



RÍO HONDO COLLEGE

25 Years of Distance Education at RHC

Distance Education Committee (DEC) - Agenda Special Meeting: September 25, 2023 – 1:30-2:30 p.m. - Zoom

- I. Call to Order / Approval of Sept. 11, 2023 meeting minutes (deferred until regular meeting on Oct. 9)

Welcome

- II. Celebrating 25 Years of Distance Education at Rio Hondo College:
“A Distant Ed Memory”– Dr. Carol Sigala/Lydia Llerena
- III. Opening Brainstorm: Each DEC member contributes one idea for PD/training

Old Business

- IV. DEC Membership
- V. DE Certification – Dr. Airek Mathews
- VI. Course Merging: Proposed process to address FERPA guidelines to maintain student privacy – Dr. Airek Mathews
 - “DE Course Merge Process” (proposed)
 - “FERPA *Canvas* Course Merge Checklist” (proposed)

Considerations:

 - Verification (of initial settings/checklist and ongoing)
 - FERPA training
 - Accreditation concerns (“regular and substantive interaction/student-to-student interaction)
 - Piloting the process
 - Feedback from members not attending today
- VII. Pre-term/Post-term Student Access to *Canvas*
Considerations: Recap of Dr. Don Miller’s overview from Sept. 11
- VIII. Adjournment

Next DEC Meeting: October 9, 2023