



## OFFICE OF ACADEMIC AFFAIRS

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**DATE:** August 23, 2019  
**TO:** Planning & Fiscal Council  
**FROM:** Dr. Laura Ramirez  
**RE:** **2019-2020 Planning Process – Faculty Resource Allocation Requests**

The faculty staffing committee met on May 3, 2019 and again on May 17, 2019. During the first meeting, the committee received the Faculty Resource Allocation Requests and scoring document. After reviewing the scoring document, the committee completed a brief norming session to facilitate the scoring process. The Faculty Resource Allocation Requests included narratives completed during the department program review process. In addition, the committee requested data elements for use during the scoring process, including: staffing information, enrollment data, completion data, and historical staffing data. Each committee member scored each staffing request and final scores were compiled for further discussion at the subsequent meeting.

During the second meeting, committee members further discussed each request and all supporting data and completed the prioritization process. Further, the committee recommended that a subgroup convene and work with the Office of Institutional Research and Planning for improvements to the faculty resource requests within the program review process.

Please find below the committee's recommendation of faculty hiring prioritization for the 2019-2020 academic year.

1. Business Management
2. Physics/Engineering
3. Volleyball/Kinesiology
4. English
5. Automotive Technology