purposes; (CCLC)
 - To establish, amend, or terminate an account, contract, or policy; or (CCLC)
 - To confirm the accuracy of the Social Security number. (CCLC)
- B. If the District has, prior to January 1, 2004, used an individual's Social Security number in a manner inconsistent with the above restrictions, it may continue using that individual's Social Security number in that same manner only if: (CCLC)
1. The use of the Social Security number is continuous; (CCLC)
 2. The individual is provided an annual disclosure that informs the individual that he/she has the right to stop the use of his/her Social Security number in a manner otherwise prohibited; (CCLC)
 3. The District agrees to stop the use of an individual's Social Security number in a manner otherwise prohibited upon a written request by that individual; (CCLC)
 4. No fee shall be charged for implementing this request; and the District shall not deny services to an individual for making such a request. (CCLC)

II. References: (CCLC)

Education Code Sections 71091 and 76200 et seq.; Title 5 Sections 54600 et seq.; U.S. Patriot Act; Civil Code Section 1798.85 (CCLC)

STUDENT RECORDS-CHALLENGING CONTENT AND ACCESS LOG

AP No.
5045

Board Reviewed: Replaces BP4140

Page 1 of 2

[Note: These procedures are legally required. Local practice may be inserted if it substantially complies with the following elements, which reflect the minimum requirements of the Education Code.]

- I. **Challenging Content (CCLC)**
 - A. **Any student may file a written request with the Dean of Student Affairs or Director of Admissions to correct or remove information recorded in his or her student records that the student alleges to be: (CCLC) (current practice)**
 1. **inaccurate; (CCLC)**
 2. **an unsubstantiated personal conclusion or inference; (CCLC)**
 3. **a conclusion or inference outside of the observer's area of competence; or (CCLC)**
 4. **not based on the personal observation of a named person with the time and place of the observation noted. (CCLC)**
 - B. **Within thirty (30) days of receipt of the request, the Dean of Student Affairs or Director of Admissions shall meet with the student and the employee who recorded the information in question, if any, if the employee is presently employed by the District. The Dean of Student Affairs or Director of Admissions shall then sustain or deny the allegations. (CCLC) (current practice)**
 - C. **If the Dean of Student Affairs or Director of Admissions sustains any or all of the allegations, he/she shall order the correction or removal and destruction of the information. If the Dean of Student Affairs or Director of Admissions denies any or all of the allegations and refuses to order the correction or removal of the information, the student, within thirty (30) days of the refusal, may appeal the decision in writing (CCLC).**
 - D. **Within thirty (30) days of receipt of an appeal, the Board of Trustees shall, in closed session with the student and the employee who recorded the information in question, determine whether to sustain or deny the allegations. If the Board of Trustees sustains any or all of the allegations, it shall order the Superintendent/President or his/her designee, to immediately correct or remove and destroy the information. The decision of the Board of Trustees shall be final. (CCLC)**
 - E. **If the final decision is unfavorable to the student, the student shall have the right to submit a written statement of his/her objections to the information. This statement shall become a part of the student's record until the information objected to is corrected or removed. (CCLC)**

STUDENT RECORDS-CHALLENGING CONTENT AND ACCESS LOG

AP No. 5045

Board Reviewed: Replaces BP4140

Page 2 of 2

- F. **Whenever there is included in any student record information concerning any disciplinary action, the student shall be allowed to include in such record a written statement or response concerning the disciplinary action. (CCLC)**

- G. **Whenever there is included in any student record information concerning any disciplinary action in connection with any alleged sexual assault or physical abuse, or threat of sexual assault, or any conduct that threatens the health and safety of the alleged victim, the alleged victim of that sexual assault or physical abuse shall be informed within three (3) days of the results of the disciplinary action and the results of any appeal. The alleged victim shall keep the results of that disciplinary action and appeal confidential. (CCLC)**

- II. **Access Log (CCLC)**
 - A. **A log or record shall be maintained for each student's record that lists all persons, agencies, or organizations requesting or receiving information from the record and their legitimate interests. The listing need not include any of the following: (CCLC)**
 - 1. **Students seeking access to their own records; (CCLC)**
 - 2. **Parties to whom directory information is released; (CCLC)**
 - 3. **Parties for whom written consent has been executed by the student; (CCLC)**
 - 4. **Officials or employees having a legitimate educational interest. (CCLC)**

 - B. **The log or record shall be open to inspection only by the student and the Dean of Student Affairs or Director of Admissions, and to the Comptroller General of the United States, the Secretary of Education, an administrative head of an education agency, and state educational authorities as a means of auditing the operation of the system. (CCLC)**

- III. **Source / References: (CCLC)**
 - Education Code Sections 76222 and 76232; Title 5 Section 54630 (CCLC)**

OFF-CAMPUS STUDENT ORGANIZATIONS AND ACTIVITIES

AP No. 5510

Board Reviewed: New

Page 1 of 1

[Note: This procedure is legally required.]

- I. **The District contracted security company does not provide law enforcement service to off-campus organizations (CCLC)**

- II. **Off Campus activities are not recognized by District authority (CCLC)**

- III. **In an emergency on campus, campus security will respond and coordinate if law enforcement is required. (Director of Facilities)**

- IV. **Source / Reference: (CCLC)**

 34 Code of Federal Regulations Section 668.46(b)(7) (CCLC)

RIO HONDO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
AGENDA
Regular Meeting, June 11, 2014, 6:00 p.m.

IV INFORMATION ITEM

5. New Administrative Procedure 7345 – Catastrophic Leave Program

The attached Administrative Procedure 7345 (Catastrophic Leave Program) is new and applies to management/confidentials.

CATASTROPHIC LEAVE PROGRAMAP No.
7345

Board Reviewed: NEW

Page 1 of 2

- I. **The District has established a catastrophic leave program consistent with Education Code Section 87045 to permit Management/Confidential employees of the District to donate eligible leave credits to an employee when that employee or a member of his/ her family suffers from a catastrophic illness or injury.**
- II. **For the purposes of this procedure, the following terms are defined as follows:**
 - a. **"Catastrophic illness" or "injury" means an illness or injury that is expected to incapacitate the employee for an extended period of time, or that incapacitates a member of the employee's family requiring the employee to take time off from work for an extended period of time to care for that family member, and taking extended time off work creates a financial hardship for the employee because he/she has exhausted all of his/her sick leave and other paid time off. (Ed Code 87045)**
 - b. **"Eligible leave credits" means vacation leave and sick leave accrued to the donating employee. (Ed Code 87045)**
- III. **Eligible leave credits may be donated to an employee for a catastrophic illness or injury if all of the following requirements are met:**
 - a. **The employee who is, or whose family member is, suffering from a catastrophic illness or injury requests that eligible leave credits be donated and provides verification of catastrophic injury or illness. (Ed Code 87045)**
 - b. **The employee has exhausted all accrued paid leave credits. If the transfer of eligible leave credits is approved, any employee may, upon written notice, donate eligible leave credits at a minimum of eight hours, and in hour increments thereafter. (Ed Code 87045)**
- IV. **All transfers of eligible leave credit shall be irrevocable. (Ed Code 87045)**
- V. **An employee who receives paid leave pursuant to this procedure shall use any leave credits that he/she continues to accrue on a monthly basis prior to receiving such leave. (Ed Code 87045)**
- VI. **The following process shall be used to grant catastrophic leave for management/confidential employees. Catastrophic leaves for faculty and classified employees are outlined in their respective collective bargaining agreements:**

CATASTROPHIC LEAVE PROGRAM

AP No. 7345

Board Reviewed: NEW

Page 2 of 2

- a. **A Catastrophic Leave Committee will be created from the management and confidential employees to approve or disapprove all requests. The Catastrophic Leave Committee shall consist of the president of the Management Confidential Council (MCC), the Director of Human Resources, and a manager for managerial requests or, a confidential employee for confidential employee requests.**
- b. **The Catastrophic Leave Committee shall determine if the employee is unable to work due to the employee's or his/her family member's catastrophic illness or injury.**
- c. **If the transfer of eligible leave credits is approved by the Catastrophic Leave Committee, any manager or confidential employee may, upon written notice to the Committee, donate eligible leave credits. The maximum amount of time for which donated leave credits may be used is sixty (60) work days per catastrophic incident. Additional requests may be made to the Committee and may require additional medical verification.**
- d. **No employee shall be coerced, threatened, intimidated, or financially induced into donating paid leave time to another employee.**
- e. **Catastrophic leave donations cannot be used retroactively for a previous unpaid absence.**
- f. **Catastrophic leave time may not be used to extend a date of retirement and may not be used to receive service credit following a service or disability retirement.**
- g. **Catastrophic leave terminates when:**
 1. **The recipient receives any type of disability pay (e.g. LTD, Workers' Compensation);**
 2. **The employee terminates employment with the District;**
 3. **The need no longer exists for catastrophic leave; or**
 4. **The number of hours requested and granted exceeds sixty (60) days.**