



Academic Senate 2019-20

Minutes

November 5, 2019

Location: Board Room

1:00 PM

Members present: Frank Accardo, Lupe Alvarado, Robin Babou, Michelle Bean, Robert Bethel, Angela Cheung, Tammy Camacho, Fran Cummings, William Currington, Marie Eckstrom, Yunior Hernandez, Jupei Hsiao, Shirley Isaac, Steve Johnson, George Kimber, Andrea Kirton, Michael Koger, Katharine Lampert, Todd Lim, Jeannie Liu, , Sheila Lynch, Marina Markossian, Angelica Martinez, Carley Mitchell, Juana Mora, Farrah Nakatani, Katie O'Brien, Tyler Okamoto, Dorali Pichardo-Diaz, Matthew Pitassi, Elizabeth Ramirez, Rudy Rios, Matt Schleicher, Kevin Smith, Stephan Smith, JoAnn Springer, Razvan Stoian, Diana Valladares, Adam Wetsman; **Members absent:** Kevin Barman, Michael Dighera, , Nadia Lopez Moreno, Gerson Montiel, , Angela Rhodes, Tracy Rickman, Shelly Spencer, Irma Valdivia; **Ad hoc members present:** Dana Arazi; **Guests:** Alyson Cartagena

- I. **Call to Order** – 2:00pm
- II. **Approval of Minutes:** October 15, 2019 – approved with no revisions.
- III. **Public Comment** – D. Arazi is proposing adding an AP that would establish a committee comprised of the following: a faculty member who is an expert on interpreting, a faculty member who is deaf, and an administrator. This team would select a group of interpreters that is approved by the college and placed in a pool. Faculty can then select from this pool for their class. One of the issues that deaf faculty face is that with an interpreter, you do not choose your words - someone else is choosing words for you. This issue falls under the purview of 10+1 because a faculty member who lectures in class does not get to choose their words, but they should be able to choose who is interpreting for them as this is their voice. It is not preferred to contract an interpreter through an agency, because agencies have no obligation to provide a qualified interpreter. They can send whomever they want, and this person may not be capable of doing the job.
- IV. **Guest: Angel Garcia, UndocuScholars**
 - A. National statistics:
 - It is estimated that there are 11-12 million undocumented people nationwide.
 - 1.3 million are under the age of 18
 - 65k go on to graduate from high school.
 - Of the 65k, 7-13k pursue a higher education
 - Of the 7-13k, 1% go on to attain a higher education degree - many of these students attend community college.
 - B. Students often misunderstand that they need DACA to attend college, which is not the case. DACA allows people to qualify to work, but is not needed to attend college. CA



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Dream Act is what is needed to receive financial aid to attend college. AB 540 allows undocumented students to be eligible for in-state tuition.

- C. Some issues that undocumented students face: lack of support from k-12 settings, imposter syndrome, lack of information, no federal aid and higher rates of mental health issues (i.e., depression and anxiety).
- D. Resources, services and programs available to UndocuScholars: mentoring, free printing, Rio Pass, mental health resources, UndocuScholars Counseling 101 course, workshops, immigration attorney referrals, Student Success and Dream Center.
- E. Events for UndocuScholars: Week of Action, which includes UndocuFamily Night, UndocuWalk/Run, Dreamers Conference, UndocuScholars Success Celebration.
- F. We have 800 undocumented students on campus and there may be more, but some students are fearful of self-disclosing.
- G. What can we do in the classroom to help? Show empathy. Every student has a different story. Get to know the student.
- H. Dreamer Center can come to the classroom to share more about what services they offer – form is located on the Rio Hondo College Dreamer website.

V. President's Report

- A. **Important Dates List** – The Important Dates List will be posted in classrooms and will be there for the rest of the academic year. Some important dates listed are for transfer applications, graduation petition and registration. The project came about as a way for Academic Affairs and Student Services to work closer together. The hope is that this information will get to students so that they are aware of key deadlines. K. Smith will follow-up with divisions to ensure that these lists are posted in classrooms.
- B. **Food Drive: 11/4-11/15** – Food drive boxes have been placed in all division offices by Senate Exec. Some of the most in demand items which have been requested by students who use the pantry are:
 - easy mac
 - tuna
 - wipes
 - reusable grocery bags
 - trail mix
 - individual milks
 - cereal/oatmeal cups
 - frozen dinners
 - cup o'noodle
 - yogurt
 - baby items – wipes, diapers, formula
 - bread
- C. **Guided Pathways Update: Melinda Karp event, Al Solano event** – On October 24th Melinda Karp facilitated a day of looking at Student Success Teams and culminated with groups writing what an ideal Student Success Team would look like. Melinda Karp will be putting together a report for GPSC to review. On Friday, October 25th Al Solano facilitated a day of looking at how to implement Student Success Teams. Any recommendations will come to Senate for review.
- D. **Multiple Majors Mapping** – Sub-group of the Funding Formula Taskforce will be working on multiple majors mapping on Friday, November 15th. Email was sent out to discipline faculty letting them know that if they want to have input before the draft maps are



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created, please inform K. Smith. K. O'Brien gave kudos to the group for helping to streamline the graduation petition process – feels we are moving in the right direction.

- E. **Hiring update** – K. Smith recently met with the HR Director regarding getting interview committee and hiring practices in writing. Once the practices are documented, HR Director will sit with K. Smith to discuss. F. Cummings asked for an update on the EEO Committee. J. Mora shared that the EEO Committee is looking at policies from other local community colleges and comparing those policies to ours to see if there are any gaps. There is no strict timeline for the EEO Committee.
- F. **Emergency Preparedness Update**
 - Emergency prep training for the entire campus is in the works and may roll out in the spring.
 - Looking at revising the policy regarding guns on campus.
 - The PA system will be updated.
 - Looking at moving toward opting out instead of opting in for student emergency alert notifications.
 - In talks with the Sheriff Department to have an active shooter training when the campus is closed.
 - The security consultant who was hired early this semester will be presenting at the next Board of Trustees meeting.
 - K. Smith will forward Safety Committee Report to all Senators.
- G. **Hayward Award** – K. Smith will send out nomination forms – due December 13th
- H. **Accreditation Committee Structures** – Re-assign time is in question. Many other schools do not give re-assign time for chairs of accreditation. The ACCJC report has a 90-page limit and in the past the report was 200 pages. There will likely be a DAP for the writer and that may be coming through soon.
- I. **Financial Aid Update** – Students will be getting a financial aid survey asking for feedback on the Financial Aid Department customer service levels. Faculty feedback has also been requested and can be emailed to dlevy@riohondo.edu.

VI. Vice Presidents' Reports

- A. 1st Vice President – no report
- B. 2nd Vice President
 - i. Transgender Day of Resistance – 4pm on November 5th
 - ii. Selena Event – November 14th
 - iii. Associated students are concerned with lack of lighting in the parking lots. The students would also like to see an increase in low-cost textbooks.

VII. Unfinished Business - none

VIII. New Business

- A. **PPC and College Policies**
 - Background** – New PPC Council's purpose is to look at all AP's and BP's. The Council reports to PFC and meets twice a month. It is comprised of the RHCFPA President, two



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faculty members appointed by Academic Senate, three classified staff members appointed by CSEA, two students and three administrators. One of the goals of PPC is to eliminate College Procedures (CP's). If the CP is relevant, PPC Council will ensure that it is included in an AP, or BP. This motion empowers the PPC faculty to do away with the CP's.

Executive Motion: The Academic Senate authorizes the faculty representatives of the Policy and Procedure Council (PPC) to recommend the retiring of all College Procedures once they have been deemed outdated or have been incorporated into Board Policies and/or Administrative Procedures. All recommendations from the PPC will be reviewed by the Planning and Fiscal Council and will then be forwarded to the Board of Trustees.

Motion Passes Unanimously

B. ASCCC Plenary Resolutions

- a) Pilot status of Baccalaureate programs – Currently, there is a resolution that calls for the legislature to remove the pilot status of the 4-year degrees. A. Wetsman shared that he would like to see the pilot status retained so that we can continue to collect data. Currently there have been 200 graduates over several years. A. Wetsman would like direction from Senate on how to vote on the resolution if a motion is brought forth. A challenge posed with the pilot program is that as we get closer to the end of the pilot, students may not enter it because they foresee the program ending before they can earn their degree. The pilot program has been extended a few years in the past, so it is possible it can be extended once again.

- i. **Motion:** To remove Pilot Status of Baccalaureate Programs. Made by L. Alvarado, 2nd by I. Valdiva.

0 oppose, 2 abstentions, motion passes

- b) Term limits for ASCCC officers - There are two proposals regarding term limits for officers on the statewide academic senate. One of the proposals increases the term limits for the president from 2 to 3, one-year terms and also limits terms for representative to 2, one-year terms. The competing option is to have a single, three-year term for the officers and 2, two-year terms for all others. A. Wetsman is asking for direction from Senate on how to vote, or alternatively, he can listen to arguments and make the decision. Senators agreed that ASCCC Representative, A. Wetsman, can make the decision once listening to arguments from both sides at plenary.

- c) **Exemplary Award Nominations** – The nomination is focused on Student Support Programs. K. Smith has received nominations for both Legacie and Veteran's. Senators recommended UndocuScholars, Puente and Summer Bridge, as well. K. Smith asked for anyone to email nominations to him. M. Bean suggested that we look at rubric to see if there are programs that can meet the requirements and collect the data quickly.

IX. Committee Reports Senate



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- Academic Rank – No report.
- Curriculum – Only have two sessions left and working hard to get every course submitted through the system before the semester ends.
- Guided Pathways Steering (GPS) – No report.
- Instructional Technology (ITC) – Submitted new by-laws and name change form. Added new student representative.
- Distance Education (DE) – Training being offered on peer online course review. Meant for more experienced online instructors, but anyone can join.
- Open Educational Resources (OER) – The committee meets next week (Nov 14).
- ASCCC Open Educational Resources Initiative (OERI) – Looked at the number of sections that have the ZTC symbol in the online class schedule and it is a little less than when we first began using the symbol. This difference is, in part, owing to revisions to the ZTC checklist that Senate made at the end of that first year. The revised ZTC checklist makes it clear that having "no textbook" does not meet the criteria of the legislation that requires us to designate ZTC sections. Another factor for the lower number is that, after our initial \$35k ZTC Degree planning grant ended, the college has not provided many incentives or support for faculty to do adopt OER. Currently, about 40 sections declare ZTC on the schedule and that represents 26 different courses. Not all OER meets the criteria of the legislation. For OER to qualify for the ZTC symbol, the OER must be both free and open (free of charge as well as openly licensed for reuse without asking). If there is a fee for using the OER, it does not qualify for the ZTC symbol. A question was asked about course materials donated to the school by a company for students to use for free. Such materials may possibly qualify for the ZTC symbol, even if they are not OER.
- Staff Development/Flex – Flex day theme may be student equity practices in the classroom. Also, on February 7th there will be a full day of free accessibility training provided by the state in how to make your course accessible. You will be able to get flex credit and there will also be a limited number of stipends available.
- Outcomes – Outcome work has been integrated with program plans and reviews. There will be training during final exams week and the week before. PLO's for degrees and certificates are still coming through and the due date was on Friday. There are some recommendations that can be discussed at the next senate meeting – ideas and processes being recommended by the committee about how we should handle not only the course level outcomes, but the program level outcomes and processes so they can be clear for accreditation.

Planning and Fiscal Council

- Institutional Effectiveness (IEC) – no report
- Program Review – Request for faculty members to sit on Program Review Committees during finals week. Seven openings for faculty members; four openings for Outcomes Committee members; four openings for Curriculum Committee members.
- Safety – no report
- Policy and Procedure Council (PPC) – no report

Other



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- Basic Skills – no report
- Bookstore – no report
- Enterprise Systems Advisory – no report
- Online Education Initiative (OEI) – no report
- Student Equity – no report
- Student Success and Support Program (SSSP) – no report

X. Announcements

- A. M. Bean shared that cleague.org/advocate has a set of webinars and a toolkit for faculty to use for support as UndocuAllies. CCC is hosting a free event for both faculty and students for LGBTQ+ support on November 23rd.
- B. The BSS Division is showing a documentary, Agents of Change, in the Wray Theater on Thursday, November 14th from 1:30-2:30. Email went out to all staff.

XI. Adjournment – 2:24pm



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To: All Senators
From: Adam Wetsman
Date: October 22, 2019
Re: Direction for Select ASCCC Resolutions

Attached to the Senate agenda is a list of resolutions that will be voted on at the ASCCC Plenary in November. Generally, the ASCCC Representative casts votes based up the discussions that occur during the meeting. Below are a few resolutions where some direction from the Rio Hondo College Senate is desired. Note that our Senate can bring up other resolutions to consider as well.

Resolution 1.07 – Change in Term Limits

- Increases term limits for the ASCCC president from two one-year terms to three one-year terms
- Limits other officers to no more than three consecutive one-year terms in the same office, where no term limits existed in the past
- Limits other ASCCC representatives to **one** two-year term, where no term limits existed in the past

Resolution 1.08 – Change in Term Limits

- Increases term limits for the ASCCC president from two one-year terms to three one-year terms
- Limits other officers to no more than three consecutive one-year terms in the same office, where no term limits existed in the past
- Limits other ASCCC representatives to **two** two-year term, where no term limits existed in the past

Resolution 6.01 – Remove Baccalaureate Degree Pilot Program Status

- In 2014, the 4-year degree program was passed with a sunset date of 2022-2023.
- This was later extended to 2025-2026.
- There have been over 200 graduates of 4-year degree programs since inception.
- The resolution seeks to urge removal of the pilot program status.