

Rio Hondo Community College District

**Curriculum Committee
Minutes**

Wednesday, August 31, 2016 Board Room

Voting Members Present: Sharon Bell; Ryan Bronkar; Brian Brutlag; Janet Cha; Marius Dornean; Alex Gardos; Rose Gaw; Jannine Livingston; Mark Littrell; Patti Luna; Ea Madrigal; Judy Sevilla-Marzona; Moises Mata; Jim Newman; Dorali Pichardo; Elizabeth Ramirez; Jay Ribaya; Mike Slavich; Gerry Wallace; Mariano Zaro

Voting Members Absent: Mike Hinze; Michelle Pilati; (ASB Representative)

Non-Voting Members Present: Rose Sanceda

Guest: Joanna Schilling

I. MOTION:

Approval of the minutes for the meeting on May 18, 2016 and Electronic meeting on May 24, 2016

It was moved by Jannine Livingston; seconded by Alex Gardos.

Approved Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda:

It was moved by Jannine Livingston; seconded by Alex Gardos, and approved by the Committee to approve item **1617-01**:

1) Course Change
Item 1617-01 **CARP 070M: Crew Lead Training**
Delete from Catalog

Approved Not Approved Tabled

B) Second Readings: No Items

C) First Readings:

- 1) **New Course**
Item 1617-02 **GDSN 150: Typography**
Units: 3
Hours: 108 Total (54 Lecture/54 Lab)
Advisory: READ 022 or appropriate assessment;
NVOC 007

It was moved by Mark Littrell; seconded by Ea Madrigal.

Approved Not Approved Tabled

Content Review

GDSN 150: Typography

It was moved by Mark Littrell; seconded by Jay Ribaya.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

GDSN 150: Typography

It was moved by Mark Littrell; seconded by Jim Newman.

Approved Not Approved Tabled

- 2) **New Course**
Item 1617-03 **GDSN 151: Typographic Design**
Units: 3
Hours: 108 Total (27 Lecture/81 Lab)
Prerequisite: GDSN 150
Advisory: READ 022 or appropriate assessment;
NVOC 007

It was moved by Mike Slavich; seconded by Jay Ribaya.

Approved Not Approved Tabled

Content Review

GDSN 151: Typographic Design

It was moved by Mark Littrell; seconded by Ea Madrigal.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

GDSN 151: Typographic Design

It was moved by Mark Littrell; seconded by Jannine Livingston.

Approved Not Approved Tabled

3) Course Change
Item 1617-04

MUS 234: Advanced Chamber Singers

Repeatability Change: TO: This course may be taken once and repeated three times for credit.

Description Change

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

4) Course Revision
Item 1617-05

SPAN 101: Spanish I

Unit Change: TO: 4.5 Units

Hour Change: TO: 99 Total Hours
(72 Lecture/27 Lab)

Revise content and update text.

It was moved by Ea Madrigal; seconded by Alex Gardos.

Approved Not Approved Tabled

Content Review

SPAN 101: Spanish I

It was moved by Alex Gardos; seconded by Mark Littrell.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

SPAN 101: Spanish I

It was moved by Alex Gardos; seconded by Jay Ribaya.

Approved Not Approved Tabled

5) Course Revision
Item 1617-06

SPAN 102: Spanish II

Unit Change: TO: 4.5 Units

Hour Change: TO: 99 Total Hours
(72 Lecture/27 Lab)

Revise content and update text.

It was moved by Alex Gardos; seconded by Mark Littrell.

Approved Not Approved Tabled

Content Review

SPAN 102: Spanish II

It was moved by Ea Madrigal; seconded by Elizabeth Ramirez.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

SPAN 102: Spanish II

It was moved by Alex Gardos; seconded by Mark Littrell.

Approved Not Approved Tabled

6) New Non-Credit Course

Item 1617-07

NVOC 007: Graphic Design Skills Development

Corequisite: Previous or current enrollment in any Rio Hondo College Graphic Design course with an ART or GDSN prefix

Recommended Preparation: Knowledge of using Adobe software that may be used in any GDSN course; READ 022 or appropriate assessment

It was moved by Ea Madrigal; seconded by Brian Brutlag.

Approved Not Approved Tabled

7) New Non-Credit Certificate of Completion

Item 1617-08

Algebra I

Classes Required: 2

Correction Needed: Revise to Certificate of Competency.

It was moved by Mike Slavich; seconded by Rose Gaw.

Approved Not Approved Tabled

8) New Non-Credit Certificate of Completion

Item 1617-09

Algebra II

Classes Required: 2

Correction Needed: Revise to Certificate of Competency.

It was moved by Alex Gardos; seconded by Brian Brutlag.

Approved Not Approved Tabled

9) New Non-Credit Certificate of Completion

Item 1617-10

Geometry

Classes Required: 2

Correction Needed: Revise to Certificate of Competency.

It was moved by Ea Madrigal; seconded by Rose Gaw.

Approved Not Approved Tabled

- 10) **New Non-Credit Certificate of Completion**
Item 1617-11 Integrated Math I
Classes Required: 2

Correction Needed: Revise to Certificate of Competency.

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

- 11) **New Non-Credit Certificate of Completion**
Item 1617-12 Integrated Math II
Classes Required: 2

Correction Needed: Revise to Certificate of Competency.

It was moved by Mark Littrell; seconded by Ea Madrigal.

Approved Not Approved Tabled

- 12) **New Non-Credit Certificate of Completion**
Item 1617-13 Integrated Math III
Classes Required: 2

Correction Needed: Revise to Certificate of Competency.

It was moved by Mark Littrell; seconded by Alex Gardos.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS:

IV. DISCUSSION ITEMS/ATTACHMENTS

- Joanna discussed curriculum deadlines for both substantial and non-substantial changes. She stated that she did not feel the need to have two separate dates because she was informed by the Chancellor's office that approval times were improving. Course and program approvals at the state level should now take no more than 45 days.

- Joanna and Mike are currently serving on the Curracunet committee for the Chancellor's office. This system is scheduled to be shut down in December/January for implementation. Therefore, courses and programs need to be loaded no later than November. This committee, however, has asked for an extension until March/April. Joanna will keep us updated on timelines.
- Joanna informed the committee members that Rio Hondo is considering the option of using Open Educational Resources (digital textbooks) due to the high cost of textbooks. She asked if there would be any issues for curriculum by using this resource vs. textbooks.
- Mike stated that Curracunet will soon be uploaded with Rio Hondo's courses and programs, and training for faculty will be scheduled. Implementation of this new system will take place Spring 2017. This change will allow us to process curriculum electronically as well as make submissions to the state for approval electronically.
- It was moved by Jay Ribaya; seconded by Mark Littrell, and approved by the Committee to approve only one date for curriculum submissions whether they are substantial or non-substantial.

Approved Not Approved Tabled

- Ryan discussed the idea of a Technical Review Committee which would meet every other week in place of curriculum. This would relieve the backlog of submissions waiting to be reviewed by only one person. Ryan asked that if there were a sufficient amount of submissions from a particular area that the curriculum committee member for that area participate in that specific review. The committee agreed. The following volunteered to be on this committee: Ryan Bronkar, Mike Slavich, Brian Brutlag, Elizabeth Ramirez, Judy Sevilla-Marzona, Sharon Bell, Rose Sanceda and Lorraine Castellanos.
- Dorali apprised everyone on DD214 and explained that language needs to be drafted and brought to Academic Senate. The proposal is 3 units.

V. ADJOURNMENT

The meeting adjourned at 12:35p.m.