



# RÍO HONDO COLLEGE

## **Distance Education Committee (DEC) - Agenda** **Regular Meeting: September 9, 2024 – 1:30-2:30 p.m. - Zoom**

### ***Welcome***

- I. Call to Order / Approval of Minutes (May. 13, 2024 regular meeting)

### ***Reports***

- II. DE Coordinator – Dr. Kenn PiersonGeiger
- III. Office of Distance Education - Dr. Airek Mathews. Asst. Dean, DE
- IV. POCR Club – Jennifer Tanaka-Hoshijo, POCR Coordinator

### ***Informational Items (Updates)***

- V. DEC membership changes (vacancies) / Website updates
- VI. Publication of DE-related timelines (*Canvas* shell access, course merge, etc.)
- VII. Role of DEC members in disseminating information to constituents
- VIII. *Canvas Manipulation Engine* (C.M.E.)
- IX. DE Jamboree (Sept. 13 - 9:00 a.m.-12:00 p.m. via *Zoom*)
- X. Distance Education Professional Development Series (Fall 2024)
- XI. Recent LTI installations

### ***Unfinished Business***

- XII. Data Review Task Force: Results of discussion (Durdella, Mathews, Millan, PiersonGeiger)

### ***New Business***

- XIII. ACCJC Distance Education Rubric (DE Resources & Rubric Listening Sessions)
- XIV. AP 4105 Distance Education
- XV. Proposed revision to "DE Course Merge Process"
- XVI. Adjournment

*Next Meetings: October 4, 2024 / November 18, 2024*