

**Rio Hondo Community College District
Curriculum Committee
Minutes
Wednesday, February 2, 2022 – Remote
Zoom ID# 98838565188**

Voting Members Present: Janet Cha, Alex DeJean, Marius Dornean, Cameron English, Mike Garabedian, Nancy Garcia, Alex Gardos, Rose Marie Gaw, Sean Hughes, Wendy Huang-Jimenez, Jannine Livingston, Sondra Moe, Dorali Pichardo-Diaz, Gil Puga, Elizabeth Ramirez, Melissa Rifino-Juarez, Claudia Rivas, Michael Saakyan, Mike Slavich, Stephen Smith

Voting Members Absent: Ryan Carey, Ted Preston

Non-Voting Members Absent: Rose Sanceda

Guests: Francisco Lopez, Jose Millan, Don Miller

I. APPROVAL OF THE MINUTES FROM DECEMBER 1, 2021

It was moved by Gil Puga; seconded by Melissa Rifino-Juarez

X Approved

Not Approved

1 Abstention

II. PUBLIC COMMENT:

III. ACTION ITEMS

A) **Approval of Consent Agenda:** *No Items*

B) **Second Readings:** *No Items*

C) **First Readings:**

Item 2122-308

Credit Course Revision

BIOL 299A Directed Study in General Biology

Updates to: Description and minor course revisions

It was moved by Jannine Livingston; seconded by Alex Gardos.

X Approved

Not Approved

Tabled

Item 2122-309

Credit Course Revision

BIOL 299B Directed Study in Health Science Biology

Updates to: Description and minor course revisions

It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez.

Correction Needed: Remove "Other" from Assignments

Approved Not Approved Tabled

Item 2122-310

Credit Course Revision

BIOL 299C Directed Study in Environmental Technology

Updates to: Title, description, and minor course revisions

It was moved by Melissa Rifino-Juarez; seconded by Alex Gardos.

Correction Needed: Remove "Other" from Assignments

Approved Not Approved Tabled

Item 2122-311

Credit Course Revision

ENGR 245 Engineering Mechanics: Dynamics

Updates to: Description, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Sean Hughes.

Approved Not Approved Tabled

It was moved by Alex Gardos; seconded by Rose Gaw to review Item 2122-312 and 2122-313 as a group.

Correction Needed: Description and textbook for both courses

Item 2122-312

Credit Course Revision

HIST 144 History of the United States since 1865

Updates to: Advisory, description, textbook, and minor course revisions

Approved Not Approved Tabled

Item 2122-313

Credit Course Revision

HIST 144H History of the United States since 1865 Honors

Updates to: Advisory, description, textbook, and minor course revisions

Approved Not Approved Tabled

Item 2122-314

Credit Course Revision

HUSR 123 Drug Education and Prevention

Updates to: Description, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Item 2122-315

Credit Course Revision

SOC 116 Introduction to Race and Ethnic Relations

Updates to: Title, description, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Item 2122-316

Credit Course Revision

SOC 127 Introduction to Criminology

Updates to: Description, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez.

Approved Not Approved Tabled

Item 2122-317

Credit Course Revision

THTR 112 Acting for the Camera

Updates to: Course description, advisory, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Sean Hughes.

Approved Not Approved Tabled

Item 2122-318

Credit Course Revision

THTR 153 Lighting Design and Production for Theatre, TV, and Film

Updates to: Prerequisite, advisory, description, textbook, and minor course revisions

It was moved by Melissa Rifino-Juarez; seconded by Jannine Livingston.

Correction Needed: Needs/Goals - Check with faculty for program review date.

Approved Not Approved Tabled

Item 2122-319

Credit Course Revision

THTR 154 Sound Design and Production for Theatre, TV, and Film

Updates to: Course description, prerequisite, advisory, textbook and minor course revisions

It was moved by Alex Gardos; seconded by Jannine Livingston.

Correction Needed: Needs/Goals - Check with faculty for program review date.

Approved Not Approved Tabled

It was moved by Alex Gardos; seconded by Jannine to review items **2122-320** thru **2122-322** as a group.

Item 2122-320

Request to offer a course via Distance Education – ONLINE

ACCT 108 Volunteer Income Tax Assistance Program I

Approved Not Approved Tabled

Item 2122-321

Request to offer a course via Distance Education – ONLINE

ACCT 110 Excel for Business and Accounting

Approved Not Approved Tabled

Item 2122-322

Request to offer a course via Distance Education – ONLINE

ACCT 203 Introduction to Cost Accounting

Approved Not Approved Tabled

Item 2122-323

Degree Change

A.A. Chicana/o/x Studies

Updates to: Units and courses

It was moved by Alex Gardos; seconded by Gil Puga.

Approved Not Approved Tabled

Item 2122-324

Degree Change

Associate in Arts in Communication Studies for Transfer

Updates to: Added additional course

It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez.

Approved

Not Approved

Tabled

Item 2122-325

Degree Change

A.S. Engineering Design Drafting

Updates to: Title, units, courses, and description

It was moved by Sean Hughes; seconded by Alex Gardos.

Approved

Not Approved

Tabled

Item 2122-326

Certificate Change

CoA Engineering Design Drafting

Updates to: Title, units, courses, and description

It was moved by Sean Hughes; seconded by Melissa Rifino-Juarez.

Approved

Not Approved

Tabled

Item 2122-327

New Certificate of Achievement

Engineering Design Technology: CAD Specialist

Description

This Certificate of Achievement provides a focused course of study for students in preparation for careers in the field of computer-aided design (CAD). Emphasis is placed on the use of CAD software to complete projects in engineering, manufacturing, or related fields. Coursework involves the preparation of CAD projects and 3D models accomplished within a design environment as experienced in higher levels of engineering education, and as is common in workplace conditions.

It was moved by Sean Hughes; seconded by Rose Marie Gaw.

Approved

Not Approved

Tabled

Item 2122-328

New Certificate of Achievement

Engineering Design Technology: Design and Production

Description

This Certificate of Achievement is designed for technical, mechanical, and manufacturing careers and CADD/Drafting-related industries. The certificate is intended to represent skills and understanding of production and design processes utilizing CAD software and prototyping.

It was moved by Sean Hughes; seconded by Rose Marie Gaw.

Approved

Not Approved

Tabled

Item 2122-329

New Certificate of Achievement

Engineering Design Technology: Standards for Design

Description

This Certificate of Achievement provides a focused course of study for students in preparation for careers in the field of engineering, manufacturing, drafting, and design technology. Emphasis is placed on the use of industry standards to complete projects in engineering, manufacturing, or related fields. Coursework involves the preparation of industry standards outlined by industry organizations such as the International Organization for Standardization (ISO), American National Standards Institution (ANSI), and American Society of Mechanical Engineers (ASME) to accomplish projects within a design environment as experienced in higher levels of engineering education, and as is common in workplace conditions.

It was moved by Alex Gardos; seconded by Jannine Livingston.

Correction Needed: Description – Add full name of acronyms.

Approved

Not Approved

Tabled

Item 2122-330

Certificate Change

CoA Heavy Equipment Maintenance Technician

Updates to: Added course options, and minor description change

It was moved by Melissa Rifino-Juarez; seconded by Alex Gardos.

Approved

Not Approved

Tabled

Item 2122-331

Certificate Change

CoA TESLA Student Automotive Technician (START)

Updates to: Units, courses, and description

It was moved by Jannine Livingston; seconded by Alex Gardos.

Approved

Not Approved

Tabled

IV. UNFINISHED BUSINESS:

It was moved by Jannine Livingston; seconded by Alex Gardos to un-table item 2021-013 and review for 2nd read.

Item 2021-013

Certificate of Achievement Change

Civil Drafting

Units 17.0 to 18.0

Description

This program provides a focused course of study to ready students for careers in the preparation of construction documents for Civil Engineering projects. The coursework provides a focus on the preparation

of common civil project drawings using industry-standard drawing techniques and conventions with hand and/or computer-aided drafting tools. Additionally, the coursework includes exposure to the broad range of sub-disciplines within the field of Civil Engineering.

X Approved

Not Approved

Tabled

Distance Education Requests pending 508 compliance and review prior to 2nd read approval. (These items have not been evaluated to follow our DE model guidelines.)

(First Read 10/30/19)

Item 1920-107

**Request to offer a course via Distance Education – HYBRID
KIN 297 Advanced Athletic Training**

(First Read 11/6/19)

Item 1920-147

**Request to offer a course via Distance Education - *ONLINE*
ED 110 Introduction to Teaching**

(First Read 11/20/2019)

Item 1920-209

**Request to Offer a Course via Distance Education
KIN 110 Introduction to Fitness and Sport Management – *ONLINE***

(First Read 02/05/20)

Item 1920-266

**Request to offer a Course via Distance Education
TCED 044 OSHA Workplace Safety – *ONLINE***

(First Read 02/12/20)

Item 1920-298

**Request to offer a Course via Distance Education
ASL 120 Introduction to Deaf Studies– *ONLINE***

Item 1920-299

**Request to offer a Course via Distance Education
ASL 124 Deaf Culture– *ONLINE***

(First Read 02/19/20)

Item 1920-326

**Request to Offer a Course via Distance Education - *ONLINE*
KIN 120 Sports Law and Ethics**

Item 1920-327

**Request to Offer a Course via Distance Education - *HYBRID*
ENGL 325 Technical and Professional Writing**

(First Read 04/01/20)

Item 1920-392

Request to Offer a Course via Distance Education - *ONLINE*

LOG 110 Warehouse Management

(First Read 04/22/20)

Item 1920-431

Request to offer a Course via Distance Education - *ONLINE*

LOG 105 Purchasing Management

Item 1920-432

Request to offer a Course via Distance Education - *ONLINE*

LOG 115 Inventory Management

(First Read 05/20/20)

Item 1920-495

Request to offer a Course via Distance Education - *ONLINE*

KIN 115 Fitness Specialist Internship

(First Read 09/09/20)

Item 2021-010

Request to offer a course via Distance Education – *HYBRID*

AUTO 400 Analyzing Stability, Dynamics, and NVH

Item 2021-011

Request to offer a course via Distance Education – *HYBRID*

AUTO 420 Analyzing Dynamic Functions of Vehicle Drivetrain Systems

Item 2021-012

Request to offer a course via Distance Education – *HYBRID*

AUTO 440 Analyzing Vehicle Safety, Comfort, and Security Systems

(First Read 11/04/20)

Item 2021-078

Request to offer a course via Distance Education – *HYBRID*

SPCH 101H Public Speaking Honors

(First Read 03/03/21)

Item 2021-170

Request to Offer a Course via Distance Education – *ONLINE*

COUN 104 – Stress and Anxiety Management for Emotional Well-Being

(First Read 03/17/21)

Item 2021-224

Request to offer a course via Distance Education - *ONLINE*

ANIM 101 Introduction to Digital 3-D Animation

Item 2021-225

Request to offer a course via Distance Education - *ONLINE*

ANIM 105 Principles of 3-D Digital Animation

Item 2021-226

Request to offer a course via Distance Education - *ONLINE*
ANIM 110 Digital Character Animation

Item 2021-227

Request to offer a course via Distance Education - *ONLINE*
ANIM 130 Modeling for Games

Tabled Item from March 24, 2021

Item 2021-248

Request to offer a course via Distance Education – *ONLINE*
BIOL 125 Human Anatomy

Item 2021-267

Request to offer a course via Distance Education – *ONLINE*
ENGT 150 AutoCAD for Basic CADD Applications

(First Read 05/12/21)

Item 2021-266

Request to offer a course via Distance Education – *ONLINE*
ED 110 Introduction to Teaching

Item 2021-268

Request to offer a course via Distance Education – *ONLINE*
GIS 130 Field Data Applications for GIS

Item 2021-269

Request to offer a course via Distance Education – *ONLINE*
GIS 221 Cartography Design and Geographic Information Systems

Item 2021-270

Request to offer a course via Distance Education – *ONLINE*
GIS 222 GIS for Civil Engineering and Public Works

Item 2021-271

Request to offer a course via Distance Education – *ONLINE*
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology

Item 2021-272

Request to offer a course via Distance Education – *ONLINE*
GIS 280 Geospatial Programming and Web Services

Item 2021-273

Request to offer a course via Distance Education – *ONLINE*
GIS 281 Crime Mapping and Analysis

Item 2021-274

Request to offer a course via Distance Education – ONLINE
KINA 136 Pilates Mat I

Item 2021-275

Request to offer a course via Distance Education – ONLINE
KINA 140 Walking for Fitness

Item 2021-276

Request to offer a course via Distance Education – ONLINE
KINA 148 Strength Training

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

Item 2021-350

Request to offer a course via Distance Education – ONLINE
ENGT 105 Introduction to Technical Freehand Sketching

Item 2021-351

Request to offer a course via Distance Education – ONLINE
ENGT 122 Engineering Design Graphics

Item 2021-352

Request to offer a course via Distance Education – ONLINE
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

Item 2021-353

Request to offer a course via Distance Education – ONLINE
ENGT 170 MicroStation for Basic CADD Applications

Item 2021-354

Request to offer a course via Distance Education – ONLINE
ENGT 200 Intermediate CAD Modeling for Design & Production

Item 2021-355

Request to offer a course via Distance Education – ONLINE
ENGT 231 Technical Product Design and Presentation

Item 2021-356

Request to offer a course via Distance Education – ONLINE
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

Item 2021-357

Request to offer a course via Distance Education – ONLINE
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications

Item 2021-358

Request to offer a course via Distance Education – ONLINE
FR 201 French III

Item 2021-359

Request to offer a course via Distance Education – ONLINE
FR 202 French IV

Item 2021-360

Request to offer a course via Distance Education – ONLINE
JAPN 101 Japanese I

Item 2021-361

Request to offer a course via Distance Education – ONLINE
JAPN 102 Japanese II

Item 2021-362

Request to offer a course via Distance Education – ONLINE
KINA 158 Yoga I

Item 2021-363

Request to offer a course via Distance Education – ONLINE
LOG 130 Computerized Logistics

Item 2021-364

Request to offer a course via Distance Education – ONLINE
LOG 135 Quality Management Concepts

Item 2021-365

Request to offer a course via Distance Education – ONLINE
SPCH 140 Argumentation and Debate

Item 2021-366

Request to offer a course via Distance Education – ONLINE
NVOC 150 AutoCAD for Basic CADD Applications

Item 2021-367

Request to offer a course via Distance Education – ONLINE
NVOC 170 Microstation Basic CADD

Item 2021-368

Request to offer a course via Distance Education – ONLINE
NVOC 250 Parametric Modeling 3D Applications

Item 2021-369

Request to offer a course via Distance Education – ONLINE

NVOC 270 SolidWorks for 3D Modeling and Prototype Applications

(First Read 09/15/21)

Item 2022-019

**Request to offer a course via Distance Education – ONLINE
KIN 190 Women in Sports**

Item 2022-020

**Request to offer a course via Distance Education – ONLINE
LOG 125 Contract Management**

Item 2022-021

**Request to offer a course via Distance Education – ONLINE
NBIZ 020 Workforce Preparation: 21st Century Skills**

Item 2022-022

**Request to offer a course via Distance Education – ONLINE
NBIZ 050 California Property Taxation and Assessment**

(First Read 09/22/21)

Item 2122-053

**Request to offer a course via Distance Education - ONLINE
CIT 111 Introduction to Programming**

Item 2122-054

**Request to offer a course via Distance Education - ONLINE
CIT 114 Introduction to Cloud Computing with DevOps**

Item 2122-055

**Request to offer a course via Distance Education - ONLINE
CIT 127 Python Programming I**

Item 2122-056

**Request to offer a course via Distance Education - ONLINE
CIT 139 Linux I**

Item 2122-057

**Request to offer a course via Distance Education - ONLINE
CIT 140 Linux II**

Item 2122-058

**Request to offer a course via Distance Education - ONLINE
CIT 170 Server+**

Item 2122-059

**Request to offer a course via Distance Education - ONLINE
CIT 171 Network+**

Item 2122-060

Request to offer a course via Distance Education - ONLINE
CIT 172 Database Essentials in Amazon Web Services

Item 2122-061

Request to offer a course via Distance Education - ONLINE
CIT 180 PC Maintenance – A+ Certification

Item 2122-062

Request to offer a course via Distance Education - ONLINE
CIT 221 Ethical Hacking

Item 2122-063

Request to offer a course via Distance Education - ONLINE
ENGL 131 Creative Writing

Item 2122-064

Request to offer a course via Distance Education - ONLINE
ENGL 231 Advanced Creative Writing

Item 2122-065

Request to offer a course via Distance Education - ONLINE
HUM 130 Contemporary Mexican-American Culture

Item 2122-066

Request to offer a course via Distance Education - ONLINE
MRKT 172 Advertising and Promotion

Item 2122-067

Request to offer a course via Distance Education - ONLINE
MRKT 173 Principles of Selling

Item 2122-068

Request to offer a course via Distance Education - ONLINE
MRKT 174 Small Business Marketing and Advertising

(First Read 09/29/21)

Item 2122-087

Request to offer a course via Distance Education – ONLINE
OENG 041 Introduction to Apprenticeship

Item 2122-088

Request to offer a course via Distance Education – ONLINE
OENG 042 Grade Checking

Item 2122-089

Request to offer a course via Distance Education – ONLINE

OENG 043 Equipment Operator

Item 2122-090

Request to offer a course via Distance Education – ONLINE
OENG 044 Plan Reading

Item 2122-091

Request to offer a course via Distance Education – ONLINE
OENG 045 Skills Specialization

Item 2122-092

Request to offer a course via Distance Education – ONLINE
OENG 052 Welding

Item 2122-093

Request to offer a course via Distance Education – ONLINE
OENG 053 Introduction to Hydraulics

Item 2122-094

Request to offer a course via Distance Education – ONLINE
OENG 054 Advanced Hydraulics/Pneumatics

Item 2122-095

Request to offer a course via Distance Education – ONLINE
OENG 055 Engines-Gasoline and Diesel

Item 2122-096

Request to offer a course via Distance Education – ONLINE
OENG 056 Component Disassembly and Assembly

Item 2122-097

Request to offer a course via Distance Education – ONLINE
OENG 062 Structural Masonry Inspection

Item 2122-098

Request to offer a course via Distance Education – ONLINE
OENG 063 Reinforced Concrete Inspection

Item 2122-099

Request to offer a course via Distance Education – ONLINE
OENG 064 Structural Steel/Welding

Item 2122-100

Request to offer a course via Distance Education – ONLINE
OENG 065 Prestressed Concrete Inspector

Item 2122-101

Request to offer a course via Distance Education – ONLINE

OENG 066 Soil Testing and Inspection

Item 2122-102

Request to offer a course via Distance Education – ONLINE

OENG 067 Structural Steel/Bolting

Item 2122-103

Request to offer a course via Distance Education – ONLINE

OENG 068 Non-Destructive Testing (NDT)

Item 2122-104

Request to offer a course via Distance Education – ONLINE

WELD 041 Elementary Metallurgy

Item 2122-105

Request to offer a course via Distance Education – ONLINE

PHIL 122 Philosophical Perspectives on Death & Dying

(First Read 10/06/21)

Item 2122-122

Request to Offer a Course via Distance Education - *ONLINE*

MUST 101 Introduction to Music Technology

Item 2122-123

Request to Offer a Course via Distance Education - *ONLINE*

MUST 105 Introduction to the Music Business

Item 2122-124

Request to Offer a Course via Distance Education - *ONLINE*

MUST 151 History of Electronic Music

(First Read 10/13/21)

Item 2122-147

Request to offer a course via Distance Education - *ONLINE*

NBIZ 007 Introduction to Information Systems

Item 2122-148

Request to offer a course via Distance Education - *ONLINE*

NBIZ 008 Introduction to Information Systems

Item 2122-149

Request to offer a course via Distance Education - *ONLINE*

SOC 110 Human Sexuality from a Cross-Cultural Perspective

(First Read 10/27/21)

Item 2122-178

Request to offer a course via Distance Education - *ONLINE*

AUTO 400 Analyzing Vehicle Stability, Dynamics, and NVH

Item 2122-179

Request to offer a course via Distance Education - *ONLINE*
AUTO 420 Analyzing Dynamic Functions of Vehicle Drivetrain Systems

Item 2122-180

Request to offer a course via Distance Education - *ONLINE*
AUTO 440 Analyzing Vehicle Safety, Comfort, and Security Systems

Item 2122-181

Request to offer a course via Distance Education - *ONLINE*
CHST 146 The Mexican American in the History of the United States

(First Read 11/03/21)

Item 2122-202

Request to offer a Course via Distance Education - *ONLINE*
HIST 325 History of Science and Technology

Item 2122-203

Request to offer a Course via Distance Education - *ONLINE*
NBAS 030 Biology: Living Earth Systems I

Item 2122-204

Request to offer a Course via Distance Education - *ONLINE*
NBAS 031 Biology: Living Earth Systems II

(First Read 11/17/21)

Item 2122-255

Request to offer a course via Distance Education - *ONLINE*
MATH 049A How to be a Successful STEM Student

Item 2122-256

Request to offer a course via Distance Education - *ONLINE*
NBAS 044 American Government

Item 2122-257

Request to offer a course via Distance Education - *ONLINE*
NBAS 045 Principles of Economics

Item 2122-259

Request to offer a course via Distance Education - *HYBRID*
SOC 101H Introduction to Sociology Honors

Item 2122-260

Request to offer a course via Distance Education - *ONLINE*
SOC 120 Perspectives of Sex & Gender

V. DISCUSSION ITEMS

Elizabeth Ramirez – Re-review for AB 361 compliance

It was motioned by Alex Gardos; seconded by Alex DeJean to continue meeting via teleconferencing due to the current state of emergency for the next 30 days. The motion was approved unanimously.

Elizabeth Ramirez reminded the committee that all course revisions affecting scheduling need to be launched in CurriQunet by this week for review and approval by the third week of February. These revisions consist of the following:

Course Prefix/Number change

Units/Hours

Prerequisites

Mike Slavich informed the committee that Instructional Operations has been receiving scheduling requests to combine courses that do not have matching hours. For instance, a course that has lecture and lab hours with a course that only has lecture hours. He asked committee members to let their departments know that if this is to be the practice moving forward, then course revisions will need to be completed to match the hours for all courses that are to be combined.

VI. ADJOURNMENT

Elizabeth announced that the next meeting will be held on February 9th, 2022.

Meeting adjourned at 12:21 p.m.