

**RIO HONDO COMMUNITY COLLEGE DISTRICT
Citizens Oversight Committee**

Tuesday, June 15, 2021 at 5:34 p.m.
Virtual Zoom Meeting

Minutes

I. Call to Order

- a. **Call to Order** – *The meeting was called to order at 5:34pm*
- b. **Pledge of Allegiance** – *The Pledge of Allegiance was conducted and led by Student representative Brandon De La Torre.*
- c. **Roll Call** – *Citizens Oversight Committee (COC) Members present: Vice Chair Luis Guzman, Rocio Parra, Irma Peniche, Raquel Torres-Retana, Jaime Valencia Lopez, Leticia Alvidrez, Margarita Gonzalez Macedonio, and Student Representative Brandon De La Torre.*

Committee Members absent: Chair Alicia Marie Lopez, Randall Dabbs, Marcos Garcia.

- d. **Welcome and Introductions** – *All members introduced themselves, along with the names of the trustees that appointed them to the COC. President Teresa Dreyfuss welcomed all attendees and thanked everyone for their introductions.*
- e. **Open Communication for Public Comment** – *None*
- f. **Approval of Minutes – March 16, 2021** – *The COC Members voted to approve the March 16, 2021 COC meeting minutes. Member Rocio Parra made the motion to approve; Member Luis Guzman seconded the motion. There were no objections. The motion was approved.*

II. Reports/Presentations

A. President’s Update – Teresa Dreyfuss

President Teresa Dreyfuss welcomed all new members to the COC and thanked all members for their time and efforts in reviewing the bond expenditure reports. Over summer 2021, there will be five (5) sessions to offer to students. On May 28, 2021, a successful graduation took place on campus in the form of a “drive-thru” graduation referred to as a “CARmencement” parade. It was an exciting and amazing experience for students to celebrate with their family members and classmates.

Especially with the additional COVID-19 funding, we are doing the best to serve our students for this coming academic year 2021. We are looking forward to the reopening and it's something

With the reopening and course offering for the fall semester, RHC has an Academic Senate working with the instructional team. The faculty gave their input. There are separate phases which include: Phase 1 as "100% teaching in person," Phase 2 as "in-person teaching 50% and online 50%, and Phase 3 as "100% online." A COVID-19 Consultant was also hired to work alongside the COVID-19 Taskforce and conduct walk-throughs on campus. The consultant produced safety guidelines for RHC campus (for students, staff, faculty, and visitors). Additionally, a student survey was conducted and the consensus showed that the student preferred online classroom options.

Member Rocio Parra asked if students who will be taking classes in-person will be required to be vaccinated. President Dreyfuss confirmed that at this point in time, RHC students are not mandated to be vaccinated. A survey for both faculty and staff indicated that most were vaccinated. There are also marketing plans to help encourage students to realize that the college is taking safety measures.

B. Annual Report– Ruthie Retana

Ruthie Retana, Director of Marketing & Communications at Rio Hondo College presented a brief report on the Rio Hondo College Annual Report. It was an unprecedented year that everyone experienced on and off campus and faculty administrators and staff really needed to rise together for students, so they could continue achieving their dreams. Ruthie reviewed the highlights and showed photos of the children at the Child Development Center (CDC). There were also pictures and highlights depicting a COVID-19 testing station. Also, every year there is a full page that's dedicated to all the work that the COC accomplishes. Ruthie Retana thanked all the COC members for all the work and ensuring the bond money is being used for the benefit of our students and our community. An overview of the campus projects, both completed and near-completion was also explained during the Annual Report presentation. Lastly, Ruthie Retana highly recommended all members to follow RHC social media and stay connected to all our campus events, programs, and awards.

C. Building Program Progress Report – Jerry Quemada

Jerry Quemada, of Del Terra Construction, gave an overview of the construction progress, which included photos and also key percentages of completion. The currently status of the project is about 82%. Jerry Quemada reviewed the progress pictures and explained the details of the

construction which included specific updates to the following: columns and structural beams, interior metal framing, exterior weather proofing installation, electrical conduit, glass installation, the enclosed stairwell, metal stud framing, drywall installation, and electrical fire sprinklers.

Member Dr. Luis Guzman asked about any anticipated delays due to supply chain disruption. Jerry Quemada stated that he hasn't seen a delay due to supply chain disruption for this particular project yet, but there is talk about potential delays and some cost increases. However, a lot of material for this project has already been purchased.

Member Leticia Alvidrez stated that she lives close to this building and she shared how nice it is to see the progression match the percentages of completion, and also inquired on a projection date for completion. Jerry Quemada mentioned that the team is still trying to strive for an August 31, 2021 completion date.

Member Jaime Valencia Lopez asked when the fall semester begins and if the building will be ready by the start of the semester. President Dreyfuss confirmed that fall semester begins on August 23, 2021. Jerry Quemada stated that the building would not be available for students at the start of fall semester 2021.

D. Bond Quarterly Expenditure Reports – Stephen Kibui

Stephen Kibui, Vice President of Finance & Business, reviewed the expenditure reports which included: "Bond Measure A Project Details," "Bond Breakdown," and the "Bond Measure A Project Expenditure Summary." These reports included financials as of March 2021.

Member Leticia Alvidrez inquired about the budget amount and the total spent at this point in time, and also asked about the amount left to complete the construction project. Vice President Stephen Kibui explained that there is a difference between the budget and the total amount spent.

Member Leticia Alvidrez asked if the team foresees having to sell a bond in order to complete the project, and if so, how much does the team foresee having to sell? President Dreyfuss explained that the amount showing on the current total is what was spent as of March 31, 2021. President Dreyfuss also stated that RHC will not be able to sell the Series D bonds. In September 2021, there will likely be a board discussion about the L-Tower Project.

Member Leticia Alvidrez asked if the committee oversees bond expenditures for L-Tower Phase 2 or only the construction portion.

President Dreyfuss confirmed that the committee oversees the construction portion which is related to the passage of the bond in 2004.

III. Other Business

A. Future Meeting Dates and Places

The next COC meeting will be held on Tuesday, September 14, 2021 at 6:00 pm with a hybrid option, to either attend in person or by a virtual Zoom meeting.

IV. Comments from Committee Members

Student representative Brandon De La Torres thanked the committee members, and also shared how helpful the Transfer Center at Rio Hondo College was for him during his application process. He also shared about how Rio Hondo College took a very altruistic approach during the COVID-19 pandemic and had plenty of resources for students.

Member Leticia Alvidrez shared that her high school, Applied Technology Center was recognized as one of the best public high schools and was given national recognition, with the U.S. World News and Report.

V. Adjournment

Member Raquel Torres-Retana motioned to adjourn the meeting, and Member Rocio Parra seconded the motion. The meeting adjourned at 6:40 p.m.