

**Rio Hondo Community College District**

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**Curriculum Committee**

**Minutes**

**Wednesday, November 1, 2017**

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**Voting Members Present:** Alex Gardos, Marius Dornean, Elizabeth Ramirez, Mike Hinze, Mariano Zaro, Mutsuno Ryan, Ryan Bronkar, Jay Ribaya, Ted Preston, Sharon Bell, Patti Luna, Michelle Pilati, Moises Mata, Rose Marie Gaw, Jim Newman, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Janet Cha

**Voting Members Absent:** Mike Slavich, Warren Roberts, Scott Dixon, Gerry Wallace

**Non-Voting Members Present:** Rose Sanceda

**Guest:** Bonnilee Kaufman

**I. Approval of the minutes for the meeting on October 18, 2017**

It was moved by Mike Hinze; seconded by Ted Preston.

Approved (w/ 1 opposition)     Not Approved     Tabled

**II. ACTION ITEMS**

**A) Approval of Consent Agenda: No Items**

**B) Second Readings:**

It was moved by Jim Newman; seconded by Ted Preston and approved by the committee to approve items **1718-43 through 1718-61** as a group:

**1) Course Revision**  
**Item 1718-43**

**WELD 075: Certification Welding I**  
**Description Change**  
Revise content update text

**2) New Course**  
**Item 1718-44**

**WELD 081: Pipe Welding – Level I**  
**Units:** 4  
**Hours:** 144 Total (36 Lecture/ 108 Lab)  
**Prerequisite:** WELD 075  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

- 3) **New Course**  
**Item 1718-45**
- WELD 082: Pipe Layout and Fabrication**  
**Units:** 4  
**Hours:**144 Total (36 Lecture/108 Lab)  
**Prerequisite:** WELD 075  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
- 4) **New Course**  
**Item 1718-46**
- WELD 083: Pipe Welding II**  
**Units:** 4  
**Hours:**144 Total (36 Lecture/108 Lab)  
**Prerequisite:** WELD 081  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
- 5) **New Course**  
**Item 1718-47**
- WELD 084: Pipe Welding – Level III**  
**Units:** 4  
**Hours:**144 Total (36 Lecture/108 Lab)  
**Prerequisite:** WELD 083  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
- 6) **Request to Offer a Course via Distance Education**  
**Item 1718-48**
- HOSP 102: Introduction to Hotel Operations (ONLINE)**
- 7) **Request to Offer a Course via Distance Education**  
**Item 1718-49**
- HOSP 104: Introduction to Food and Beverage Management (ONLINE)**
- 8) **CSU AI Request**  
**Item 1718-50**
- HIST 156/157: Black American Experience**  
**CSU American Institutions US-1**
- 9) **Degree Change**  
**Item 1718-51**
- AA-T Degree - Anthropology**  
**Course Change:** Add HIST 156 and HIST 157 to Elective Courses
- 10) **Degree Change**  
**Item 1718-52**
- AA-T Degree - History**

**Course Change:** Add HIST 156 and HIST 157 to Elective Courses

**11) Degree Change**  
**Item 1718-53**

**AA-T Degree - Political Science**  
**Course Change:** Add PHIL 128H to Required courses and HIST 156 and HIST 157 to Elective Courses

**12) New Degree**  
**Item 1718-54**

**A.S. Degree – Heat and Frost Insulators**  
**(38 to 42 Units)**

**13) New Certificate**  
**Item 1718-55**

**COA – Heat and Frost Insulators**  
**(38 to 42 Units)**

**14) New Degree**  
**Item 1718-56**

**A.S. Degree – Carpentry – Concrete Forming**  
**(27.5 to 31.5 Units)**

**15) New Certificate**  
**Item 1718-57**

**COA – Carpentry – Concrete Forming**  
**(27.5 to 31.5 Units)**

**16) New Degree**  
**Item 1718-58**

**A.S. Degree – Carpentry – General**  
**(28 to 32 Units)**

**17) New Certificate**  
**Item 1718-59**

**COA – Carpentry – General**  
**(28 to 32 Units)**

**18) New Degree**  
**Item 1718-60**

**A.S. Degree – Carpentry – Scaffold Construction**  
**(27.5 to 31.5 Units)**

**19) New Certificate**  
**Item 1718-61**

**COA – Carpentry – Scaffold Construction**  
**(27.5 to 31.5 Units)**

Approved

Not Approved

Tabled

**C) First Readings:**

**1) New Course**  
**Item 1718-62**

**AUTO 158: Automotive High Voltage Safety**  
**Units:** 2  
**Hours:** 54 Total (27 Lec/27 Lab)  
**Advisory:** Read 043 or appropriate assessment  
**Prerequisite:** AUTO 157  
**p.12**

It was moved by Alex Gardos; seconded by Jay Ribaya.

Approved       Not Approved       Tabled

**2) Course Revision**  
**Item 1718-63**

**CD 102: Nutrition, Health and Safety For Children**  
**Description Change**  
Revise content and update text  
**p.16**

It was moved by Alex Gardos; seconded by Ted Preston.

Approved       Not Approved       Tabled

**3) Course Revision**  
**Item 1718-64**

**CD 228: Early Childhood Education Practicum**  
**Description Change**  
Revise content and update text  
**p.22**

It was moved by Jannine Livingston; seconded by Alex Gardos.

Approved       Not Approved       Tabled

**4) Course Revision**  
**Item 1718-65**

**EDEV 024: Assessment for Learning Disabilities**  
**Units: FROM:** 1.0 **TO:** .50  
**Hours: FROM:** 54 Total **TO:** 27 Total  
(All Lab Hours)  
Revise content and update text  
**p.27**

It was moved by Jannine Livingston; seconded by Patti Luna.

Approved       Not Approved       Tabled

A motion was made to table item number 1718-66 by Jay Ribaya; seconded by Jim Newman until a member of the division is available to discuss the particulars of the revision.

Approved       Not Approved       Tabled

**5) Course Revision**  
**Item 1718-66**

**GIS 130: Applied Geographic Information Systems**

**Title: TO:** Field Data Applications for GIS

**Advisory: ADD:** ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment

**Corequisite: ADD:** GIS 120

**Unit Change: TO:** 4 units

**Hours Change: TO:** 54 Lecture/54 Lab

**Description Change**

Revise content and update text

**p.31**

Approved       Not Approved       Tabled

A motion was made to table items 1718-67 and 1718-68 by Jim Newman pending further discussion in regards to Hybrid vs. Online course offerings; seconded by Mariano Zaro.

Approved       Not Approved       Tabled

**6) Request to Offer a Course via Distance Education**  
**Item 1718-67**

**MATH 033: Mathematical Foundations**

**(ONLINE)**

**p.37**

Approved       Not Approved       Tabled

**7) Request to Offer a Course via Distance Education**  
**Item 1718-68**

**MATH 062: Pre-Statistics**

**(ONLINE)**

**p.43**

Approved       Not Approved       Tabled

**8) Certificate Change**  
**Item 1718-69**

**COA – Child Development**  
Course Changes  
**p.49**

It was moved by Rose Gaw; seconded by Alex Gardos.

Approved       Not Approved       Tabled

**9) Degree Change**  
**Item 1718-70**

**A.S. – Child Development**  
Course Changes  
**p.53**

It was moved by Alex Gardos; seconded by Mike Hinze.

Approved       Not Approved       Tabled

**10) Degree Change**  
**Item 1718-71**

**AS-T in Early Childhood Education**  
**for Transfer**  
Course Changes  
**p.56**

It was moved by Alex Gardos; seconded by Jim Newman

Approved       Not Approved       Tabled

**11) Degree Change**  
**Item 1718-72**

**A.A. – General Studies Emphasis in**  
**Arts and Human Expression**  
Course Additions  
**p.59**

It was moved by Alex Gardos; seconded by Jim Newman.

Approved       Not Approved       Tabled

**12) Degree Change**  
**Item 1718-73**

**A.A. – General Studies Emphasis in**  
**Social Behavior & Self-Development**  
Course Additions  
**p.65**

It was moved by Alex Gardos; seconded by Ted Preston.

Approved       Not Approved       Tabled

**13) Degree Change**  
**Item 1718-74**

**A.A. - General Studies Emphasis in  
Social Sciences**  
Course Additions  
**p.70**

It was moved by Alex Gardos; seconded by Patti Luna.

Approved       Not Approved       Tabled

**III. UNFINISHED BUSINESS: No Items**

**IV. DISCUSSION ITEMS/ATTACHMENT:**

Discussion continued in regards to Online/Hybrid course offerings. Several committee members had concerns in regards to instructor/student contact as well as wording on DE Requests. The conversation brought up clearly curriculum-related issues around elements of the distance education addendum as well as more general concerns regarding online courses. Additional guidance will be developed and shared with the committee at a future date.

Michelle also informed the committee that she is in the process of summarizing responses from the Units vs Hours surveys. She is also gathering more data for some departments that will be directly impacted. She is hoping to present results to the committee in the near future.

**V. ADJOURNMENT**

Meeting adjourned at 12:15 pm.