



Academic Senate 2015-16

Minutes

October 6, 2015

Board Room

1:00 P.M.

Present: Lupe Alvarado, Alan Archambault, Robin Babou, Michelle Bean, Robert Bethel, Ada Brown, Fran Cummings, Michael Dighera, Marie Eckstrom, Cameron English, Juan Fernandez, Raquel Flores-Olson, John Frala, Theresa Freije, Sergio Guzman, Kathleen Hannah, Yunior Hernandez, Mike Javanmard, George Kimber, Jim Matthis, Greg Miller, Carley Mitchell, Juana Mora, Katie O'Brien, Tyler Okamoto, Aimee Ortiz, Dorali Pichardo-Diaz, Shelly Poetter, Kirsten Rich, Rudy Rios, Kevin Smith, Adam Wetsman, Jon Whitford, Colin Young, Mariano Zaro

- I. **Call to Order:** 1:03 p.m.
- II. **Approval of Minutes:** September 15, 2015 minutes accepted with noted changes.
- III. **President's Report:**
 - A. **Collective Brain Trust (CBT)**—in discussion with the consultant company and the administration of what is needed and recommended for stronger student enrollment; faculty leaders soon to be consulted
 - B. **Bachelor of Science Degree**—preliminary substantive change report being created and soon to be sent to state; upper division courses being created for Fall 2016
 - C. **Art Gallery**—Sur Biennial: the entire avant garde art show will be in RHC Art Gallery; opening October 8 until the end of the month
 - D. **Course Management System** (Learning Management System) Transition—OEC approved a preliminary plan for the transition to Canvas; Blackboard will run side by side with Canvas during transition
 - E. **Title V Grant**—received the new grant and in process of developing freshman seminar courses (1.5 unit) for the new First Year Experience Program
 - F. **Mandatory Reporting Seminar**—all faculty should have completed state mandate; will soon have short federal video to watch; minors are now designated on course rosters with asterisks
 - G. **ACCJC Follow-Up Report**—completed and awaiting Board signature; will be sent to ACCJC
 - H. **Awards:**
 1. Exemplary Program Award: theme is Contextualized Teaching and Learning—send nominations Academic Senate President; applications due November 10, 2015
 2. Hayward Award: send full-time faculty nominations for faculty who have demonstrated commitment to students and the college; applications due December 30, 2015
 3. Stanback-Stroud Diversity Award: nominate faculty addressing diversity issues in the classroom; applications due February 8, 2016



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4. California Open Educational Resources Council is seeking reviewers of open educational resources that could be used in courses—contact Academic Senate President for more information

IV. **Unfinished Business:** None

V. **New Business:**

A. AP 4020: Program and Curriculum Development

1. **Motion:** To approve AP 4020 as changed and submitted to Academic Senate
2. Moved by Adam Wetsman
3. Second by Mike Javanmard
4. Approved unanimously

B. AP 4222: Remedial Basic Skills Coursework

1. **Motion:** To refer to a subcommittee (with appointment by Academic Senate President) for further discussion of appropriate changes to AP 4222
2. Moved by Adam Wetsman
3. Second by Kevin Smith
4. Approved unanimously

VI. **Committee Reports:**

- A. Academic Rank—November 20 deadline
- B. Bookstore—reminded manager of appropriate book numbers/orders for students; electronic book order submission in Spring 2016
- C. Curriculum—second deadline for Fall 2016: October 19 for minor changes
- D. FLEX/Staff Development—no need to report Mandatory Abuse Reporting training, as HR will send it to FLEX Office; new office is LR206; Staff Retreat November 16
- E. IEC—no report
- F. ITC—no report
- G. OEC—new name to match office; meeting next Monday
- H. MIS/Enterprise—no report
- I. Program Review—first meeting November 3; implementing new procedure: Approved as Submitted, or Needing Major Revision, or Needing Minor Revision
- J. Student Equity (SE)—SSSP and SE planning and collaborating; new allotment of funds next month; faculty encouraged to use SE funds—contact Juana Mora
- K. Safety—active shooter training and discussion needed; capacity of students for each room needed
- L. SLOs—significant number of courses needing reports; a few programs still need SLOs

VII. **Announcements:** none

VIII. **Public Comment:** none

IX. **Adjournment:** 2:07 p.m.