



# RÍO HONDO COLLEGE

## *25 Years of Distance Education at RHC*

### **Distance Education Committee (DEC) - Agenda Special Meeting: Nov. 27, 2023 – 1:30-2:30 p.m. - Zoom**

- I. Call to Order / Approval of Nov. 13, 2023 meeting minutes

#### ***Unfinished Business***

##### ***Including informational items introduced at Nov. 13 meeting:***

- II. Final Recommendation Course Merging – **PLEASE REVIEW DOCUMENT (V4)**
- III. Canvas Impact communication tool – **PLEASE REVIEW THIS WEBINAR:**  
<https://jrock.instructuremedia.com/embed/6a336706-54e7-4738-b47c-96f02757f5fe>
- IV. Proposed process regarding LTI (learning tools interoperability) - Update
- V. Post-term/Pre-term access to Canvas for students - **PLEASE REVIEW ATTACHED DOCUMENT**

#### ***New Business***

- VI. October cybersecurity breach debrief
- VII. Academic Senate request to “create mechanism for identifying fraudulent students” with involvement by AS members
- VIII. “Distance Education Training and Student Success Rate” data analysis – **PLEASE REVIEW ATTACHED SPREADSHEET**

##### Proposed responses:

- Task force to review RHC distance education certification requirements
- Distance Education “Bootcamp”

- IX. Adjournment

*Next DEC Meeting: February 12, 2024*

## ***What Is the Purpose of the Distance Education Committee?***

### **Distance Education Committee (Charge)**

(Committee of the Academic Senate)

*(2022-2024 Governance Manual)*

1. **Develops and recommends** quality standards for distance education.
2. **Develops** best practices to ensure regular and effective contact for distance education.
3. **Makes recommendations** to ensure distance education instructors conform to legal requirements including Title V, the California Education Code, Section 508 of the Americans with Disabilities Act, and other applicable provisions.
4. **Recommends** training standards for faculty teaching through distance education.
5. **Provides input** regarding the selection of course management systems.

### **Distance Education Committee (Major Sections)**

*(DEC By-laws)*

The Distance Education Committee, as a sub-committee of the Academic Senate, **reviews and recommends** to the Senate the following:

1. **Develops** quality standards for online education as outlined below [section 55404 (Course Quality Standards) of Ed Code].
2. **Develop** policies to ensure online instructors are in line with the requirements of the following area of Title 5 [section 55204 (Instructor Contact) of Ed Code].
3. **Ensure** instructor **compliance** with Section 508 of the American Disabilities Act . . .
4. **Recommend** training standards to the Academic Senate for both experienced faculty and those new to teaching online.
5. **Provide input** regarding the selection of the course management system. This also includes advice on the timing and implementation of both the new course management system and subsequent upgrades to the system.
6. **Develop, study, and analyze** best practices and technological innovations for distance education, **in order to make recommendations** to the Academic Senate.
7. **Provide instruction and advice** for the use of academic technology for distance education.