

Rio Hondo College Academic Senate Minutes**October 7, 2014****Board Room****1:00 P.M.**

Present: Alan Archambault, Jose Arroyo, Robin Babou, Michelle Bean, Robert Bethel, Fran Cummings, Marie Eckstrom, Cameron English, Juan Fernandez, John Frala, Theresa Freije, Song Le Graham, Sergio Guzman, Kathleen Hannah, Mike Javanmard, Steve Johnson, George Kimber, Steve Koelle, Sheila Lynch, Jim Matthis, Greg Miller, Carley Mitchell, Gail Modyman, Juana Mora, Steve Moshier, Katie O'Brien, Tyler Okamoto, Shelly Poetter, Vann Priest, Kathy Pudelko, Ron Reeder, Rudy Rios, Kevin Smith, Adam Wetsman, Jon Whitford, Colin Young, Mariano Zaro

I. Call to Order

Meeting was called to order at 1:00

II. Approval of Minutes

- **Sept 16th minutes**
Approval of minutes was postponed until the next meeting.

III. President's Report

- **Vice-President Kenn Pierson**

The Vice President of Academic Affairs discussed the reporting out from the accreditation visiting team. He specifically focused on the first commendation, that Rio has a student centered approach to learning, and three recommendations (Two SLO recommendations and one on DE). The VPAA emphasized his desire to start the conversation with the Academic Senate for how to address these issues.

- **Accreditation Update**

All commendations and recommendations were reviewed.

- **Professional Conduct**

On behalf of the ASRHC, the Senators were reminded to be professional and collegial in the classroom at all times.

- **Student Services Support Program (3SP)**

The 3SP plan was sent out and, since the Senate President is supposed to sign the document, feedback and comments from Senators were encouraged.

- **Copy Center**

A meeting with the Senate President, the Superintendent/President, the VPAA, and the Director of Contract Management and Vendor Services occurred to discuss issues with the copy center. The problems have been sorted out. Senators were encouraged to report any new problems that emerge.

- **Planning and Fiscal Council update**

The Superintendent/President presented a budget update at PFC and asked the committee for input regarding the spending of \$500,000 towards technology purchases for the college.

IV. Unfinished Business

- **Directed Study**

Current practice of Directed Study classes is at odds with the current BP. A subcommittee of the Senate was created to determine how to address the issues. V Priest, F Cummings volunteered. More volunteers are needed.

V. New Business

- **Student Equity**

Juana Mora, co-chair for the Student Equity Plan explained the purpose of the SEP and the collaborative process for writing the plan. The SEP had many subcommittees to write the recommendations.

- **BP 4030 Academic Freedom**

Changes were made at PFC to include all members of the campus community. A Wetsman moved that the Senate approve the changes to the BP and forward them to the President's office. R Bethel seconded. Motion was approved with one opposition (M Javanmard)

VI. Committee Reports

Distance Education Committee

Suggested language for *Guidelines for Regular and Effective Contact in DE Courses* was handed out. Discussion was postponed.

Curriculum

Deadlines are Oct 17 for substantive changes and Nov 7 for non-substantive changes. We are able to begin piloting Curricunet and it seems like the process will be streamlined quite a bit.

ITC

There have been issues getting a quorum. No meetings have occurred since the Spring.

IEC

New software is being examined to replace the PlanBuilder software that we currently use.

Staff Development/FLEX

There is a new law that professional development should be utilized by all members of the campus, not just faculty. RSVP by Oct 17 for the Nov 7 All Staff Retreat.

SLO

Continuing education courses need SLOs. The SLO committee will examine this issue along with the ACCJC recommendations, and will further examine GE SLOs in the upcoming year.

VII. Announcements

VIII. Public Comment

IX. Adjournment

Meeting was adjourned at 2:15