



Academic Senate 2015-16

MINUTES

November 17, 2015

Board Room

1:00 P.M.

Present: Lupe Alvarado, Alan Archambault, Robin Babou, Michelle Bean, Karen Beck, Robert Bethel, Ada Brown, Fran Cummings, Marie Eckstrom, Raquel Flores-Olson, John Frala, Theresa Freije, Sergio Guzman, Kathleen Hannah, Yunion Hernandez, George Kimber, Jim Matthis, Greg Miller, Carley Mitchell, Juana Mora, Steve Moshier, Katie O'Brien, Tyler Okamoto, Aimee Ortiz, Dorali Pichardo-Diaz, Shelly Poetter, Kathy Pudelko, Ron Reeder, Kirsten Rich, Rudy Rios, Shelly Spencer, Adam Wetsman, Jon Whitford, Colin Young, Mariano Zaro Guest: Elizabeth Ramirez

I. Call to Order: 1:02 p.m.

II. Approval of Minutes: November 3, 2015 minutes approved with one name correction.

III. President's Report

- A. Report from Sacramento Board of Governor's meeting
 - 1. Chancellor accepted Academic Senate Resolution. Chancellor's Office is moving forward in trying to find a new accreditation model; a projected decision in March.
 - 2. Manuel Baca received state-wide recognition for his Board of Governor's role.
- B. CBT Workshop
 - 1. Enrollment consultants presented questions and guiding formulas regarding enrollment and class scheduling practices.

IV. Unfinished Business: None

V. New Business

A. Class Size Limit

- 1. **Executive Motion:** Class size limits are not consistent from course to course, including within the same discipline. The determination of class size is both a pedagogical issue, as well as an issue of financial stability for the College. In order to ensure consistent and equitable experiences for our students, and to ensure long-term stability for our programs, the Senate will form a committee to study the current status of class sizes in order to formulate a comprehensive plan addressing class cap inequities.
- 2. **Substitute Motion:** Class size limits are not consistent from course to course, including within the same discipline. The determination of class size is both a pedagogical issue, as well as an issue of financial stability for the College. In order to ensure consistent and equitable experiences for our students, and to ensure long-term stability for our programs, the Senate will form a committee to study the current status of class sizes in order to formulate a comprehensive plan addressing class enrollment caps.
 - a. A. Wetsman moved to replace Executive Motion with above Substitute Motion
 - b. K. Obrien seconded
 - c. Discussion ensued
 - d. Motion to replace Executive Motion passed with 2 abstentions (J. Mora, A. Brown)



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- e. New vote on Substitute Motion passed with 5 abstentions (R. Rios, Y. Hernandez, J. Mora, A. Brown, M. Zaro)
 3. Class Size Committee will comprise of one representative per division.
 4. Deadline for Class Size Committee division representative name is November 30; forward name to Academic Senate president.
 - B. **Administrative Procedure 4235:** Credit by Examination
 1. Pulled from vote; need more information. To be reviewed at next Academic Senate meeting.
 - C. **Non-Tenure Track Faculty**
 1. Three-tiered system seems to be happening.
 2. Senate Exec would like to create a task force to research and address the system on the academic side.
 3. Forward one name from each division to Academic Senate president.
- VI. Committee Reports**
- A. Academic Rank—no report.
 - B. Basic Skills—State will have over \$60 million for Basic Skills; Basic Skills leaders are looking at creating recommendations for using funds assigned to RHC.
 - C. Bookstore—Manager on leave until February.
 - D. Curriculum—Curriculum regional meeting: CurricUnet no longer being used by the state. All degree proposal submissions need to be updated by July 2016.
 - E. FLEX/Staff Development—Looking at the theme being “Achievement Gap.”
 - F. ITC—Meeting today.
 - G. SLOs—Meeting Thursday.
 - H. Student Equity—Email Juana Mora if you have questions about receiving Equity funding.
 - I. OEC—In-person training for Canvas will take place in January; a stipend will be available for those who have online certification.
 - J. IEC—no report.
 - K. Program Review—completed 6; scores given out in the next few weeks.
 - L. Safety—no report.
 - M. MIS/Enterprise—no report.
- VII. Announcements**
- A. Christmas Student Art Sale starts Dec. 2
 - B. ADTs: 16,000 Associate Degree for Transfer so far—more to come; number of students obtaining ADTs doubled over the last year.
- VIII. Public Comment**
- IX. Adjournment:** 2:20 p.m.